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OFFICE OF THE BOARD OF TRUSTEES

50 PHELAN AVENUE • BOX E200 • SAN FRANCISCO, CA 94112 • 415. 239.3818 • FAX 415. 239.3918

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4/15/98
Special

CALL AND NOTICE OF
SPECIAL MEETING (CLOSED SESSION)
OF THE

DOCUMENTS DEPT.

APR 03 1998

SAN FRANCISCO
PUBLIC LIBRARY

BOARD OF TRUSTEES OF THE
SAN FRANCISCO COMMUNITY COLLEGE DISTRICT

The Board of Trustees of the San Francisco Community College District
will meet on:

Wednesday April 15, 1998

beginning at

6:00 P.M.

At the Office of the Chief Operating Officer
33 Gough Street, San Francisco

For the Board of Trustees of the San Francisco Community College
District to discuss and act on the attached agenda.

Members of the public shall have the opportunity to speak in accordance
with Government Code 54954.3 and Education Code 72121.5

BOARD OF TRUSTEES

NATALIE BERG • ROBERT E. BURTON • JAMES HASKELL MAYO, II. • ROSEL E. RODIS

ANDREA D. SHORTER • ROBERT P. VARNI • LAWRENCE WONG

DEL M. ANDERSON, CHANCELLOR

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AGENDA

SPECIAL CLOSED SESSION
33 GOUGH STREET
SAN FRANCISCO

APRIL 15, 1998

A. CONFERENCE WITH REAL PROPERTY NEGOTIATOR (G.C. 54956.8)

| | | |
|----|----------------------|---|
| I: | Property: | New Chinatown/Northbeach Campus 1 Columbus Avenue, San Francisco |
| | Negotiating Parties: | Pan Magna Group and Peter Goldstein |
| | Under negotiation: | Price, and Terms of payment |

| | | |
|-----|----------------------|--|
| II: | Property: | New Chinatown/Northbeach Campus 55 Columbus Avenue, San Francisco |
| | Negotiating Parties: | Fong Family and Peter Goldstein |
| | Under negotiation: | Price, and Terms of payment |

**B. CONFERENCE WITH LABOR NEGOTIATOR
(G.C. 54957.6)**

i Agency Negotiators: Lawrence Klein and Jeffrey Sloan
 Employee Organizations: Service Employees International Union
 (SEIU) 790 & American Federation of Teachers (AFT) 2121 &
 Department Chairperson Council (DCC)

ii. Agency Negotiators: Lawrence Klein and Jeffrey Sloan
Unrepresented Employees: Gardener, Nursery Specialist, Electrician
 Supervisor I, Electrician, Painter, Painter Supervisor I, Plumber,
 Steamfitter, Stationary Engineer, Truck Driver, Locksmith, Carpenter,
 Carpenter Supervisor I, District Designated Managers, Supervisors, and
 Confidential Classifications



OFFICE OF THE BOARD OF TRUSTEES

50 PHELAN AVENUE • BOX E200 • SAN FRANCISCO, CA 94112 • 415. 239.3818 • FAX 415. 239.3918

NOTICE

REGULAR MEETINGS

OF THE

BOARD OF TRUSTEES

DOCUMENTS DEPT.

APR 27 1998

SAN FRANCISCO
PUBLIC LIBRARY

SAN FRANCISCO COMMUNITY COLLEGE DISTRICT

LOCATION: DISTRICT OFFICE
OFFICE OF THE CHIEF OPERATING OFFICER
33 GOUGH STREET, SAN FRANCISCO

DATE: TUESDAY, APRIL 28, 1998

TIME: 5:30 PM

This meeting is normally devoted to Closed Session Topics.

LOCATION: EVANS CAMPUS
BOARD CONFERENCE ROOM
1400 EVANS STREET, SAN FRANCISCO

DATE: THURSDAY, APRIL 30, 1998

TIME: 6:00 PM

This meeting is normally devoted to Open Session Topics.

SPECIFIC TIMES SUBJECT TO CHANGE.
Call 241-2372 for information.

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.5

Signers for the deaf are available upon request

BOARD OF TRUSTEES

NATALIE BEIG • ROBERT E. BURTON • JAMES HASKELL MAYO, II. • RODEL E. RODIS

ANDREA D. SHORTER • ROBERT P. VARNI • LAWRENCE WONG

DEL M. ANDERSON, CHANCELLOR



OFFICE OF THE CHIEF OPERATING OFFICER

33 GOUGH STREET • SAN FRANCISCO, CA 94103-1214 • 415. 241.2229 • FAX 415. 241.2344

April 24, 1998

DOCUMENTS DEPT.
APR 27 1998
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To the Press and the Public,

Attached is the Schedule for City College of San Francisco's Board of Trustees meetings. Included on the schedule are the "Distribution Dates", when the agenda to these meetings will be mailed out to you. Please feel free to call my office at (415) 241-2372, if you have any questions on the Resolution Agenda.

Sincerely Yours,

Peter Goldstein
Chief Operating Officer.

BOARD OF TRUSTEES

NATALIE BERG • ROBERT E. BURTON • JAMES HASKELL MAYO, II. • RODEL E. RODIS

ANDREA D. SHORTER • ROBERT P. VARNI • LAWRENCE WONG

DEL M. ANDERSON, CHANCELLOR

**CITY COLLEGE OF SAN FRANCISCO
BOARD OF TRUSTEES
RESOLUTIONS AGENDA SCHEDULE
JULY 1998 - JUNE 1999**

| | JULY | AUG | SEP | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUN |
|---------------------------------------|------------------------|------------------------|-------------------------|-------------------------|-----------------------|-------------------------|-----------------------|------------------------|----------------------|------------------------|-----------------------------|------------------------|
| RESOLUTION DUE DATE | Fri 7/10 | Fri 8/7 | Fri 9/4 | Fri 10/9 | Fri 10/30 | *Wed 11/25 | Fri 1/8 | Fri 2/5 | Fri 3/5 | Fri 4/9 | Fri 5/7 | Fri 6/4 |
| DISTRIBUTION | Fri 7/24 | Fri 8/21 | Fri 9/18 | Fri 10/23 | Fri 11/13 | Fri 12/11 | Fri 1/22 | Fri 2/19 | Fri 3/19 | Fri 4/23 | Fri 5/21 | Fri 6/18 |
| CLOSED SESSION 5:30 PM 33 GOUGH | Wed 7/29 | Wed 8/26 | Wed 9/23 | Wed 10/28 | Wed 11/18 | Wed 12/16 | Wed 1/27 | Wed 2/24 | Wed 3/24 | Wed 4/28 | Wed 5/26 | Wed 6/23 |
| BOARD MEETING 6 PM | Thurs 7/30 Gough | Thurs 8/27 Gough | Thurs 9/24 Phelan | Thurs 10/29 Gough | Thurs 11/19 JAD | Thurs 12/17 Gough | Thurs 1/28 MISS | Thurs 2/25 Gough | Thurs 3/25 ALE | Thurs 4/29 Gough | Thurs 5/27 CASTR O | Thurs 6/24 Gough |

All meeting dates are subject to change by the Office of Chief Operating Officer. Call 241-2372 with any questions.
4/24/98



OFFICE OF THE BOARD OF TRUSTEES

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AGENDA
CLOSED SESSION
BOARD OF TRUSTEES
OF
THE SAN FRANCISCO COMMUNITY COLLEGE DISTRICT

33 Gough Street
San Francisco
TUESDAY APRIL 28, 1998
5:30 P.M.

DOCUMENTS DEPT.

APR 27 1998

SAN FRANCISCO
PUBLIC LIBRARY

- I. OPEN SESSION
Announcement of Closed Session Topics
- II. CLOSED SESSION
- A. CONFERENCE WITH REAL PROPERTY NEGOTIATOR (G.C. 54956.8)
- I: Property: New Chinatown/Northbeach Campus
1 Columbus Avenue, San Francisco
Negotiating Parties: Pan Magna Group and Peter Goldstein
Under negotiation: Price, and Terms of payment
- II: Property: New Chinatown/Northbeach Campus
55 Columbus Avenue, San Francisco
Negotiating Parties: Fong Family and Peter Goldstein
Under negotiation: Price, and Terms of payment
- III. Property: California Book Company, LTD
11 Phelan Avenue, San Francisco
Negotiating Parties: James Ruben and
Peter Goldstein and Stephen Herman
Under negotiation: Price, and Terms of payment
- IV. Property: New Mission Campus
2550-2560 Mission Street, San Francisco
Negotiating Parties: Keil Co. and Peter Goldstein
Under negotiation: Price, and Terms of payment
- V. Property: Property adjacent to the S. Balboa Reservoir
Phelan Avenue/Ocean Avenue, San Francisco
Negotiating Parties: PUC and Peter Goldstein
Under negotiation: Price and Terms of payment
- VI. Property: Evans Campus
1400 Evans Campus, San Francisco

BOARD OF TRUSTEES

NATALIE BERG • ROBERT E. BURTON • JAMES HASKELL MAYO, II. • RODEL E. RODIS

ANDREA D. SHORTER • ROBERT P. VARN. • LAWRENCE WONG

DEL M. ANDERSON, CHANCELLOR

Negotiating Parties: Charles Jamison and Peter Goldstein
Under negotiation: Price and Terms of payment

**B. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
(G.C. 54956.9(a))**

- I. Ericson Vs. San Francisco Community College District
Northern District of California
U.S. District Court Case No. C96-3836 (VRW)
- II. Quintanilla Vs. San Francisco Community College District
San Francisco Municipal Court # 133838
- III. San Francisco Community College District Vs. Kintz
San Francisco Superior Court case #980794

**C. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED
LITIGATION (G.C. 54956.9)**

- I. Significant exposure to litigation pursuant to Gov. Code 54956.9 (b) 3 cases

**D. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (G.C. 54957)
Director of Public Information and Executive Vice Chancellor**

E. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE (G.C. 54957)

F. CONFERENCE WITH LABOR NEGOTIATOR (G.C. 54957.6)

- i. Agency Negotiators: Lawrence Klein and Jeffrey Sloan
Employee Organizations: Service Employees International Union (SEIU) 790 & American Federation of Teachers (AFT) 2121 & Department Chairperson Council (DCC)
- ii. Agency Negotiators: Lawrence Klein and Jeffrey Sloan
Unrepresented Employees: Gardener, Nursery Specialist, Electrician Supervisor I, Electrician, Painter, Painter Supervisor I, Plumber, Steamfitter, Stationary Engineer, Truck Driver, Locksmith, Carpenter, Carpenter Supervisor I, District Designated Managers, Supervisors, and Confidential Classifications

III. OPEN SESSION

- A. Disclosure of Board decisions from Closed Session, if appropriate

For Members of the Public:

To facilitate the conduct of business at Board meetings, the following information has been taken from the District's Policy Manual concerning the conduct of Board Meetings.

From PM 1.05 A:

The order of business may be revised at any meeting when, in the discretion of the President, such revision will benefit the public and/or order of the meeting.

From PM 1.05 L:

L. Granting the Privilege of the Floor. A person desiring to speak shall be recognized by the Chair only after complying with the following procedures:

For matters appearing on the agenda, an individual desiring to address the Board must complete a "Request to Address Board" card, completing the information thereon including the subject to be addressed. If there is to be a written report presented, a copy(ies) shall be submitted in advance to the Chancellor.

Any person desiring to address the Board on non-agenda items must also complete the "Request to Address Board" card and will be recognized at the end of the agenda. Only items directly related to District business may be presented.

Cards for these purposes are available in the Office of the Chancellor and also at the Board meeting. Completed cards should be presented to the Board President prior to the beginning of the meeting. As a matter of courtesy, the Board encourages people to notify the Chancellor's Office in advance of the Board meeting of their intention to address the Board. Prior to calling for a vote on an item before the Board, the Presiding Officer shall determine if speaker cards have been submitted for that item. Persons who have submitted cards prior to the consideration of the item shall be called upon by the Presiding Officer. Persons who address the Board may address only the agenda item being considered and shall have up to three minutes for comments. Should another person who has submitted a request to speak card in advance of consideration of the item wish to forego speaking on that item, he or she may grant his or her speaking time to another speaker who has also submitted a request to speak card, but in no event shall any speaker have more than two allotments (totaling up to six minutes) of speaker time on any item. However, in order to facilitate the completion of District business, the Presiding Officer may also limit the total length of time allotted to the speakers on a given topic or agenda item which may reduce the individual speaker's time on that topic or item. Speaking too long, being unduly repetitious, or discussing irrelevancies disrupt the meeting, and may result in the forfeiture of speaking opportunities during that meeting.

The President of the Board reserves the right of determining the order of the speakers and changing the order of the agenda if it will be of benefit to the public and/or the order of the meeting.

Undue interruptions or other interferences with the orderly conduct of Board business cannot be allowed. Defamatory or abusive personal remarks which disturb or impede the meeting or exceed the bounds of civility necessary to the conduct of District business are always out of order. However, the Board shall not prohibit public criticism of the policies, procedures, programs, or services of the District, or of the acts or omissions of the Board.

The President may terminate the speaker's privilege of address if after being called to order, he or she persists in improper conduct or remarks, or if the speaker fails to speak on the subject matter for which the privilege of the floor was granted.

No oral presentation shall include charges or complaints against any employee of the Board, or otherwise present information, which does not relate directly to the topic at hand or which disrupts or impedes the meeting. All formal charges or complaints against an employee, for which a specific grievance or complaint process is not otherwise available, shall be in writing and signed by the person making the charge and shall be filed with the Chancellor who shall, after investigation, take or recommend appropriate action. There shall be no oral presentation or discussion of confidential formal charges or complaints in open public meetings of the Board on non-agenda items or unless otherwise required by law.

Comments or presentations made by members of the public to the Board do not necessarily reflect the opinion of the Board or of its individual members, nor does the Board necessarily endorse or sanction such comments or presentations. Persons who address the Board on matters of their choosing are solely responsible for the content of such comments or presentations.

Meeting of the
Board of Trustees of the
San Francisco Community College District

City College of San Francisco
EVANS Campus

1400 Evans Avenue
Thursday, April 30, 1998

Open Session - 6:00 p.m.

- I. Roll Call
- II. Pledge of Allegiance
- III. Approval of Minutes
 - Regular Meeting - February 26, 1998
 - Special Meeting - February 28, 1998
- IV. Special Presentation
 - A) Building a Development Program for CCSF-A Five Year Plan - Dorothy Krzyzanoski
- V. Report from Academic Senate
- VI. Report from Associated Students Council
- VII. Report from Classified Senate
- VIII. Board of Trustees' Reports
- IX. Introductions of New Staff Members
- X. Chancellor's Report
- XI. Adoption of Resolutions Agenda
- XII. Action on Resolutions Agenda Items

Finance (Pages 1-60A)

General Fund - Unrestricted:

- B1 - Authorization for City College of San Francisco to contract with and appropriate funds to Advanced Performance Systems to provide up to 16 hours of staff development, December 3 through 12th, 1997.
- B2 - Authorization to extend the contract of IKON Management Services for photocopiers and laser printers for

students and staff through December 31, 1999 with an increase in monthly commission effective January 1, 1998 from 11% to 15% on debit card sales and re-valuations and from 16% to 20% on all coin revenue.

- B2a - Authorization to amend Resolution No. 970918-B5, and thereby Amend the 1997-98 Adopted Budget by 1) increasing the General Fund Unrestricted estimated revenues from \$116,903,262 to \$118,217,197, 2) Reappropriating \$612,865 in General Fund Unrestricted Expenditure Allocations (Exhibit A) for corrections and unanticipated needs \$60,000 is hereby approved.
- B2b - Authorization to amend Resolution No. 960222-B4 Contracting with Mason Tillman Associates, for consultant services to assist in the development and implementation of a Minority business enterprise/Women's Business Enterprise(MBE/WBE) program by authorizing additional services to: 1)Update the draft Disparity Study issued June 1997, 2) Design an MBE/WBE program for the District, the cost for these additional services not to exceed \$20,000

Grants:

- B3 - Authorization for City College of San Francisco Child Development/Family Studies Department to receive \$6,839 from Philanthropic Ventures Foundation for conducting credit classes in Early Childhood Education. These classes will be given during the 1998 Spring semester in connection with the San Francisco Professional Development
- B4 - Authorization to contract with the following: Contra Costa Community College District, San Mateo Community College District, (Skyline College and College of San Mateo), Solano County Community College District, Peralta Community College District (Laney College), Marin Community College District, Fremont-Newark Community College District (Ohlone College), for services to provide support for the Northern California Biotechnology Center (NCBC) for the period July 1, 1997 to June 30, 1998, in the total amount not to exceed \$30,000.
- B5 - Authorization to submit an application for a grant and appropriate all funds upon approval by the Commission on the Status of Women to establish Getting It Together A.S.A.P. (Alliance for Sexual Assault Prevention) with the involvement of the CCSF Women's Studies Department and Project Survive, for the period of July 1, 1998 to June 30, 1999 in the amount not to exceed \$26,117
- B6 - Authorization to Amend the following Resolution as indicated in the table

- B7 - Authorization to enter special service contracts with 1) Phan Phuong, \$9,500; 2) Lilia Roman, \$8,000; 3) Leonardo Baquero, \$7,500; 4) Benny Lin, \$5,000; 6) Mikhail Sandler, \$5,000; 7) Serena Kwan, \$5,000; 8) Mitchell Hong, \$5,000 to provide technical assistance and related services for the San Francisco Center of Applied Competitive Technologies, Office of Contract Education. All contracts end on June 30, 1998. Total not to exceed \$45,000.
- B8 - Approval of a contract for special services and advice for Romanus Wolter, an independent contractor, to provide professional training and/or counseling services for clients of the San Francisco Small Business Development Center during the period between January 5, 1998 and December 31, 1998, at a cost of \$35 per hour; total not to exceed \$10,000.
- B9 - **WITHDRAWN**
- B10 - Authorization to (1) submit a renewal application for funds and (2) appropriate all funds receivable upon approval by Chancellor's Office California Community Colleges, Office of Economic Development for a grant to continue the development of an Advanced Transportation Technology Center in collaboration with Skyline College and College of Alameda, for the period July 1, 1998 to June 30, 1999 for a total not to exceed \$178,875.
- B11 - Authorization to (1) submit an application for funds and (2) appropriate all funds receivable upon approval by the Chancellor's Office of the California Community Colleges, for a grant from Faculty and Staff Diversity Funds to fund a Faculty and Staff Diversity Internship Project in collaboration with Santa Rosa Junior College, for the period June 15, 1998 through July 31, 1999 for a total not to exceed \$21,600
- B12 - Approval of a contract for special services and advice for Sussan Hashemi, an independent contractor, to provide professional training and/or counseling services for clients of the San Francisco Small Business Development Center during the period between January 5, 1998 and December 31, 1998, at a cost of \$35 per hour; total not to exceed \$10,000.
- B13 - Authorization to contract with 1) Shun Kwai Mak, \$7,500; 2) Hermelinda Navarro, \$7,500; 3) Garmento Speak, \$8,000; and 4) Ruff Development Corporation, \$15,000 to provide technical expertise for Made in San

Francisco, School of Applied Science and Technology.
Total not to exceed \$38,000.

- B14 - Authorization to (1) submit seven applications for funds and (2) appropriate all funds receivable upon approval by Chancellor's Office California Community Colleges (COCCC) for the Carl D. Perkins Vocational and Applied Technology Act of 1990 Special Projects, FY 98-99 for Title II-B : 1) New Horizons, \$60,000; 2) New Horizons (Urban), \$100,000; 3) Links: Program to Encourage Women in Technology, \$35,000; 4) JTPA/VATEA Partnership, \$50,000; 5) Step-Up: Preparing Women for the Trades, \$50,000; 6) Transitional and Workforce Skills, \$50,000; and Title III-E: 7) Tech Prep, \$99,930.
- B15 - Authorization to contract with North American Crane Bureau West, Inc. to 1) provide a 3-day Mobile Crane Operator Training session for San Francisco Airport Commission's employees and 2) administer written examinations for two participants for the period April 20, 1998 through June 30, 1998 in the amount not to exceed \$5,390.
- B16 - Authorization to amend Resolution No. 980326-B8, and contract with Tony Festa to provide a comprehensive front-end assessment and performance analysis for the Custodial Department of the San Francisco Municipal Railway (MUNI) for the period February 2, 1998 through March 15, 1998 in the amount not to exceed \$8,400.
- B17 - Authorization to 1) contract with, and 2) appropriate funds from Air China (AC) to provide a) an FAA Licensing and Testing Preparation course to mechanics in Beijing, People's Republic of China (PRC); and b) an English Language and Communication Skills Upgrade training for pilots for the period April 1, 1998 through December 31, 1998 in the amount not to exceed \$111,000.
- B18 - Amending Resolution No. 980129-B14 adding an Agreement with Robert Pineda to provide special services and advice to the City College Adolescent Pregnancy Prevention Program (C-CAPP) funded by the Federal Office of Population Affairs, beginning February 1998, at a rate of \$10.00 per hour not to exceed a combined total of \$5,000.
- B19 - Authorization to contract with San Francisco Police Department, Environmental Crimes Unit for \$5,000 to provide instructors and community guides and transportation for project participants in the Bayview Hunters Point Community Environmental Justice Education Project funded by the Federal Environmental Protection

Agency for the period of October 1, 1997 through September 30, 1999.

- B20 - Authorization to contract with Renaissance Parents of Success for \$35,000 to provide stipends to community participants from the Bayview Hunters Point who are being trained by the Community Environmental Justice Education Project funded by the Federal Environmental Protection Agency for the period of October 1, 1997 through September 30, 1999.
- B21 - Amending Resolution No. 970731-B6 to (1.) revise the grant amount to reflect the actual allocation from the California State Department of Education for ESL, ABE, VESL, and ESL/Citizenship Programs, under the Federal Adult Education Act, P.L. 100-397, as amended by the National Literacy Act of 1991 Section 321/326, \$847,913; and (2.) appropriate additional funds for the ESL/Citizenship Program in the amount of \$113,500 for the period of July 1, 1997 - June 30, 1998, City College of San Francisco Campuses, for a revised grant total not to exceed \$961,413.
- B22 - Authorization to enter into a contractual agreement with the City and County of San Francisco, Department of Human Services for reimbursement to the College District for all expenses for one (1) FTE security staff, at \$51,946 including fringe benefits; one (1) FTE custodial staff at \$41,579 including fringe benefits and 20.60% of annual utilities cost at the Southeast Campus, total not to exceed _____.
- B23 - Authorization to enter into a Grant Agreement, Number 98-0143, with the Chancellor's Office of the California Community Colleges to provide funding in the amount of \$140,550 for the San Francisco Small Business Development Center for the period July 1, 1998 to June 30, 1999.

Capital Outlay/ Bond Projects:

- B24 - Authorizing the approval of Contract Modification #1, for \$97,200, with B/A Burlage and Associates, Architects, for the project: Remodel Cloud Hall for Allied Health Project, for a total contract cost not to exceed \$357,200, to be completed on or before December 31, 1999.
- B25 - Authorization for Contract Modification #2 with Amelco Electric, for Change Order #2, for the Project: Energy Efficient Lighting Retrofit, located at Phelan, Alemany, John Adams and Downtown Campuses, to extend the contract from July 31, 1998 to September 30, 1998.

- B26 - Authorization to contract with the Department of Public Works, for special services and advice to provide the District with a hazardous materials inspection report and work plan, for the Proposition 'A' Bond Program Project: Science Hall Technology Infrastructure, at a cost not to exceed \$_____, to be completed on or before _____.
- B27 - Authorization to contract with _____, to provide the District with complete construction inspection services for the Project: Remodel Cloud Hall for Allied Health, located at the Phelan Campus, for a fee not to exceed \$150,000, to be completed on or before December 31, 1999.
- B28 - Authorization to award contract to A.R. Construction, a certified MBE firm, the lowest responsible bidder for the Project: Remodel Cloud Hall for Allied Health, located at the Phelan Campus, for a cost not to exceed \$4,706,000. This contract will be completed on or before December 31, 1999.
- B29 - Authorization to contract with _____, to provide the District with in-plant construction inspection services for the Project: Temporary Facilities, located at the Phelan Campus, for a fee not to exceed \$7,500, to be completed on or before June 30, 1998.
- B30 - Authorization to contract with _____, to provide the District with site construction inspection services for the Project: Temporary Facilities, located at the Phelan Campus, for a fee not to exceed \$13,000, to be completed on or before July 31, 1998.
- B31 - Authorization for Contract Modification #3 with Alten Construction Inc., to cover the cost of Change Orders 9 and 10, for \$3,878, for the Project: Weatherizing 1960 Carroll Avenue, San Francisco, for a total contract cost not to exceed \$262,755.
- B32 - Authorization to contract with _____, for special services and advice to provide the District with complete architectural and engineering services, for the Project: Downtown Campus Underground Tank Removal and Replacement located at the Downtown Campus at a cost not to exceed \$_____, to be completed on or before April 30, 1999.

Equipment, Supplies & Services (Pages 61-79)

- C1 - Procurement of equipment, supplies, services, etc., less than \$3,000

- C2 - Procurement of equipment, supplies, services, etc., \$3,000 or more
- C3 - Acceptance of Gifts
- C4 - Authorizing to Destroy Records Detailed in Destruction of Records-List No. 23
- C10 - Disposal of Personal Property With Insufficient Sales Value

Human Resources (Pages 80-98)

- F1 - Administrative Personnel Unpaid Leave of Absence
- G1-5 - Academic Employees, Credit Program, District Funded
- H1-3 - Academic Employees, Credit Program, Categorically Funded
- J1 - Academic Employees, Non-Credit Programs, Categorically Funded
- L1 - Amending employment contract for the purpose of (a) purchasing tax sheltered annuities, (b) contributing to tax sheltered custodial accounts, for those employees requesting such purchases or contributions, and (c) termination of the amendment to employment contract.
- N1 - Academic Employees Community Services Classes

Policy (Pages 99-100)

- P1 - Notice of Intention to Amend the San Francisco Community College District Policy Manual Section PM 2.02 - Administrative and Organizational Structure of the San Francisco Community College District

Special (Pages 101-104)

- S1 - Adoption of College Development Plan
- S2 - Opposition to Proposition 227, the Unz Initiative, on the June, 1998 Statewide Ballot
- S3 - Establishing Wage Rates and Benefit Levels for the Classification of Accountant Intern (1649)

Buildings and Grounds (Pages 105-109)

- W1 - Extension of Representation Agreement with Barton C. Miller, Commercial Real Estate, 101 Alta, #202, San Francisco, California, for a site for Chinatown/NorthBeach Campus at no direct cost to the District.

- W2 - Authorization to amend the sublease agreement between Renaissance Parents of Success and the District to increase by 599 square feet the amount of space at the Southeast Campus being leased to the Renaissance Program at a sublease rate of \$1.00 per sq. ft. For the new space the sum of \$599 per month for a period of 36 months or the period of the District lease with the City and County of San Francisco, whichever comes earlier.
- W3 - Authorization to amend the sublease agreement (Resolution No. 980226-B21) between the District and the City and County of San Francisco Department of Human Services for space at the Southeast Campus to increase the sublease space by 2644.6 square feet at a sublease rate of \$1.00 per square foot (total of \$2,644.60 per month) for a period equal to the duration of the lease between the District and the City and County of San Francisco or 36 months whichever comes earlier.

Informational Reports (page 110-112) No Action Necessary

XII. Requests to Speak

XIII. Adjournment

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.5.

Next Board Meeting Date: **May 28, 1998**
Gough Campus

The Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 980430-B1
Authorization to execute a contract with Advanced
Performance Systems to provide up to 16 hours of
staff development, December 3 through 12, 1997,
total cost not to exceed \$ 3,051.

President and Members:

The primary purpose of this project is to improve the college's performance by providing college staff with training in Continuous Quality Improvement principles, methodologies and techniques to improve quality service at City College of San Francisco. Initially, the cost of this project was estimated to be lower than \$2,500 which is why there was no board resolution provided previously.

The following resolution is recommended for adoption:

RESOLVED: That the Board authorizes the District to execute
a contract on behalf of City College of San
Francisco with Advanced Performance Systems to provide up
to 16 hours of CQI training December 3, 1997 through
December 4, 1997, total cost not to exceed \$3,051.

FURTHER BE IT RESOLVED: That the Chancellor, or her
designee(s) are hereby authorized
to execute any and all documents on behalf of the District
to effectuate this resolution.

Recommended for Adoption:
Del M. Anderson

Originator: Frances L. White

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 980430-B2
Authorization to extend the contract of
IKON Management Services for
photocopiers and laser printers for
students and staff through December 31,
1999 with an increase in monthly
commission effective January 1, 1998
from 11% to 15% on debit card sales and
re-valuations and from 16% to 20% on all
coin revenue

President and Members:

The Board of Trustees approved Resolution No. 931216-B4 in December, 1993 accepting the bid of and awarding a contract to Advanced Vending Systems to provide pay-for-use photocopiers and laser printers for the students and staff of City College of San Francisco from January 4, 1994 to December 31, 1996 with two additional one year optional extensions if mutually agreed to by the District and the Contractor. Advanced Vending Systems, a division of OMI of California, was absorbed by IKON Management Services, a division of IKON Office Solutions. IKON has approached the District with an offer to increase the percent of revenue in this final year of the contract if the contract is extended one additional year, through December 1999.

The current contract with IKON exceeds by far the bids we received in 1993 from other vendors. Besides giving a comparable revenue to the college, a portion of which goes to Associated Students, IKON provides the District with a full-time on-site employee who maintains the machines and saves District staff time and energy. Additionally, IKON provides the District two \$15,000 microform readers for student use in the library.

The following resolution is recommended for adoption:

RESOLVED: That authorization be given to extend
the contract of IKON Management Services
for photocopiers and laser printers for students
and staff through December 31, 1999 with an
increase in monthly commission effective January
1, 1998 from 11% to 15% on debit card sales and
re-valuations and from 16% to 20% on all coin
revenue, and

FURTHER BE IT RESOLVED: That the Chancellor
and/or Chief Operating
Officer are hereby authorized to execute such a
contract amendment on behalf of the District.

Recommended for Adoption:
Del M. Anderson
Chancellor

Originator: Stephen J. Herman

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980430-B2a
Authorization to amend Resolution No. 970918-B5, and thereby Amend the 1997-98 Adopted Budget by 1) increasing the General Fund Unrestricted estimated revenues from \$116,903,262 to \$118,217,197 2) Reappropriating \$612,865 in General Fund Unrestricted Expenditure Allocations (see Exhibit A) for corrections and unanticipated needs.

President and Members

On September 18, 1997, the Board of Trustees approved Resolution No. 970918-B5 amending the 1997-98 Adopted Budget by increasing the General Fund Unrestricted estimated revenues from \$116,903,262 to \$117,072,180 thereby increasing the 1997-98 General Fund Unrestricted Expenditure budget by the same amounts and reappropriating \$3,555,719 in General Fund Unrestricted Expenditure Allocations for corrections and omissions.

Based upon the 2nd Quarter Financial Report and the distribution of the 1997-98 First Principal Apportionment Statement by the State Chancellor's Office the District can anticipate improvement in estimated revenues as follows:

1. \$743,763 increase in General Apportionment as a result of increased student headcount growth from 96-97.
2. \$401,254 increase in other revenues primarily attributed to additional sales tax income, non-resident tuition and a prior year correction in revenue from the state.

Revenue has improved a total of \$1,145,017 since the revision of the Adopted Budget on September 18, 1997.

The reappropriation of \$612,865 will fund the following:

1. \$100,000 in unanticipated storm-related repairs to District facilities - one-time
2. \$23,000 higher costs than anticipated for electronic monitoring of District facilities - on-going
3. \$40,500 higher promotional & advertising costs to increase student enrollment - one-time
4. \$115,000 anticipated decrease in postage costs not achieved - on-going

5. \$20,000 costs for additional services on MBE/WBE Disparity Study - 97-98
6. \$45,900 in higher costs than anticipated for hazardous materials maintenance & removal
7. \$163,700 costs for Admissions & Records including micro-filming of student records, forms for new registration process. Portion of cost will be offset by \$70,000 estimated revenue for transcript fees of which was \$29,770 was collected as of December, 1997.
8. \$75,000 costs for Chancellor's Search Committee.
9. \$29,765 in one-time costs for equipment in the Info Tech Services Department, one-time non personnel for Human Services and Staff Diversity Hourly.

RESOLVED: That authorization to amend Resolution No.

970918-B5, Amended 1997-98 Adopted Budget by
1) Increasing the General Fund Unrestricted estimated revenues from \$116,903,262 to \$118,217,197, 2) Reappropriating \$612,865 in General Fund Unrestricted Expenditure Allocations (Exhibit A) for corrections and unanticipated needs.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate the resolution.

Recommend for Adoption:

Del M. Anderson
Chancellor

Originator: James Kendrix

RESOLUTION NO: 980430-B2a
 TRANSFER "TO" ACCOUNTS
 APRIL 30, 1998

" EXHIBIT A "

| TTYPE | ACCOUNT | FOAPAL | ACCT TITLE | TO DEPT | AMOUNT |
|--------|---------|--------------------|---------------------------|----------------------|---------|
| 1000 | 1422 | U-2060-1422-6750-S | NT - Hourly | Staff Diversity | 2,000 |
| | | | Inst Hrly - NT | Staff Diversity | 2,000 |
| Total: | | | | | 4,000 |
| 4000 | 4301 | U-4026-4301-6200-S | Supplies | Admissions & Records | 64,000 |
| | | U-5110-4301-6010-C | Supplies | Provost | 4,500 |
| | | | Supplies | Provost | 2,500 |
| | 4303 | U-2010-4303-6730-S | Supplies | Human Services | 1,000 |
| Total: | | | | | 72,000 |
| 5000 | 5190 | U-4900-5190-6600-S | Services By Contract | Central Services | 20,000 |
| | 5350 | U-3564-5350-6770-S | Postage | Mail Services | 115,000 |
| | 5640 | U-3566-5640-6770-S | M&R Non-Equipment | Public Safety | 23,000 |
| | | U-4026-5640-6200-S | M&R Non-Equipment | Admissions & Records | 58,700 |
| | 5650 | U-3524-5650-6599-S | M&R Non-Equipment | Bldgs & Grounds | 100,000 |
| | 5657 | U-3569-5657-6770-S | Maint Hazardous Materials | Bldgs & Grounds | 45,900 |
| | 5803 | U-0040-5803-6600-S | Advertising | Public Information | 40,500 |
| | 5910 | U-0004-5910-6600-S | Other Expenses | Board of Trustees | 75,000 |
| Total: | | | | | 478,100 |
| 6000 | 6413 | U-2510-6413-6780-S | Equipment | Info Tech Services | 15,000 |
| | 6414 | U-2010-6414-6730-S | Equipment | Human Services | 2,500 |
| | | U-4026-6414-6200-S | Supplies | Admissions & Records | 41,000 |
| | 6431 | U-6210-6431-6450-C | | Student Affairs | 265 |
| Total: | | | | | 58,765 |
| ===== | ===== | ===== | ===== | ===== | ===== |
| Total: | | | | | 612,865 |

RESOLUTION NO: 980430-B2a " EXHIBIT A "
TRANSFER "FROM" ACCOUNTS
APRIL 30, 1998

| FTYPE | ORGN | FOAPAL | ACCT TITLE | AMOUNT |
|--------|--------------------|--------------------|----------------------|---------|
| 1000 | Aeronautics | U-7108-1120-0900-C | Instructors - Perm | 48,463 |
| | Child Development | U-7334-1120-2100-C | Instructors - Perm | 48,855 |
| | CIS | U-7210-1120-0700-C | Instructors - Perm | 46,163 |
| | Engineering | U-7257-1120-0900-C | Instructors - Perm | 64,471 |
| | Provost | U-5110-1120-6010-C | Instructors - Perm | 48,463 |
| | Counseling | U-6440-1240-6430-C | Counselors Perm | 38,802 |
| | | | Counselors - Perm | 64,670 |
| Total: | | | | 359,887 |
| 2000 | | U-0074-2110-6730-S | Classified - Perm | 2,000 |
| | | | Classified - Perm | 2,000 |
| | Business Services | U-1500-2110-6720-S | Classified - Perm | 20,180 |
| | | | Classified - Perm | 32,792 |
| | Central Services | U-4900-2110-6770-S | Classified - Perm | 73,741 |
| | Info Tech Services | U-2510-2110-6780-S | Classified - Perm | 48,250 |
| | | | Classified - Perm | 48,250 |
| Total: | | | | 227,213 |
| 4000 | Info Tech Services | U-2510-4303-6780-S | Supplies | 15,000 |
| | Student Affairs | U-6210-4303-6450-C | Supplies | 265 |
| Total: | | | | 15,265 |
| 5000 | Human Resources | U-2030-5190-6730-S | Services By Contract | 3,500 |
| | Provost | U-5110-5190-6010-C | Services By Contract | 4,500 |
| | | U-5110-5212-6010-C | Travel | 2,500 |
| Total: | | | | 10,500 |
| ===== | ===== | ===== | ===== | ===== |
| Total: | | | | 612,865 |

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980430-B2b

Authorization to amend Resolution No. 960222-B4 Contracting with Mason Tillman Associates, for consultant services to assist in the development and implementation of a Minority business enterprise/Women's Business Enterprise(MBE/WBE) program by authorizing additional services to: 1)Update the draft Disparity Study issued June 1997, 2) Design an MBE/WBE program for the District, the cost for these additional services not to exceed \$20,000

Present and Members:

On February 22, 1996 Resolution No. 960222-B4 was passed authorizing a contract with the consulting firm of Mason Tillman and Associates to assist the District in developing an MBE/WBE Program by completing a disparity study to analyze purchasing activities in the area of construction and architectural related services.

The first draft of the Disparity Study was issued during April of 1997 and the revised draft was issued in June of 1997 and distributed to District constituencies on August 18, 1997. At the regular Board of Trustees meeting of September 18, 1997. Officials from Mason-Tillman Associates presented an overview of the study.

Almost fifteen months have transpired since the time period covered in the Disparity Study, therefore the District took the position that it would be prudent to update the study to determine what progress, if any, had occurred in minority utilization since the initial study. In view of the legal ramifications surrounding the implementation of a raced-based MBE/WBE Program, the District must update the study to determine what impact, if any, its outreach efforts have had during the past fifteen months.

The following resolution is recommended for adoption:

RESOLVED: That the Board authorizes the District to amend Resolution No. 960222-B4 contracting with Mason Tillman Associates, for consultant services to assist in the development and implementation of a Minority Business Enterprise/Women's Business Enterprise(MBE/WBE) program by authorizing additional services to: 1)Update the draft Disparity Study issued June 1997, 2) Design an MBE/WBE program for the District, the cost for these additional services not to exceed \$20,000

FURTHER BE IT RESOLVED: That the Chancellor, Chief
Operating Officer, and/or their
designees are hereby authorized to execute any and all
documents on behalf of the District to effectuate the
resolution.

Recommend for adoption:

Del M. Anderson
Chancellor

Originator: James Kendrix

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No.980430-B3
Authorization for City College of San Francisco
Child Development/Family Studies Department to
receive \$6,839 from Philanthropic Ventures
Foundation for conducting credit classes in Early
Childhood Education. These classes will be offered
during the 1998 Spring semester in connection with
the San Francisco Professional Development Project.

President and Members:

This resolution requests authorization for City College of San Francisco Child Development/Family Studies Department to receive funds from Philanthropic Ventures Foundation to provide Child Development credit classes during the 1998 Spring Semester in connection with the San Francisco Professional Development Project.

Income

| | |
|--|------------|
| Philanthropic Ventures Foundation Fund | \$6,839.00 |
|--|------------|

Expenditures

| | |
|----------------------|------------|
| Instructional salary | \$6,839.00 |
|----------------------|------------|

| | |
|--------|-------------------|
| Total: | <u>\$6,839.00</u> |
|--------|-------------------|

No District matching funds are required.

The following resolution is recommended for adoption:

RESOLVED: That the Board authorizes the District to receive funds in the amount of \$6,839 from Philanthropic Ventures Foundation for conducting credit classes in Early Childhood Education. These classes will be offered during the 1998 Spring semester in connection with the San Francisco Professional Development project; and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Sandra Handler

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No: 980430-B4
Authorization to contract with the following: Contra Costa Community College District, San Mateo Community College District, (Skyline College and College of San Mateo), Solano County Community College District, Peralta Community College District (Laney College), Marin Community College District, Fremont-Newark Community College District (Ohlone College), for services to provide support for the Northern California Biotechnology Center (NCBC) for the period July 1, 1997 to June 30, 1998, in the total amount not to exceed \$30,000.

President and Members:

The Northern California Biotechnology Center (NCBC) was established in August 1996 by a coalition of six community colleges in the Bay Area to promote collaboration between community college biotechnology programs and the region's biotechnology industry. The State Chancellor's Office is providing funding totaling \$166,800 for the NCBC for the period July 1, 1997 through June 30, 1998; City College is the lead institution and the fiscal agent for the center. As part of the grant proposal specific community colleges in the coalition provide services to support the goals of the NCBC. The contracts with the colleges will provide funds for reassigned time for faculty at Contra Costa Community College District, San Mateo Community College District (Skyline College and College of San Mateo), Solano County Community College District, Peralta Community College District (Laney College), Marin Community College District, Fremont-Newark Community College District (Ohlone College). The services to be provided include: development of curriculum in biotechnology in response to industry needs, facilitation of contacts with the biotechnology industry for faculty and students, and support for faculty to attend conferences and faculty workshops of the NCBC. The contracts for each college are as follows:

Income

| | |
|---------------------------------|----------|
| State Chancellor's Office grant | \$30,000 |
|---------------------------------|----------|

Expenditures

| | |
|----------------------|---------|
| Contra Costa College | \$6,000 |
| College of San Mateo | \$3,000 |
| College of Marin | \$3,000 |

| | |
|--------------------------|---------|
| Laney Community College | \$3,000 |
| Ohlone College | \$3,000 |
| Skyline College | \$6,000 |
| Solano Community College | \$6,000 |

San Francisco Community College District is the fiscal agent.

The following resolution is recommended for adoption:

RESOLVED: That the Board of Trustees hereby authorizes the District to contract with the following colleges: Contra Costa Community College District, San Mateo Community College District (Skyline College and College of San Mateo), Solano County Community College District, Peralta Community College District (Laney College), Marin Community College District, Fremont-Newark Community College District (Ohlone College), for services related to reassigned time for faculty members of the above named colleges to provide support for the Northern California Biotechnology Center (NCBC) for the period July 1, 1997 to June 30, 1998, in the total amount not to exceed \$30,000.

FURTHER BE IT RESOLVED: That the Chancellor and/or Chief Operating Officer, and/or their designees are hereby authorized to execute such contract modification on behalf of the San Francisco Community District.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Robert Manlove

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No: 980430-B5
Authorization to submit an application for a
grant and appropriate all funds upon
approval by the Commission on the Status
of Women to establish Getting It Together
A.S.A.P. (Alliance for Sexual Assault
Prevention) with the involvement of the
CCSF Women's Studies Department and
Project Survive, for the period of July 1,
1998 to June 30, 1999 in the amount not
to exceed \$26,117

President and Members:

Getting It Together A.S.A.P. is a proposed collaboration between City College of San Francisco's Project Survive, San Francisco State University's The S.A.F.E. Place, and The Sentences Project. Project Survive, and the SAFE Place serve as their respective college and universities peer education sexual assault and domestic violence prevention programs. The Sentences Project is a small non-profit organization which focuses on theater work with teens on the topic of sexual abuse. The program would provide information on outreach to San Francisco High School students to have access to sexual assault and domestic violence prevention.

There is no additional space or in-kind match required. City College of San Francisco is the fiscal agent.

Income

| | |
|-----------------------------------|----------|
| Commission on the Status of Women | \$26,117 |
|-----------------------------------|----------|

Expenditures

| | |
|--|-----------------|
| Salaries and Benefits | \$20,117 |
| Supplies/Materials | \$ 250 |
| Other operation expenses (Peer Advisors, Consultant) | <u>\$ 5,750</u> |
| Total not to exceed | \$26,117 |

The following resolution is recommended for adoption:

RESOLVED: That the Board authorizes the District to submit an application for a grant and appropriate all funds upon approval by the Commission on the Status of Women to establish Getting It Together A.S.A.P. (Alliance for Sexual Assault Prevention) with the involvement of the CCSF Women's Studies Department and Project Survive, for the period of July 1, 1998 to June 30, 1999 in the amount not to exceed \$26,117

FURTHER BE IT RESOLVED: That the Chancellor and/or
Chief Operating Officer,
and/or their designees are hereby authorized to execute
such contract modification on behalf of the San
Francisco Community District.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Robert Gabriner

Subject: Resolution No. 980430-B6

Authorization to Amend the following Resolutions as indicated in the table

President and Members:

| <u>ORIGINAL RESOLUTION NUMBER</u> | <u>GRANTOR/ CONTRACTOR</u> | <u>CONTRACT DATE</u> | <u>ORIGINAL TOTAL AMOUNT</u> | <u>CHANGE</u> | <u>NEW TOTAL NOT TO EXCEED</u> | <u>COMMENTS; ORIGINATOR</u> |
|---|---|---------------------------------|--------------------------------------|---------------|--|---|
| A 970626-B17 | State Chancellor's Office / Economic Development Network | Fiscal Year 1997-1998 | \$42,000 | +\$3000 | \$45,000 | Robert Manlove |
| B 980226-B3 | California State Department of Education State Preschool Education Program | Fiscal Year 1997-1998 | \$578,570 | -\$168,737 | \$409,833 | \$168,737 will be deducted from School Aide Salaries and Fringe benefits. Sandra Handler |
| C 950622-B2 | California Postsecondary Education Commission Eisenhower State Grant | July 1, 1995 - June 30, 1998 | Kim Bowers \$2500 | +\$1000 | \$3500 | Due to additional Duties Robert Manlove |
| D 950622-B2 | California Postsecondary Education Commission Eisenhower State Grant | July 1, 1995 - June 30, 1998 | James Dwyer \$2500 | +\$1250 | \$3250 | Due to additional Duties Robert Manlove |
| E 950622-B2 | California Postsecondary Education Commission Eisenhower State Grant | July 1, 1995 - June 30, 1998 | Marilyn Garcia \$3000 | +\$750 | \$3750 | Due to additional Duties Robert Manlove |
| F 950622-B2 | California Postsecondary Education Commission Eisenhower State Grant | July 1, 1995 - June 30, 1998 | Lorene Holmes \$5000 | +\$1200 | \$6200 | Due to additional Duties Robert Manlove |
| G 950622-B2 | California Postsecondary Education Commission Eisenhower State Grant | July 1, 1995 - June 30, 1998 | Susan Sanford \$2500 | +\$750 | \$3250 | Due to additional Duties Robert Manlove |
| H 950622-B2 | California Postsecondary Education Commission Eisenhower State Grant | July 1, 1995 - June 30, 1998 | Lisa Shek \$4200 | +\$1400 | \$5600 | Due to additional Duties Robert Manlove |
| I 950622-B2 | California Postsecondary Education Commission | July 1, 1995 - June 30, 1998 | Leann Speta \$2500 | +\$2000 | \$4500 | Due to additional Duties Robert Manlove |

| | | | | | | | | | |
|---|-----------|---|---------------------------------|-----------------------|----------------|---|--|--|--|
| | | Eisenhower State Grant | | | | | | | Robert Manlove |
| J | 950622-B2 | California Postsecondary Education Commission Eisenhower State Grant | July 1, 1995 - June 30, 1998 | Bonnie Tank \$5000 | +\$1200 | \$6200 | | | Due to additional Duties Robert Manlove |
| K | 950622-B2 | California Postsecondary Education Commission Eisenhower State Grant | July 1, 1995 - June 30, 1998 | \$675,000 | Date Change | from June 30 1998 to September 30, 1998. | | | Robert Manlove |

RESOLVED : That the Board authorizes the specified amendments to the Resolutions as indicated in the table, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption

Del M. Anderson
Chancellor

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980430-B7

Authorization to enter special service contracts with 1) Phan Phoong, \$9,500; 2) Lilia Roman, \$8,000; 3) Leonardo Baquero, \$7,500; 4) Benny Lin, \$5,000; 6) Mikhail Sandler, \$5,000; 7) Serena Kwan, \$5,000; 8) Mitchell Hong, \$5,000 to provide technical assistance and related services for the San Francisco Center of Applied Competitive Technologies, Office of Contract Education. All contracts end on June 30, 1998. Total not to exceed \$45,000.

President and Members:

The Board of Trustees approved Board Resolution (980129-B21) appropriating funds to support the design, development, piloting and implementation of a Center for Applied Competitive Technologies (CACT) under the Office of Contract Education. To execute this program City College needs to draw upon the expertise of specialists from within the apparel industry. Therefore, the CACT would like to hire the following consultants to provide technical assistance and related services in support of its goals. Consultants are to be compensated at rates not to exceed the prevailing standards within the apparel industry. The name, scope of work, period of service, and maximum amount of each contract are as follows:

1. Phan Phoong. Develop the Gerber Training Program which will include system orientation, computer pattern making, grading, marking and plotting of the markers for cutting; conduct certified training in Gerber Garment Technology; conduct seminars and consult with design department personnel on the use of the CAD/CAM Method to improve manufacturing operations. For the period April 1, 1998 through June 30, 1998. Compensated at a rate of \$25 per hour; total not to exceed \$9,500.

2. Lilia Roman. Assist in program development working directly with CACT Program Director and Coordinator; develop marketing publicity materials to promote and market CACT; compile and maintain data base of potential clients; categorize and evaluate the clients for effective outreach. For the period March 15, 1998 through June 30, 1998. Compensated at a rate of \$15 per hour; total not to exceed \$8,000.

3. Leonardo Baquero. Conduct workshops in the Gerber Artworks Program; oversee the design and development of the CACT Web Site; design marketing and publicity packages for promotion of CACT; assist in program development. For the period April 1, 1998

through June 30, 1998. Compensated at a rate of \$15 per hour; total not to exceed \$7,500.

4. Benny Lin. Conduct workshops on sewing machine repair; supervise trainees in the use of TC2's interactive repair program; maintain machines at the Teaching Factory; convert regular sewing machines for use with "Stand-Up Modular" operation. For the period March 15, 1998 through June 30, 1998. Compensated at a rate of \$15 per hour; total not to exceed \$5,000.

5. Mikhail Sandler. Review current data and methods of collecting and analyzing it as required by grant proposals; design and install templates using Microsoft Access; compile grant reports; recommend solutions to improve efficiency of reporting process; conduct workshops for staff on database systems. For the period April 1, 1998 through June 30, 1998. Compensated at a rate of \$15 per hour; total not to exceed \$5,000.

6. Serena Kwan. Assemble a list of potential members of the CACT Advisory Committee; oversee recruitment of Advisory Committee; create solicitation materials requesting donations to CACT program; evaluate program needs. For the period March 15, 1998 through June 30, 1998. Compensated at a rate of \$15 per hour; total not to exceed \$5,000.

7. Mitchell Hong. Design and establish Gerber Training Center in the Teaching Factory; oversee the needed software installation; oversee facility changes and remodeling; edit training manuals to create an effective model for workshops. For the period March 15, 1998 through June 30, 1998. Compensated at a rate of \$15 per hour; total not to exceed \$5,000.

Funding for these contracts are from the San Francisco Center for Applied Competitive Technologies grant awarded by California Community Colleges, Office of Economic Development. No general fund monies from the District are required.

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designee are hereby authorized to enter special service contracts with 1) Phan Phoong, \$9,500; 2) Lilia Roman, \$8,000; 3) Leonardo Baquero, \$7,500; 4) Benny Lin, \$5,000; 6) Mikhail Sandler, \$5,000; 7) Serena Kwan, \$5,000; 8) Mitchell Hong, \$5,000 to provide technical assistance and related services for San Francisco Center of Applied Competitive Technologies, Office of Contract Education. All contracts end on June 30, 1998. Total not to exceed \$45,000.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Del Anderson
Chancellor

Originator: Judy Teng

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No.980430-B8

Approval of a contract for special services and advice for Romanus Wolter, an independent contractor, to provide professional training and/or counseling services for clients of the San Francisco Small Business Development Center during the period between January 5, 1998 and December 31, 1998, at a cost of \$35 per hour; total not to exceed \$10,000.

President and Members:

On November 20, 1997, the Board of Trustees adopted a resolution which authorized the execution and submission of Standard Grant Agreement, C97-0105, and appropriation of all funds received upon approval by the California Trade and Commerce Agency to provide continued funding for the San Francisco Small Business Development Center (SBDC) for the period January 1, 1998 to December 31, 1998. To accomplish the SBDC's mission to increase local economic development by providing business counseling and training to small business owners, the SBDC is in the process of increasing its consulting team's capacity to perform business counseling and training with more small business owners and is developing and implementing new specialized training workshops.

The anticipated training and counseling by Romanus Wolter, an independent contractor, will substantially aid the SBDC in reaching its 1998 contract milestones for in-depth one-on-one counseling and training.

The following resolution is recommended for adoption:

RESOLVED: That the contract for services with Romanus Wolter, an independent contractor, to provide professional training and/or counseling services with clients of the San Francisco Small Business Development Center during the period between January 5, 1998 and December 31, 1998, at a cost of \$35 per hour; total not to exceed \$10,000 be approved.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Steven Glick

WITHDRAWN

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980430-B10
Authorization to (1) submit a renewal application for funds and (2) appropriate all funds receivable upon approval by Chancellor's Office California Community Colleges, Office of Economic Development for a grant to continue the development of an Advanced Transportation Technology Center in collaboration with Skyline College and College of Alameda, for the period July 1, 1998 to June 30, 1999 for a total not to exceed \$178,875.

President and Members:

The Chancellor's Office California Community Colleges (COCCC) has requested grant application for Economic Development funds to continue the design, development, piloting and implementation of an Advanced Transportation Technology Center begun in 1995. The requested funds are to be used to 1) identify training priorities and focus resources on short-term intensive projects for high growth sectors; 2) provide coordination and support to build on the existing structure; and 3) establish new curriculum, faculty training and institutional development in the areas of alternative fuel vehicle technology, clean air technology and alternative modes of transportation.

Income:

| | |
|---|------------------|
| Chancellor's Office California Community Colleges, Economic Development | <u>\$178,875</u> |
|---|------------------|

Expenditures:

| | |
|-------------------------------------|------------------|
| Academic Salaries | \$36,676 |
| Classified Salaries | 10,960 |
| Employee Benefits | 7,145 |
| Supplies | 8,200 |
| Other Operating Expenses & Services | 8,137 |
| Equipment | 36,000 |
| Other outgo | 64,877 |
| College of Alameda | 33,705 |
| Skyline College | <u>31,172</u> |
| Indirect Costs | <u>6,880</u> |
| Total | <u>\$178,875</u> |

In-Kind Matching Funds:

| | CCSF | COA | Skyline |
|-------------------------|---------------|----------|----------|
| Academic Salaries | \$69,886 | \$ 0 | \$26,887 |
| Classified Salaries | 5,100 | 2,550 | 2,550 |
| Employee Benefits | 10,498 | 357 | 2,944 |
| Supplies | 500 | 100 | 100 |
| -Industry Contributions | | | 2,625 |
| Other Operating Exp. | 0 | 0 | 0 |
| Equipment | | | |
| -Industry Contributions | 25,000 | 20,000 | 38,170 |
| Other Outgo | | | |
| -Industry Contributions | <u>65,400</u> | <u>0</u> | <u>0</u> |
| Total | \$176,384 | \$23,007 | \$73,276 |

No additional general fund monies from the District are required as matching funds.

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designee are hereby authorized to (1) submit a renewal application for funds and (2) appropriate all funds receivable upon approval by Chancellor's Office California Community Colleges, Office of Economic Development for a grant to continue the development of an Advanced Transportation Technology Center in collaboration with Skyline College and College of Alameda, for the period July 1, 1998 to June 30, 1999 for a total not to exceed \$178,875.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their Designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Phyllis G. McGuire

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980430-B11
Authorization to (1) submit an application for funds and (2) appropriate all funds receivable upon approval by the Chancellor's Office of the California Community Colleges, for a grant from Faculty and Staff Diversity Funds to fund a Faculty and Staff Diversity Internship Project in collaboration with Santa Rosa Junior College, for the period June 15, 1998 through July 31, 1999 for a total not to exceed \$21,600

President and Members:

The Chancellor's Office of the California Community Colleges has solicited applicants to apply for Faculty and Staff Diversity Funds in order to develop Faculty and Staff Diversity Internship projects. The Request for Applications specifies that an applicant community college must work in collaboration with another community college. This District's application proposes the selection of ten interns from graduate institutions who express interest in community college teaching along with the selection of ten faculty mentors. These ten will pairs jointly develop a training plan with the assistance of its project director. The application proposes a collaboration with Santa Rosa Junior College.

Income:

| | |
|---|----------|
| Chancellor's Office California Community Colleges | \$21,600 |
|---|----------|

Expenditures:

| | |
|-----------------------------|--------------|
| Academic Salaries (interns) | \$20,000 |
| Indirect costs | <u>1,600</u> |
| Total | \$21,600 |

General Fund Match and In-Kind and Other Sources:

| | <u>General Fund</u> | <u>In-Kind&Other Sources</u> |
|---------------------|---------------------|----------------------------------|
| Academic Salaries | 21,994 | 78,083 |
| Classified Salaries | | 3,103 |
| Employee Benefits | | 14,075 |
| Supplies | 1,500 | |
| Other Outgo | 2,000 | |
| Indirect Costs | <u>2,040</u> | <u>7,620</u> |
| TOTAL | \$27,534 | \$102,881 |

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to (1) submit an application for funds and (2) appropriate all funds receivable upon approval by the Chancellor's Office of the California Community Colleges, for a grant from Faculty and Staff Diversity Funds to fund a Faculty and Staff Diversity Internship Project in collaboration with Santa Rosa Junior College for the period June 15, 1998 through July 31, 1999 for a total not to exceed \$21,600.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Linda Jackson

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No.980430-B12

Approval of a contract for special services and advice for Sussan Hashemi, an independent contractor, to provide professional training and/or counseling services for clients of the San Francisco Small Business Development Center during the period between January 5, 1998 and December 31, 1998, at a cost of \$35 per hour; total not to exceed \$10,000.

President and Members:

On November 20, 1997, the Board of Trustees adopted a resolution which authorized the execution and submission of Standard Grant Agreement, C97-0105, and appropriation of all funds received upon approval by the California Trade and Commerce Agency to provide continued funding for the San Francisco Small Business Development Center (SBDC) for the period January 1, 1998 to December 31, 1998. To accomplish the SBDC's mission to increase local economic development by providing business counseling and training to small business owners, the SBDC is in the process of increasing its consulting team's capacity to perform business counseling and training with more small business owners and is developing and implementing new specialized training workshops.

The anticipated training and counseling by Sussan Hashemi, an independent contractor, will substantially aid the SBDC in reaching its 1998 contract milestones for in-depth one-on-one counseling and training.

The following resolution is recommended for adoption:

RESOLVED: That the contract for services with Sussan Hashemi, an independent contractor, to provide professional training and/or counseling services with clients of the San Francisco Small Business Development Center during the period between January 5, 1998 and December 31, 1998, at a cost of \$35 per hour; total not to exceed \$10,000 be approved.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Steven Glick

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980430-B13
Authorization to contract with 1) Shun Kwai Mak, \$7,500; 2) Hermelinda Navarro, \$7,500; 3) Garmento Speak, \$8,000; and 4) Ruff Development Corporation, \$15,000 to provide technical expertise for "Made in San Francisco", School of Applied Science and Technology. Total not to exceed \$38,000.

President and Members:

The Board of Trustees approved Board Resolution (980129-B31) appropriating funds to support the participation of City College in an industry-driven regional collaborative called "Made in San Francisco" which provides education and training services within the apparel industry of the Bay Area. To execute this program City College needs to draw upon the expertise of specialists from within the apparel industry. Therefore, "Made in San Francisco" would like to hire the following consultants to provide technical assistance in support of its goals. Consultants are to be compensated at rates not to exceed the prevailing standards within the apparel industry and those determined by the contracts City College has with its employees. The name, scope of work, period of service, and maximum amount of each contract are as follows:

1. Shun Kwai Mak. Conduct sewing training for apparel industry personnel enrolled in the Made in San Francisco marketing program; train the trainers of apparel contracting shops in the "Portnoff Method" of speed sewing; demonstrate as required the steps of progression in the "Portnoff Method" conducting workshops as requested. For the period April 1, 1998 through June 30, 1998. Compensated at a rate of \$15 per hour; total not to exceed \$7,500.

2. Hermelinda Navarro. Develop a system of quality inspection at factories in support of Made in San Francisco; install the JC Penny method of garment inspection; train and monitor apparel industry personnel in the use of the JC Penny system; work with the documentation process of this system; regularly conduct site visits of the 25 apparel factories involved in the Made in San Francisco Program. For the period April 1, 1998 through June 30, 1998. Compensated at a rate of \$20 per hour; total not to exceed \$7,500.

3. Garmento Speak. Support Made in San Francisco in the development of training models in the area of Quality Control; review and evaluate the existing methods of factory profile assessment used in Bay Area factories; create the Master Factory assessment model tailored to the specific needs and requirements of Bay Area factories. For the period April 1, 1998 through June 30, 1998. Compensated at a rate of \$25 per hour; total not to exceed \$8,000.

4. Ruff Development Corporation. Inspection of each apparel contractor participating in Made in San Francisco with regard to its level of compliance; development of a compliance plan with each contractor in accordance with findings of inspection; conduct a second inspection to insure that corrections are implemented; monitor each participating contractor in accordance with DOL guidelines as established in the business plan and agreed to with DOL. For the period April 1, 1998 through June 30, 1998. Compensated at a rate of \$25 per hour; total not to exceed \$15,000.

Funding for these contracts are from the "Made in San Francisco" grant awarded by California Community Colleges, Office of Economic Development. No general fund monies from the District are required.

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designee are hereby authorized to contract with 1) Shun Kwai Mak, \$7,500; 2) Hermelinda Navarro, \$7,500; 3) Garmento Speak, \$8,000; and 4) Ruff Development Corporation, \$15,000 to provide technical expertise for Made in San Francisco, School of Applied Science and Technology. Total not to exceed \$38,000.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Del Anderson
Chancellor

Originator: Phyllis McGuire

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No.980430-B14

Authorization to (1) submit seven applications for funds and (2) appropriate all funds receivable upon approval by Chancellor's Office California Community Colleges (COCCC) for the Carl D. Perkins Vocational and Applied Technology Act of 1990 Special Projects, FY 98-99 for Title II-B : 1) New Horizons, \$60,000; 1) New Horizons (Urban), \$100,000; 3) Links: Program to Encourage Women in Technology, \$35,000; 4) JTPA/VATEA Partnership, \$50,000; 5) Step-Up: Preparing Women for the Trades, \$50,000; 6) Transitional and Workforce Skills, \$50,000; and Title III-E: 7) Tech Prep, \$99,930.

President and Members:

The passage of the Carl D. Perkins Vocational and Applied Technology Education Act (VATEA) of provides secondary, post secondary and adult vocational education programs with federal assistance.

The legislation greatly expands the job-related education efforts. It emphasizes service to "special populations", including the economically and educationally disadvantaged, the disabled, single parents, those not properly serviced because of sex bias, and those with limited English proficiency. VATEA requires allocation on the basis of financial aid and Vocational Education student enrollment for the 75% basic grant funds; the balance of the VATEA funds (25%) are awarded through a competitive process. Allocations for the basic grant for 1998-99 have not yet been made.

The special programs applications for funds will provide supplementary funds to the basic grant and to serve the "special populations" at City College.

The following Special Projects are being applied for a competitive basis at this time:

| | COSCC Federal Funds | CCSF In-Kind Match |
|--|------------------------|-----------------------|
|--|------------------------|-----------------------|

Title II-B

| | | | |
|----|--|-----------|----------|
| 1) | New Horizons Grant ID No 98-0327 | \$60,000 | -0- |
| 2) | New Horizons (Urban) Grant ID No 98-0333 | \$100,000 | -0- |
| 3) | Links: Program to Encourage Women in Technology Grant ID No 98-0328 | \$35,000 | -0- |
| 4) | JTPA/VATEA Partnerships Grant ID No 98-0329 | \$50,000 | 150,000* |
| 5) | Step-Up: Preparing Women for the Trades Grant ID No 98-0331 | \$50,000 | -0- |
| 6) | Transitional and Workforce Skills Grant ID No 98-0330 | \$50,000 | -0- |

Title III-E

| | | | |
|----|----------------------------------|----------|-----|
| 7) | Tech Prep Grant ID No 98-0334 | \$99,930 | -0- |
|----|----------------------------------|----------|-----|

(*) All funding is from Asian Neighborhood Design. No unrestricted monies of the District are required.

Federal Income Pass Through State Sources:

Chancellor's Office California Community Colleges

I. Title II-B

| | | |
|----|------------------------|---------------|
| 1) | New Horizons | \$ 60,000 |
| 1) | New Horizons (Urban) | \$100,000 |
| 2) | Links | 35,000 |
| 3) | JTPA/VATEA Partners | 50,000 |
| 3) | Step-Up | 50,000 |
| 4) | Transitional/Workforce | <u>50,000</u> |

| | | |
|-----|-------------|-----------|
| II. | Title III-E | \$345,000 |
|-----|-------------|-----------|

| | | |
|----|-----------|---------------|
| 5) | Tech Prep | <u>99,930</u> |
|----|-----------|---------------|

| | |
|-------------|-----------|
| Grand Total | \$444,930 |
|-------------|-----------|

Expenditures:

I. Title II-B

| | |
|---------------------|-----------|
| Academic Salaries | \$219,012 |
| Classified Salaries | 30,230 |
| Employee Benefits | 34,493 |

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| | |
|-------------------------------------|---------------|
| Supplies | 35,335 |
| Other Operating Expenses & Services | 9,411 |
| Other outgo | 3,250 |
| Indirect Costs | <u>13,269</u> |
| Sub Total | \$345,000 |

| | |
|-------------------------------------|--------------|
| II. Title III-E | |
| Academic Salaries | \$ 43,231 |
| Classified Salaries | 8,500 |
| Employee Benefits | 7,760 |
| Supplies | 10,500 |
| Other Operating Expenses & Services | 11,096 |
| Equipment | 5,000 |
| Other outgo | 10,000 |
| Indirect Costs | <u>3,843</u> |
| Sub Total | \$ 99,930 |
| Grand Total | \$444,930 |

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designee are hereby authorized 1) to submit seven applications for funds and 2) to appropriate all funds receivable upon approval by Chancellor's Office California Community Colleges (COCCC) for the Carl D. Perkins Vocational and Applied Technology Act of 1990, Special Projects, FY 98-99 for Title II-B : 1) New Horizons, \$60,000; 2) New Horizons (Urban), \$100,000; 3) Links: Program to Encourage Women in Technology, \$35,000; 4) JTPA/VATEA Partnership, \$50,000; 5) Step-Up: Preparing Women for the Trades, \$50,000; 6) Transitional and Workforce Skills, \$50,000; and Title III-E: 7) Tech Prep, \$99,930

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designee are hereby authorized to execute any and all documents necessary to record this budget on behalf of the District to effectuate this resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Phyllis G. McGuire

WITHDRAWN

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980430-B15
Authorization to contract with North American Crane Bureau West, Inc. to 1) provide a 3-day Mobile Crane Operator Training session for San Francisco Airport Commission's employees and 2) administer written examinations for two participants for the period April 20, 1998 through June 30, 1998 in the amount not to exceed \$5,390.

President and Members:

San Francisco Airport Commission has requested City College of San Francisco to provide a 3-day Mobile Crane Operator Training session to its employees. To execute this contract, City College of San Francisco needs to draw upon the expertise of consultants in this field.

The Office of Contract Education wishes to retain the special services of North American Crane Bureau, Inc. (NACB). NACB has been selected on the basis of its knowledge and extensive experience in the field of technical and safety training in crane operation.

The funds for the contract are from the San Francisco Airport Commission. No District matching funds are required.

The following resolution is recommended for adoption:

RESOLVED: That authorization is hereby given to contract with North American Crane Bureau West, Inc. to 1) provide a 3-day Mobile Crane Operator Training session for San Francisco Airport Commission's employees and 2) administer written examinations for two participants for the period April 20, 1998 through June 30, 1998 in the amount not to exceed \$5,390.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate the resolution.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Judy Teng

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980430-B16
Authorization to amend Resolution No. 980326-B8,
and contract with Tony Festa to provide a
comprehensive front-end assessment and performance
analysis for the Custodial Department of the San
Francisco Municipal Railway (MUNI) for the period
February 2, 1998 through March 15, 1998 in the
amount not to exceed \$8,400.

President and Members:

On March 26, 1998, the Board of Trustees approved Resolution 980326-B8, authorizing the District to contract with Tony Festa to provide a comprehensive front-end assessment and performance analysis for the Custodial Department of MUNI for the period February 23, 1998 through March 15, 1998.

MUNI has requested the Office of Contract Education to provide an analysis regarding their custodial department and to provide skills upgrade training to its entire custodial staff beginning February 6, 1998. Mr. Festa was selected, based on his knowledge and extensive experience in the custodial field, to provide the entire training for a fee of \$8,400.

The funds for the agreement are from the MUNI training contract. No District matching funds are required.

The following resolution is recommended for adoption:

RESOLVED: That authorization is hereby given to amend
Resolution No. 980326-B8, and contract with Tony
Festa to provide a comprehensive front-end assessment and
performance analysis for the Custodial Department of the San
Francisco Municipal Railway (MUNI) for the period February
2, 1998 through March 15, 1998 in the amount not to exceed
\$8,400.

FURTHER BE IT RESOLVED: That the Chancellor, Chief
Operating Officer, and/or their
designees are hereby authorized to execute any and all
documents on behalf of the District to effectuate the
resolution.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Judy Teng

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980430-B17
Authorization to 1) contract with, and 2)
appropriate funds from Air China (AC) to provide
a) an FAA Licensing and Testing Preparation course
to mechanics in Beijing, People's Republic of
China (PRC); and b) an English Language and
Communication Skills Upgrade training for pilots
for the period April 1, 1998 through December 31,
1998 in the amount not to exceed \$111,000.

President and Members:

Air China, a commercial aircraft carrier in Beijing,
People's Republic of China, has requested City College of San
Francisco to provide 1) an Federal Aviation Administration (FAA)
Licensing and Testing Preparation Training to its mechanics; and
2) an English Language and Communication Skills Upgrade Training
to its pilots.

No district match is required.

The following resolution is recommended for adoption:

Local Income

| | |
|-----------|-----------|
| Air China | \$111,000 |
|-----------|-----------|

Expenditures

| | |
|-------------------------------------|---------------|
| Needs Assessment | \$ 25,000 |
| English and Skills Upgrade Training | 36,000 |
| FAA Test Preparation Training | 20,000 |
| FAA Testing | <u>30,000</u> |
| | \$111,000 |

RESOLVED: That the Chancellor and Chief Operating Officer
are hereby authorized to execute a contract on
behalf of City College of San Francisco with Air China to
provide a) FAA Licensing and Testing Preparation course to
mechanics in Beijing, People's Republic of China (PRC); and
b) an English Language and Communication Skills Upgrade
training for pilots for the period April 1, 1998 through
December 31, 1998 in the amount not to exceed \$111,000.

FURTHER BE IT RESOLVED: That the Chancellor, Chief
Operating Officer, and/or their
designees are hereby authorized to execute any and all
documents on behalf of the District to effectuate the
resolution.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Judy Teng

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No.980430-B18
Amending Resolution No. 980129-B14 by
adding an Agreement with Robert Pineda
to provide special services and advice
to the City College Adolescent Pregnancy
Prevention Program (C-CAPP)funded by the
Federal Office of Population Affairs,
beginning February 1998, at a rate of
\$10.00 per hour not to exceed a combined
total of \$5,000.

President and Members:

Whereas: On October 30, 1997 the San Francisco
Community College District adopted Resolution No. 971030-B36
to accept a grant form the Federal Office of Population
Affairs to conduct a teen pregnancy prevention program
involving peer health educators from the Southeast Campus of
City College of San Francisco.

The peer health educators will provide classroom
presentations to teens attending SFUSD middle and high
schools. The C-CAPP funding for the fiscal year 97-98 ends
September 30,1998.

THEREFORE BE IT RESOLVED: That the Board authorizes the
District to enter into an Agreement with
Robert Pineda, in connection with the District's the
City College Adolescent Pregnancy Prevention Program,
beginning February 1998, at a rate of \$10.00 per hour,
at a combined total to exceed \$5,000.

FURTHER BE IT RESOLVED: That the Chancellor, Chief
Operating Officer, and/or
their designee, are hereby authorized to execute any an
all documents of behalf of the District to effectuate
this resolution.

Recommend for Adoption:

Del Anderson
Chancellor

Originator: Bernice Brown

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No.980430-B19
Authorization to contract with San
Francisco Police Department,
Environmental Crimes Unit for \$5,000 to
provide instructors and community guides
and transportation for project
participants in the Bayview Hunters
Point Community Environmental Justice
Education Project funded by the Federal
Environmental Protection Agency for the
period of October 1, 1997 through
September 30, 1999.

President and Members:

The Southeast Campus of City College of San Francisco is a partner with the San Francisco Police Department Environmental Crimes Unit, Urban Habitat and the Southeast Alliance for Environmental Justice. This partnership has been awarded a grant in the amount of \$249,000 (Resolution No. 971030-B35.) to train and engage 100 community residents and Southeast Campus students to monitor and police the community in an effort to reduce environmental crimes and eliminate public health hazards such as illegal dumping of toxic and other hazardous waste in the community.

The Environmental Crimes Unit of the San Francisco Police Department provides instruction and guidance to the participants relative to the appropriate role of the SFPD in combating, reporting and monitoring environmental crimes. The classroom instruction for twenty three-hour classes will be provided by various members of the SFPD representing a major aspect of the education program. The police instructors will team teach sessions each Saturday that the project operates. Additionally, the SFPD will provide all of the transportation and guides to the identified waste sites in the community.

Space for one office and use of classrooms for Saturday training sessions at the Southeast Campus constitute the only required District match for this grant.

The following resolution is recommended for adoption:

RESOLVED: That the Board authorizes the District to
contract with The San Francisco Police
Department Environmental Crimes Unit to provide
instruction, transportation and tour guides as well as
other related activities for the period of October 1,
1997 through September 30, 1999 in the amount not to
exceed \$5,000

FURTHER IT BE RESOLVED: That the Chancellor, Chief
Operating Officer and/or their
designees are hereby authorized to execute any and all
documents on behalf of the District to effectuate the
resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Bernice B. Brown

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980430-B20
Authorization to contract with
Renaissance Parents of Success for
\$35,000 to provide stipends to community
participants from the Bayview Hunters
Point who are being trained by the
Community Environmental Justice
Education Project funded by the Federal
Environmental Protection Agency for the
period of October 1, 1997 through
September 30, 1999.

President and Members:

The Southeast Campus of City College of San Francisco is a partner with the San Francisco Police Department Environmental Crimes Unit, Urban Habitat and the Southeast Alliance for Environmental Justice. This partnership has been awarded a grant in the amount of \$249,000 (Resolution No. 971030-B35.) to train and engage 100 community residents and Southeast Campus students to monitor and police the community in an effort to reduce environmental crimes and eliminate public health hazards such as illegal dumping of toxic and other hazardous waste in the community.

Renaissance Parents of Success, a community based agency leasing space at the Southeast Campus, has a network of contacts in the community and has an outstanding track record for recruiting persons of all ages to participate in programs and other activities at the campus. A key aspect of the project is the provision of stipends to a minimum of 100 community residents who are being trained in a series of eight three-hour sessions. As provided for in the grant, each community trainee will receive a total stipend of \$240.00. At the conclusion of the project, the community resident stakeholders will assume responsibility for helping to monitor various sites in the community that have been identified as toxic "hot spots", and will report these and the perpetrators to the appropriate agencies.

One office space and use of classrooms for Saturday training sessions at the Southeast Campus constitute the only required District match for this grant.

The following resolution is recommended for adoption:

RESOLVED: That the Board authorizes the District to
contract with Renaissance Parents of Success
for \$35,000 to provide stipends to community
participants from the Bayview Hunters Point who are
being trained by the Community Environmental Justice

Education Project funded by the Federal Environmental Protection Agency for the period of October 1, 1997 through September 30, 1999.

FURTHER IT BE RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate the resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Bernice B. Brown

Honorable Board of Trustees of the San Francisco Community
College District

Subject: Resolution No. 980430- B21
Amending Resolution No. 970731-B6 to
(1.) revise the grant amount to reflect
the actual allocation from the
California State Department of Education
for ESL, ABE, VESL, and ESL/Citizenship
Programs, under the Federal Adult
Education Act, P.L. 100-397, as amended
by the National Literacy Act of 1991
Section 321/326, \$847,913; and (2.)
appropriate additional funds for the
ESL/Citizenship Program in the amount of
\$113,500 for the period of July 1, 1997
- June 30, 1998, City College of San
Francisco Campuses, for a revised grant
total not to exceed \$961,413.

President and Members:

Resolution No. 970731-B6 authorized the
application and appropriation of funds receivable from the
California Department of Education under the Adult Basic
Education Act, P.L. 100-297, Section 321, for ESL, ABE,
VESL, and ESL/Citizenship, July 1, 1997-June 30, 1998, in
the amount of \$695,620. This was the requested amount at
the time of the application submission. The California
Department of Education, however, awarded City College of
San Francisco Campuses \$847,913.

Included in this award was \$174,750 for
ESL/Citizenship. Student attendance hours in Fall 1997 for
the ESL/Citizenship Program met the attendance levels for
the entire 1997-98 program year and has subsequently earned
the allotted \$174,750. The California Department of
Education has recently approved City College of San
Francisco for a higher attendance level in ESL/Citizenship
for this year and added an adjustment of \$113,500 to the
previous award. The revised ESL/Citizenship award is
\$288,250.

The revised grant total is \$961,413. No District
match is required.

Federal Income from State Sources
California Department of Education

\$961,413

Expenditures
City College of San Francisco Campuses
ESL, ABE, VESL, and ESL/Citizenship Programs

| | |
|----------------------------|------------------|
| Academic Employee Salaries | \$344,500 |
| Classified Salaries | \$201,500 |
| Fringe Benefits | \$118,775 |
| Supplies | \$219,538 |
| Other Operating Expenses | <u>\$ 77,100</u> |
| Total | \$961,413 |

The following resolution is recommended for approval:

RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees, are hereby authorized to (1) revise the grant amount to reflect the actual allocation from the California State Department of Education for ESL, ABE, VESL, and ESL/Citizenship Programs, under the Federal Adult Education Act, P.L. 100-397, as amended by the National Literacy Act of 1991 Section 321/326, \$847,913; and (2.) appropriate additional funds for the ESL/Citizenship Program in the amount of \$113,500 for the period of July 1, 1997 - June 30, 1998, City College of San Francisco Campuses, for a revised grant total not to exceed \$961,413

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate the resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Gary Tom

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No.980430-B22

Authorization to enter into a contractual agreement with the City and County of San Francisco, Department of Human Services for reimbursement to the College District for all expenses for one (1) FTE security staff, at \$51,946 including fringe benefits; one (1) FTE custodial staff at \$41,579 including fringe benefits and 20.60% of annual utilities cost at the Southeast Campus, total not to exceed _____.

President and Members:

City College of San Francisco approved the sublease of space at the Southeast Campus to the City and County of San Francisco Department of Human Services (Resolution No. 980226-B21) to establish a Welfare Reform "One-Stop-Shop". The adopted resolution included the provision allowing the College District to be reimbursed for the cost of additional janitorial and security staff, for signage and for a pro-rated share of the utilities paid by the College District for the Southeast Campus. The Department of Human Services has taken up occupancy at the campus and is prepared to contract with the District for these agreed upon charges.

Recent budgetary constraints have resulted in a reduction of both the custodial and security staff at Southeast. However, the increase in the occupancy of the building will place additional demands on the current staff. Therefore it will be necessary to increase the security and janitorial staff. This increase in the building usage will also increase the use of utilities for which DHS has agreed to pay a pro-rated share.

The following resolution is recommended for adoption:

RESOLVED: That the Board of Trustees hereby authorizes contract with the City and County of San Francisco, Department of Human Services for \$93,525.12 for custodial and security staff and _____ for utilities and signage at the campus on an annual basis for the duration of the lease.

FURTHER BE IT RESOLVED: That the Chancellor,

Chief Operating Officer,
and/or their designees are hereby authorized to
execute such a contract on behalf of the San
Francisco Community College District.

Recommended for adoption:

Originator: Bernice B. Brown

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980430-B23
Authorization to enter into a Grant Agreement, Number 98-0143, with the Chancellor's Office of the California Community Colleges to provide funding in the amount of \$140,550 for the San Francisco Small Business Development Center for the period July 1, 1998 to June 30, 1999.

President and Members:

The San Francisco Small Business Development Center (SBDC) is currently operating and providing services to small business owners under the terms of its (1) 1998 contract with the California Trade and Commerce Agency (CTCA) in the amount of \$150,000 and (2) 1998 contract with Chancellor's Office of the California Community Colleges (COCCC) in the amount of \$150,000.

On March 24, 1998, the San Francisco Community College District, on behalf of its SBDC, submitted an application to the COCCC, to receive continued funding in the amount of \$145,550 to continue a program to (1) provide comprehensive services to small business owners and to individuals interested in starting businesses; (2) support the COCCC's mission to advance California's economic growth and global competitiveness through quality education and services focusing on continuous work force improvement, technology deployment, and business development; (3) coordinate City College of San Francisco's response to meet statewide workforce needs that attracts, retains, and expands businesses; (4) provide workshops, classes, and counseling services which support the expansion and success of entrepreneurial enterprises; and (5) develop strategic public and private sector partnerships and leverage resources. All performance under the grant shall be completed by June 30, 1999. The grant application is currently being processed for approval by COCCC. The mission and objectives of the COCCC contract are consistent with the mission and objectives of the SBDC's existing contract with CTCA.

City College of San Francisco will be the fiscal agent for this grant. The 1998-1999 program budget requires \$140,550 of cash match. The SBDC's current CTCA contract referenced above will be used to provide the required cash match. Cash match will not be provided by the City College of San Francisco General Fund.

The following is a breakdown of the 1998-1999 program budget for services through June 30, 1999:

| | <u>COCCC</u> | <u>Cash Match</u> | <u>Total</u> |
|-----------------|--------------|-------------------|---------------|
| Personnel | 24,000 | 94,088 | 118,088 |
| Fringe Benefits | 6,000 | 16,462 | 22,462 |
| Travel | 2,000 | 0 | 2,000 |
| Equipment | 2,000 | 0 | 2,000 |
| Supplies | 2,000 | 0 | 2,000 |
| Contractual | 33,000 | 0 | 33,000 |
| Consultants | 52,144 | 0 | 52,144 |
| Facilities Rent | 12,000 | 24,594 | 36,594 |
| Misc. Expenses | 2,000 | 0 | 2,000 |
| Indirect Costs | <u>5,406</u> | <u>5,406</u> | <u>10,812</u> |
| Total | 140,550 | 140,550 | 281,100 |

The SBDC will perform its duties and responsibilities to provide comprehensive services, including counseling and training, to small business owners under the terms of this grant in a manner consistent with its duties under its existing grants.

The following resolution is recommended for adoption:

RESOLVED: The Board of Trustees hereby authorizes the District to enter into an agreement with the Chancellor's Office of the California Community Colleges to accept and appropriate funding in the amount of \$140,550 for the San Francisco Small Business Development Center for the period July 1, 1998 to December 31, 1999.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Steven Glick

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980430-B24
Authorizing the approval of Contract Modification #1, for \$97,200, with B/A Burlage and Associates, Architects, for the project: Remodel Cloud Hall for Allied Health Project, for a total contract cost not to exceed \$357,200, to be completed on or before December 31, 1999.

President and Members:

Resolution 9610214-B9 authorized the District to contract with B/A Burlage and Associates to provide architectural services for the Cloud Hall Remodel for Allied Health Project, for a fee of \$260,000. The services to be provided included: program verification and project design; complete construction documents including architectural, structural, electrical, and mechanical drawings and specifications. This contract is based on using MBE consultants and an associate architect. These MBE consultants are Tony Sanchez-Corea for code review, KPA Consulting Engineers Inc. for structural engineering, and Mechanical Design Studios for the plumbing. The associated architectural firm is Del Campo & Maru of San Francisco.

Contract Modification #1 is necessary to cover the cost for providing additional architectural services resulting from program/course changes and for construction management services.

Additional architectural services provided will include: extensive redesign and engineering of new spaces and layout of the mechanical, electrical and plumbing systems, \$20,000; redrawing of requested changes resulting in new plans and interior elevations, \$9,000; security systems, \$1,500; additional architectural services needed as changes were made to existing departments and two new programs, final layout and drawing, coordination with College labs and ORS requirements, \$6,000; sheer walls removal from the project for construction cost savings, \$5,000; special consultant to determine safety requirements for lead lining in walls for x-ray equipment, \$1,700.

Construction management services provided will include: manage construction meetings, record and distribute meeting minutes, review submittals (cost bulletins, shop drawings, request for information, and change orders), site visits, monthly report of project status, project progress photographs, \$54,000 billed at a sum of \$3,000 per month for eighteen months at an hourly rate of \$110.

Cost of Contract Modification #1 is \$97,200. This contract modification will bring the total contract amount to \$357,200. This contract will be 57% funded by State Capital Outlay Funds for architectural & construction management services for the Cloud Hall Remodel for Allied Health Project and 43% will

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be paid for with the proceeds generated by the sale of the General Obligation Bonds.

The following resolution is recommended for adoption:

RESOLVED: That authorization be given to contract with B/A Burlage and Associates, Architects, for the project: Remodel Cloud Hall for Allied Health Project, for a total contract cost not to exceed \$357,200, to be completed on or before December 31, 1999.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Peter A. Goldstein
Charles E. Jackson

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980430-B25

Authorization for Contract Modification #2
with Amelco Electric, for Change Order #2, for the
Project: Energy Efficient Lighting Retrofit, located
at Phelan, Alemany, John Adams and Downtown Campuses, to
extend the contract from July 31, 1998 to September 30,
1998.

President and Members:

Resolution 970625-B10 authorized the District to
contract with Amelco Electric for construction services for the
project: Energy Efficient Lighting Retrofit, for a cost of
\$939,537. The project consists of retrofit of fluorescent lighting
fixtures, replacement of incandescent and mercury vapor fixtures,
and installation of lighting controls.

This Change Order #2 for, Contract Modification #2, is
necessary to extend the contract from July 31, 1998 to September
30, 1998. Total cost of this Contract including Contract
Modification #1 is \$1,005,623.

This project is funded with \$580,623 from the General
Obligation Bond Fund and \$425,000 from State Petroleum Violation
Escrow Account (PVEA) funds.

The following resolution is recommended for adoption:

RESOLVED: That authorization be given for Contract
Modification #2 with Amelco Electric, for
Change Order #2, for the Project: Energy Efficient
Lighting Retrofit, located at Phelan, Alemany, John
Adams and Downtown Campuses, to extend the contract
from July 31, 1998 to September 30, 1998.

FURTHER BE IT RESOLVED: That the Chancellor,
Chief Operating Officer,
and/or their designees are hereby authorized to execute
any and all documents on behalf of the District to
effectuate this resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Peter A. Goldstein
Charles E. Jackson

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Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980430-B26
Authorization to contract with the Department
of Public Works, for special services and
advice to provide the District with a
hazardous materials inspection report and
work plan, for the Proposition 'A' Bond
Program Project: Science Hall Technology
Infrastructure, at a cost not to exceed
\$_____, to be completed on or before
_____.

President and Members:

The District wishes to contract with the Department of Public Works to provide a comprehensive hazardous materials inspection report and work plan, for the Project: Science Hall Technology Infrastructure, located at the Phelan Campus. The inspection report will specify construction-related hazardous materials that are present in the building and will provide a work plan for the abatement of such hazardous materials. This project is necessary as construction-related hazardous materials present in Science Hall must be identified in the bid documents prior to commencement of the Technology Infrastructure Project.

This project will be paid for with proceeds generated by the sale of General Obligation Bonds.

The following resolution is recommended for adoption:

RESOLVED: That authorization be given to contract
with the Department of Public Works,
for special services and advice to provide the District
with a hazardous materials inspection report and work
plan, for the Proposition 'A' Bond Program Project:
Science Hall Technology Infrastructure, at a cost not
to exceed \$_____, to be completed on or before
_____.

FURTHER BE IT RESOLVED: That the Chancellor, Chief
Operating Officer, and/or
their designees are hereby authorized to execute any
and all documents on behalf of the District to
effectuate this Resolution.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Peter A. Goldstein
Charles E. Jackson

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980430-B27
Authorization to contract with _____, to provide the District with complete construction inspection services for the Project: Remodel Cloud Hall for Allied Health, located at the Phelan Campus, for a fee not to exceed \$150,000, to be completed on or before December 31, 1999.

President and Members:

The State Building Code requires School Building construction and remodeling to be under the jurisdiction of the Office of Regulation Services (ORS) under the Division of the State Architect. In compliance, the District must hire an Inspector of Record who will report to the Architect and follow ORS mandated procedures and requirements.

An Inspector of Record for construction inspection services is necessary for the Remodel Cloud Hall for Allied Health Project. This project consists of interior remodeling of Cloud Hall: replacing and upgrading mechanical, electrical, communications, and plumbing systems; and building allied health class laboratories, classrooms and department offices.

This Contract is 100% funded by State Capital Outlay Funds for Inspection Services for the Remodel Cloud Hall for Allied Health Project.

The following resolution is recommended for adoption:

RESOLVED: That authorization be given to contract with _____, to provide the District with complete construction inspection services for the Project: Remodel Cloud Hall for Allied Health, located at the Phelan Campus, for a fee not to exceed \$150,000, to be completed on or before December 31, 1999.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Peter A. Goldstein
Charles E. Jackson

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980430-B28
Authorization to award contract to A.R.
Construction Co., a certified MBE firm, the
lowest responsible bidder for the Project:
Remodel Cloud Hall for Allied Health, located
at the Phelan Campus, for a cost not to
exceed \$4,706,000. This contract will be
completed on or before December 31, 1999.

President and Members:

The District received several qualified bid proposals from Contractors, including Minority Business Enterprise firms and the District wishes to contract with the lowest responsible bidder, for the project: Remodel Cloud Hall for Allied Health. This Project consists of remodeling the 44,500 gross square foot portion of Cloud Hall for six Allied Health and two College Administrative Departments. The project includes asbestos abatement, structural demolition of two library-stacks floors, and remodeling within the existing building structure. The project further includes refinishing floors, ceilings installation, painting, new mechanical systems, electrical, data, telephone, television systems, and installation of specialized laboratory infrastructure. The building will also have new and relocated laboratory equipment and cabinetry.

This project will be paid for by a combination of funds. This project is funded by State Capital Outlay Funds of \$5,830,000 for Construction. The portion of this project related to hazardous materials removal, lighting and telecommunication systems will be funded with proceeds generated by the sale of the General Obligation Bonds, as this portion was not funded by the State.

The following resolution is recommended for adoption:

RESOLVED: That authorization be given to award contract to A.R. Construction Co., a certified MBE firm, the lowest responsible bidder for the Project: Remodel Cloud Hall for Allied Health, located at the Phelan Campus, for a cost not to exceed \$4,706,000. This contract will be completed on or before December 31, 1999.

FURTHER BE IT RESOLVED: That the Chancellor,
Chief Operating Officer,
and/or their Designees are hereby authorized to execute
any and all documents on behalf of the District to
effectuate this resolution.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Peter A. Goldstein
Charles E. Jackson

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980430-B29
Authorization to contract with
_____, to provide the District with
in-plant construction inspection services for
the Project: Temporary Facilities, located at
the Phelan Campus, for a fee not to exceed
\$7,500, to be completed on or before June 30,
1998.

President and Members:

The State Building Code requires School Building construction and remodeling to be under the jurisdiction of the Office of Regulation Services (ORS) under the Division of the State Architect. In compliance, the District must hire an Inspector of Record who will report to the Architect and follow ORS mandated procedures and requirements.

Resolution 980226-B19 authorized the District to contract with Pacesetter Industries to provide the District with modular units for classrooms and offices for students, faculty and staff being displaced during the various Health & Safety and Renovation Bond Projects. An Inspector of Record for full time in-plant inspection of the fabrication of modular units at the Pacesetter manufacturing plant is necessary for the Temporary Facilities Project.

This project will be paid for with the proceeds generated by the sale of the General Obligation Bonds.

The following resolution is recommended for adoption:

RESOLVED: That authorization be given to contract with
_____, to provide the District with
in-plant construction inspection services for the
Project: Temporary Facilities, located at the Phelan
Campus, for a fee not to exceed \$7,500, to be
completed on or before June 30, 1998.

FURTHER BE IT RESOLVED: That the Chancellor, Chief
Operating Officer, and/or
their designees are hereby authorized to execute any
and all documents on behalf of the District to
effectuate this resolution.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Peter A. Goldstein
Charles E. Jackson

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980430-B30
Authorization to contract with
_____, to provide the District with
site construction inspection services for the
Project: Temporary Facilities, located at the
Phelan Campus, for a fee not to exceed
\$13,000, to be completed on or before July
31, 1998.

President and Members:

The State Building Code requires School Building construction and remodeling to be under the jurisdiction of the Office of Regulation Services (ORS) under the Division of the State Architect. In compliance, the District must hire an Inspector of Record who will report to the Architect and follow ORS mandated procedures and requirements.

An Inspector of Record for site construction inspection services is necessary for the Temporary Facilities Project. This project includes classrooms and offices for students, faculty and staff being displaced during the various Health & Safety and Renovation Bond Projects.

This project will be paid for with the proceeds generated by the sale of the General Obligation Bonds.

The following resolution is recommended for adoption:

RESOLVED: That authorization be given to contract with
_____, to provide the District with
site construction inspection services for the Project:
Temporary Facilities, located at the Phelan Campus, for
a fee not to exceed \$13,000, to be completed on or
before July 31, 1998.

FURTHER BE IT RESOLVED: That the Chancellor, Chief
Operating Officer, and/or
their designees are hereby authorized to execute any
and all documents on behalf of the District to
effectuate this resolution.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Peter A. Goldstein
Charles E. Jackson

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980430-B31
Authorization for Contract Modification #3
with Alten Construction Inc., to cover the
cost of Change Orders 9 and 10, for \$3,878,
for the Project: Weatherizing 1960 Carroll
Avenue, San Francisco, for a total contract
cost not to exceed \$262,755.

President and Members:

Resolution 971030-B18 authorized the District to
contract with Alten Construction Inc., for construction services
for the project: Weatherizing 1960 Carroll Avenue, San Francisco,
for a cost of \$244,113. The project consists of: asbestos
abatement, roof diaphragm, roofing, rain water drainage,
restoration of clerestory windows and walls, and painting.

Change Orders 9 and 10 for Contract Modification #3, in
the amount of \$3,878, are for roof-safety walking path, change
flashing of three existing exhaust fan ducts, factory painting of
flashing and for additional permit costs. These changes orders
for additional work and materials are due to unforeseen
conditions in the roof system.

This Contract Modification will be charged to the
Project Appropriation Fund No. 412014-0130-6202-7100-S and may be
funded by State Deferred Maintenance funds.

The following resolution is recommended for adoption:

RESOLVED: That authorization be given for Contract
Modification #3 with Alten Construction Inc.,
to cover the cost of Change Orders 9 and 10, for
\$3,878, for the Project: Weatherizing 1960 Carroll
Avenue, San Francisco, for a total contract cost not to
exceed \$262,755.

FURTHER BE IT RESOLVED: That the Chancellor,
Chief Operating Officer,
and/or their designees are hereby authorized to execute
any and all documents on behalf of the District to
effectuate this resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Peter A. Goldstein
Charles E. Jackson

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980430-B32
Authorization to contract with _____,
for special services and advice to provide
the District with complete architectural and
engineering services, for the Project:
Downtown Campus Underground Tank Removal and
Replacement located at the Downtown Campus at
a cost not to exceed \$_____, to be
completed on or before April 30, 1999.

President and Members:

The District wishes to contract with _____, to
provide architectural and engineering services, for the Project:
Downtown Campus Underground Tank Removal & Replacement located at
the Downtown Campus. The scope of work will include: design
services for underground tank removal and replacement; securing
Office of Regulation Services, Division of the State Architect
review and approval; preparation of construction documents for
bidding; administration during the bid process; construction
administration; and testing and monitoring during construction.

This project is 100% funded by the 1997-98 State
Hazardous Substances Removal Grant.

The following resolution is recommended for adoption:

RESOLVED: That authorization be given to contract
with _____, for special services
and advice to provide the District with complete
architectural and engineering services, for the
Project: Downtown Campus Underground Tank Removal and
Replacement located at the Downtown Campus at a cost
not to exceed \$_____, to be completed on or before
April 30, 1999.

FURTHER BE IT RESOLVED: That the Chancellor, Chief
Operating Officer, and/or
their designees are hereby authorized to execute any
and all documents on behalf of the District to
effectuate this resolution.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Peter A. Goldstein
Charles E. Jackson

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980430-C1
Procurement of Equipment, Supplies,
Services, Etc., Less than \$3,000

President and Members:

Listed below is a summary of purchases for equipment, supplies, and services in individual amounts of less than \$3,000. Investigation indicates that they are necessary for the conduct of the schools, and therefore are recommended for approval of the Board of Trustees. It is certified that the items listed below are in accord with the Board of Trustees policy and that funds are available to cover payment.

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, etc., totaling \$366,592.52 individual amounts of less than \$3,000 not heretofore approved as summarized and detailed below:

| | |
|-----------------|---------------|
| Direct Payments | \$ 140,768.70 |
| Purchase Orders | 180,650.77 |
| Travel/Mileage | 45,173.05 |
| GRAND TOTAL: | \$ 366,592.52 |

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: James Kendrix

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980430-C2
Procurement of equipment, supplies,
services, etc., more than \$3,000

President and Members:

The following departmental requests for the purchase of supplies, equipment, and services have been received. Investigation indicates that they are necessary for the conduct of the schools, and therefore are recommended for approval of the Board of Trustees. It is certified that the items listed below are in accord with the Board of Trustees policy and that funds are available to cover payment.

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, as detailed in Attachment "A".

GRAND TOTAL: \$ 1,721,336.98

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: James Kendrix

ATTACHMENT A
Resolution 980430 C2

| DOC TYPE | DOC NO | VENDOR | AMOUNT | DESCRIPTION |
|----------|----------|---------------------------------------|------------|--|
| Direct | CT70011 | SOH & Associates | 15,000.00 | Bond Project - JAD - Structural Engineering |
| Payment | CT70012 | Pacesetter Industries, Inc | 266,433.00 | Bond Project - Phelan - Temp. Classrooms and Offices |
| | CT70012 | Pacesetter Industries, Inc | 266,433.00 | Bond Project - Phelan - Temp. Classrooms and Offices |
| | DP12633 | Study In The USA | 3,859.50 | Institute for International Students - Advertising |
| | DP12633 | Study In The USA | 3,859.50 | International Ed. - Advertising |
| | DP14566 | The Book House | 12,575.10 | Capital Outlay - Library - Videos |
| | DP14580 | The Book House | 4,242.93 | Capital Outlay - Library - Videos |
| | DP26080 | Office Of Regulation Services | 3,926.70 | Capital Outlay - Phelan - Construction Plan Review |
| | DP35448 | The Book House | 14,868.53 | Capital Outlay - Library - Books |
| | DP40751 | Logan Hopper Associates | 5,000.00 | Building Planning |
| | DP45558 | Accrediting Comm. For Comm. & Justice | 5,150.00 | Dues and Membership |
| | DP47209 | Stubbs, Hittig & Leone | 3,168.70 | Legal - Judgements/Claims |
| | DP49795 | U. S. Postmaster | 20,000.00 | Postage |
| | DP49911 | U. S. Postmaster | 20,000.00 | Postage |
| | DP49922 | U. S. Postmaster | 25,000.00 | Postage |
| | DP49941 | U. S. Postmaster | 50,000.00 | Postage - Class Schedules |
| | DP50229 | NewsBank | 37,874.95 | Capital Outlay - Library - Databases |
| | DP50234 | YBP | 19,235.00 | Capital Outlay - Library - Books |
| | DP50712 | Ebsco Subscription Services | 8,030.06 | Capital Outlay - Library - Periodicals |
| | DP53883 | San Francisco Newspaper Agency | 11,314.72 | Advertisement for Sp'98 Classes |
| | DP53884 | San Francisco Independent | 3,920.00 | Advertisement for Sp'98 Non-Credit Classes |
| | DP53887 | Bay Cable Advertising | 3,455.65 | Broadcasted Advertisement |
| | DP53958 | Chicago Title Company | 20,000.00 | Bond Project - Escrow for Mission Campus |
| | DP53961 | Chicago Title Company | 5,930.00 | Bond Project - Escrow for Chinatown/NB Campus |
| | DP54128 | Shute, Mihaly & Weinberger | 4,433.80 | Legal - Litigation |
| | DP54130 | Newmyer J | 8,030.00 | Finance Consulting |
| | DP54139 | EIP Associates | 22,989.80 | Bond Project - Planning - Chinatown/NB Campus |
| | DP54141 | National Assessment Services | 4,067.00 | Student Personnel Administrative Services |
| | IP35691A | Micro Bio-Medics, Inc. | 5,194.61 | Block Grant 97/98 Shortfall - Supplies |
| | IP44399 | Sehi Computer Products | 28,079.80 | Computer Equipment |
| | OD02691 | Office Depot Inc. | 4,922.61 | Supplies |
| | OD03221 | Office Depot Inc. | 5,377.26 | Supplies |
| | OD04182 | Office Depot Inc. | 8,510.00 | Supplies |
| | TP46559 | Dept Of Public Works | 67,704.00 | Miscellaneous Repairs |
| | TP46575 | California Realty & Land Inc. | 5,400.00 | SFCCD's portion of gas and electricity to Chinatown/NB |
| | TP54131 | Gordon H. Chong & Partners | 69,500.00 | Bond Project - Ciatown/NB Land Acquisition |
| | TP80010 | SF State University | 78,798.00 | Grant - Community Health Worker 97/98 |
| | TP80013 | Mediatrope LLC | 8,000.00 | Consulting - Temporary Kiosk |
| | TP80014 | The Corp. for Manufacturing Ex. | 24,000.00 | Grant - Garment 2000 - Consulting |

ATTACHMENT A
Resolution 980430 C2

| DOC TYPE | DOC NO | VENDOR | AMOUNT | DESCRIPTION |
|----------|---------|-----------------------------------|--------------|--|
| Purchase | PO01759 | SPW Enterprises, Inc. | 4,714.33 | Block Grant Tax Shortfall 97/98 - Computer Equipment |
| Orders | PO02209 | International Fire Equipment | 4,400.00 | Grant - VATEA Title IIC - Fire Protection Equipment |
| | PO02210 | United Restaurant Equipment Co, | 3,790.99 | Grant - VATEA Title IIC - H&R Equipment |
| | PO14422 | The Unisource Corporation | 7,134.96 | Supplies |
| | PO14696 | Standard Register | 6,091.94 | Supplies - Printing |
| | PO27244 | Hicks Brothers Printing Equipment | 8,680.00 | Grant - VATEA Title IIC - Equipment |
| | PO32648 | World-Net Microsystems | 3,806.65 | Grant - DSPS Excess Cost - Computer Equipment |
| | PO33538 | GE Capital IT Solutions | 40,618.21 | Block Grant Tax Shortfall 97/98 - Computer Equipment |
| | PO37744 | GE Capital IT Solutions | 47,089.43 | Block Grant Tax Shortfall 97/98 - Computer Equipment |
| | PO37745 | GE Capital IT Solutions | 23,544.72 | Block Grant Tax Shortfall 97/98 - Computer Equipment |
| | PO37794 | NCS Data Collection Systems | 27,847.63 | Grant - Matriculation NC 97/98 - Computer Equipment |
| | PO38427 | Audio Graphic Systems | 3,508.89 | Block Grant Tax Shortfall 97/98 - Computer Equipment |
| | PO45872 | Prestige Graphics, Inc. | 6,659.73 | Supplies - Fall98 Schedule |
| | PO45874 | U. S. Postmaster | 7,929.90 | Supplies - F98 Schedule |
| | PO46041 | Audio Graphic Systems | 5,094.08 | Grant - VATEA Title IIC - Equipment |
| | PO46547 | Yamas Controls, Inc. | 8,212.00 | Capital Outlay - Library - Equipment |
| | PO46548 | E-Z Tel Systems Specialists | 3,457.67 | Equipment Repair and Maintenance |
| | PO47019 | DVP TechDoc | 3,999.55 | Block Grant Tax Shortfall 97/98 - Computer Equipment |
| | PO47154 | The LLB Habitat | 3,027.00 | Block Grant Tax Shortfall 97/98 - Computer Equipment |
| | PO47340 | CCSF Bookstore | 11,288.34 | Block Grant - Computer Equipment |
| | PO47353 | Hewlett-Packard Co | 23,739.78 | Grant - Chemistry - Computer Equipment |
| | PO47353 | Hewlett-Packard Co | 23,739.79 | Block Grant Tax Shortfall 97/98 - Computer Equipment |
| | PO49924 | The Unisource Corporation | 3,127.40 | Supplies |
| | PO50552 | HIQ Computer Systems | 3,604.37 | Grant - DSPS - Computer Equipment |
| | PO50553 | A & A Technology | 4,393.02 | Grant - DSPS - Computer Equipment |
| | PO50561 | Omnipro Systems Inc. | 4,806.56 | Grant - DSPS - Computer Equipment |
| | PO51798 | COMPUSA | 3,272.67 | Grant - VATEA Title IIC - Equipment |
| | PO51800 | Audio Graphic Systems | 10,188.15 | Grant - VATEA Title IIC - Equipment |
| | PO52596 | Sefco, Inc. | 7,367.15 | Grant - VATEA Title IIC - Computer Equipment |
| | PO53119 | Telenet System Solutions | 4,646.75 | Block Grant - Instr. Computer Lab - Computer Equipment |
| | PO54051 | Golden Years Medical | 10,898.00 | Grant - VATEA Title IIC - Furniture |
| | PO54057 | Sefco, Inc. | 6,145.44 | Grant - VATEA Title IIC - Computer Equipment |
| | PO54237 | Casey Printing | 142,213.12 | Supplies |
| | PO54238 | Casey Printing | 10,314.01 | Supplies |
| | PO54409 | Standard Register | 5,162.00 | Supplies |
| | PO54410 | Office Depot Inc. | 5,338.53 | Furniture |
| | PS21153 | Riegel, Virginia | 9,000.00 | Legal Services for the Chancellor Search Project |
| | PS80046 | Norris, Tyson | 4,000.00 | Grant -Dev/Workplace - Consulting |
| | PS80048 | Jones, Jeff | 5,000.00 | Grant - Environmental Justice Project - Consulting |
| | PS80052 | Gledhill, Barton | 4,200.00 | Grant - Eco Dev/Biotech Center - Consulting |
| | PS80057 | Spurling, Steve | 20,000.00 | Grant - Matriculation Credit - Consulting |
| | PS80058 | Vaicys, Regina | 5,000.00 | Grant - VATEA Title IIC - Consulting |
| | | Grand Total: | 1,721,336.98 | |

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980430-C3
Acceptance of Gifts

SFCCD Policy Manual Section 8.08 Acceptance of Gifts provides that (1) motor vehicles, (2) aircraft, (3) cash, (4) securities, (5) precious stones, (6) precious metals, and (7) goods other than (1) to (6) above, with a market value exceeding \$1,500 be accepted by the SFCCD by a governing board resolution.

From time to time an item is offered as a gift to the SFCCD to be used for educational purposes.

The following resolution is recommended for adoption:

WHEREAS: the SFCCD has been tendered the gifts detailed in Attachment "A":

WHEREAS: Frances Lee, Provost declares that these gifts will enhance the instructional program of the San Francisco Community College District for and in the name of the San Francisco Community College District.

FURTHER BE IT RESOLVED: That upon transfer of legal title of these gifts described above, the Secretary of the Governing Board is directed to notify the donor of the acceptance of the gifts by the governing board.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: James Kendrix

| Description | Donor | Beneficiary | Market Value Declared by Donor |
|--|--|---|--------------------------------|
| \$20,000 Cash | Jennifer Wilson | Diego Rivera Mural Project | \$20,000 |
| 120 Boxes of Choral Sheet Music | Winifred Baker | Music Department | \$30,000 |
| Oak Bar, 4 Chairs, Glass Rack and Refrigerator/Ice Maker | Ray Plumhoff | Hospitality Program, Downtown Campus | \$4,000 |
| Seven IBM Selectric III Typewriters | Pillsbury Madison & Sutro | General District Use | \$2,100 (\$300/ea) |
| Auto Engine Analyzer | Grand Auto | Automotive/Trade Skills | \$5,000 |
| Auto Diagnostic Module (SUN BMW 2013) with Tester, Microfiche Reader & Onboard Computer Communications | German Motors Corporation | Automotive/Trade Skills | \$49,797 |
| 1994 Ford Ranger Electric Truck | Pacific Gas & Electric | Automotive/Trade Skills | \$16,000 |
| \$500 Cash | Chinese Chamber of Commerce | CCSF Asian Music Club | \$500 |
| \$1,500 Cash | Ann and Gordon Getty Foundation | City Summer Opera | \$1,500 |
| \$1,218 Cash | Accion Latina (Nonprofit Media Arts Group) | CCSF Press Club | \$1,218 |
| Multimedia Deck II | Jeff Rosen, Macromedia | Computer Information Department | \$3,000 |
| 2.5 MAC 10 Pack Computer Software | | | |
| \$1,218 Cash | Accion Latina | CCSF Press Club's representative at the Journalism Assoc. of Comm. Colleges | \$1,218 |

| Description | Donor | Beneficiary | Market Value Declared by Donor |
|-----------------|---|---|--------------------------------|
| \$350 Cash | Denman Estate Company | James Denman Scholarship Fund | \$350 |
| \$400 Cash | J. Lynn Heisterkamp | The Brew Guru Scholarship Fund | \$400 |
| \$4,732.80 Cash | UCSF Mt. Zion Medical Center | CCSF Radiology Scholarship Program Mt. Zion Medical Center | \$4,732.80 |
| \$1,360 Cash | Davies Medical Center | CCSF Radiology Scholarship Program Davies Medical Center | \$1,360 |
| \$3,128 Cash | VA Medical Center | CCSF Radiology Scholarship Program VA Medical Center | \$3,128 |
| \$1,360 Cash | St. Mary's Medical Center | CCSF Radiology Scholarship Program St. Mary's Medical Center | \$1,360 |
| \$500 Cash | Dr. Barbara E.M. Cannon | Booker T. Anderson Scholarship | \$500 |
| \$1,000 Cash | American Communications Association, Local 111/WUI Inc. | CCSF Student Scholarship | \$1,000 |
| \$750 Cash | Yurok Tribe | CCSF Student Celeste Price | \$750 |
| \$250 Cash | Lourdes B. Go | CCSF Radiology Scholarship Program | \$250 |

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980430-C4
Authorizing To Destroy Records Detailed in
Destruction of Records - List No. 23

President and Members:

The District Business Office has a formal records management system including a procedure for classification, retention, and destruction of its records.

The system conforms to the regulations contained in Title 5, California Code of Regulations, Chapter 2.5, commencing with Section 59020. The system exceeds the record retention requirements established by the U.S. Department of Health, Education and Welfare under Title 45, Code of Federal Regulations, commencing with Section 74.20.

Records classified as "Permanent", are microfilmed in accordance with regulations and records classified as "Disposable" may be destroyed once their retention period has been reached.

The attached Recommendation for Destruction of Records - List No. 23 reports those "Permanent" records which have been microfilmed and the "Disposable" records which have passed the retention period.

Title 5, California Code of Regulations Section 59028 reads as follows: "The governing board shall: (a) approve or disapprove the recommendations of the Chief Administrative Officer; (b) order a reclassification when necessary or desirable; (c) order by action recorded in the minutes (with lists attached) the destruction of records in accordance with these regulations".

The following resolution is recommended for adoption:

Whereas: The records of the District Business Office listed on the accompanying Recommendation for Destruction of Records - List No. 23 have been microfilmed and/or have passed the statutory retention period;

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Office, and/or Vice Chancellor, and Administration are hereby authorized and directed to destroy those records specified in the attached Recommendation for Destruction of Records - List No. 23, District Business Office, by shredding.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: James Kendrix

DESTRUCTION OF RECORDS - LIST 23

| Box No. | Description | Detail | P=Permanent D=Disposable Classification | Retention Period |
|---------|-------------------------------|--|---|--|
| 1 | Check Stubs | PELL Check No. 84120 - 87594 Check No. 91178 - 94615 PERKINS Check No. 6246 - 8086 | D D D | 3 Years 3 Years 3 Years |
| 2 | Check Stubs | PELL Check No. 29848-31459 Check No. 31930-36816 EOPS Check No. 10578-10933 Check No. 11404-11957 | D D D D | 3 Years 3 Years 3 Years 3 Years |
| 3 | Check Stubs | PELL Check No. 48916-51904 Check No. 97620-101415 | D D | 3 Years 3 Years |
| 4 | Tuition Daily Cashiers Report | Check No. 06/92 - 07/93 | D | 3 Years |
| 5 | Tuition Check Stubs | Check No. 17195 - 17341 Period 01/30/87 - 02/10/87 Check No. 41648 - 60599 Period 03/30/90 - 03/26/92 | D D | 3 Years 3 Years |
| 6 | Tuition Receipts | Month 01/91 | D | 3 Years |
| 7 | Tuition Receipts | Month 01/92 | D | 3 Years |
| 8 | Tuition Receipts | Month 08/91 | D | 3 Years |
| 9 | Tuition Refund Forms | Check No. 35701 - 35001 Period 07/89 - 02/02/90 Daily Collection Tally Sheets Months 09/84 and 10/84 | D D | 3 Years 3 Years |

DESTRUCTION OF RECORDS - LIST 23

| Box No. | Description | Detail | P=Permanent D=Disposable Classification | Retention Period |
|---------|-------------------------------|--|---|------------------|
| 10 | Tuition Check Stubs | Check No. 36251 - 414647 Period 09/20/89 - 03/30/90 Check No. 4841-12034 Period 04/27/84 - 01/31/86 | D | 3 Years |
| 11 | Tuition Check Stubs | Check No. 0000002 - 0009064 Period 09/22/92 - 05/17/93 | D | 3 Years |
| 12 | Tuition Check Stubs | Check No. 14501 - 38250 Period 02/10/87 - 07/31/89 | D | 3 Years |
| 13 | Tuition Receipts | Month 12/94 | D | 3 Years |
| 14 | Tuition Isis Printout | 1992/93 | D | 3 Years |
| 15 / 16 | Tuition Receipts | Month 01/94 | D | 3 Years |
| 17 | Tuition Receipts | Period 02/94 - 05/94 | D | 3 Years |
| 18 | Tuition Receipts | Period 07/14/94 - 08/21/94 | D | 3 Years |
| 19 | Tuition Receipts | Period 06/16/94 - 07/13/94 | D | 3 Years |
| 20 | Tuition Receipts | Period 08/03/94 - 08/24/94 | D | 3 Years |
| 21 | Tuition Receipts | Period 08/25/94 - 12/2/94 | D | 3 Years |
| 22 | Tuition Isis Printout | Period 07/93 - 06/94 | D | 3 Years |
| 23 | Tuition Receipts | Months 11/94 and 12/94 | D | 3 Years |
| 24-28 | Financial Aid Canceled Checks | PELL, SEOG, EOPS Period 1983-1987 PELL Months 02/82 & 02/83 | D | 3 Years |

DESTRUCTION OF RECORDS - LIST 23

| Box No. | Description | Detail | P=Permanent D=Disposable Classification | Retention Period |
|---------|-------------|---|---|------------------|
| | | Period 08/83 - 12/83 Period 02/84 - 05/84 Period 02/85 - 09/85 Month 01/86 Period 03/86 - 08/86 Period 10/86 - 12/86 SEOG Month 06/83 Period 09/83 - 12/83 Period 01/84 - 12/84 Period 01/85 - 12/85 Period 01/86 - 12/86 Period 06/87 - 12/87 EOPS Period 01/83 - 04/83 Period 06/84 - 12/83 Period 01/84 - 05/84 Period 06/84 - 12/84 Period 01/85 - 12/85 Period 01/86 - 12/86 Period 06/87 - 12/87 EOPS Period 01/83 - 04/83 Period 06/83 - 12/83 Period 01/84 - 05/84 Period 07/84 - 12/84 | D | 3 Years |
| | | | D | 3 Years |
| | | | D | 3 Years |

DESTRUCTION OF RECORDS - LIST 23

| Box No. | Description | Detail | P=Permanent D=Disposible Classification | Retention Period |
|---------|---|--|---|------------------|
| | | Period 01/85 - 12/85 Period 01/86 - 12/86 Period 01/87 - 12/87 | | |
| 29 | Unused Associated Students Event Tickets | Denominations \$.10 - \$1.75 | D | 3 Years |
| 30 | Unused Associated Students Event Tickets | Denominations \$2.00 - \$4.50 | D | 3 Years |

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980430-C10
Disposal of Personal Property With
Insufficient Sales Value

President and Members:

It has been determined that the property listed in Attachment "A" is in unsatisfactory and unserviceable condition, and is of insufficient value to defray cost of arranging a sale. It is recommended that the property be disposed of in the local public dump.

California Education Code Section 81452 reads in part as follows: "(c) If the board, by a unanimous vote of those members present, finds that the property is of insufficient value to defray the cost of arranging a sale, . . . it may be disposed of in the local public dump".

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor, Vice Chancellor, and Administration are hereby authorize that the properties listed in Attachment "A" be disposed of in the local public dump.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: James Kendrix

ATTACHMENT A

980327 C-10

| <u>Asset No.</u> | <u>Description</u> | <u>Mfr./Model</u> | <u>Acq. Date</u> | <u>Orig. Cost</u> |
|------------------|------------------------|-----------------------|------------------|-----------------------|
| N/A | Monroe Copier | Monroe RL735Zoom | 1992 | Unknown |
| 002575 | Refrigerator/Freezer | GE 2-Door | 1955 | \$635 |
| 009350 | Photo Cabinet (Dry) | PAKO | 01/76 | \$323 |
| 009351 | Photo Cabinet (Dry) | PAKO | 01/76 | \$323 |
| 009352 | Photo Cabinet (Dry) | PAKO | 01/76 | \$323 |
| 009346 | Photo Press (Mounting) | SEAL | Unknown | \$400 |
| 037493 | Terminal | Lear Siegl | Unknown | Unknown |
| 18552 | Network Box | Northstar | Unknown | Unknown |
| 030321 | 10 Key Adding Machine | Facit | Unknown | Unknown |
| 41038 | Scanner | Scan-Tron | Unknown | Unknown |
| 36947 | Microfiche | Northwest | Unknown | Unknown |
| 13252 | Microfiche | Quantor | Unknown | Unknown |
| 41783 | Printer | C. Itoh | Unknown | Unknown |
| 41666 | Printer | C. Itoh | 04/87 | \$479 |
| 4856 | Power Supply | N/A | Unknown | Unknown |
| 18325 | Acoustic Copier | A. Jacobson | Unknown | \$233 |
| 18330 | Power Supply | Larke Industries Inc. | Unknown | Unknown |
| 19710 | Printer | Tally | Unknown | Unknown |
| 37238 | Printer | Tally | Unknown | Unknown |
| 44530 | Modem | NM | Unknown | Unknown |
| 44766 | Modem | NM | Unknown | Unknown |
| 44768 | Modem | NM | Unknown | Unknown |
| 44769 | Modem | NM | Unknown | Unknown |
| 44770 | Modem | NM | Unknown | Unknown |
| 39145 | Modem | Prentice | Unknown | Unknown |
| 39142 | Modem | Prentice | Unknown | Unknown |

ATTACHMENT A

980327 C-10

| <u>Asset No.</u> | <u>Description</u> | <u>Mfr./Model</u> | <u>Acq. Date</u> | <u>Orig. Cost</u> |
|------------------|-----------------------|--------------------|------------------|-----------------------|
| 39147 | Modem | Prentice | Unknown | Unknown |
| 39141 | Modem | Prentice | Unknown | Unknown |
| 39615 | Modem | Prentice | Unknown | Unknown |
| 39613 | Modem | Prentice | Unknown | Unknown |
| 39614 | Modem | Prentice | Unknown | Unknown |
| 36142 | Terminal | Lear Siegl | Unknown | Unknown |
| 37607 | Terminal | Lear Siegl | Unknown | Unknown |
| 37044 | Terminal | Lear Siegl | Unknown | Unknown |
| 037039 | Protocol Converter | Thomas Engineering | Unknown | Unknown |
| 036062 | Protocol Converter | Thomas Engineering | Unknown | Unknown |
| 039565 | Protocol Converter | Thomas Engineering | Unknown | Unknown |
| 036066 | Protocol Converter | Thomas Engineering | Unknown | Unknown |
| 037037 | Protocol Converter | Thomas Engineering | Unknown | Unknown |
| 019859 | Protocol Converter | Thomas Engineering | Unknown | Unknown |
| 037049 | Protocol Converter | Thomas Engineering | Unknown | Unknown |
| 036068 | Protocol Converter | Thomas Engineering | Unknown | Unknown |
| 039150 | Protocol Converter | Thomas Engineering | Unknown | Unknown |
| 039148 | Protocol Converter | Thomas Engineering | Unknown | Unknown |
| 036067 | Protocol Converter | Thomas Engineering | Unknown | Unknown |
| 037040 | Protocol Converter | Thomas Engineering | Unknown | Unknown |
| 036064 | Protocol Converter | Thomas Engineering | Unknown | Unknown |
| 037038 | Protocol Converter | Thomas Engineering | Unknown | Unknown |
| 036061 | Protocol Converter | Thomas Engineering | Unknown | Unknown |
| 639133 | Protocol | Thomas Engineering | Unknown | Unknown |

ATTACHMENT A

980327 C-10

| <u>Asset No.</u> | <u>Description</u> | <u>Mfr./Model</u> | <u>Acq. Date</u> | <u>Orig. Cost</u> |
|------------------|--------------------|--------------------|------------------|-----------------------|
| | Converter | | | |
| 036063 | Protocol Converter | Thomas Engineering | Unknown | Unknown |
| 036065 | Protocol Converter | Thomas Engineering | Unknown | Unknown |
| 036069 | Protocol Converter | Thomas Engineering | Unknown | Unknown |
| 037216 | Protocol Converter | Thomas Engineering | Unknown | Unknown |
| 019860 | Protocol Converter | Thomas Engineering | Unknown | Unknown |
| 039206 | Protocol Converter | Thomas Engineering | Unknown | Unknown |
| 039147 | Protocol Converter | Thomas Engineering | Unknown | Unknown |
| 019856 | Protocol Converter | Thomas Engineering | Unknown | Unknown |
| 039149 | Protocol Converter | Thomas Engineering | Unknown | Unknown |
| 019857 | Protocol Converter | Thomas Engineering | Unknown | Unknown |
| 035961 | Protocol Converter | Thomas Engineering | Unknown | Unknown |
| 039563 | Protocol Converter | Thomas Engineering | Unknown | Unknown |
| 037217 | Protocol Converter | Thomas Engineering | Unknown | Unknown |
| Unknown | Computer Monitor | Qume | 1991 | Unknown |
| Unknown | Modem | Hayes Smartmodem | Unknown | Unknown |
| Unknown | Dictaphone | Secutive | Unknown | Unknown |
| Unknown | Dot Matrix Printer | Epson | Unknown | Unknown |
| 034287 | Microfiche Reader | Northwest | Unknown | Unknown |
| 40984 | Computer | Wyse | 07/97 | Unknown |
| 040980 | Computer | Wyse | Unknown | Unknown |
| 40983 | Computer | Wyse | Unknown | \$1,300 |
| Unknown | Computer | Wyse | Unknown | Unknown |
| Unknown | Computer Monitor | Voltron | 07/97 | \$80 |

ATTACHMENT A

980327 C-10

| <u>Asset No.</u> | <u>Description</u> | <u>Mfr./Model</u> | <u>Acq. Date</u> | <u>Orig. Cost</u> |
|------------------|--------------------|---------------------|------------------|-----------------------|
| Unknown | Computer Monitor | Voltron | Unknown | \$80 |
| Unknown | Computer Monitor | Voltron | 07/97 | \$80 |
| Unknown | Computer Monitor | Voltron | 07/97 | Unknown |
| Unknown | Computer Monitor | Mini-Micron | 07/97 | \$50 |
| Unknown | Computer Monitor | Voltron | Unknown | \$50 |
| Unknown | Computer Monitor | Voltron | Unknown | \$50 |
| 40982 | Computer | Wyse | Unknown | \$1,300 |
| 040981 | Computer | Wyse | Unknown | \$1,300 |
| 44093 | Modem | Arklink | Unknown | Unknown |
| 44092 | Modem | Arklink | Unknown | Unknown |
| 44091 | Modem | Arklink | Unknown | Unknown |
| 44090 | Modem | Arklink | Unknown | Unknown |
| 44089 | Modem | Arklink | Unknown | Unknown |
| 44088 | Modem | Arklink | Unknown | Unknown |
| 039555 | Modem | Arklink | Unknown | Unknown |
| 037036 | Printer | Teletype | Unknown | Unknown |
| 018550 | Printer | Teletype | Unknown | Unknown |
| 135845 | Printer | Teletype | Unknown | Unknown |
| 037033 | Printer | Teletype | Unknown | Unknown |
| 037089 | Printer | Teletype | Unknown | Unknown |
| 037090 | Printer | Teletype | Unknown | Unknown |
| 037032 | Printer | Teletype | Unknown | Unknown |
| 037034 | Printer | Teletype | Unknown | Unknown |
| Unknown | Printer | Teletype | Unknown | Unknown |
| 037101 | Printer | Teletype | Unknown | Unknown |
| 037035 | Printer | Teletype | Unknown | Unknown |
| 37150 | Computer Terminal | Texas Instruments | Unknown | Unknown |
| 37118 | Computer Terminal | Texas Instruments | Unknown | Unknown |
| 037081 | Computer Terminal | Visual | Unknown | Unknown |
| 19865 | Computer Terminal | Visual | Unknown | Unknown |
| Unknown | Mag Tape Evaluator | Computer Link Corp. | Unknown | Unknown |
| Unknown | Central | Best PC | Unknown | Unknown |

ATTACHMENT A

980327 C-10

| <u>Asset No.</u> | <u>Description</u> | <u>Mfr./Model</u> | <u>Acq. Date</u> | <u>Orig.</u> <u>Cost</u> |
|------------------|--------------------|-------------------|------------------|-----------------------------|
| | Processing Unit | | | |
| Unknown | Computer Monitor | Acer | Unknown | Unknown |
| 037258 | Monitor & Keyboard | Unknown | 12/82 | \$907 |
| 019706 | Printer | Mannesmann Tally | 06/82 | \$1,699 |
| 019715 | Monitor | Unknown | 07/82 | \$980 |
| 019868 | Monitor | Unknown | Unknown | Unknown |
| Unknown | Printer | Xerox | Unknown | Unknown |

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980430 - F1
Administrative Personnel
Unpaid Leave of Absence

President and Members:

The exempt temporary grant-funded administrative position of Dean II, Workforce Education (Office of the Chancellor) was established by the Board of Trustees in Resolution 980225-S1.

The Board of Trustees adopted Resolution 980326-F2 appointing Bernice Brown as Dean of Workforce Education effective March 27, 1998. This appointment is currently funded through June 30, 1998, but the funding may be extended for at least an additional fiscal year.

As a result thereof, Bernice Brown is requesting an unpaid leave of absence under the provisions of the District's Policy Manual 3.17 Leave of Absence, from her position as Dean I, Southeast and Evans Campuses, effective March 27, 1998 through June 30, 1998. Board of Trustees' approval is required.

The following resolution is recommended for adoption:

RESOLVED: That Bernice Brown be granted unpaid leave of absence under the provisions of the District's Policy Manual 3.17 Leave of Absence, from her position as Dean I, Southeast and Evans Campuses, effective March 27, 1998 through June 30, 1998.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Clara Starr

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolutions 980430-G1-G5
 Academic Employees
 Credit/Non-Credit Program
 District Funded
 City College of San Francisco

President and Members:

These resolutions cover district funded academic employees appointments and/or other related personnel transactions. Unless otherwise indicated in the resolution, appointments are classified as temporary. Board of Trustees approval is required.

The following resolutions are recommended for adoption.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Nicholas T. Hovland

**RESOLUTION 980430-G1 TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: General Fund, Unrestricted.**

RESOLVED: That the following named persons be appointed to temporary part-time academic assignments for the semester and department shown. Employment is contingent upon adequate class enrollment, possession of applicable minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the appropriate instructional/non-instructional rates as provided by Article 20 of the AFT contract. Total assignments for temporary part-time academic employees shall not exceed 60% of the hours per week considered a full-time assignment for regular employees having comparable duties. Total overload/extra pay assignments for full-time academic employees shall be in accordance with the relevant provisions of the appropriate bargaining contracts and the City College of San Francisco Faculty Handbook.

SPRING 1998 (+ : Full-time overload/extra pay)
 (* : New hourly academic employee)

| | <u>Name</u> | <u>Department</u> | <u>Division</u> |
|---|------------------------|---------------------------------|-----------------|
| | Chase, Estrella N | Licensed Vocational Nursing | Credit |
| + | Few, John E | Library Information Technology | Credit |
| | Gaitley, Michael | Labor Studies | NonCredit |
| | Gee, Janet | Women's Studies | NonCredit |
| | Gregory, Linda | Labor Studies | NonCredit |
| + | Hammerich, Keith C | Hotel & Restaurant Operation | Credit |
| + | Hansen, Frederick | Auto/Trade Skills | Credit |
| + | Johnson, Elaine | Biological Science | Credit |
| | Johnson, Wilber | Broadcast Electronic Media Art | Credit |
| | Lewallen, Linda Rochel | Licensed Vocational Nursing | Credit |
| | Martinez, Fred | Business | Credit |
| | Morse, James | Hotel & Restaurant | Credit |
| + | Ortez, Donald J | History | Credit |
| * | Parsley, Clifford M. | Trade Skills | NonCredit |
| + | Pasquini, Phil L | Graphic Communication | Credit |
| + | Pon, Teresa | Human Resources | NonCredit |
| | Reynolds, Stanislaus G | Trade Skills | NonCredit |
| | Robbins, Jan S. | Older Adults | NonCredit |
| | Robinson, Doris T. | Library & Learning Resources | Credit |
| | Rockwell, John Steven | Phys Education & Dance | Credit |
| + | Silva, Manny | Licensed Vocational Nursing | NonCredit |
| | Silver, Dale L. | English As a Second Language | NonCredit |
| + | Small, William L | English As a Second Language | NonCredit |
| | Taha, Richard R | Information Tech Services (ITS) | Credit |
| | Tenge, Marijke | English As a Second Language | NonCredit |
| + | Thompson, Sarah | Counseling | Credit |
| + | Tse, Annie | Health Science | NonCredit |
| | Wellin, Edith | Human Resources | NonCredit |
| + | White, Kathleen C | Labor Studies | Credit |

RESOLVED: That the following named persons be appointed to temporary part-time academic assignments for the semester, department and restricted program shown. Employment is contingent upon funds available in the applicable restricted program. Employment is contingent upon adequate class enrollment, possession of applicable minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the appropriate instructional/non-instructional rates as provided by Article 20 of the AFT contract. Total assignments for temporary part-time academic employees shall not exceed 60% of the hours per week considered a full-time assignment for regular employees having comparable duties. Total overload/extra pay assignments for full-time academic employees shall be in accordance with the relevant provisions of the appropriate bargaining contracts and the City College of San Francisco Faculty Handbook.

SPRING 1998

(+ : Full-time overload/extra pay)

(* : New hourly academic employee)

| Name | Department | Grant | Division |
|-----------------------|-------------------------------|------------------------------|-----------|
| + Bell, Loren | English | Matriculation - Credit 97-98 | Credit |
| Borrazas, Jaime | ESL - Mission | Matriculation | NonCredit |
| Duffy, Kathleen Susan | Disabled Stud Prog & Services | DSPS Excess Cost 97-98 | Credit |
| + Fowler, Janet E | English As a Second Language | Matriculation - NC 97-98 | NonCredit |
| + Glanzer, Carole S | English As a Second Language | Matriculation - NC 97-98 | NonCredit |
| Jenkins, Alvin | Extended Oppo Prog & Services | EOPS 97-98 | Credit |
| + Keech, Gregory | English As a Second Language | Matriculation - NC 97-98 | NonCredit |
| + Small, William L | English As a Second Language | Matriculation - NC 97-98 | NonCredit |
| + Tragardh, Thomas | English As a Second Language | Matriculation - NC 97-98 | NonCredit |

RESOLVED: That resolution 971030-G7, Academic Employees Temporary Tenure Review Assignments for the period August 14, 1997 to December 19, 1997, be amended in part to show the following:

Amendment
to Resolution

NAME

CHANGE HOURS

| | <u>FROM:</u> | <u>TO:</u> | <u>ADD:</u> |
|---------------------|--------------|------------|-------------|
| Batchelor, Karen | 9 | 0 | |
| Briklín, Christina | 9 | 0 | |
| Chinn-Morales-Carol | 9 | 0 | |
| Clark, Sunny | 9 | 0 | |
| Glanzer, Carole | 35 | 18 | |
| Grant, Fumiko | 17 | 0 | |
| Green, Dennis | 9 | 0 | |
| Haight, Eve | 9 | 0 | |
| Harris, Theresa | 9 | 0 | |
| Hayes, Earl | 9 | 0 | |
| Hock Margaret | | | 18 |
| Kopriva, Mary | 9 | 27 | |
| McCurdy, Margaret | 9 | 0 | |
| Nelson, Robert E. | 18 | 9 | |
| Ohly-Gragg, Maki | 27 | 0 | |
| Redick, Mary | 9 | 0 | |
| Roth, Robin | 26 | 9 | |
| Schurer, Linda | 17 | 0 | |
| Shoaf, William | 17 | 0 | |
| Srouji, Ghassan | | | 9 |
| Seymour, Sharon | 18 | 0 | |
| Tam, Mo-Shue | 9 | 0 | |
| Tragardh, Thomas | 18 | 9 | |
| Young, Paul | 9 | 0 | |

RESOLVED: That for the effective dates shown the following named academic personnel be granted leave of absence:

| <u>NAME</u> | <u>DEPARTMENT/CAMPUS</u> | <u>CONTRACT SECTION</u> | <u>EFFECTIVE DATES</u> |
|-------------------------|--------------------------|-------------------------|------------------------|
| BRIKLEN, CHRISTINA | ESL / Alemany | 17.P | 08/17/98-12/22/98 |
| CHANG, HORTENSIA | DSPS / Phelan | 17.P | 08/17/98-05/28/99 |
| DUNCAN, EUGENE G. | EH/RF / Phelan | 17.B | 08/17/98-05/28/99 |
| FLAGIELLO, CAROLYN C. | Voc. Nursing / JAD | 17.P | 08/17/98-05/28/99 |
| GREENFIELD, TERRI A. | English / Phelan | 17.B | 08/17/98-05/28/99 |
| GRIER, WILLIAM T. | ESL / MISSION | 17.P | 08/17/98-12/22/98 |
| HAIGHT, EVE E. | ESL / Phelan | 17.P | 08/17/98-05/28/99 |
| HENDERSON, LUCINDA | ESL / John Adams | 17.P | 08/17/98-12/22/98 |
| KERR-SCHOCHET, KATHLEEN | DSPS / Phelan | 17.P | 08/17/98-05/28/99 |
| KNIGHT, MARLA | HCT / John Adams | 17.P | 08/17/98-12/22/98 |
| McADAMS, SHERRY | ESL / Alemany | 17.P | 08/17/98-05/28/99 |
| MITCHELL, KATHLEEN | CDPL / Phelan | 17.P | 08/17/98-05/28/99 |
| POLOS, PAMELA C. | ESL / Phelan | 17.B | 08/17/98-12/22/98 |
| TANNAHILL, LESLEY | ESL / Phelan | 17.B | 08/17/98-05/28/99 |
| TONG, DORLEEN | ESL / CH/NB | 17.P | 08/17/98-12/22/98 |
| WILENSKY, DEBRA | ESL / JAD | 17.P | 08/17/98-05/28/99 |
| LIGHTHILL, CELIA R. | Film Production / Phelan | 17.P | 01/15/98-05/28/98 |

980430-G5

Reduced

Workload

Pre-Retirement

Reduction

RESOLVED: That for the Academic Year indicated the following academic personnel be granted Reduced Workload - Pre-Retirement Reduction status at City College of San Francisco, subject to receipt of approval from the State Teachers' Retirement System, as follows:

| <u>NAME</u> | <u>DEPARTMENT/CAMPUS</u> | <u>TERMS OF DUTY</u> | <u>EFFECTIVE DATES</u> |
|--------------------|--------------------------|--|-------------------------|
| LIU, CHELCIE B. | Physics / Phelan | Work 80% every Fall, and work 80% every Spring | Fall 1998 - Spring 2008 |
| VON BOZZAY, GEORGE | Behavioral Sci / Phelan | Work 40% every Fall, and work 60% every Spring | Fall 1998 - Spring 2003 |

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolutions 980430-H1-H3
 Academic Employees
 Credit Program/Non-Credit Program
 Categorically Funded
 City College of San Francisco

President and Members:

Resolutions 980430-H1-H3 cover categorically funded temporary academic employees appointments and/or other related personnel transactions pursuant to the provisions of California Education Code #87470. All appointments are classified as temporary, when services are required and funds are provided. Board of Trustees approval is required.

Resolutions 980430-H1-H3 are recommended for adoption.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Nicholas T. Hovland

RESOLVED: That the following named persons be appointed to temporary part-time academic assignments for the semester, department and grant shown. Employment is pursuant to Education Code section 87470 and contingent upon funds available in the applicable Grant/Contract. Employment is contingent upon adequate class enrollment, possession of applicable required minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the appropriate instructional/non-instructional rates as provided by Article 20 of the AFT contract. Total assignments for temporary part-time faculty shall not exceed 60% of the hours per week considered a full-time assignment for regular employees having comparable duties. Total overload/extra pay assignments shall be in accordance with the relevant provisions of the appropriate bargaining contract and the City College of San Francisco Faculty Handbook.

SPRING 1998

(+ : Full-time overload/extra pay)

(* : New hourly academic employee)

| Name | Department | Grant | Division |
|----------------------|--------------------------------|-------------------------------------|-----------|
| Azevedo, Americ | Contract Education | CEF - 97-98 | NonCredit |
| Batchelor, Karen L | Teachers Resource Center | Adult Basic Education/ESL 97-98 | Credit |
| Berman, Sherry P. | Vocational Education/Counselor | TANF | NonCredit |
| Buford, Sylvia Y | Child Dev. & Family Studies | SFDHS Foster Parent Preservice Trng | NonCredit |
| Cabral, Barbara A | Interdisciplinary Studies | VATEA-Title IIC Basic 97-98 | Credit |
| Chinn-Morales, Carol | English As a Second Language | Adult Basic Education 97-98 | NonCredit |
| Chun, Doris S | Contract Education | United Airlines - 2 | NonCredit |
| Devine, Joanne D | Child Dev. & Family Studies | Foster Parenting Program 97-98 | Credit |
| Devine, Joanne D | Child Dev. & Family Studies | Independent Living 7/97-9/97 | Credit |
| Elzie, Andrea | Child Dev. & Family Studies | Center-Based | Credit |
| Fong, Raymond | Counseling Department | Japanese-American Internment | Credit |
| Gatlin, Rochelle H | Social Science | Japanese-American Internment | Credit |

| Name | Department | Grant | Division |
|------------------------|---------------------------------|-------------------------------------|-----------|
| Hammer, Jennifer C | English As a Second Language | Adult Basic Education 97-98 | NonCredit |
| Hasib, Shama T | English As a Second Language | Adult Basic Education 97-98 | NonCredit |
| Kastner, Barbara J | English As a Second Language | Adult Basic Education 97-98 | NonCredit |
| Kearsley, Jeanne | English As a Second Language | Adult Basic Education 97-98 | NonCredit |
| Ko, Hoi M | Contract Education | Contract Ed Expenses | NonCredit |
| Leung, Lorelei | Trade Skills | Haas Fund-City Works Program | NonCredit |
| Lyau, Pamela W | Contract Education | Eco Dev/Workplace L C 97-98 | NonCredit |
| Marshall, Neil Albe | Biological Sciences | Eco Dev/Biotech Center 97-98 | Credit |
| Meis, Vincent T | English As a Second Language | Adult Basic Education 97-98 | Credit |
| Mitchell, Tanya E | Vocational Education/Links | VATEA-Title IIB-Links 97-98 | NonCredit |
| Miyamoto, Edward | Contract Education | Contract Ed Expenses | NonCredit |
| Obenchain, Cynthia | Contract Education | S.F. Police Department | NonCredit |
| Ortez, Donald J | Latin-American Studies | S.F. Police Department | Credit |
| Ousdahl, Tracy A | English As a Second Language | Japanese-American Internment | Credit |
| Parcell, Celeste J | Vocational Education/Counselor | Adult Basic Education 97-98 | NonCredit |
| Reynolds, Stanislaus G | Contract Education | TANF | NonCredit |
| Roaman, Chester A | English As a Second Language | S. F. Airport Comm. -30 | NonCredit |
| Romero, Manuel G | Trade Skills | Adult Basic Education 97-98 | NonCredit |
| Rose, Arthur W | Contract Education | VATEA-Title IIB-JTPA/VAT Part 97-98 | NonCredit |
| Selleck, Denise F | English As a Second Language | DPW-Bureau of Architecture | NonCredit |
| Smith, Terrill C | Biological Sciences | Adult Basic Education 97-98 | NonCredit |
| Sprinkles, Timothy K | Bus/Office Tech/Small Bus | Eco Dev/Biotech Center 97-98 | Credit |
| Ta, Hoa M | Asian American Studies | CTCA-Small Business Dev Center 1997 | NonCredit |
| Teng, Shiree | Contract Education | Japanese-American Internment | Credit |
| Thiry, Pierre S | Information Technology Services | Contract Ed Expenses | NonCredit |
| Watkins, Judith Sass | Trade Skills | TTIP 97-98 | Credit |
| | | ECO/IDC Made SF 97-98 | NonCredit |

980430-H2
CATEGORICALLY
FUNDED HOURLY
ASSIGNMENTS-
ACADEMIC
EMPLOYEES

RESOLVED: That the following named persons be appointed to temporary academic assignments for the term and year shown. Employment is contingent upon adequate class enrollment, possession of applicable required minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the current salary schedule at either the appropriate Instructional Rate--I, C, J or the appropriate Non-Instructional Rate--N:

| NAME | DEPARTMENT ACTIVITY | BUDGET | HOURS | EFFECTIVE DATES | CAMPUS |
|--------------------|--|-----------------|-------|-------------------------|--------|
| FALL 1997 | | | | | |
| +DE PRIMO, GAETANO | MATH CNF-HOURLY EISENHOWER MATH GRANT - | I-G93-1902-1422 | 59. | TOT-HR 8/14/97-12/19/97 | PHELAN |
| | MATH CNF-HOURLY EISENHOWER MATH GRANT - | I-G93-1903-1422 | 166. | TOT-HR 8/14/97-12/19/97 | PHELAN |

H1 to H3
page 4 of 5
04/30/98

* New hourly academic employees
+ Full time academic employees -- Extra pay
Pro-rata academic employees -- Extra pay

980430-H3 CHANGES
TO CATEGORICALLY
FUNDED HOURLY
ASSIGNMENTS-
ACADEMIC
EMPLOYEES

RESOLVED: That the temporary academic assignments for the following named employees be changed as shown. Employment is contingent upon adequate class enrollment, possession of applicable required minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the current salary schedule at either the appropriate Instructional Rate--I, C, J or the appropriate Non-Instructional Rate--N:

| NAME | DEPARTMENT | ACTIVITY | BUDGET | HOURS FROM TO | EFFECTIVE DATES | CAMPUS |
|---------------------|-------------|-------------|-----------------|------------------|--------------------------|-----------|
| FALL 1997 | | | | | | |
| <u>INCREASE</u> | | | | | | |
| +MIRELES, ENRIQUE I | CHG | CONTRACT ED | | 10. | TOT-HR 11/22/97-12/19/97 | CH-TWN/NB |
| | | SFPD | 971028-B2 | J-G93-3362-1442 | | |
| TO | CONTRACT ED | COUNSELOR | | 11. | TOT-HR 11/22/97-12/19/97 | CH-TWN/NB |
| | SFPD | 971028-B2 | J-G93-3362-1442 | | | |

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolutions 980430-J1
 Academic Employees
 Non-Credit Program
 Categorically Funded
 City College of San Francisco

President and Members:

Resolution No. 980430-J1 covers appointments of academic employees to categorically funded positions and/or other related personnel transactions pursuant to the provisions of California Education Code Section 87470. All appointments are classified as temporary. Board of Trustees approval is required.

Resolution No. 980430-J1 is recommended for adoption.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Nicholas T. Hovland

J1

Page 1 of 2
04/30/98

980430-J1
CATEGORICALLY
FUNDED HOURLY
ASSIGNMENTS-
ACADEMIC
EMPLOYEES

RESOLVED: That the following named people be appointed to temporary academic assignments pursuant to Education Code Section 87470 for the term and year shown. Employment is contingent upon employee agreement to terms of Categorical employment, adequate class enrollment, possession of applicable required minimum qualifications and/or applicable credential, tuberculosis clearance and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the current salary schedule at either the appropriate Instructional Rate--I, J or the appropriate Non-Instructional Rate--N:

| NAME | DEPARTMENT | ACTIVITY | BUDGET | HOURS | EFFECTIVE DATES | CAMPUS |
|---------------|------------|-----------|-----------------|-------|-------------------------|--------|
| SUMMER 1997 | | | | | | |
| GRIEVE, DAVID | TEACH RES | MONITOR | | 45. | TOT-HR 7/01/97- 7/31/97 | GOUGH |
| | ABE/ESL | 970731-B6 | N-G97-8180-1424 | | | |

J1
page 2 of 2
04/30/98

* New hourly academic employees
+ Full time academic employees -- Extra pay
Pro-rata academic employees -- Extra pay

Honorable Board of Trustees of the
City College of San Francisco District

Subject: Resolution No. 980430-L1
Amending employment contract for the purpose of (a) purchasing tax sheltered annuities, (b) contributing to tax sheltered custodial accounts, for those employees requesting such purchases or contributions, and (c) termination of the amendment to employment contract.

President and Members:

The Board of Trustees by Resolution No. 791120-B1 has made available to its employees the provisions of Section 403(b) of the United States Internal Revenue Code and Section 17501 of the California Revenue and Taxation Code.

Employees of the San Francisco Community College District may enter into an amendment of their employment contracts for the purpose of effecting a reduction in the salaries paid to such employees, and that for each employee who voluntarily elects to accept such reduction in his or her salary, the San Francisco Community College District shall, as directed by such employee, a) purchase, with an amount equal to the reduction in salary, a nontransferable annuity contract issued by an insurance company selected by the employee concerned, or (b) contribute an amount equal to such reduction in salary to a custodial account of a custodian selected by the employee, in which all rights under said custodial account shall be exercisable by the employee concerned.

The following rectifying resolution is recommended for adoption:

RESOLVED: That the Board of Trustees of the San Francisco Community college amend employment contract for the purpose of (a) purchasing tax sheltered annuities, (b) contributing to tax sheltered custodial accounts, for those employees requesting such purchases or contributions, and (c) termination of the amendment to employment contract, complying with the provisions of Section 403(b) of the United States Internal Revenue Code, and Section 17501 of the California Revenue and Taxation Code.

| | | BI-WEEKLY |
|--------------------------------|-----------------|---------------|
| <u>a) INSURANCE COMPANIES</u> | <u>I.D. NO.</u> | <u>AMOUNT</u> |
| Equitable Life Assurance | 23058 | 397.00 |
| IDS Financial Services | 54052 | 452.00 |
| Metropolitan Life Ins. | 56655 | 50.00 |
| Metropolitan Life Ins. | 53422 | 200.00 |
| Safeco Life Insurance | 54639 | 350.00 |
| Scudder Trust Company | 38036 | 350.00 |
| Security Benefit Life | 54062 | 140.00 |
| Security First Life | 56535 | 100.00 |
| Security First Life | 56486 | 25.00 |
| Security First Life | 55543 | 100.00 |
| State Street Bank & Trust STRS | 55792 | 300.00 |
| TIAA - CREF | 14636 | 500.00 |
| Variable Annuity Life Ins. | 11726 | 367.00 |
| Variable Annuity Life Ins. | 54640 | 200.00 |
| Variable Annuity Life Ins. | 55543 | 284.00 |
| Variable Annuity Life Ins. | 55706 | 200.00 |
| Variable Annuity Life Ins. | 24565 | 307.00 |
| Variable Annuity Life Ins. | 56140 | 125.00 |
| Variable Annuity Life Ins. Co. | 57356 | 5800.00 |

| | | BI-WEEKLY |
|------------------------------|-----------------|---------------|
| <u>b) CUSTODIAL ACCOUNTS</u> | <u>I.D. NO.</u> | <u>AMOUNT</u> |
| Fidelity Management Trust | 03634 | 139.00 |
| First Interstate of Denver | 54755 | 200.00 |
| Franklin Templeton Trust | 02842 | 830.00 |
| Franklin Templeton Trust | 56598 | 200.00 |
| Franklin Templeton Trust | 56780 | 50.00 |
| Franklin Templeton Trust | 06740 | 100.00 |
| T. Rowe Price | 56988 | 300.00 |
| Vanguard Trust Company | 54148 | 390.50 |
| Vanguard Trust Company | 55753 | 500.00 |
| Vanguard Trust Company | 50882 | 50.00 |
| Vanguard Trust Company | 56780 | 381.00 |

| | | BI-WEEKLY |
|-------------------------------------|-----------------|---------------|
| <u>c) TERMINATION/CANCELLATIONS</u> | <u>I.D. NO.</u> | <u>AMOUNT</u> |
| Franklin Templeton Trust | 56758 | 150.00 |
| Fidelity & Guaranty Life | 32838 | 365.00 |
| Jackson National Life | 56250 | 140.00 |
| Prudential Insurance | 55742 | 250.00 |
| Variable Annuity Life Ins. | 55666 | 448.00 |

FURTHER IT BE RESOLVED: That the Chancellor,
Chief Operating Officer,
and/or their designees are hereby authorized to
purchase such annuity contracts or contribute to
such custodial accounts, subject to ratification by
the Board of Trustees.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: James Kendrix

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolutions 980430-N1
 Academic Employees
 Community Services Classes
 City College of San Francisco

President and Members:

Resolution No. 980430-N1 covers appointments of academic employees to Community Service Classes and/or other related transactions pursuant to the provisions of California Education Code Section 78300. All appointments are classified as temporary hourly unless otherwise stated in the resolution. Board of Trustees approval is required.

Resolution No. 980430-N1 is recommended for adoption.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Nicholas T. Hovland

**RESOLUTION 980430-N1 TEMPORARY HOURLY ASSIGNMENTS -
ACADEMIC EMPLOYEES: Community Services Programs**

RESOLVED: That the following named persons be appointed to temporary part-time academic assignments in Community Services and related Programs pursuant to Education Code Section 78300. Employment is contingent upon adequate class enrollment, possession of applicable required minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the appropriate instructional/non-instructional rates as provided by Article 20 of the AFT contract. Total assignments for temporary part-time faculty shall not exceed 60% of the hours per week considered as full-time assignments for regular employees having comparable duties. Total overload/extra pay assignments for full-time faculty shall be in accordance with the relevant provisions of the appropriate bargaining contract and the City College of San Francisco Faculty Handbook.

SPRING 1998 (+ : Full-time overload/extra pay)
 (* : New hourly academic employee)

| | <u>Name</u> | <u>Department</u> | <u>Division</u> |
|---|--------------|--------------------|-----------------|
| + | Hansen, Fred | Community Services | NonCredit |
| | Ho, Nikkie S | Community Services | NonCredit |

1st Reading
Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980430-P1
Notice of Intention to Amend the San
Francisco Community College District Policy
Manual Section PM 2.02 - Administrative and
Organizational Structure of the San Francisco
Community College District

President and Members:

On March 27, 1997, the Board amended the Policy Manual such that the oversight responsibilities over the Evans Campus were moved from the Dean of the School of Applied Science and Technology to the Dean of the Southeast Campus. The rationale was that this would free up the time of the Applied Science and Technology Dean such that he/she could concentrate on the development of vocational programs and oversee the Workforce Education Program. With the hiring of another separate administrator to administer the Workforce Program, it is recommended that the oversight of the Evans Campus revert back to the Dean of the School of Applied Science and Technology.

San Francisco Community College District Policy Manual Section 1.05 D reads in part as follows: "Adoption of Policies. Any policy may be adopted by the Board, be amended or repealed by an affirmative vote of four members at any meeting, providing notice of said intended action has been given at a previous meeting ."

RESOLVED: That notice is hereby given that the following proposed amendments to the San Francisco Community District Policy Manual Section PM 2.02 - Administrative and Organization Structure of the San Francisco Community College District , and/or revisions to such amendments as directed by the Board shall be acted upon at the next meeting of the Board of Trustees on May 28, 1998. (NOTE: The current structure is labeled Exhibit A; the new proposed structure is labeled Exhibit B).

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Ronald Lee

OFFICE OF THE PROVOST

**Proposed change to Organizational Chart
(only the portions recommended to be changed are shown)**

FROM:

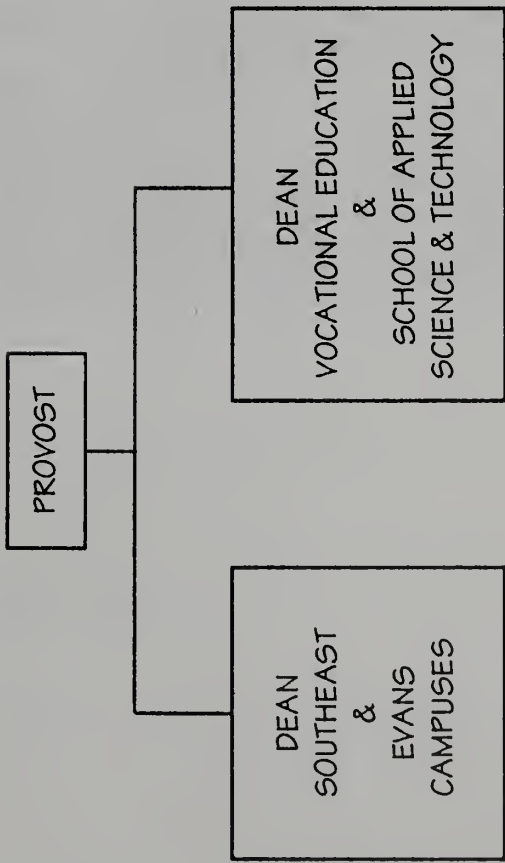


EXHIBIT "A"

TO:

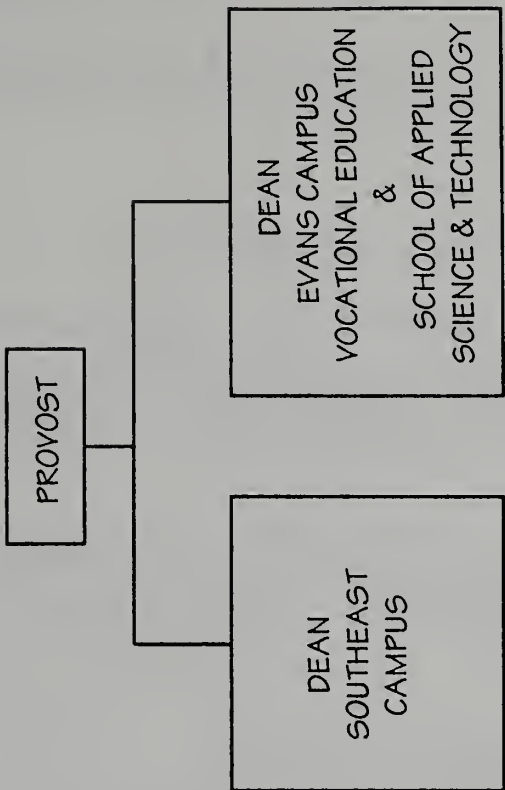


EXHIBIT "B"

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980430 - S1
Adoption of College Development Plan

President and Members:

The following resolution is recommended for adoption:

WHEREAS: During the past year, the Director of College Development, in consultation with college administrators, faculty, staff and students, has conducted an assessment of the District's need for and readiness to implement a comprehensive development program; and

WHEREAS: That assessment has resulted in a strategic development plan that will serve to guide the college in its efforts to build ongoing, long-term relationships with its constituencies and foster their financial support;

THEREFORE BE IT RESOLVED: That the Board of Trustees hereby adopts the college development plan, recognizing that a successful development program requires a sustained commitment over a period of several years to become self-supporting and profitable;

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees are hereby authorized to take appropriate actions to implement the plan, and that an annual report shall be forwarded to the Board of Trustees regarding the progress made toward implementing the goals and objectives outlined in the plan and any proposed revisions to the plan that have resulted from changing needs of the San Francisco Community College District.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Dottie S. Krzyzanoski

Honorable Board of Trustees
of the San Francisco Community College District

Subject: Resolution 980430 - S2
Opposition to Proposition 227, the Unz
Initiative, on the June, 1998 Statewide
Ballot

President and Members:

WHEREAS: Local governing boards are empowered in
Education Code Section 70902 as a
legislative enactment of Section 14 of Article IX of the
California Constitution to initiate and carry on any
activity, or otherwise act in any manner which is not in
conflict or inconsistent with any law, or the purposes for
which community college districts are established; and

WHEREAS: Education Code Section 72121 and Chapter 9
(commencing at Section 54050), Division 2 of Title 5 of the
Government Code, require local governing boards to take
actions which affect the district at public meeting, where
deliberations are available to anyone, and all opinions can
be freely aired; and

WHEREAS: It is a responsibility of the local government
board to acquire and analyze information about measures
which affect the district; and

WHEREAS: The Unz Initiative attacks local control by
taking away from local school districts, teachers and
parents the right to determine the most effective ways to
teach their own children; and

WHEREAS: The Unz Initiative, also know as the "English for
the Children" initiative, mandates that children with
limited English be put in one classroom - regardless of
differences in age, cultural background and academic
abilities - to be taught by the teacher who will be
prohibited under the threat of legal action from speaking to
them in their own language; and

WHEREAS: After only one year in such classes students
would be placed in regular classes with native English
speakers; and

WHEREAS: One year of English immersion is not enough to
give many nonnative speakers the fluency they need to study
alongside native English speakers; and

WHEREAS: The Unz Initiative would deny parents the choice
between bilingual programs and English immersion creating a
one-year, one size-fit-all program; and

WHEREAS: English is not the native language of almost 1/3 of the K-12 students in San Francisco public schools and of those enrolled in bilingual classes, 40% are Chinese and 35% are Latino. And the Unz Initiative would cause irreparable harm to those current programs; and

WHEREAS: Many students in the K-12 system will eventually enroll at City College of San Francisco; and

WHEREAS: Such students who have been deprived of appropriate English instruction at the K-12 level will be severely hampered in their studies at City College of San Francisco; and

WHEREAS: The Board of Trustees of the San Francisco Community College District has thoroughly reviewed information on Proposition 227 and has provided for full and open discussion of the issue at this regularly scheduled meeting of the Board.

NOW THEREFORE BE IT RESOLVED: That the Board of Trustees of the San Francisco Community District concludes that the passage of Proposition 227 would have a detrimental impact on the District and on the educational opportunities of the students it serves.

Recommended for Adoption:

Lawrence Wong
Andrea Shorter
Rodel Rodis

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980430 - S3
Establishing Wage Rates and Benefit Levels
for the Classification of Accountant Intern
(1649)

President and Members:

WHEREAS: The Administration intends to appoint an incumbent to the Classification of Accountant Intern (1649) (hereinafter "Classification"), effective on or about May 1, 1998;

WHEREAS: The Administration recommends that the hourly Wage Rates for Fiscal Year 1997-98 for the Classification be established for the Classification as follows:

| | |
|--------------------|---------|
| 1st Twelve Months: | \$15.76 |
| 3rd Six Months: | \$16.54 |

WHEREAS: The Administration recommends that the Benefit Levels for the Classification be consistent with the Benefit Levels established pursuant to the 1995-97 collective bargaining agreement between the District and Service Employees International Union, Local 790, as appropriate;

THEREFORE BE IT RESOLVED THAT: The Administration is authorized to establish the hourly Wage Rates for Fiscal Year 1997-98 for the Classification as follows:

| | |
|--------------------|----------|
| 1st twelve months: | \$15.76 |
| 3rd Six months: | \$16.54; |

FURTHER BE IT RESOLVED THAT: The Administration is authorized to establish Benefit Levels for the Classification to be consistent with the Benefit Levels established pursuant to the 1995-97 collective bargaining agreement between the District and Service Employees International Union, Local 790, as appropriate;

FURTHER BE IT RESOLVED THAT: The Chancellor and the Chief Operating Officer, and/or their designee, are hereby authorized and directed to implement this Resolution and to submit any necessary finance resolutions to fund the implementation.

Recommended for adoption:
Chancellor Del M. Anderson

Originator: Clara Starr

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980430-W1
Extension of Representation Agreement with
Barton C. Miller, Commercial Real Estate, 101
Alta, #202, San Francisco, California, for a
site for a Chinatown/NorthBeach Campus, at no
direct cost to the District

President and Members:

In January 1996 the Board of Trustees adopted Resolution No. 960125-W2, a Representation Agreement covering the services of Barton C. Miller, who acted as sole agent for the District to acquire suitable real estate to house the Chinatown/North Beach campus. It is now necessary to extend the District's agreement with Mr. Miller for an additional 12 months for services related to the acquisition of a site for a Chinatown/North Beach Campus only. Any compensation to Barton C. Miller for services rendered will be paid by the prospective seller. While there is no direct charge to the District, the Board should be informed that there may be a conflict of interest in this type of agreement in that the agent's fee is paid by the eventual seller of the property.

The selected agent, Barton C. Miller, understands that he has no authority to commit or bind the District in any way to any real estate transaction without advance formal Board approval as to the particular property involved, and that he must so inform each prospective seller.

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor, Chief Operating Officer,
and/or Vice Chancellor, Administration and
Finance, are hereby authorized to extend a Representation
Agreement with Barton C. Miller, Commercial Real Estate, 101
Alta, #202, San Francisco, California for a site for
Chinatown/NorthBeach Campus, at no cost to the District.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Peter Goldstein

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No.980430-W2

Authorization to amend the sublease agreement between Renaissance Parents of Success and the San Francisco Community College District to increase by 599 square feet the amount of space at the Southeast Campus being leased to the Renaissance Program at a sublease rate of \$1.00 per sq. ft. For the new space the sum of \$599 per month for a period of 36 months or the period of the the District lease with the City and County of San Francisco, whichever comes earlier.

President and Members:

In August 1996 the San Francisco Community College District authorized the sublease of one office space to Renaissance Parents of Success (Resolution No. 960829-B2). Over the past several years, the Southeast Campus has experienced consistent low enrollments in courses and programs necessitating the canceling of classes at the campus. Renaissance Parents of Success, a community based agency, has been recruiting and placing students in a variety of programs and courses offered at the Southeast Campus as a result of their location in the building. One G.E.D. class enrollment increased from 17 students to 45 students during one academic semester. With the activities related to Welfare Reform, Renaissance will play a major role in the recruitment, pre-screening and placement of students seeking to move from the Welfare rolls to the workforce. Many of these students can be expected to enroll in classes and programs at the Southeast Campus.

The sublease of additional office space at a rate of three (3) times the lease amount the District pays to the City and County of San Francisco will provide some minimal resources to help defray some of the expense of custodial support and campus security. In accordance with the master lease for the facility, any amount of money in excess of the amount the College District pays to lease the space must be split between the College District and the City and County of San Francisco.

The following resolution is recommended for adoption:

RESOLVED: That the Board authorizes the District to
amend the current sublease agreement with
Renaissance Parents of Success to add 599 additional
square feet of space subleased at a rate of \$1.00 per

sq. ft. for a time period not to exceed the current master lease between CCSF and the City and County of San Francisco or 36 months, whichever comes first and,

FURTHER IT BE RESOLVED: That in accordance with the Master lease for the facility, approximately \$365.40 in excess of the amount the college District pays to lease the space is to be split between the District and the City and County of San Francisco, and

FURTHER IT BE RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate the resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Bernice B. Brown

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980430-W3
Authorization to amend the sublease agreement (Resolution No. 980226-B21) between San Francisco Community College District and the City and County of San Francisco Department of Human Services for space at the Southeast Campus to increase the sublease space by 2644.6 square feet at a sublease rate of \$1.00 per square foot (total of \$2,644.60 per month) for a period equal to the duration of the lease between the District and the City and County of San Francisco or 36 months whichever comes earlier.

President and Members:

The southeast sector of San Francisco has the largest percentage of residents who are Welfare recipients in the city of San Francisco. The Southeast Campus, located in the Southeast Community Facility at 1800 Oakdale Ave. is recognized by many community residents as a focal point for public forums, education programs, and an information clearinghouse. The establishment of the Welfare-to-Work "One Stop Shop" at the campus allows the college the opportunity to become a significant resource to the community.

The Department of Human Services has been quite pleased with this centrally located facility and is seeking to add more services to the "One-Stop-Shop" center at the campus. However, to accomplish this objective, it is also necessary for the college to consolidate classroom space currently designated for the Computerized Machine Technology program (CMT), and to vacate current storage space allowing for an office for DHS personnel. This 2644.60 square feet of space is located at the rear of the building, immediately adjacent to and above the currently subleased space.

The Engineering and Technology Department has agreed to the consolidation of space with the provision that some of the money from the sublease be used to upgrade equipment and supplies for the CMT program. Therefore, the amount recommended as the sublease fee exceeds the amount currently being paid the District through the master lease with the City and County of San Francisco.

The following resolution is recommended for adoption:

RESOLVED: That the Board amend the sublease of space at the Southeast Campus to the City and County of San Francisco, Department of Human Services by 1737.60 square feet at a rate of \$1.00 per square foot for a sum of \$2644.60 for a period not to exceed 36 months or the time of the College District's master lease with the City and County of San Francisco, whichever comes first.

FURTHER IT BE RESOLVED: That in accordance with the master lease for the facility, approximately \$1,613.21 in excess of the amount the College District pays to lease the space is to be split between the College District and the City and County of San Francisco, and

FURTHER IT BE RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate the resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Bernice Brown

FOR INFORMATION ONLY

Honorable Board of Trustees of the
San Francisco Community City College District

Subject: Report on contracts under \$30,000, Office of
Contract Education, City College of San Francisco,
April 1998.

This report is for information only on contracts that the
Office of Contract Education negotiated or amended under \$30,000
for the month of April 1998.

- Department of Public Works, Bureau of Architecture (BOA-1) -
contract total \$4,905.00 - term March 16, 1998 to May 31, 1998
for Business Writing course.
- Department of Public Works, Bureau of Architecture (BOA-2) -
contract total \$10,700.00 - term April 1, 1998 to December 30,
1998 for Personal Computer Business Application training.
- United Airlines (UAL-2) - contract total \$9,275.00 - term
March 24, 1998 to June 30, 1998 for Conversational Mandarin
training.
- San Francisco Public Library (SFPL-1) - amend contract to
extend contract term to June 30, 1998 and increase contract
total by \$8,440.00 to a new total of \$22,220.00 for computer
training.
- San Francisco Port Commission (SFPC-4) - contract total
\$1,800.00 - term April 1, 1998 to September 30, 1998 for a
Hazardous Waste Refresher course.

INFORMATION REPORT
NO ACTION NECESSARY

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Chancellor's Report - 980430-RPT
Academic Employees
Acceptance of Resignation and/or
Resignation with the Intent to Retire

President and Members:

The following academic employees have submitted, and the Chancellor has accepted, their resignations pursuant to Governing Board Resolution No. 910228-S7.

Resignation from the District Service with the Intent to Retire

| <u>NAME</u> | <u>STATUS</u> | <u>DEPARTMENT</u> | <u>CAMPUS</u> | <u>EFFECTIVE COB DATE</u> |
|--------------------|---------------|-------------------|---------------|-------------------------------|
| Halpern, Irene N. | Part-Time | Older Adult | Mission | 05/28/98 |
| Lai, Thomas | Full-Time | Counseling | Evans | 05/28/98 |
| Louie, Sammy | Full-Time | Hospitality | Ch-twn/NB | 05/28/98 |
| Schaffer, Gary W. | Full-Time | Business | Phelan | 05/28/98 |
| Turay, Patricia A. | Full-Time | Business | Phelan | 05/28/98 |

Recommended by:

Del M. Anderson
Chancellor

Originator: Nick Hovland

INFORMATION REPORT
NO ACTION NECESSARY

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Chancellor's Report - 980430-RPT
Academic Employees
Acceptance of Resignation and/or
Resignation with the Intent to Retire

President and Members:

The following academic employees have submitted, and the Chancellor has accepted, their resignations pursuant to Governing Board Resolution No. 910228-S7.

Resignation from the District Service

| <u>NAME</u> | <u>STATUS</u> | <u>DEPARTMENT</u> | <u>CAMPUS</u> | <u>EFFECTIVE COB DATE</u> |
|-----------------|---------------|---|---------------|-------------------------------|
| Schiorring, Eva | Full-Time | School of Applied Science & Technology | Evans | 03/27/98 |

Recommended by:

Del M. Anderson
Chancellor

Originator: Nick Hovland



OFFICE OF THE BOARD OF TRUSTEES

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CALL AND NOTICE OF
SPECIAL MEETING - PUBLIC HEARING
BY THE
BOARD OF TRUSTEES
OF THE

SAN FRANCISCO COMMUNITY COLLEGE DISTRICT

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MAY 08 1998
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ON A DRAFT ENVIRONMENTAL IMPACT REPORT, CITY COLLEGE OF
SAN FRANCISCO, CHINATOWN/NORTHBEACH CAMPUS. The Board of
Trustees of The San Francisco Community College District Will Meet On:

TUESDAY, MAY 19, 1998

beginning at 6:00 P.M.

At COMMODORE STOCKTON SCHOOL,
AUDITORIUM, 950 CLAY STREET
SAN FRANCISCO, CA.

The San Francisco Community College District Board of Trustees will hold a public hearing to receive comments on the Draft Environmental Impact Report on the City College of San Francisco, Chinatown/North Beach Campus Project. The purpose of the hearing is to receive comments from members of the public and any interested organizations on the proposed college project and its potential environmental effects. After the close of the hearing and the end of the public review period on the Draft EIR, the District will prepare a Final EIR which will include the public comments and the District's written responses to comments related to environmental concerns.

The Draft EIR analyzes the potentially significant environmental effects of the District's proposed acquisition of Lots 4, 5, and 12 of Assessor's Block 195, which is bounded by Columbus Avenue, Jackson Street, Kearny Street, and Washington Street, and the proposed development on that site of a college classroom building. The Draft EIR is available for review at the District administrative offices, 33 Gough Street, San Francisco, CA 94103, as well as at the Main Public Library and the North Beach and Chinatown Branches of the public library. The District will accept written comments on the Draft EIR through May 23, 1998.

Note that the location of the public hearing on May 19, 1998, has been changed from the location stated in the April 23, 1998, Notice of Availability.

Members of the public shall have an opportunity to speak in accordance with Government Code 54954. 3 and Education Code 72121.5

BOARD OF TRUSTEES

NATALIE BERG • ROBERT E. BURTON • JAMES HASKELL MAYO, III • ROSEL E. RODIS

ANDREA D. SHORTER • ROBERT P. VARNI • LAWRENCE WONG

DEL M. ANDERSON, CHANCELLOR



OFFICE OF THE BOARD OF TRUSTEES

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NOTICE (Agenda)

REGULAR MEETINGS

OF THE

BOARD OF TRUSTEES

DOCUMENTS DEPT.

MAY 26 1998

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SAN FRANCISCO COMMUNITY COLLEGE DISTRICT

LOCATION: DISTRICT OFFICE
OFFICE OF THE CHIEF OPERATING OFFICER
33 GOUGH STREET, SAN FRANCISCO

DATE: WEDNESDAY, MAY 27, 1998

TIME: 5:30 PM

This meeting is normally devoted to Closed Session Topics.

LOCATION: 50 PHELAN AVENUE, SAN FRANCISCO
PIERRE COSTE DINING ROOM

DATE: THURSDAY, MAY 28, 1998

TIME: 6:00 PM

This meeting is normally devoted to Open Session Topics.

SPECIFIC TIMES SUBJECT TO CHANGE.
Call 241-2372 for information.

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.5

Signers for the deaf are available upon request

BOARD OF TRUSTEES

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DEL M. ANDERSON, CHANCELLOR

TO MEMBERS OF THE PUBLIC

The Agenda page and accompanying resolutions have been prepared well in advance of the regularly scheduled meeting of the Board of Trustees of the San Francisco Community College District. Please note that Resolutions are subject to amendment and replacement.

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.5.

You should be aware of the following (Government Code § 54954.2):

1. Additional agenda items to be acted upon by the Board may be posted at 33 Gough Street and in the lobby of Conlan Hall at the Phelan Campus at least 72 hours in advance of the regularly scheduled Board Meeting. Resolutions may also be available at the time of posting, but if not, such resolutions will be available at the Board Meeting.
2. Additional agenda items and resolutions, although not posted as in paragraph 1 above, may still be acted upon by the board at the regular meeting:
 - a) Upon a determination by a majority vote of the Board that an emergency situation exists, as defined in Government Code § 54956.5. Emergency is defined as work stoppage or other activity which severely impairs public health, safety, or both, as determined by a majority of the members of the Board, OR crippling disaster which severely impairs public health, safety or both, as determined by a majority vote of the members of the Board, OR
 - b) Upon a determination by a two-thirds vote of the members of the Board present at the meeting or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the agenda being posted 72 hours in advance of the Board Meeting, OR
 - c) The item was posted 72 hours in advance of a prior meeting of the Board occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken.

For Members of the Public:

To facilitate the conduct of business at Board meetings, the following information has been taken from the District's Policy Manual concerning the conduct of Board Meetings.

From PM 1.05 A:

The order of business may be revised at any meeting when, in the discretion of the President, such revision will benefit the public and/or order of the meeting.

From PM 1.05 L:

L. Granting the Privilege of the Floor. A person desiring to speak shall be recognized by the Chair only after complying with the following procedures:

For matters appearing on the agenda, an individual desiring to address the Board must complete a "Request to Address Board" card, completing the information thereon including the subject to be addressed. If there is to be a written report presented, a copy(ies) shall be submitted in advance to the Chancellor.

Any person desiring to address the Board on non-agenda items must also complete the "Request to Address Board" card and will be recognized at the end of the agenda. Only items directly related to District business may be presented.

Cards for these purposes are available in the Office of the Chancellor and also at the Board meeting. Completed cards should be presented to the Board President prior to the beginning of the meeting. As a matter of courtesy, the Board encourages people to notify the Chancellor's Office in advance of the Board meeting of their intention to address the Board. Prior to calling for a vote on an item before the Board, the Presiding Officer shall determine if speaker cards have been submitted for that item. Persons who have submitted cards prior to the consideration of the item shall be called upon by the Presiding Officer. Persons who address the Board may address only the agenda item being considered and shall have up to three minutes for comments. Should another person who has submitted a request to speak card in advance of consideration of the item wish to forego speaking on that item, he or she may grant his or her speaking time to another speaker who has also submitted a request to speak card, but in no event shall any speaker have more than two allotments (totaling up to six minutes) of speaker time on any item. However, in order to facilitate the completion of District business, the Presiding Officer may also limit the total length of time allotted to the speakers on a given topic or agenda item which may reduce the individual speaker's time on that topic or item. Speaking too long, being unduly repetitious, or discussing irrelevancies disrupt the meeting, and may result in the forfeiture of speaking opportunities during that meeting.

The President of the Board reserves the right of determining the order of the speakers and changing the order of the agenda if it will be of benefit to the public and/or the order of the meeting.

Undue interruptions or other interferences with the orderly conduct of Board business cannot be allowed. Defamatory or abusive personal remarks which disturb or impede the meeting or exceed the bounds of civility necessary to the conduct of District business are always out of order. However, the Board shall not prohibit public criticism of the policies, procedures, programs, or services of the District, or of the acts or omissions of the Board.

The President may terminate the speaker's privilege of address if after being called to order, he or she persists in improper conduct or remarks, or if the speaker fails to speak on the subject matter for which the privilege of the floor was granted.

No oral presentation shall include charges or complaints against any employee of the Board, or otherwise present information, which does not relate directly to the topic at hand or which disrupts or impedes the meeting. All formal charges or complaints against an employee, for which a specific grievance or complaint process is not otherwise available, shall be in writing and signed by the person making the charge and shall be filed with the Chancellor who shall, after investigation, take or recommend appropriate action. There shall be no oral presentation or discussion of confidential formal charges or complaints in open public meetings of the Board on non-agenda items or unless otherwise required by law.

Comments or presentations made by members of the public to the Board do not necessarily reflect the opinion of the Board or of its individual members, nor does the Board necessarily endorse or sanction such comments or presentations. Persons who address the Board on matters of their choosing are solely responsible for the content of such comments or presentations.

**CITY COLLEGE OF SAN FRANCISCO
BOARD OF TRUSTEES
RESOLUTIONS AGENDA SCHEDULE
JULY 1998 - JUNE 1999**

| | JULY | AUG | SEP | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUN |
|---------------------------------------|------------------------|------------------------|-------------------------|-------------------------|-----------------------|-------------------------|-----------------------|------------------------|----------------------|------------------------|-------------------------|------------------------|
| RESOLUTION DUE DATE | Fri 7/10 | Fri 8/7 | Fri 9/4 | Fri 10/9 | Fri 10/30 | *Wed 11/25 | Fri 1/8 | Fri 2/5 | Fri 3/5 | Fri 4/9 | Fri 5/7 | Fri 6/4 |
| PRE-AGENDA REVIEW 9am 33 GOUGH | Mon 7/13 | Mon 8/10 | *Tues 9/8 | Mon 10/12 | Mon 11/2 | Mon 11/30 | Mon 1/11 | Mon 2/8 | Mon 3/8 | Mon 4/12 | Mon 5/10 | Mon 6/7 |
| COLLEGE AGENDA REVIEW 2:30 at S121 | Mon 7/20 | Mon 8/17 | Mon 9/14 | Mon 10/19 | Mon 11/9 | Mon 12/7 | *Tues 1/19 | *Tues 2/16 | Mon 3/15 | Mon 4/19 | Mon 5/17 | Mon 6/14 |
| DUPLICATION | Wed 7/22 | Wed 8/19 | Wed 9/16 | Wed 10/21 | *Tues 11/10 | Wed 12/9 | Wed 1/20 | Wed 2/17 | Wed 3/17 | Wed 4/21 | Wed 5/19 | Wed 6/16 |
| DISTRIBUTION | Fri 7/24 | Fri 8/21 | Fri 9/18 | Fri 10/23 | Fri 11/13 | Fri 12/11 | Fri 1/22 | Fri 2/19 | Fri 3/19 | Fri 4/23 | Fri 5/21 | Fri 6/18 |
| CLOSED SESSION 5:30 PM 33 GOUGH | Wed 7/29 | Wed 8/26 | Wed 9/23 | Wed 10/28 | Wed 11/18 | Wed 12/16 | Wed 1/27 | Wed 2/24 | Wed 3/24 | Wed 4/28 | Wed 5/26 | Wed 6/23 |
| BOARD MEETING 6 PM | Thurs 7/30 Gough | Thurs 8/27 Gough | Thurs 9/24 Phelan | Thurs 10/29 Gough | Thurs 11/19 JAD | Thurs 12/17 Gough | Thurs 1/28 MISS | Thurs 2/25 Gough | Thurs 3/25 ALE | Thurs 4/29 Gough | Thurs 5/27 CASTRO | Thurs 6/24 Gough |

*Date change due to Public Holidays

All meeting dates are subject to change by the Office of Chief Operating Officer. Call 241-2372 with any questions.
4/24/98



OFFICE OF THE BOARD OF TRUSTEES

50 PHELAN AVENUE • BOX E200 • SAN FRANCISCO, CA 94112 • 415. 239.3818 • FAX 415. 239.3918

REGULAR MEETING
AGENDA
OPEN & CLOSED SESSION
BOARD OF TRUSTEES
OF
THE SAN FRANCISCO COMMUNITY COLLEGE DISTRICT

33 Gough Street
San Francisco
WEDNESDAY MAY 27, 1998
5:30 P.M.

DOCUMENTS DEPT.

MAY 26 1998

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- I. OPEN SESSION (Times are approximate)
- A. Roll Call
 - B. Pledge of Allegiance
 - C. 5:30-6:30 pm Special Study Session on Associated Students Funding
 - D. 7:30-8:30 pm Public Hearing on Draft Environmental Impact Report for City College of San Francisco, Mission Campus.
 - E. Announcement of Closed Session Topics
- II. 8:30 pm CLOSED SESSION
- A. CONFERENCE WITH REAL PROPERTY NEGOTIATOR (G.C. 54956.8)
- I. Property: New Chinatown/Northbeach Campus
1 Columbus Avenue, San Francisco
Negotiating Parties: Pan Magna Group and Peter Goldstein
Under negotiation: Price, and Terms of payment
 - II. Property: New Chinatown/Northbeach Campus
55 Columbus Avenue, San Francisco
Negotiating Parties: Fong Family and Peter Goldstein
Under negotiation: Price, and Terms of payment
 - III. Property: California Book Company, LTD
11 Phelan Avenue, San Francisco
Negotiating Parties: James Ruben and
Peter Goldstein and Stephen Herman
Under negotiation: Price, and Terms of payment
 - IV. Property: New Mission Campus
2550-2560 Mission Street, San Francisco

BOARD OF TRUSTEES

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ANDREA D. SHORTER • ROBERT P. VARNI • LAWRENCE WONG

DEL M. ANDERSON, CHANCELLOR

- | | | |
|-----|----------------------|---|
| | Negotiating Parties: | Keil Co. and Peter Goldstein |
| | Under negotiation: | Price, and Terms of payment |
| V. | Property: | Property adjacent to the S. Balboa Reservoir Phelan Avenue/Ocean Avenue, San Francisco |
| | Negotiating Parties: | PUC and Peter Goldstein |
| | Under negotiation: | Price and Terms of payment |
| VI. | Property: | Evans Campus 1400 Evans Campus, San Francisco |
| | Negotiating Parties: | Charles Jamison and Peter Goldstein |
| | Under negotiation: | Price and Terms of payment |

**B. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
(G.C. 54956.9(a))**

- I. Friends of the Columbo Building Vs. SFCCD et al
Northern District of California
U.S. District Court Case No. C97-4679JL

**C. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED
LITIGATION (G.C. 54956.9)**

- I. Significant exposure to litigation pursuant to Gov. Code 54956.9 (b) 2 cases

**D. PUBLIC EMPLOYEE APPOINTMENT (G.C. 54957)
Chancellor**

E. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE (G.C. 54957)

F. CONFERENCE WITH LABOR NEGOTIATOR (G.C. 54957.6)

- i. Agency Negotiators: Lawrence Klein and Jeffrey Sloan
Employee Organizations: Service Employees International Union
(SEIU) 790 & American Federation of Teachers (AFT) 2121 &
Department Chairperson Council (DCC)

- ii. Agency Negotiators: Lawrence Klein and Jeffrey Sloan
Unrepresented Employees: Gardener, Nursery Specialist, Electrician
Supervisor I, Electrician, Painter, Painter Supervisor I, Plumber,
Steamfitter, Stationary Engineer, Truck Driver, Locksmith, Carpenter,
Carpenter Supervisor I, District Designated Managers, Supervisors, and
Confidential Classifications

III. OPEN SESSION

- A. Disclosure of Board decisions from Closed Session, if appropriate

Members of the public shall have an opportunity to speak in accordance with
Government Code 54954.3 and Education Code 72121.5

**Meeting of the
Board of Trustees of the
San Francisco Community College District**

**City College of San Francisco
Phelan Campus
50 Phelan Avenue
Thursday, May 28, 1998**

Open Session - 6:00 p.m.

- I. Roll Call
- II. Pledge of Allegiance
- III. Approval of Minutes
Regular Meeting - March 26, 1998
- IV. Special Presentation
a) EOPS Update: Alvin Jenkins, Director
- V. Report from Academic Senate
- VI. Report from Associated Students Council
- VII. Report from Classified Senate
- VIII. Board of Trustees' Reports
- IX. Introductions of New Staff Members
- X. Chancellor's Report
- XI. Adoption of Resolutions Agenda
- XII. Action on Resolutions Agenda Items

Finance (Pages 1-75)

Grants:

- B1 - Appropriating \$400,000 for the Cal Grant Program of the City College Financial Aid Program for the Fiscal Year 1998-1999
- B2 - Appropriating \$4,000 for the Cal Grant Program of the S.F. Community College Campuses Financial Aid Program for the Fiscal Year 1998-1999

- B3 - Appropriating \$657,099 for the Federal Supplemental Educational Opportunity Grant Program of the City College Student Financial Aid Program, Fiscal Year 1998-1999.
- B4 - Appropriating \$34,240 for the Federal Supplemental Educational Opportunity Grant Program of the Community College Campuses Student Financial Aid Program, Fiscal Year 1998-1999
- B5 - Appropriating \$544,916 for the Federal Work-Study Program of the City College Student Financial Aid Program, Fiscal year 1998-1999
- B6 - Appropriating \$179,963 for the Federal Perkins Loan Program of the City College Student Financial Aid Program, Fiscal Year 1998-1999
- B7 - Appropriating \$14,341 for the Federal Work-Study Program of the Community College Campuses Student Financial Aid Program, Fiscal year 1998-1999
- B8 - Appropriating all funds receivable for the Federal Pell Grant Program of the City College Financial Aid Program for the Fiscal Year 1998-1999
- B9 - Appropriating all funds receivable for the Federal Pell Grant Program of the S.F. Community College Campuses Financial Aid Program for the Fiscal Year 1998-1999
- B10 - Authorization to 1) contract with, and 2) appropriate funds from San Francisco Airport Commission (SFAC) to provide Customer Service Training to San Francisco International Airport employees for the period May 1, 1998 through December 31, 1999 in the amount not to exceed \$212,400.
- B11 - Authorization to 1) submit a renewal application for funds, and 2) appropriate all funds receivable upon approval by the California Community Colleges Chancellor's Office Economic Development Funds for the Center of Excellence on behalf of the City College of San Francisco, Office of Contract Education, for the period July 1, 1998 through June 30, 1999, not to exceed \$178,875.
- B12 - Authorization to enter into a special service agreement with 1) Valerie Jordan and 2) Naomi Butler, to provide a comprehensive needs assessment through interviewing departmental managers and conducting focus groups with employees of San Francisco International Airport for the period May 1, 1998 through June 30, 1998, in the amount not to exceed \$6,760 and \$3,250, respectively.

- B13 - Authorization to 1) submit a renewal application for funds, and 2) appropriate all funds receivable upon approval by the California Community Colleges Chancellor's Office Economic Development Funds for the Center of Applied Competitive Technologies (CACT) on behalf of the City College of San Francisco, Office of Contract Education, for the period July 1, 1998 through June 30, 1999, not to exceed \$178,875.
- B14 - Amending Resolution 931028-B2, authorizing the Chancellor, and/or Chief Operating Officer, to execute agreements on behalf of the Board of Trustees with a public or private entity for the purposes of providing instruction or educational services, not to exceed the amount of \$50,000, for new contracts and all contract modifications.
- B15 - Approval of a contract for special services and advice for Tosca Lee, an independent contractor, to provide Marketing and Outreach services for the San Francisco Small Business Development Center during the period between April 1, 1998 and December 31, 1998, at a cost not to exceed \$5,000.
- B16 - Authorization to 1) submit a renewal application for funds, and 2) appropriate all funds receivable upon approval by the California Community Colleges Chancellor's Office Economic Development Funds for the Workplace Learning Resource Center on behalf of the City College of San Francisco, Office of Contract Education, for the period July 1, 1998 through June 30, 1999, not to exceed \$218,875.
- B17 - Authorization to Amend the following Resolutions as indicated in the table
- B18 - Authorization to (1) submit an application for a grant and to (2) appropriate all funds upon approval by the U.S. Department of Education to establish the Performance Based Certificate for Community Health Workers dissemination program establish the for through the CCSF Health Science Department in partnership with San Francisco State University for the period of September 1, 1998 to August 31, 2001 in the amount not to exceed \$265,755
- B19 - Authorization to (1) submit an application for a grant and to (2) appropriate all funds upon approval by the Chancellor's Office, California Community Colleges, Educational Services and Economic Development Division to establish the S.F. Bay Area Regional Health Occupation Resource Center through the CCSF Health Science Department in partnership with San Francisco

State University for the period of July, 1 1998 to June 30, 1999 in the amount not to exceed \$178,875

- B20 - Authorization to (1) submit an application for funds and (2) appropriate all funds receivable upon approval by the California State Department of Education/Child Development Division, under the State Preschool Education Program for fiscal year 1998-99 in the amount \$409,833.
- B21 - Authorization to contract with Marvin Bobes as special project consultant to coordinate the Northern California Center for Applied Biological Technologies activities, for the period July 1, 1998 through June 30, 1999, in the amount not to exceed \$45,000
- B22 - Authorization to (1) submit an application for funds and (2) appropriate all funds receivable upon approval by the California Department of Education/Child Development Division, under the Center Based Child Development Program for fiscal year 1998-99, in the amount not to exceed \$370,307.
- B23 - Adopting a three-year plan for Training in the Use of Technology and approving the appropriation of all funds receivable for the Community College Telecommunications and Technology Infrastructure Program Human Resources Fund from the State Chancellor's Office, California Community Colleges, Fiscal Year 1997-98, in an amount not to exceed \$122,133
- B24 - Authorization for City College of San Francisco, Office of Workforce Education 1)to receive \$5,000 from the Philanthropic Ventures Foundation and 2) to contract with Renaissance Parents of Success for coordination, community outreach and planning activities with the Bayview Hunters Point Neighborhood Jobs Initiative Roundtable.
- B25 - Authorization to (1) submit a renewal for a grant and (2) appropriate all funds upon approval by the Chancellor's Office California Community Colleges to establish a Northern California Center for Applied Biological Technologies that will develop new internships as well as market college programs, faculty and students to biotechnology industry for the period of August 1998 - July 1999 in the amount not to exceed \$178,875
- B26 - Authorization to contract with Mabel Hom as industry liaison to implement the Northern California Center for Applied Biological Technologies activities, with the biotechnology industry for the period July 1, 1998 through June 30, 1999, in the amount not to exceed \$19,500

General Fund- Unrestricted:

- B27 - Authorization to award contract to Metropolitan Data Systems to provide data cabling for the second floor of Cloud Hall, as needed for the Cloud Hall remodeling project, and for the second floor Conlan Hall Counseling Offices, for a cost not to exceed \$33,800. This contract will be completed on or before July 31, 1998.
- B28 - Authorization to award contract to _____, the lowest responsible bidder for the Project: Telecommunications Conduit System, located at the Phelan Campus, for a cost not to exceed \$_____. This contract will be completed on or before July 31, 1998.
- B29 - Authorization to conduct an excursion to Australia in connection with an instructional program, for approximately two weeks in July 1999.
- B30 - Accepting the bid of and awarding a contract to NowCash, Ltd. to provide both financial (cash) services and non-financial products from the period July 1, 1998 to June 30, 2000 with one year renewal option if agreed to by District Administration and the contractor and granting permission to contractor to make site improvements in the cafeteria and Visual Arts Building at no cost to the District to accommodate installation of their machines
- B31 - Reviewing and entering into the minutes the San Francisco Community College District Quarterly Financial Status Report for the quarter ended March 31, 1998.

Capital Outlay/Bond Project:

- B32 - Authorization to contract with Paulett Taggart Architects, a certified Women's Business Enterprise (WBE) firm, for special services and advice to provide the District with complete architectural services, for the Project: John Adams Child Development Renovation, located at the John Adams Campus at a cost not to exceed \$_____, to be completed on or before June 30, 1999.
- B33 - Authorization to award contract to Kin Wo Construction, Inc., a certified Women/Minority Business Enterprise(W/MBE) and, the lowest responsible bidder for the Project: Batmale Hall Mechanical Penthouse Roof Enclosure, located at the Phelan Campus, for a cost not to exceed \$266,660. This contract will be completed on or before December 31, 1999

- B34 - Authorization for Contract Modification #4 with Alpha Bay Builders Inc., a certified Minority Business Enterprise (MBE), to cover the cost of Change Order #4, for \$1,599 for the Project: Student Health Center Alteration, located at the Phelan Campus, for a total contract cost not to exceed \$60,777. This contract was completed on October 31, 1997.
- B35 - Authorizing the approval of Contract Modification #1, for \$5,000, with Kendall Young Associates, Architects, a certified Minority Business Enterprise (MBE) and Local Business Enterprise (LBE) firm for the project: Batmale Hall Mechanical Penthouse Roof Enclosure, located at the Phelan Campus at a cost not to exceed \$30,000, to be completed on or before December 31, 1998.
- B36 - Authorization to amend resolution No. 980430-B30 by changing contractors and to contract with , Inspection Services Inc., a certified Women/ Minority Business Enterprise (W/MBE), to provide the District with complete site construction inspection services for the Project: Temporary Facilities, located at the Phelan Campus, for a fee not to exceed \$13,000, to be completed on or before July 31, 1998.
- B37 - Authorization to contract with SCA Environmental, Inc., a certified Minority Business Enterprise (MBE) Firm, for special services and advice to provide the District with complete architectural and engineering services, for the Project: Downtown Campus Underground Tank Removal and Replacement located at the Downtown Campus at a cost not to exceed \$25,080, to be completed on or before December 31, 1998.
- B38 - Authorization to contract with Chow Engineering, Inc., a certified Minority Business Enterprise (MBE) Firm, for special services and advice to provide the District with complete architectural and engineering services, for the Project: Cloud Hall Underground Tank Removal and Replacement located at the Phelan Campus at a cost not to exceed \$13,500, to be completed on or before December 31, 1998.
- B39 - Authorization for Contract Modification #2, for \$9,800, with The Bentley Company, for construction management services for the project: District Energy Conservation, for a total contract cost not to exceed, \$95,400, to be completed on or before October 30, 1998.
- B40 - Authorizing the approval of Contract Modification #1, for \$_____, with Logan Hopper Associates, including Minority Business Enterprise (MBE) sub-contractors, for architectural services for the project: Evans CalWORKs Additions, located at the Evans

Campus at a cost not to exceed \$_____, to be completed on or before December 31, 1998.

Equipment, Supplies & Services (Pages 77-82)

- C1 - Procurement of equipment, supplies, services, etc., less than \$3,000
- C2 - Procurement of equipment, supplies, services, etc., \$3,000 or more
- C3 - Acceptance of Gifts
- C4 - Authorizing to Destroy Records Detailed in Destruction of Records-List No. 23
- C10 - Disposal of Personal Property With Insufficient Sales Value

Human Resources (Pages 83-116)

- F1-4 - Administrative Appointments (2 or 3 year terms)
- F5 - Administrative Personnel Unpaid Leave of Absence
- L1 - Amending employment contract for the purpose of (a) purchasing tax sheltered annuities, (b) contributing to tax sheltered custodial accounts, for those employees requesting such purchases or contributions, and (c) termination of the amendment to employment contract.
- L2 - Reemployment of Service Retirants Under Education Code Section 24214
- G1-5 - Academic Employees, Credit Program, District Funded
- H1-3 - Academic Employees, Credit Program, Categorically Funded
- J1 - Academic Employees, Non-Credit Programs, Categorically Funded
- N1 - Academic Employees Community Services Classes

Policy (Pages 117-118)

- P1 - Amending the San Francisco Community College District Policy Manual Section PM 2.02 - Administrative and Organizational Structure of the San Francisco Community College District

Special (Pages 119-123)

- S1 - Authorization to name the Family Resource Center in the Student Union at Phelan campus to be the Dr. Betty Shabazz Family Resource Center.
- S2 - Authorizing that the Student Trustee, starting June 1, 1998, be 1) asked for their advisory vote before the SFCCD Board of Trustees votes on each resolution with that vote being recorded in the minutes, and 2) compensated at \$450 per month, along with a \$1,000 travel allowance
- S3 - Establishing policies and approving the total educational program of the City College of San Francisco, San Francisco Community College District as described in the 1998-99 College Catalog
- W1 - Resolution No. 980528

Informational Reports (page 124-128) No Action Necessary

XII. Requests to Speak

XIII. Adjournment

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.5.

Next Board Meeting Date: **June 25, 1998**
South East Campus

Honorable Board of Trustees
San Francisco Community College District

Subject: Resolution No.980528-B1
Appropriating \$400,000 for the Cal Grant Program of
the City College Financial Aid Program for the
Fiscal Year 1998-1999

President and Members:

In the California Grant Program, students are awarded Cal Grant B or Cal Grant C based on the information in their application for Federal Student Aid and the students' grade point average. The new students are sent a California Aid Report (CAR). The Student Aid Commission notifies the postsecondary institution of the maximum award per student per school year. The institution cannot control or predict with accuracy the number of students who may receive Cal Grant B or Cal Grant C at CCSF.

Beginning with the fiscal year 1994-95, the California Student Aid Commission changed its allocation procedures. To allocate the funds more efficiently, an initial allocation representing a portion of the estimated need, is made to the institution, making a supplemental submission of California Student Aid Commission documents necessary. These documents are submitted by City College of San Francisco to the California Student Aid Commission as the method of requesting additional funding.

There is no District matching contribution required for this Cal Grant Program.

SFCCD does not apply for the funds; it is an entitlement program. It is requested that all funds receivable in this program for the fiscal year 1998-1999 be appropriated on a blanket basis.

The following resolution is recommended for adoption:

RESOLVED: That in accordance with Title 5, Code of California Regulations, Section 59011 and the Budget and Accounting Manual for California Community Colleges, the following appropriation is made in the Student Financial Aid Fund to cover the following project for the period July 1, 1998, to June 30, 1999, in the amount of the allocation contained in the California Student Aid Commission Official Authorization Letter(s).

State of California Revenues

| | |
|-----------------------------------|-----------|
| California Student Aid Commission | \$400,000 |
| Cal Grant Program | |

Expenditures

| | |
|-------------------------------|-----------|
| City College of San Francisco | \$400,000 |
| Cal Grant Program | |

FURTHER BE IT RESOLVED: Such appropriation shall be increased or decreased in accordance with the amount made available for 1998-99 by cash receipts or allocations from United States of America and/or the State of California or by amounts carried over from the prior fiscal year.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees, are hereby authorized to execute all documents necessary to record this appropriation and to submit any and all reports required by the California Student Aid Commission in the administration of said program.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees, are hereby authorized to deposit to and expend from a separate commercial bank account at the Wells Fargo Bank, the amounts appropriated and budgeted for this program in accordance with the state regulations of the program.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Mira Sinco

Honorable Board of Trustees
San Francisco Community College District

Subject: Resolution No.980528-B2
Appropriating \$4,000 for the Cal Grant Program of
the S.F. Community College Campuses Financial Aid
Program for the Fiscal Year 1998-1999

President and Members:

In the California Grant Program, students are awarded Cal Grant B or Cal Grant C based on the information in their application for Federal Student Aid and the students' grade point average. The new students are sent a California Aid Report (CAR).

The Student Aid Commission notifies the postsecondary institution of the maximum award per student per school year. The institution cannot control or predict with accuracy the number of students who may receive Cal Grant B or Cal Grant C at CCSF.

Beginning with the fiscal year 1994-95, the California Student Aid Commission changed its allocation procedures. To allocate the funds more efficiently, an initial allocation representing a portion of the estimated need, is made to the institution, making a supplemental submission of California Student Aid Commission documents necessary. These documents are submitted by S.F. Community College Campuses to the California Student Aid Commission as the method of requesting additional funding.

There is no District matching contribution required for this Cal Grant Program.

SFCCD does not apply for the funds; it is an entitlement program. It is requested that all funds receivable in this program for the fiscal year 1998-1999 be appropriated on a blanket basis.

The following resolution is recommended for adoption:

RESOLVED: That in accordance with Title 5, Code of
California Regulations, Section 59011 and the
Budget and Accounting Manual for California Community
Colleges, the following appropriation is made in the Student
Financial Aid Fund to cover the following project for the
period July 1, 1998, to June 30, 1999, in the amount of the
allocation contained in the California Student Aid Commission
Official Authorization Letter(s).

State of California Revenues

| | |
|-----------------------------------|---------|
| California Student Aid Commission | \$4,000 |
| Cal Grant Program | |

Expenditures

| | |
|---------------------------------|---------|
| S.F. Community College Campuses | \$4,000 |
| Cal Grant Program | |

FURTHER BE IT RESOLVED: Such appropriation shall be increased or decreased in accordance with the amount made available for 1998-99 by cash receipts or allocations from United States of America and/or the State of California or by amounts carried over from the prior fiscal year.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees, are hereby authorized to execute all documents necessary to record this appropriation and to submit any and all reports required by the California Student Aid Commission in the administration of said program.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees, are hereby authorized to deposit to and expend from a separate commercial bank account at the Wells Fargo Bank, the amounts appropriated and budgeted for this program in accordance with the state regulations of the program.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Mira Sinco

Honorable Board of Trustees
San Francisco Community College District

Subject: Resolution No. 980528-B3
Appropriating \$657,099 for the Federal Supplemental
Educational Opportunity Grant Program of the City
College Student Financial Aid Program, Fiscal Year
1998-1999

President and Members:

The U.S. Department of Education has allocated an award of \$657,099 for the operation of the Federal Supplemental Educational Opportunity Grants Program at City College for 1998-1999. The purpose of this program is to offer students with financial need, financial assistance in the form of grants, which need not be repaid, so that they may continue their college education.

Effective with fiscal year 1989 (award year 1989-1990), the institution must contribute a certain percentage of the funds awarded to its students under the FSEOG program. The federal share of FSEOG awards for 1998-1999 is 75%.

The 25% non-federal share must come from the institution's own resources, including:

- Institutional Grants and Scholarships
- Tuition and Fee Waivers
- State Scholarships, and
- Foundation or other charitable organization's funds.

The institution may carry out this match in any of three methods:

- On a program level by contributing the required percentage of funds to the program,
- On an aggregate student level by totaling all the sources of non-federal aid made available to all FSEOG recipients and demonstrating that this total meets the required percentage, or
- On an individual student level.

The total program cost is \$876,132 and the sources of funding are as follows:

| | | |
|---|-----|------------------|
| <u>U.S. Department of Education (CFDA# 84:007)</u> | | |
| Federal Supplemental Educational Opportunity Grant | 75% | \$657,099 |
| <u>Required Institutional Match</u> | | |
| Matching Contribution Student Financial Aid | 25% | <u>\$219,033</u> |
| <u>Total Program Cost</u> | | \$876,132 |

The non-federal share matching contribution will be conducted on an aggregate student level by totaling all the sources of non-federal aid made available to all FSEOG recipients and demonstrating that this total meets the required 25% match for the 1998-1999 award year.

The following resolution is recommended for adoption:

RESOLVED: That in accordance with Title 5, California Code of Regulations, Section 59011 and the Budget and Accounting Manual for California Community Colleges, the following appropriation is made in the Student Financial Aid Fund to cover the following project for the period July 1, 1998 through June 30, 1999.

Federal Revenues

| | |
|---|-----------|
| U.S. Department of Education Federal Supplemental Educational Opportunity Grant | \$657,099 |
|---|-----------|

Local Revenues

| | |
|---------------------------|-----------|
| SFCCD Institutional Match | \$219,033 |
|---------------------------|-----------|

Expenditures

| | |
|---|-----------|
| Federal Supplemental Educational Opportunity Grant Credit Division | \$876,132 |
|---|-----------|

FURTHER BE IT RESOLVED: Such appropriation shall be increased or decreased in accordance with the amount made available for 1998-99 by cash receipts or allocations from United States of America and/or State of California or by amounts carried over from prior fiscal year.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees, are hereby authorized to execute all documents necessary to record this appropriation and to submit any and all reports required by the U.S. Department of Education in the administration of said program.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees, are hereby authorized to deposit to and expend from a separate commercial bank account at the Wells Fargo Bank, the amounts appropriated and budgeted for this program in accordance with the federal regulations of the said program.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Mira Sinco

Honorable Board of Trustees
San Francisco Community College District

Subject: Resolution No.980528-B4
Appropriating \$34,240 for the Federal Supplemental
Educational Opportunity Grant Program of the
Community College Campuses Student Financial Aid
Program, Fiscal Year 1998-1999

President and Members:

The U.S. Department of Education has allocated an award of \$34,240 for the operation of the Federal Supplemental Educational Opportunity Grant Program at community college campuses for 1998-1999. The purpose of this program is to offer students with financial need, financial assistance in the form of grants, which need not be repaid, so that they may continue their college education.

For the Federal Supplemental Educational Opportunity Grant Program, the maximum Federal share of awards that an institution makes will be 75% of the amount of those grants.

The total amount available for the program is \$45,653 and the sources of funding are as follows:

| | | |
|---|-----|-----------------|
| <u>U.S. Department of Education (CFDA #84:007)</u> | | |
| Federal Supplemental Educational Opportunity Grant | 75% | \$34,240 |
| <u>Required Institutional Match</u> | | |
| Matching Contribution Student Financial Aid | 25% | <u>\$11,413</u> |
| <u>Total Program Cost</u> | | \$45,653 |

The SFCCD matching cash contribution of \$11,413 will be budgeted in U-4900-7560-6720-S and transferred out to Financial Aid Fund.

The following resolution is recommended for adoption:

RESOLVED: That in accordance with Title 5, Code of California Regulations, Section 59011 and the Budget and Accounting Manual for California Community Colleges, the following appropriation is made in the Student Financial Aid Fund to cover the following project for the period July 1, 1998 to June 30, 1999.

| | |
|---|----------|
| <u>Federal Revenues</u> | |
| U.S. Department of Education Federal Supplemental Educational Opportunity Grant | \$34,240 |

Local Revenues

SFCCC Institutional Match

\$11,413

Expenditures

Federal Supplemental Educational
Opportunity Grant Non-credit

\$45,653

FURTHER BE IT RESOLVED: Such appropriation shall be increased or decreased in accordance with the amount made available for 1998-99 by cash receipts or allocations from United States of America and/or the State of California or by amounts carried over from the prior fiscal year.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees, are hereby authorized to execute all documents necessary to record this appropriation and to submit any and all reports required by the U.S. Department of Education in the administration of said program.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees, are hereby authorized to deposit to and expend from a separate commercial bank account at the Wells Fargo Bank, the amounts appropriated and budgeted for this program in accordance with the federal regulations of the said program.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Mira Sinco

Honorable Board of Trustees
San Francisco Community College District

Subject: Resolution No. 980528-B5
Appropriating \$544,916 for the Federal Work-Study
Program of the City College Student Financial Aid
Program, Fiscal year 1998-1999

President and Members:

The U.S. Department of Education has allocated an award of \$544,916 for the operation of the Federal Work-Study Program at City College of San Francisco. The purpose of the program is to offer students with great financial need, financial aid in the form of employment so that they may continue their education.

The College has in the past offered a portion of the Work-Study allocation to off-campus agencies so that students can get experience working in the community. Since the 1994-1995 academic year, all institutions of higher education with Title IV programs have been mandated to allocate 5% of the Federal Work-Study to community services with 75% from the federal government, 15% matching district funds and 10% matching community service agency funds.

The total amount available for the program is \$726,555 and the source of funding is as follows:

Federal Work-Study Program(CFDA# 84:033)

On-Campus Program

| | |
|--------------------------------------|----------------|
| Dept. of Education Contribution(75%) | \$517,670 |
| College Contribution (25%) | <u>172,557</u> |
| | \$690,227 |

Community Service Program

| | |
|--------------------------------------|--------------|
| Dept. of Education Contribution(75%) | \$ 27,246 |
| College Contribution (15%) | 5,449 |
| Community Service Contribution (10%) | <u>3,633</u> |
| | \$ 36,328 |

| | |
|---------------------------|-----------|
| <u>Total Program Cost</u> | \$726,555 |
|---------------------------|-----------|

The SFCCD matching cash contribution of \$181,639 will be budgeted in U-4900-7560-6720-S and transferred out to Financial Aid Fund.

The following resolution is recommended for adoption:

RESOLVED: That in accordance with the California Administrative Code, Title 5, Section 59011 and the Budget and Accounting Manual for California Community Colleges, the following appropriation is made in the Student Financial Aid Fund to cover the following project for the period July 1, 1998 through June 30, 1999.

Federal Revenues

| | |
|--|-----------|
| U. S. Department of Education Federal Work-Study Credit Program | \$544,916 |
|--|-----------|

Local Revenues

| | |
|---------------------------|-----------|
| SFCCD Institutional Match | \$181,639 |
|---------------------------|-----------|

Expenditures

| | |
|-----------------------------------|-----------|
| Federal Work-Study Credit Program | \$726,555 |
|-----------------------------------|-----------|

FURTHER BE IT RESOLVED: Such appropriation shall be increased or decreased in accordance with the amount made available for 1998-99 by cash receipts or allocations from United States of America and/or the State of California or by amounts carried over from the prior fiscal year.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees, are hereby authorized to execute all documents necessary to record the appropriation and to submit any and all reports requested by the U.S. Department of Education in the administration of said program.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Mira Sinco

Honorable Board of Trustees
San Francisco Community College District

Subject: Resolution No. 980528-B6
Appropriating \$179,963 for the Federal Perkins
Loan Program of the City College Student Financial
Aid Program, Fiscal Year 1998-1999

President and Members:

The U.S. Department of Education has allocated to the City College of San Francisco the amount of \$179,963 for the operation of the Federal Perkins Loan Program for fiscal year 1998-1999. The purpose of the program is to offer loans to students who show financial need while attending City College. The loans are interest-free while students carry at least a half-time academic load at City College. The repayment period of the Federal Perkins Loan begins nine months after students cease to carry at least a half-time academic load at City College. For Direct Loans made before October 1, 1980, the repayment period begins 9 months after the borrower ceases to be at least a half-time student. For Direct Loans made on or after October 1, 1980, the repayment period begins 6 months after the student ceases to be at least a half-time student. Interest rates charged on the unpaid balance of a Perkins Loan vary according to the date on which the loan was made. For loans made:

| | |
|------------------------------|--------------------|
| -before July 1, 1981, | 3 percent per year |
| -between July 1, 1981 | |
| and September 30, 1981, | 4 percent per year |
| -on or after October 1, 1981 | 5 percent per year |

This program, previously known as National Defense Student Loan Program and then National Direct Student Loan Program, has been in operation since 1958.

The total program cost is \$239,951 and the sources of funding are as follows:

| | |
|---|---------------|
| <u>U.S. Department of Education(CFDA# 84:038)</u> | |
| Federal Perkins Loan Program | \$179,963 |
| <u>Required Institutional Match</u> | |
| Cash Contribution: | |
| Student Financial Aid | <u>59,988</u> |
| <u>Total Program Cost</u> | \$239,951 |

The SFCCD matching cash contribution of \$59,988 will be budgeted in U-4900-7560-6720-S and transferred out to Financial Aid Fund.

The following resolution is recommended for adoption:

RESOLVED: That in accordance with Title 5, Code of California Regulations, Section 59011 and the Budget and Accounting Manual for California Community Colleges, the following appropriation is made in the Student Financial Aid Fund to cover the following project for the period July 1, 1998 to June 30, 1999.

Federal Revenues

| | |
|------------------------------|-----------|
| U.S. Department of Education | |
| Federal Perkins Loan Program | \$179,963 |

Local Revenues

| | |
|-----------------------------|-----------|
| SFCCD - Institutional Match | \$ 59,988 |
|-----------------------------|-----------|

Expenditures

| | |
|------------------------------|-----------|
| Federal Perkins Loan Program | \$239,951 |
|------------------------------|-----------|

FURTHER BE IT RESOLVED: Such appropriation shall be increased or decreased in accordance with the amount made available for 1998-99 by cash receipts or allocations from United States of America and/or the State of California or by amounts carried over from the prior fiscal year.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees, are hereby authorized to execute all documents necessary to record this appropriation and to submit any and all reports required by the U.S. Department of Education in the administration of said program.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees, are hereby authorized to deposit to and expend from a separate commercial bank account at the Wells Fargo Bank, the amounts appropriated for this program in accordance with the federal regulations of the program.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Mira Sinco

Honorable Board of Trustees
San Francisco Community College District

Subject: Resolution No. 980528-B7
Appropriating \$14,341 for the Federal Work-Study
Program of the Community College Campuses Student
Financial Aid Program, Fiscal year 1998-1999

President and Members:

The U.S. Department of Education has allocated an award of \$14,341 for the operation of the Federal Work-Study Program at community college campuses. The purpose of the program is to offer students, with great financial need, financial aid in the form of employment so that they may continue their education.

The campuses have in the past offered a portion of the Work-Study allocation to off-campus agencies so that students can get experience working in the community. Since the 1994-1995 academic year, all institutions of higher education with Title IV programs have been mandated to set aside 5% of the total Federal Work-Study allocation for community services, to be prorated as follows: 75% from the federal government, 15% matching district funds and 10% matching community service funds.

The total amount available for the program is \$19,121 and the source of funding is as follows:

Federal Work-Study Program(CFDA# 84:033)

On-Campus Program

| | | |
|---------------------------------|-------|--------------|
| Dept. of Education Contribution | (75%) | \$13,624 |
| Campuses Contribution | (25%) | <u>4,541</u> |
| | | \$18,165 |

Community Service Program

| | | |
|---------------------------------|-------|-----------|
| Dept. of Education Contribution | (75%) | \$ 717 |
| Campuses Contribution | (15%) | 143 |
| Community Service Contribution | (10%) | <u>96</u> |
| | | \$ 956 |

| | |
|---------------------------|----------|
| <u>Total Program Cost</u> | \$19,121 |
|---------------------------|----------|

The SFCCD matching cash contribution of \$4,780 will be budgeted in U-4900-7560-6720-S and transferred out to Financial Aid Fund.

The following resolution is recommended for adoption:

RESOLVED: That in accordance with the California
Administrative Code, Title 5, Section 59011 and
the Budget and Accounting Manual for California Community

Colleges, the following appropriation is made in the Student Financial Fund to cover the following project for the period July 1, 1998 through June 30, 1999.

Federal Revenues

| | |
|---|----------|
| U. S. Department of Education Federal Work-Study Noncredit Program | \$14,341 |
|---|----------|

Local Revenues

| | |
|---------------------------|----------|
| SFCCD Institutional Match | \$ 4,780 |
|---------------------------|----------|

Expenditures

| | |
|--------------------------------------|----------|
| Federal Work-Study Noncredit Program | \$19,121 |
|--------------------------------------|----------|

FURTHER BE IT RESOLVED: Such appropriation shall be increased or decreased in accordance with the amount made available for 1998-99 by cash receipts or allocations from United States of America and/or the State of California or by amounts carried over from the prior fiscal year.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees, are hereby authorized to execute all documents necessary to record the appropriation and to submit any and all reports requested by the U.S. Department of Education in the administration of said program.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Mira Sinco

Honorable Board of Trustees
San Francisco Community College District

Subject: Resolution No.980528-B8
Appropriating all funds receivable for the Federal
Pell Grant Program of the City College Financial
Aid Program for the Fiscal Year 1998-1999

President and Members:

In the Federal Pell Grant Program, students obtain applications at high schools, libraries, post offices, and at postsecondary institutions. Students then submit the completed application to a Federal Student Aid Processor for processing. The approved application, then called a Student Aid Report, (SAR), is sent to the student for submission by the student to the Financial Aid Office of the postsecondary institution of his or her choice. The institution cannot control or predict with accuracy the number of students who may submit SARs.

Beginning in 1980-81, the U.S. Department of Education changed its allocation procedures. To ration the fund more efficiently, the initial allocation is only a portion of the estimated need, making a supplemental submission of SAR documents necessary. These documents are submitted by City College of San Francisco to the Department of Education as the method of requesting additional funding.

There is no District matching contribution required for this Pell Grant Program.

SFCCD does not apply for these funds; this is an entitlement program. It is requested that all funds receivable in this program for fiscal year 1998-1999 be appropriated on a blanket basis.

The following resolution is recommended for adoption:

RESOLVED: That in accordance with Title 5, Code of California Regulations, Section 59011 and the Budget and Accounting Manual for California Community Colleges, the following appropriation is made in the Student Financial Aid Fund to cover the following project for the period July 1, 1998 to June 30, 1999 in the amount of the allocation contained in the U.S. Department of Education Official Authorization Letter(s).

Federal Revenues

| | |
|---------------------------------------|-------------|
| U.S. Department of Education | |
| Federal Student Financial Aid Program | |
| Federal Pell Grant Program, CFDA | \$6,000,000 |

Expenditures

| | |
|-------------------------------|-------------|
| City College of San Francisco | |
| Federal Pell Grant Program | \$6,000,000 |

FURTHER BE IT RESOLVED: Such appropriation shall be increased or decreased in accordance with the amount made available for 1998-99 by cash receipts or allocations from United States of America and/or the State of California or by amounts carried over from the prior fiscal year.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees, are hereby authorized to execute all documents necessary to record this appropriation and to submit any and all reports required by the U.S. Department of Education in the administration of said program.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees, are hereby authorized to deposit to and expend from a separate commercial bank account at the Wells Fargo Bank, the amounts appropriated and budgeted for this program in accordance with the federal regulations of the program.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Mira Sinco

Honorable Board of Trustees
San Francisco Community College District

Subject: Resolution No.980528-B9
Appropriating all funds receivable for the Federal
Pell Grant Program of the S.F. Community College
Campuses Financial Aid Program for the Fiscal Year
1998-1999

President and Members:

In the Federal Pell Grant Program, students obtain applications at high schools, libraries, post offices, and at postsecondary institutions. Students then submit the completed application to a Federal Student Aid Processor for processing. The approved application, then called a Student Aid Report, (SAR), is sent to the student for submission by the student to the Financial Aid Office of the postsecondary institution of his or her choice. The institution cannot control or predict with accuracy the number of students who may submit SARs.

Beginning in 1980-81, the U.S. Department of Education changed its allocation procedures. To ration the fund more efficiently, the initial allocation is only a portion of the estimated need, making a supplemental submission of SAR documents necessary. These documents are submitted by S.F. Community College Campuses to the Department of Education as the method of requesting additional funding.

There is no District matching contribution required for this Pell Grant Program.

SFCCD does not apply for these funds; this is an entitlement program. It is requested that all funds receivable in this program for fiscal year 1998-1999 be appropriated on a blanket basis.

The following resolution is recommended for adoption:

RESOLVED: That in accordance with Title 5, Code of California Regulations, Section 59011 and the Budget and Accounting Manual for California Community Colleges, the following appropriation is made in the Student Financial Aid Fund to cover the following project for the period July 1, 1998 to June 30, 1999 in the amount of the allocation contained in the U.S. Department of Education Official Authorization Letter(s).

Federal Revenues

U.S. Department of Education

Federal Student Financial Aid Program

Federal Pell Grant Program, CFDA \$500,000

Expenditures

San Francisco Community College Campuses

Federal Pell Grant Program \$500,000

FURTHER BE IT RESOLVED: Such appropriation shall be increased or decreased in accordance with the amount made available for 1998-99 by cash receipts or allocations from United States of America and/or the State of California or by amounts carried over from the prior fiscal year.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees, are hereby authorized to execute all documents necessary to record this appropriation and to submit any and all reports required by the U.S. Department of Education in the administration of said program.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees, are hereby authorized to deposit to and expend from a separate commercial bank account at the Wells Fargo Bank, the amounts appropriated and budgeted for this program in accordance with the federal regulations of the program.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Mira Sinco

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980528-B10
Authorization to 1) contract with, and 2)
appropriate funds from San Francisco Airport
Commission to provide Customer Service Training to
San Francisco International Airport employees for
the period May 1, 1998 through December 31, 1999
in the amount not to exceed \$212,400.

President and Members:

San Francisco Airport Commission has requested City College
of San Francisco to provide Quality Customer Service at San
Francisco International Airport. The designated training program
will include needs assessment, program and curriculum
development, instruction, evaluation, internal marketing and
promotions.

No district match is required.

Local Income

| | |
|----------------------------------|-----------|
| San Francisco Airport Commission | \$212,400 |
|----------------------------------|-----------|

Expenditures

| | |
|---------------------------------|---------------|
| Needs Assessment | \$ 33,400 |
| Instruction | 114,400 |
| Curriculum Development | 5,000 |
| Program Management | 12,000 |
| Evaluation | 20,000 |
| Internal Marketing & Promotions | 12,000 |
| Training Material and Supplies | <u>15,600</u> |
| | \$212,400 |

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor and Chief Operating Officer
are hereby authorized to 1) contract with, and 2)
appropriate funds from San Francisco Airport Commission
(SFAC) to provide Customer Service Training to San Francisco
International Airport employees for the period May 1, 1998
through December 31, 1999 in the amount not to exceed
\$212,400.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees are hereby authorized to execute all documents necessary to record this budget revision on the accounts of the San Francisco Community College District and to submit any and all reports required by San Francisco Airport Commission in the administration of the program.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Judy Teng

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980528-B11
Authorization to 1) submit a renewal application for funds, and 2) appropriate all funds receivable upon approval by the California Community Colleges Chancellor's Office Economic Development Funds for the Center of Excellence on behalf of the City College of San Francisco, Office of Contract Education, for the period July 1, 1998 through June 30, 1999, not to exceed \$178,875.

President and Members:

The Office of Contract Education was awarded funding to establish the Center for Excellence (Center) on February 1, 1998. The purpose of the Center is to provide assistance to local businesses in improving their employees' skills, solving business problems and providing performance consulting services. The Center will also serve as a regional center to assist other Bay region community colleges in building partnership with their business communities.

The renewal grant is from July 1, 1998 to June 30, 1999.

The total project costs and the sources of funding are as follows:

Income from State Chancellor's Office:

| | |
|----------------------------|-----------|
| Economic Development Funds | \$178,875 |
|----------------------------|-----------|

Expenditures:

| | |
|-------------------------------------|------------------|
| Academic Salaries | \$103,176 |
| Classified Salaries | 47,724 |
| Employee Benefits | 12,067 |
| Supplies and materials | 1,028 |
| Other Operating Expenses & Services | 7,000 |
| Capital Outlay | 1,000 |
| Indirect Cost | 6,880 |
| | <u>\$178,875</u> |

Matching funds of \$178,875 will include the Dean and program staff's salaries, fringes, office space, classroom space and resource materials. No additional space required.

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to 1) submit a renewal application for funds, and 2) appropriate all funds receivable upon approval by the California Community Colleges Chancellor's Office Economic Development Funds for the Center of Excellence on behalf of the City College of San Francisco, Office of Contract Education, for the period July 1, 1998 through June 30, 1999, not to exceed \$178,875.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Judy Teng

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980528-B12

Authorization to enter into a special service agreement with 1) Valerie Jordan and 2) Naomi Butler, to provide a comprehensive needs assessment through interviewing departmental managers and conducting focus groups with employees of San Francisco International Airport for the period May 1, 1998 through June 30, 1998, in the amount not to exceed \$6,760 and \$3,250, respectively.

President and Members:

In Board Resolution No. 980528-B10 , the San Francisco Airport Commission requested the District to provide Quality Customer Service at San Francisco International Airport (SFIA). The training program will begin with a needs assessment. Ms. Valerie Jordan and Ms. Naomi Butler were selected, and were approved by San Francisco Airport Commission, based on their knowledge and extensive experience in the field of conducting needs assessment and analysis in Quality Customer Service. Ms. Jordan and Ms. Butler will also assist a team of City College of San Francisco instructors to customize the San Francisco Airport Commission training.

Ms. Jordan worked as Credit and Marketing Vice President for Chase Manhattan Bank in New York where her responsibilities included management and training of customer service teams. She has over ten years experience in customer service training for both internal and client bank staff.

Ms. Butler worked as a consultant specializing in customer service, communication skills, stress management, team building, and employee education consultation for over ten years.

The funds for the special services agreement are paid for from the SFAC training contract. No District matching funds are required.

The following resolution is recommended for adoption:

RESOLVED: That authorization is hereby given to enter into a service agreement with 1) Valerie Jordan and 2) Naomi Butler, to provide a comprehensive needs assessment

through interviewing departmental managers and conducting focus groups with employees of San Francisco International Airport for the period May 1, 1998 through June 30, 1998, in the amount not to exceed \$6,760 and \$3,250, respectively.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate the resolution.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Judy Teng

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980528-B13
Authorization to 1) submit a renewal application for funds, and 2) appropriate all funds receivable upon approval by the California Community Colleges Chancellor's Office Economic Development Funds for the Center of Applied Competitive Technologies (CACT) on behalf of the City College of San Francisco, Office of Contract Education, for the period July 1, 1998 through June 30, 1999, not to exceed \$178,875.

President and Members:

The Office of Contract Education was awarded funding to establish the Center for Applied Competitive Technologies (CACT) on February 1, 1998. The purpose of the Center of Applied Competitive Technologies is to offer apparel industry and manufacturers technical assistance and training seminars so that the apparel industry will maintain its competitive edge in the local and global market place. The Center of Applied Competitive Technologies program complements the existing services offered by the GARMENT 2000 project.

The renewal of the Center of Applied Competitive Technologies is for the period of July 1, 1998 to June 30, 1999 and will continue the intent of local and global economic development efforts and job creation opportunities in the Bay Area. The Office of Contract Education will facilitate the Center of Applied Competitive Technologies to become a self-supportive operation.

The total project costs and the sources of funding are as follows:

Income from State Chancellor's Office:

| | |
|----------------------------|-----------|
| Economic Development Funds | \$178,875 |
|----------------------------|-----------|

Expenditures:

| | |
|-------------------------------------|------------------|
| Academic Salaries | \$115,559 |
| Classified Salaries | 15,101 |
| Employee Benefits | 16,705 |
| Supplies | 1,500 |
| Other Operating Expenses & Services | 23,130 |
| Indirect Cost | 6,880 |
| | <u>\$178,875</u> |

Matching funds of \$178,875 in the form of the Dean and program staffs' salary and fringes, computer lab facilities and resource materials will serve as a match for the project. No unrestricted general fund monies from the District will be used as a match. No additional space is required.

The following resolution is recommended for adoption:

RESOLVED: That Board hereby authorizes the District to 1) submit a renewal application for funds, and 2) appropriate all funds receivable upon approval by the California Community Colleges Chancellor's Office Economic Development Funds for the Center of Applied Competitive Technologies (CACT) on behalf of the City College of San Francisco, Office of Contract Education, for the period July 1, 1998 through June 30, 1999, not to exceed \$178,875.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Judy Teng

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980528-B14
Amending Resolution No. 931028-B2, authorizing the Chancellor, and/or Chief Operating Officer, to execute agreements on behalf of the Board of Trustees with a public or private entity for the purposes of providing instruction or educational services, not to exceed the amount of \$50,000, for new contracts and all contract modifications.

President and Members:

On October 28, 1993, the Board of Trustees approved Resolution No. 931028-B2, authorizing the Chancellor and/or Vice Chancellor, Administration to execute contract education agreements with a public or private entity for the purposes of providing instruction or services, not to exceed the amount of \$30,000.

In recent years, Contract Education's business client base has been expanding in both the public and private sectors. The fees for providing educational services have been adjusted to reflect cost of living adjustments, marketability and business needs. New contracts often exceed the \$30,000 limit. In order for the Office of Contract Education to respond to businesses in a timely manner and for the instructors to receive pay sooner, it is important for the Contract Education staff to have the authority to negotiate new contracts and contract amendments up to \$50,000. The staff will continue to follow the existing review and approval procedures with senior administrators.

The following resolution is recommended for adoption:

RESOLVED: That the Board amends Resolution No. Resolution 931028-B2, authorizing the Chancellor, and/or Chief Operating Officer, to execute agreements on behalf of the Board of Trustees with a public or private entity for the purposes of providing instruction or educational services, not to exceed the amount of \$50,000, for new contracts and all contract modifications.

FURTHER BE IT RESOLVED: That the Contract Education Office report each contract signed in the amount not to exceed \$50,000 in the "For Information Only" section of the Board report in the following month.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Judy Teng

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980528-B15

Approval of a contract for special services and advice for Tosca Lee, an independent contractor, to provide Marketing and Outreach services for the San Francisco Small Business Development Center during the period between April 1, 1998 and December 31, 1998, at a cost not to exceed \$5,000.

President and Members:

The Board of Trustees adopted Board Resolutions 971119-B5, 980326-B15, and 980430-B23 which authorized the execution and submission of 1) California Trade and Commerce Agency Standard Grant Agreement, C97-0105 in the amount of \$150,000, for the period January 1, 1998 to December 31, 1998; 2) Chancellor's Office of the California Community Colleges (COCCC) Grant Agreement 97-0143-018 in the amount of \$150,000, for the period January 1, 1998 to June 30, 1998; and 3) COCCC Grant Agreement 98-0143 in the amount of \$140,550, for the period July 1, 1998 to June 30, 1999; and appropriation of all funds received to provide continued funding for the San Francisco Small Business Development Center (SBDC). In order to accomplish the SBDC's mission to increase local economic development by providing business consulting and training to small business owners, the SBDC is in the process of increasing its marketing efforts.

The anticipated development of marketing and outreach by Tosca Lee, an independent contractor, will substantially aid the SBDC in reaching its 1998 contract milestones by developing relationships with minority communities and creating strategic alliances in the welfare-to-work arena. It will also increase the depth and expertise of the SBDC counseling team. Tosca Lee will be compensated at \$35.00 per hour a rate that is less than the prevailing standard within the business consulting community.

Funding for this contract is from the 1) California Trade and Commerce Agency and 2) ED Net grants of COCCC. No general fund monies from the District are required. No additional space is required.

The following resolution is recommended for adoption:

RESOLVED: That the contract for services with
Tosca Lee, an independent
contractor, to provide professional marketing
and outreach services for the San Francisco
Small Business Development Center during the
period between April 1 , 1998 and December
31, 1998, at a cost not to exceed \$5,000.00,
be approved.

FURTHER BE IT RESOLVED: That the Chancellor,
Chief Operating
Officer, and/or their designees are hereby
authorized to execute any and all documents
on behalf of the District to effectuate this
resolution.

Recommended for Adoption:

Del Anderson
Chancellor

Originator: Steven Glick

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980528-B16

Authorization to 1) submit a renewal application for funds, and 2) appropriate all funds receivable upon approval by the California Community Colleges Chancellor's Office Economic Development Funds for the Workplace Learning Resource Center on behalf of the City College of San Francisco, Office of Contract Education, for the period July 1, 1998 through June 30, 1999, not to exceed \$218,875.

President and Members:

The Office of Contract Education was awarded funding for the operation of the Workplace Learning Resource Center (WpLRC) for the fifth year on July 1, 1997 and an increased funding on February 1, 1998, for a total of \$206,800.

The WpLRC will continue to serve as a regional center for local businesses, government agencies, and community-based programs, job task analysis, skill assessments, basic skills, life skills, analytical skills, team building, and Vocational English as a Second Language (VESL).

The total project costs and the sources of funding are as follows:

Income from State Chancellor's Office:

| | |
|------------------------------------|------------------|
| Economic Development Funds | \$178,875 |
| State Leadership (Title IIA) Funds | 40,000 |
| Total | <u>\$218,875</u> |

Expenditures:

| | |
|-------------------------------------|------------------|
| Academic Salaries | \$ 85,043 |
| Classified Salaries | 62,706 |
| Employee Benefits | 10,959 |
| Supplies and materials | 13,749 |
| Other Operating Expenses & Services | 32,000 |
| Capital Outlay | 6,000 |
| Indirect Cost | 8,418 |
| | <u>\$218,875</u> |

Matching funds of \$218,875 in the form of the Dean and program staffs' salaries and fringes, computer lab facilities and resource materials will serve as match for the project.

The following resolution is recommended for adoption:

RESOLVED: That the Board hereby authorizes the District to 1) submit a renewal application for funds, and 2) appropriate all funds receivable upon approval by the California Community Colleges Chancellor's Office Economic Development Funds for the Workplace Learning Resource Center on behalf of the City College of San Francisco, Office of Contract Education, for the period July 1, 1998 through June 30, 1999, not to exceed \$218,875.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Judy Teng

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980528-B17
Authorization to Amend the following Resolutions as indicated in the table

President and Members:

| | <u>ORIGINAL RESOLUTION NUMBER</u> | <u>GRANTOR/ CONTRACTOR</u> | <u>CONTRACT DATE</u> | <u>ORIGINAL TOTAL AMOUNT</u> | <u>CHANGE</u> | <u>NEW TOTAL NOT TO EXCEED</u> | <u>COMMENTS; ORIGINATOR</u> |
|---|---|------------------------------------|---|--------------------------------------|---------------|--|--|
| A | 980326-B17 | Mary Lea Balsley | May 1, 1998 - December 31, 1998 | \$10,000 | \$15,000 | \$25,000 | Change in scope of work and period of service. Steven Glick |
| B | 980326-B16 | Dollie Mercedes | May 1, 1998 - December 31, 1998 | \$10,000 | \$15,000 | \$25,000 | Change in scope of work and period of service. Steven Glick |
| C | 980129-B3 | Yosemite Community College | Fiscal Year 1997-98 | \$32,500 | \$4,860 | \$37,360 | \$4,860 will be used for training family child care providers and school age providers. |
| D | 960620-B10 | California Department of Health | October 1, 1997 - September 10, 1998 | \$ 19,098 | \$14,999 | \$34,097 | Linda Squire-Grohe |

RESOLVED: That the Board authorizes the specified amendments to the Resolutions as indicated in the table, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption

Del M. Anderson
Chancellor

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No: 980528-B18
Authorization to (1) submit an application
for a grant and to (2) appropriate all funds
upon approval by the U.S. Department of
Education to establish the performance based
Certificate for Community Health Workers
Dissemination Program through the CCSF Health
Science Department in partnership with San
Francisco State University for the period of
September 1, 1998 to August 31, 2001 in the
amount not to exceed \$265,755

President and Members:

This grant will establish the performance based Certificate
for Community Health Workers Dissemination Program. The program
has three primary objectives; (1) to institutionalize the
Community Health Workers Certificate in community colleges of six
regions of California and in eight other colleges nationwide; (2)
to develop a dissemination partnership model through systematic
evaluation of student outcomes at the replication sites; and (3)
to publish all materials needed to replicate the program.

There is no additional space or in-kind match required.
City College of San Francisco is the fiscal agent.

San Francisco State University is our partner in the
project.

Income:

| | |
|------------------------------|-----------|
| U.S. Department of Education | \$265,755 |
|------------------------------|-----------|

Expenditures:

| | |
|---------------------------------------|------------------|
| Salaries and Benefits | \$ 64,950 |
| Other Operating Expenses and Services | \$ 29,000 |
| Total Indirect | \$ 19,685 |
| Subrecipients | <u>\$152,120</u> |
| Total not to exceed | \$265,755 |

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor, Chief Operating Officer,
and/or their designees, are hereby authorized to
submit an application for a grant and to (2) appropriate all
funds upon approval by the U.S. Department of Education to

establish the performance based Certificate for Community Health Workers Dissemination Program establish the for through the CCSF Health Science Department in partnership with San Francisco State University for the period of September, 1 1998 to August 31, 2001 in the amount not to exceed \$265,755

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Robert Gabriner

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No: 980528-B19

Authorization to (1) submit an application for a grant and to (2) appropriate all funds upon approval by the Chancellor's Office, California Community Colleges, Educational Services and Economic Development Division to establish the S.F. Bay Area Regional Health Occupation Resource Center through the CCSF Health Science Department in partnership with San Francisco State University for the period of July, 1 1998 to June 30, 1999 in the amount not to exceed \$178,875

President and Members:

This grant will allow City College to establish the San Francisco Bay Area Regional Health Occupation Resource Center (RHORC) with headquarters at City College of San Francisco and in partnership with San Francisco State University (SFSU). RHORC will focus on improving workforce training of technical and first-level health professionals, and will develop a forum for a working collaboration between health care employers, state and local government agencies, and education providers from all segments. Furthermore the Center will complete a regional needs assessment and will develop an electronic/hard copy information depository.

There is no additional space required. RHORC will be housed in the already existing office space provided by the Health Science Department. City College of San Francisco will provide \$52,679 in-kind match. City College of San Francisco is the fiscal agent.

San Francisco State University is our partner in the project.

Income:

| | |
|---|-----------|
| Chancellor's Office California Community Colleges | \$178,875 |
|---|-----------|

Expenditures:

| | |
|---------------------------------------|-----------|
| Salaries and Benefits | \$ 73,091 |
| Supplies and Materials | \$ 10,420 |
| Other Operating Expenses and Services | \$ 37,000 |
| Capital Outlay | \$ 6,000 |

| | |
|---------------------|------------------|
| Other Outgo | \$ 45,000 |
| Indirect | \$ 6,864 |
| Subrecipients | <u>\$ 45,500</u> |
| Total not to exceed | \$178,875 |

The following resolution is recommended for adoption:

RESOLVED: That the Board hereby authorizes the District to submit an application for a grant and to (2) appropriate all funds upon approval by the Chancellor's Office, California Community Colleges, Educational Services and Economic Development Division to establish the S.F. Bay Area Regional Health Occupation Resource Center through the City College of San Francisco Health Science Department in partnership with San Francisco State University for the period of July, 1 1998 to June 30, 1999 in the amount not to exceed \$178,455

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Robert Gabriner

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980528-B20

Authorization to (1) submit an application for funds and (2) appropriate all funds receivable upon approval by the California State Department of Education/Child Development Division, under the State Preschool Education Program for fiscal year 1998-99 in the amount \$409,833.

President and Members:

The Bureau of State Preschool Education, Child Development Programs, California Department of Education has again requested that the City College of San Francisco apply for funds to continue in 1998-99 the State Preschool Program initiated in 1966 under AB1311. Funding for 1997-98 totaled \$409,833, and the request for 1998-99 totals \$409,833. The purpose of the State Preschool Program is to provide educational opportunities for 175 low income families with children 3-5 years of age. Families must meet the state guidelines for certification.

State Income Source

| | |
|------------------------------------|-----------|
| California Department of Education | \$409,833 |
| Child Development Division | |
| State Preschool Education Program | |

Expenditures

| | |
|--|-----------|
| Certificated salaries | \$195,539 |
| Classified | 127,643 |
| Fringe | 52,514 |
| Supplies | 8,351 |
| Contract Services/Other Operating Expenses | 13,148 |
| Equipment | 1,799 |
| Administrative Cost | 10,839 |

| | |
|--------|------------------|
| Total: | <u>\$409,833</u> |
|--------|------------------|

No District matching funds are required.

The following resolution is recommended for adoption:

RESOLVED: The Board hereby authorizes the District to
1) submit an application for funds and (2)
appropriate all funds receivable upon approval by the
California State Department of Education/Child
Development Division, under the State Preschool
Education Program for fiscal year 1998-99 in the amount
\$409,833.

FURTHER BE IT RESOLVED: That the Chancellor, Chief
Operating Officer, and/or
their designees are hereby authorized to execute any
and all documents on behalf of the District to
effectuate this resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originated by: Sandra Handler

Honorable Board of Trustees of the
San Francisco community College District

Subject: Resolution No.980528-B21
Authorization to contract with Marvin Bobes as special project consultant to coordinate the Northern California Center for Applied Biological Technologies activities, for the period July 1, 1998 through June 30, 1999, in the amount not to exceed \$45,000

President and Members :

The City College of San Francisco has received an extension on an already existing grant from the Chancellor's Office, California Community Colleges to maintain the Northern California Center for Applied Biological Technologies.

City College of San Francisco wishes to retain the services of Marvin Bobes as Special Project consultant to help implement the Economic Development Network (Ed.Net) grant for the Northern California Center for Applied Biological Technology Center; to provide advice on its continued design and development; serve as a liaison among the collaborating community colleges; serve as a liaison between the Center and biotechnology businesses; provide coordination and support services for the Center's ongoing activities, for the period July 1, 1998 through June 30, 1999 in the amount not to exceed \$45,000 (all grant funded).

The following resolution is recommended for adoption:

RESOLVED: That the San Francisco Community College District is authorized to contract with Marvin Bobes as Special Project consultant to coordinate the Northern California Center for Applied Biological Technologies activities, for the period July 1, 1998 through June 30, 1999, in the amount not to exceed \$45,000

FURTHER BE IT RESOLVED: That the Chancellor and/or Chief Operating Officer, and/or their designees are hereby authorized to execute such contract on behalf of the San Francisco Community District

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Robert Manlove

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980528-B22
Authorization to (1) submit an application
for funds and (2) appropriate all funds
receivable upon approval by the California
Department of Education/Child Development
Division, under the Center Based Child
Development Program for fiscal year 1998-99,
in the amount not to exceed \$370,307.

President and Members:

The California Department of Education/Child Development Division has again requested that the City College of San Francisco apply for funds to continue the existing Center Based Child Development Program through 1998-99. Funding for 1997-98 totaled \$370,307, and the request for 1998-99 totals \$370,307. The purpose of the center based program is to provide center based child development services (preschool-3rd grade) in San Francisco County from July 1, 1998 through June 30, 1999.

State Income Source

| | |
|--|-----------|
| California Department of Education | \$370,307 |
| Child Development Division | |
| Center Based Child Development Program | |

Expenditures

| | |
|--|---------|
| Certificated salaries | 66,255 |
| Classified salaries | 247,094 |
| Fringe | 47,023 |
| Supplies | 3,000 |
| Contract Services/Other Operating Expenses | 6,100 |
| Equipment | 500 |
| Administrative Cost | 335 |

| | |
|--------|------------------|
| Total: | <u>\$370,307</u> |
|--------|------------------|

No District matching funds are required.

The following resolution is recommended for adoption:

RESOLVED: That the Board authorizes the District to
1) submit an application for funds and (2)
appropriate all funds receivable upon approval by the
California Department of Education/Child Development
Division, under the Center Based Child Development
Program for fiscal year 1998-99, in the amount not to
exceed \$370,307.

FURTHER BE IT RESOLVED: That the Chancellor, Chief
Operating Officer, and/or
their designees are hereby authorized to execute any
and all documents on behalf of the District to
effectuate this resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originated by: Sandra Handler

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980528 - B23
Adopting a three-year plan for Training in the Use
of Technology and approving the appropriation of
all funds receivable for the Community College
Telecommunications and Technology Infrastructure
Program Human Resources Fund from the State
Chancellor's Office, California Community
Colleges, Fiscal Year 1997-98, in an amount not to
exceed \$122,133

President and Members:

The 1997-98 State Budget Act (Item 6870-101-0001, Provision
14(a), under General Fund, Part B-Restricted) provides \$18
million for the Telecommunications and Technology
Infrastructure Program (TTIP), including \$4 million for the
training of faculty and staff in the educational uses of
technology.

The Budget Act language requires each district to submit a
plan for the expenditure of technology funds, including
those for staff development. Please refer to attached.

State Revenues

State Chancellor's Office, California Community Colleges,
Community College Telecommunications and Technology
Infrastructure Program Human Resources Fund
\$122,133

Expenditures

San Francisco Community College District
and Telecommunications and Technology Infrastructure Program
Human Resources Fund
\$122,133

The following resolution is recommended for adoption:

RESOLVED: That the Board of Trustees' adopt the three-
year plan for Training in the Use of
Technology and approve the appropriation of all funds
receivable for the Community College Telecommunications and
Technology Infrastructure Program Human Resources Fund from
the State Chancellor's Office, California Community
Colleges, Fiscal Year 1997-98, in an amount not to exceed
\$122,133

FURTHER BE IT RESOLVED: That the Chancellor, Chief
Operating Officer and/or their
designees are hereby authorized to execute any and all
documents on behalf of the District to effectuate this
resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Clara Starr

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No.980528-B24
Authorization for City College of San
Francisco, Office of Workforce Education
1)to receive \$5,000 from the
Philanthropic Ventures Foundation and 2)
to contract with Renaissance Parents of
Success for coordination, community
outreach and planning activities with
the Bayview Hunters Point Neighborhood
Jobs Initiative Roundtable.

President and Members:

This resolution requests authorization for City College of San Francisco Office of Workforce Development to receive funds from Philanthropic Ventures Foundation to provide coordination and community outreach to Bayview Hunters Point non-profit community based agencies and groups. Renaissance Parents of Success, a participating agency, will work with CCSF to recruit and provide retention activities for students referred through the San Francisco Department of Human Services. This consortium will work with the Office of Workforce Education and the Department of Human Services to identify education and training needs and programs consistent with the Welfare Reform effort.

Income

| | |
|-----------------------------------|---------|
| Philanthropic Ventures Foundation | \$5,000 |
|-----------------------------------|---------|

Expenditures

| | |
|---------------------------|---------|
| Coordination and outreach | \$5,000 |
|---------------------------|---------|

No District matching funds are required.

The following resolution is recommended for adoption:

RESOLVED: That the Board authorizes the District to receive funds in the amount of \$5,000 from Philanthropic Ventures Foundation and contract with Renaissance Parents of Success for coordination, recruitment and outreach to Bayview Hunters Point Neighborhood Jobs Initiative consortium. These activities will be in conjunction with the Office of Workforce Education and the San Francisco Department of Human Services; and

FURTHER BE IT RESOLVED: That the Chancellor,
Chief Operating Officer

The total of the grant is \$178,875 for the time period August, 1998 through July 1999. the San Francisco Community College District is required to provide an in kind match of \$180,837. In kind matches are current existing personnel, supplies, equipment, facilities etc., that will support the grant project. No additional physical space is required for this project. The San Francisco Community College District is the fiscal agent.

Expenditures:

| | |
|-------------------------------------|-----------------|
| Academic Salaries | \$ 20,299 |
| Classified Salaries | \$ 31,580 |
| Employee benefits | \$ 8,257 |
| Supplies & materials | \$ 1,500 |
| Other operating expenses & services | \$ 70,613 |
| Capital Outlay | \$ 246 |
| Other outgo | \$ 39,500 |
| Total indirect cost | \$ <u>6,880</u> |
| Total - not to exceed | \$178,875 |

In Kind Match Expenditure

| | |
|-------------------------------------|------------------|
| Academic salaries | \$ 102,409 |
| Classified salaries | \$ 11,281 |
| Employee benefits | \$ 23,224 |
| Supplies & material | \$ 1,500 |
| Other operation expenses & services | \$ 30,020 |
| Capital outlay | \$ <u>12,403</u> |
| Total not to exceed | \$ 180,837 |

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to submit an application for a grant to the Chancellor's Office California Community colleges to establish a Northern California Center for Applied Biological technologies that will develop new internships as well as market college programs, faculty and students to biotechnology industry. It will involve the department of Biotechnology and Chemistry for the period of August 1998 - July 1999 in the amount not to exceed \$178,875.

FUTHER BE IT RESOLVED: That the Chancellor Chief Operating Officer, and/or their designees are hereby authorized to execute all documents necessary to record this budget revision on the accounts the SFCCD and to submit any and all reports required by

the U.S. Department of Education, in the administration of
the said program.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Robert Manlove

Honorable Board of Trustees of the
San Francisco Community College District

Resolution No. 980528-B26
Subject: Authorization to contract with Mabel Hom
as industry liaison to implement the
Northern California Center for Applied
Biological Technologies activities, with
the biotechnology industry for the period
July 1, 1998 through June 30, 1999, in
the amount not to exceed \$19,500

President and Members :

The City College of San Francisco has received an extension on an already existing grant from the Chancellor's Office, California Community Colleges to maintain the Northern California Center for Applied Biological Technologies.

City College of San Francisco wishes to retain the services of Mabel Hom as industry liaison with the biotechnology industry as specified in the grant awarded by the State Chancellor's Office, to implement the Northern California Center for Applied Biological Technologies activities, for the period July 1, 1998 through June 30, 1999 in the amount not to exceed \$19,500 (all grant funded).

The following resolution is recommended for adoption:

RESOLVED: That the San Francisco Community College
District is authorized to contract with Mabel
Hom as Industry Liaison to implement the Northern
California Center for Applied Biological Technologies
activities, with the biotechnology industry for the
period July 1, 1998 through June 30, 1999, in the
amount not to exceed \$19,500

FURTHER BE IT RESOLVED: That the Chancellor and/or
Chief Operating Officer,
and/or their designees are hereby authorized to execute
such contract on behalf of the San Francisco Community
District

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Robert Manlove

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980528-B27
Authorization to award contract to
Metropolitan Data Systems to provide data
cabling for the second floor of Cloud Hall,
as needed for the Cloud Hall remodeling
project, and for the second floor Conlan Hall
Counseling Offices, for a cost not to exceed
\$33,800. This contract will be completed on
or before July 31, 1998.

President and Members:

The District has awarded a contract for the Cloud Hall remodeling project to begin June 1, 1998. In order to expedite the start of this project, the Office of Instruction will need to be relocated as soon as possible to new offices on the second floor of Cloud Hall. These new offices will need both voice and data cabling as the rooms are currently set up as classrooms and have insufficient wiring. The cost of the Cloud Hall data cabling will not exceed \$24,800.

In addition, the Counseling Offices on the second floor of Conlan Hall, need data cabling to enable network connections to the campus backbone. Current connections to the Counseling Offices are the slower serial connections which do not allow for full internet connectivity. The cost of the Conlan Hall data cabling will not exceed \$9,000 and will be covered by Matriculation Grant funding.

Metropolitan Data Systems is a vendor that has provided data cabling to the District in the recent past and do competent work.

The following resolution is recommended for adoption:

RESOLVED: That authorization be given to award contract to Metropolitan Data Systems to provide data cabling for the second floor of Cloud Hall, as needed for the Cloud Hall remodeling project, and for the second floor Conlan Hall Counseling Offices, for a cost not to exceed \$33,800. This contract will be completed on or before July 31, 1998.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their Designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Peter A. Goldstein
Mamie How

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980528-B28
Authorization to award contract to _____, the
lowest responsible bidder for the Project:
Telecommunications Conduit System, located at the
Phelan Campus, for a cost not to exceed \$_____. This
contract will be completed on or before July 31, 1998.

President and Members:

The District received several qualified bid proposals from Contractors, including Minority Business Enterprise firms and the District wishes to contract with the lowest responsible bidder, for the project: Telecommunications Conduit System. This Project consists of upgrading and expanding the outside conduit plant, telecommunications conduit system. The work includes trenching for new conduit installation, excavation for new manholes and pullboxes, backfill, and repair of site grounds.

This project is a necessary step prior to the installation of a fiber backbone for the Phelan campus. The fiber backbone will provide networking connectivity among the Phelan campus buildings. As this project involves digging of trenches on Phelan campus, the least disruptive time would be to complete this portion of the project in the summer, when fewer faculty and students would be impacted. Delay to this portion of the fiber backbone project, would most likely result in the delay of the fiber backbone installation for at least one year, as the trenching would then be delayed until summer of 1999. Faculty have been planning instructional and curricular changes based on the expectation that the fiber backbone project would be completed this summer or by early Fall.

The second portion of the fiber backbone project, the actual pulling of the fiber cables and the installation of the fiber termination equipment, is the more costly portion of the project, and can be delayed for a short time, without causing a one-year delay of the entire project schedule.

Implementation of this resolution will be contingent on the availability funds from the sale of General Obligation Bonds approved through Proposition A.

The following resolution is recommended for adoption:

RESOLVED: That authorization be given to award contract
to _____, the lowest responsible bidder for the
Project: Telecommunications Conduit System, located at the Phelan
Campus, for a cost not to exceed \$_____. This contract will be
completed on or before July 31, 1998.

FURTHER BE IT RESOLVED: That the Chancellor, Chief
Operating Officer, and/or their Designees
are hereby authorized to execute any and all documents on behalf
of the District to effectuate this resolution.

Recommended for Adoption:

Del M. Anderson
Chancellor

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Originator: Peter A. Goldstein
Mamie How

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 980528-B29
Authorization to conduct an excursion to Australia
in connection with an instructional program, for
approximately two weeks in July 1999.

President and Members:

City College of San Francisco proposes to offer a Study
Abroad program, Summer 1999, to Australia. The program will be
offered for credit and the costs will be borne by the students.

The following resolution is recommended for adoption:

RESOLVED: That the San Francisco Community College District
conduct a Summer 1999 excursion to Australia in
connection with an instructional program, provided that the
excursion be conducted in conformance with applicable laws.
The District shall expend no funds for transportation,
housing, meals, or incidentals, and

FURTHER BE IT RESOLVED: That the District obtain proposals
from qualified contractors to
provide necessary transportation and other services in
connection with said excursion.

Recommended for adoption:

Del Anderson
Chancellor

Originator: Joanne Low

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980528-B30
Accepting the bid of and awarding a contract to NowCash, Ltd. to provide both financial (cash) services and non-financial products from the period July 1, 1998 to June 30, 2000, with one year renewal option if agreed to by District Administration and the contractor and granting permission to contractor to make site improvements in the cafeteria and Visual Arts Building at no cost to the District to accommodate installation of their machines

President and Members:

The Associated Students have held discussions with independent sales organizations that provide remote ATM facility for non-financial organizations in order to provide alternative ATM access to the Wells Fargo Bank ATM's on campus and to bring ATM services to the north side of campus where there is no ATM service.

Four ATM Vendors were contacted by the Associated Students: Cash on Demand, IntelliCash, ATM Providers, LLC and NowCash, Ltd. Cash on Demand and IntelliCash did not submit a formal proposal. ATM Providers, LLC and NowCash, Ltd., submitted the following proposals which were reviewed by District administration:

Proposals included

ATM Providers: Surcharge \$0.95

Commission to AS of \$0.15 per surchargable cash transaction over 750, for each machine in a given calendar month

NowCash, Ltd: Surcharge \$1.00

Commission per machine:

Commission to AS of \$0.10 on monthly withdrawals of 1-1000

Commission to AS of \$0.25 on monthly withdrawals of 1001-2000

Commission to AS of \$0.35 on monthly withdrawals over 2000

After review, NowCash may modify this schedule of commission after the first 12 months with the agreement of the District on behalf of the Associated Students. NowCash will provide all insurance, service, cash supply and maintenance, including a 24 hour bi-lingual toll-free help line and appropriate and legally required signage. In addition, NowCash will offer postage, prepaid telephone cards, variable denominations of currency and such other services as may be determined to be mutually beneficial.

The following resolution is recommended for adoption:

RESOLVED: That the Board of Trustees hereby accepts the bid of and awards a contract to NowCash, Ltd. to provide both financial (cash) services and non-financial products starting July 1, 1998 to June 30, 2000 with one year renewal option if agreed to by District Administration and the contractor and granting permission to contractor to make site improvements in the cafeteria and Visual Arts Building at no cost to the District to accommodate installation of their machines, and

FURTHER BE IT RESOLVED: That the Board of Trustees exercises its discretionary authority over these revenues and directs that they be deposited in the Associated Students funds for the use by the Associated Students, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees are hereby authorized to execute such a contract on behalf of the Associated Students and City College of San Francisco.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Stephen J. Herman

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution NO. 980528-B30a
Reviewing and entering into the
minutes the San Francisco Community
College District Quarterly
Financial Status Report for the
quarter ended March 31, 1998.

President and Members:

Title 5 of the California Code of Regulations, Section 58310 requires California's Community College Districts to report quarterly on their financial condition. Starting with the quarter ending September 30, 1987 and quarterly thereafter, districts are required to provide to the chancellor's office the completed form CCFS-3110Q and a copy of the quarterly financial report.

In order to meet the requirement of Title 5 of the California Code of Regulations, Section 58310 the following resolution is recommended for adoption:

RESOLVED: That pursuant to Title 5 of the California Code of Regulations, Section 58310 the Quarterly Financial Status Report for the quarter ended March 31, 1998 is hereby reviewed and entered into the minutes of the Board of Trustees of the San Francisco Community College District.

Recommended for adoption:

Del M. Anderson
Chancellor

Originated By : James Kendrix

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution NO. 980528-B31
Reviewing and entering into the
minutes the San Francisco Community
College District Quarterly
Financial Status Report for the
quarter ended March 31, 1998.

President and Members:

Title 5 of the California Code of Regulations, Section 58310 requires California's Community College Districts to report quarterly on their financial condition. Starting with the quarter ending September 30, 1987 and quarterly thereafter, districts are required to provide to the chancellor's office the completed form CCFS-3110Q and a copy of the quarterly financial report.

In order to meet the requirement of Title 5 of the California Code of Regulations, Section 58310 the following resolution is recommended for adoption:

RESOLVED: That pursuant to Title 5 of the California Code of Regulations, Section 58310 the Quarterly Financial Status Report for the quarter ended March 31, 1998 is hereby reviewed and entered into the minutes of the Board of Trustees of the San Francisco Community College District.

Recommended for adoption:

Del M. Anderson
Chancellor

Originated By : James Kendrix

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980528-B32
Authorization to contract with Paulett Taggart Architects, a certified Women's Business Enterprise (WBE) firm, for special services and advice to provide the District with complete architectural services, for the Project: John Adams Child Development Renovation, located at the John Adams Campus at a cost not to exceed \$_____, to be completed on or before June 30, 1999.

President and Members:

The District wishes to contract with Paulett Taggart Architects, a certified WBE firm, to provide architectural services, for the Project: John Adams Child Development Renovation, located at the John Adams Campus. The scope of work will include: design services for renovating the Child Development areas for program expansion; design services for Americans with Disabilities Act (ADA) access to the John Adams Gymnasium and remodel of the Gymnasium basement for classroom use; securing Office of Regulation Services, Division of the State Architect review and approval; preparation of construction documents for bidding; administration during the bid process; and construction administration.

This project will be paid for by the 1997-98 State Child Care Facilities Grant (CalWORKs) which requires that all funds must be encumbered by December 31, 1998 ("Encumbered" is defined as good and/or services rendered, received, executed and/or agreed upon through a purchase order or contract) or the funds will revert to the State; and proceeds generated from the sale of General Obligation Bonds. In order to meet the December 31, 1998 contract encumbrance deadline, the District must act immediately to hire an architect to allow enough time for project design, bidding and construction contract award. This project will be charged to appropriation fund number _____.

The following resolution is recommended for adoption:

RESOLVED: That authorization be and is hereby given to contract with Paulett Taggart Architects, a certified Women's Business Enterprise (WBE) firm, for special services and advice to provide the District with complete architectural services, for the Project: John Adams Child Development Renovation, located at the John Adams Campus at a cost not to exceed \$_____, to be completed on or before June 30, 1999.

FURTHER BE IT RESOLVED: That the Chancellor, Chief
Operating Officer, and/or
their designees are hereby authorized to execute any
and all documents on behalf of the District to
effectuate this resolution.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Peter A. Goldstein
Charles E. Jackson

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980528-B33
Authorization to award contract to Kin Wo Construction, Inc., a certified Women/Minority Business Enterprise(W/MBE) and, the lowest responsible bidder for the Project: Batmale Hall Mechanical Penthouse Roof Enclosure, located at the Phelan Campus, for a cost not to exceed \$266,660. This contract will be completed on or before December 31, 1999.

President and Members:

The District received several qualified bid proposals from Contractors, including Minority Business Enterprise (MBE) firms and the District wishes to contract with the lowest responsible bidder, for the project: Batmale Hall Mechanical Penthouse Roof Enclosure. This The project includes construction of a new roof enclosure with structural steel framing and spray fireproofing, bracing, and steel decking over the exposed penthouse mechanical systems. The project also includes the installation of: prefinished metal wall panel exterior finish with associated copings and trims; light gage metal framing with gypsum wallboard; built-up roofing over rigid insulation flashings and roof drainage; roof scuttle with ladder, skylights and louvers; replacement of steel doors, frames and finish hardware; replacement of mechanical ductwork, lighting and drain plumbing.

This project will be paid for by a combination of funds. This project is 50% funded by the 95-96 State Deferred Maintenance Grant and the remaining 50% of District match will be funded with proceeds generated by the sale of the General Obligation Bonds. The Grant requires that funds be encumbered and claimed prior to May 15, 1998 or the funds will revert to the State. This project and will be charged to appropriation fund number 412817-0130-6202-7100-S.

The following resolution is recommended for adoption:

RESOLVED: That authorization be given to award contract to Kin Wo Construction, Inc., a certified Women/ Minority Business Enterprise (W/MBE) and the lowest responsible bidder for the Project: Batmale Hall Mechanical Penthouse Roof Enclosure, located at the Phelan Campus, for a cost not to exceed \$266,660. This contract will be completed on or before December 31, 1999.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their Designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Peter A. Goldstein
Charles E. Jackson

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980528-B34
Authorization for Contract Modification #4
with Alpha Bay Builders Inc., a certified
Minority Business Enterprise (MBE), to cover
the cost of Change Order #4, for \$1,599 for
the Project: Student Health Center
Alteration, located at the Phelan Campus, for
a total contract cost not to exceed \$60,777.
This contract was completed on October 31,
1997.

President and Members:

Resolution No. 970123-B23 authorized the District to
contract with Alpha Bay Builders, Inc. for construction services
for the project: Student Health Center Alterations, for a fee of
\$48,200. This Contract Modification #4, in the amount of \$1,599
is necessary to cover the cost of additional work for code
compliance requirements specified by the Office of Regulation
Services (ORS), Division of the State Architect, closing out this
contract.

This Change Order #4 for, Contract Modification #4, in
the amount of \$1,599, includes the following: (a) Additional
braces for walls, \$400; (b) Install conduit for light fixtures and
power outlets at the copy and storage rooms, \$699; (c) Install an
additional motor operated fire damper in the main corridor, \$500.
Total cost of Contract Modification #4 is \$1,599 and will make
the total contract amount \$60,777.

This project work will be charged 50% to the Deferred
Maintenance funds and 50% to the General Obligation Bond Fund and
will be charged to appropriation fund number 412256-0130-6202-
7100-S.

The following resolution is recommended for adoption:

RESOLVED: That authorization be given for Contract
Modification #4 with Alpha Bay Builders Inc.,
a certified Minority Business Enterprise (MBE), to
cover the cost of Change Order #4, for \$1,599 for the
Project: Student Health Center Alteration, located at
the Phelan Campus, for a total contract cost not to
exceed \$60,777. This contract was completed on October
31, 1997.

FURTHER BE IT RESOLVED: That the Chancellor,
Chief Operating Officer,
and/or their designees are hereby authorized to execute
any and all documents on behalf of the District to
effectuate this resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Peter A. Goldstein
Charles E. Jackson

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980528-B35
Authorizing the approval of Contract Modification #1, for \$5,000, with Kendall Young Associates, Architects, a certified Minority Business Enterprise (MBE) and Local Business Enterprise (LBE) firm for the project: Batmale Hall Mechanical Penthouse Roof Enclosure, located at the Phelan Campus at a cost not to exceed \$30,000, to be completed on or before December 31, 1998.

President and Members:

Resolution 971030-B16 authorized the District to contract with Kendall Young Associates, a certified MBE and LBE firm to provide architectural services for the Project, Batmale Hall Mechanical Penthouse Roof Enclosure for a fee of \$25,000. The services to be provided include: architectural design services; securing Office of Regulation Services, Division of the State Architect review and approval; preparation of construction documents for bidding; administration during the bid process; and construction administration.

This project will include building a new metal roof structure over the Heating Ventilation Air Conditioning fan rooms at the roof top of Batmale Hall to protect the existing mechanical equipment and system. The existing roof has deteriorated and is leaking due to corrosive salt air exposure.

Contract Modification #1 is necessary to cover the cost of providing additional mechanical engineering services for replacement of duct work and sound traps as these mechanical systems are deteriorated and need to be replaced.

Cost of Contract Modification #1 is \$5,000. This contract modification will bring the total contract amount to \$30,000 and is 50% funded by the 95-96 State Scheduled Maintenance Grant and the 50% District match is funded by the General Obligation Bond Fund. The Grant requires that funds be encumbered and claimed prior to May 15, 1998 or the funds will revert to the State. This project will alleviate health and safety issues regarding the ventilation system and will be charged to appropriation fund number 412817-0130-6102-7100-S.

The following resolution is recommended for adoption:

RESOLVED: That authorization be given for Contract Modification #1, for \$5,000, with Kendall Young Associates, Architects, a certified Minority Business Enterprise (MBE) and Local Business Enterprise (LBE) firm for the project: Batmale Hall Mechanical Penthouse Roof Enclosure, located at the

Phelan Campus at a cost not to exceed \$30,000, to be completed on or before December 31, 1998.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Peter A. Goldstein
Charles E. Jackson

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980528-B36
Authorization to amend resolution No. 980430-B30 by changing contractors and to contract with , Inspection Services Inc., a certified Women/ Minority Business Enterprise (W/MBE), to provide the District with site complete construction inspection services for the Project: Temporary Facilities, located at the Phelan Campus, for a fee not to exceed \$13,000, to be completed on or before July 31, 1998.

President and Members:

The State Building Code requires School Building construction and remodeling to be under the jurisdiction of the Office of Regulation Services (ORS) under the Division of the State Architect. In compliance, the District must hire an Inspector of Record who will report to the Architect and follow ORS mandated procedures and requirements.

An Inspector of Record for site construction inspection services is necessary for the Temporary Facilities Project. This project includes classrooms and offices for students, faculty and staff being displaced during the various Health & Safety and Renovation Bond Projects.

This project will be paid for with the proceeds generated by the sale of the General Obligation Bonds and will be charged to appropriation fund number 420180-8050-6201-7100-S. The District must immediately hire an Inspector of Record for this project which has begun and expected to be complete June 1998 (the District has already executed the construction contract with Admond Construction Company, (MBE) and Pacesetter Industries (Resolution Nos. 980326-B10 and 980226-B19). The IOR is responsible for a complete and comprehensive review of the construction documents.

The following resolution is recommended for adoption:

RESOLVED: That authorization be given to amend resolution No. 980430-B30 by changing contractors, and to contract with , Inspection services, Inc., a certified Women/Minority Business Enterprise (W/MBE) to provide the District with complete site construction inspection services for the Project: Temporary Facilities, located at the Phelan Campus, for a fee not to exceed \$13,000, to be completed on or before July 31, 1998.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any

and all documents on behalf of the District to
effectuate this resolution.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Peter A. Goldstein
Charles E. Jackson

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980528-B37
Authorization to contract with SCA
Environmental, Inc., a certified Minority
Business Enterprise (MBE) Firm, for special
services and advice to provide the District
with complete architectural and engineering
services, for the Project: Downtown Campus
Underground Tank Removal and Replacement
located at the Downtown Campus at a cost not
to exceed \$25,080, to be completed on or
before December 31, 1998.

President and Members:

The District wishes to contract with SCA Environmental, Inc., to provide architectural and engineering services, for the Project: Downtown Campus Underground Tank Removal & Replacement located at the Downtown Campus. The scope of work will include: design services for underground tank removal and replacement; securing Office of Regulation Services, Division of the State Architect review and approval; preparation of construction documents for bidding; administration during the bid process; construction administration; and testing and monitoring during construction.

This project is 100% funded by the 1997-98 State Hazardous Substances Removal Grant and will be charged to appropriation fund number 412831-0130-6202-7100-S. State and Federal regulations require that the District complete the work prior to December 31, 1998. Failure to comply with these regulations would leave the District without the means for fuel storage to operate the generator for emergency power and could expose the District to a citation and fines. In order to meet the December 31, 1998 deadline, the District must act immediately to hire this environmental consultant to allow enough time for project design, bidding and construction completion.

The following resolution is recommended for adoption:

RESOLVED: That authorization be given to contract
with SCA Environmental, Inc., a
certified MBE Firm, for special services and advice to
provide the District with complete architectural and
engineering services, for the Project: Downtown Campus
Underground Tank Removal and Replacement located at the
Downtown Campus at a cost not to exceed \$25,080, to be
completed on or before December 31, 1998.

FURTHER BE IT RESOLVED: That the Chancellor, Chief
Operating Officer, and/or
their designees are hereby authorized to execute any

and all documents on behalf of the District to
effectuate this resolution.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Peter A. Goldstein
Charles E. Jackson

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980528-B38
Authorization to contract with Chow Engineering, Inc., a certified Minority Business Enterprise (MBE) Firm, for special services and advice to provide the District with complete architectural and engineering services, for the Project: Cloud Hall Underground Tank Removal and Replacement located at the Phelan Campus at a cost not to exceed \$13,500, to be completed on or before December 31, 1998.

President and Members:

The District wishes to contract with Chow Engineering, Inc., a MBE Firm, to provide architectural and engineering services, for the Project: Cloud Hall Underground Tank Removal & Replacement located at the Phelan Campus. The scope of work will include: design services for underground tank removal and replacement; securing Office of Regulation Services, Division of the State Architect review and approval; preparation of construction documents for bidding; administration during the bid process; construction administration; and testing and monitoring during construction.

This project is 100% funded by the 1997-98 State Hazardous Substances Removal Grant and will be charged to appropriation fund number 412832-0130-6202-7100-S. State and Federal regulations require that the District complete the work prior to December 31, 1998. Failure to comply with these regulations would leave the District without the means for fuel storage to operate the generator for emergency power and could expose the District to a citation and fines. In order to meet the December 31, 1998 deadline, the District must act immediately to hire this environmental consultant to allow enough time for project design, bidding and construction completion.

The following resolution is recommended for adoption:

RESOLVED: That authorization be given to contract with Chow Engineering, Inc., a MBE Firm, for special services and advice to provide the District with complete architectural and engineering services, for the Project: Cloud Hall Underground Tank Removal and Replacement located at the Phelan Campus at a cost not to exceed \$13,500, to be completed on or before December 31, 1998.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any

and all documents on behalf of the District to
effectuate this resolution.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Peter A. Goldstein
Charles E. Jackson

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980528-B39
Authorization for Contract Modification #2,
for \$9,800, with The Bentley Company, for
construction management services for the
project: District Energy Conservation, for a
total contract cost not to exceed, \$95,400,
to be completed on or before October 30,
1998.

President and Members:

Resolution No. 960829-B6 authorized the District to contract with The Bentley Company for construction management services for the project: District Energy Conservation, at a cost of \$75,000. Contract Modification #2 is necessary to cover the cost for additional construction support services and administrative tasks due to a schedule extension related to the CEC/PVEA Grant.

This Contract Modification #2 will bring the total cost of this contract to \$95,400 and will be funded by the 97-98 State PVEA Grant and/or a grant from the San Francisco Public Utilities Commission and will be charged to appropriation fund number 412017-0130-6202-6510-S. The District has already executed the construction contract with Amelco Electric, (Resolution No. 970625-B10), which requires substantial completion by September 30, 1998. Bentley is responsible for construction administration for this Energy Conservation Project.

The following resolution is recommended for adoption:

RESOLVED: That authorization be and is hereby given for the approval of Contract Modification #2, for \$9,800, with The Bentley Company, for construction management services for the project: District Energy Conservation, for a total contract cost not to exceed, \$95,400, to be completed on or before October 30, 1998.

FURTHER BE IT RESOLVED: That the Chancellor,
Chief Operating Officer,
and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Peter A. Goldstein
Charles E. Jackson

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980528-B40
Authorizing the approval of Contract
Modification #1, for \$_____, with Logan
Hopper Associates, including Minority
Business Enterprise (MBE) sub-contractors,
for architectural services for the project:
Evans CalWORKs Additions, located at the
Evans Campus at a cost not to exceed
\$_____, to be completed on or before
December 31, 1998.

President and Members:

Resolution 950622-B9 authorized the District to contract with Logan Hopper Associates, to provide architectural services for the Project, Garment 2000 Evans Classroom Alterations, for a fee of \$20,000. The services to be provided include: architectural design services; securing City building permits; preparation of construction documents for bidding; administration during the bid process; and construction administration. The proposal from Logan Hopper Associates is based on using MBE consultants for approximately _____ percent of the work. These MBE consultants are _____.

Contract Modification #1 is necessary to cover the cost of providing additional architectural design services; securing City building permits; preparation of construction documents for bidding; administration during the bid process; construction administration; and space planning for adding and remodeling classrooms and offices for CalWORKs programs.

Cost of Contract Modification #1 is \$_____. This contract modification will bring the total contract amount to \$_____ and is 100% funded by State CalWORKs Grant which requires that all funds must be encumbered by June 30, 1998 ("Encumbered" is defined as good and/or services rendered, received, executed and/or agreed upon through a purchase order or contract) or the funds will revert to the State. In order to meet the June 30, 1998 contract encumbrance deadline, the District must act immediately to hire an architect to allow enough time for project design, bidding and construction contract award. This project will be charged to appropriation fund number _____.

The following resolution is recommended for adoption:

RESOLVED: That authorization be given for Contract
Modification #1, for \$_____, with
Logan Hopper Associates, including Minority Business
Enterprise (MBE) sub-contractors, for architectural
services for the project: Evans CalWORKs Additions,
located at the Evans Campus at a cost not to exceed

\$_____, to be completed on or before December 31, 1998.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating . Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Peter A. Goldstein
Charles E. Jackson

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980528-C1
Procurement of Equipment, Supplies,
Services, Etc., Less than \$3,000

President and Members:

Listed below is a summary of purchases for equipment, supplies, and services in individual amounts of less than \$3,000. Investigation indicates that they are necessary for the conduct of the schools, and therefore are recommended for approval of the Board of Trustees. It is certified that the items listed below are in accord with the Board of Trustees policy and that funds are available to cover payment.

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, etc., totaling \$484,853.69 individual amounts of less than \$3,000 not heretofore approved as summarized and detailed below:

| | |
|-----------------|----------------------|
| Direct Payments | \$ 161,266.22 |
| Purchase Orders | 288,445.38 |
| Travel/Mileage | 35,142.09 |
| GRAND TOTAL: | <u>\$ 484,853.69</u> |

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: James Kendrix

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980528-C2
Procurement of equipment, supplies,
services, etc., more than \$3,000

President and Members:

The following departmental requests for the purchase of supplies, equipment, and services have been received. Investigation indicates that they are necessary for the conduct of the schools, and therefore are recommended for approval of the Board of Trustees. It is certified that the items listed below are in accord with the Board of Trustees policy and that funds are available to cover payment.

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, as detailed in Attachment "A".

GRAND TOTAL: \$ 985,712.66

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: James Kendrix

| DOC TYPE | DOC NO | VENDOR | AMOUNT | DESCRIPTION |
|----------------|----------|---------------------------------------|------------|--|
| DIRECT PAYMENT | C170014 | Gerson/Overstreet Architects | 30,000.00 | Bond Project - Renovation Downtown Entry Doors. |
| | DP14612 | Federal Seog (Non-Credit) | 15,033.00 | Financial Aid |
| | DP14612 | Federal Seog (Non-Credit) | 5,011.00 | Financial Aid |
| | DP14710 | The Book House | 3,121.99 | Capital Outlay - Library Videos |
| | DP21166 | The New York Times | 3,318.00 | Advertising |
| | DP33080 | HarborHouse Conference Center | 4,356.00 | EOPS 97-98 Staff Development Travel |
| | DP40758 | Safway Steel Products Inc | 4,693.32 | Bond Project - JAD Seismic Work |
| | DP40759 | Basic Modular Facilities, Inc | 8,592.28 | Bond Project - Electrical - Batmale Hall |
| | DP40795 | Diseno | 25,000.00 | Bond Project - |
| | DP49957 | U. S. Postmaster | 15,000.00 | Postage |
| | DP50726 | Gale Research Inc | 7,401.99 | Capital Outlay - Library Books |
| | DP51168 | Don Beatty | 6,195.00 | Block Grant -Miscellaneous Equipment |
| | DP53797 | New Boston Systems, Inc. | 4,524.00 | ITS - Consulting |
| | DP53910 | Xerox Corp | 5,000.00 | Miscellaneous Equipment |
| | DP53960 | Alpha Bay Builders, Inc. | 4,598.24 | Cap. O/L - Construction - Student Hlth Bungalow |
| | DP53962 | Basic Modular Facilities, Inc | 5,186.00 | Bond Project - Conlan Hall Add. Constr. Costs |
| | DP53962 | Basic Modular Facilities Inc | 5,186.00 | Bond Project - Conlan Hall Add. Constr. Costs |
| | DP54653 | Curiale Dellaverson Hirschfield Kelly | 4,488.39 | Litigation - Re: Doukas-Superior Court |
| | DP54655 | Keenan & Associates | 14,797.37 | Litigation |
| | DP55178 | Shute, Mihaly & Weinberger | 6,663.20 | Bond Project - C/T-N/B Consultant-CEQA Compliance |
| | DP55179 | EIP Associates | 14,917.88 | Bond Project - C/T-N/B Site Acquisition Consulting |
| | DP55252 | The Workers' Comp. Div. of DHR | 170,115.20 | Workers' Compensation |
| | DP55253 | The Workers' Comp. Div. of DHR | 98,893.25 | Workers' Compensation |
| | DP55254 | Employment Development Dept. | 12,599.75 | State Unemployment |
| | DP55477 | Department of Public Works | 5,307.00 | 96/97 Miscellaneous Repairs & Maintenance |
| | DP55490 | San Francisco Water Department | 19,907.72 | Water & Sewage Charges |
| PURCHASE ORDER | OD03222 | Office Depot Inc. | 5,377.26 | Supplies |
| | OD03223 | Office Depot Inc. | 4,983.48 | Other Supplies |
| | OD07443 | Office Depot Inc. | 3,705.11 | Supplies |
| | OD09626 | Office Depot Inc. | 4,935.56 | Block Grant - Supplies |
| | PO14378 | Vernier Software | 3,442.01 | Block Grant - Misc. Equipment |
| | PO14429 | Calmar Printing Co | 3,716.13 | Supplies |
| | PO14598 | DTP Direct | 3,238.74 | Block Grant - Additional Equipment |
| | PO21173 | US Machinery | 6,238.75 | Additional Computer Equipment |
| | PO33076 | Sehi Computer Products | 7,154.91 | Matriculation 97/98 - Add. Computer Equipment |
| | PO37307 | Adorama | 5,260.31 | Block Grant - Other Supplies |
| | PO37318 | Audio Graphic Systems | 5,634.41 | VATEA lic 97/98 - Add. Equipment |
| | PO37746 | Klein Educational Systems | 5,425.00 | Block Grant - Add. Computer Software |
| | PO37796 | US Machinery | 3,878.88 | Matriculation NC 97/98 - Add. Computer Equipment |
| | PO38733A | Audio Graphic Systems | 5,945.81 | Block Grant - Add. Computer Equipment |
| | PO45772 | Websurd | 5,944.00 | DOL - Garment 2000 97-98 / Add. Computer Equip. |
| | PO45772 | Websurd | 6,944.00 | ECO/CACT 97-98 / Add. Computer Equipment |
| | PO45788 | Star Microsystems, Inc. | 5,028.84 | CALWORKS 97-98 / Add. Computer Equipment |
| | PO45788 | Star Microsystems, Inc. | 4,049.05 | CALWORKS 97-98 / Add. Computer Equipment |
| | PO45793 | Cheung Hing Enterprises | 3,884.52 | ECO/CACT 97-98 / Miscellaneous Equipment |
| | PO46237 | Infomage | 3,199.21 | VATEA lic 97-98 / Supplies |
| | PO46595 | United Laboratories Inc | 3,733.46 | Miscellaneous Supplies |
| | PO47160 | LLB Company | 3,321.68 | Block Grant - Miscellaneous Equipment |
| | PO47365 | CCSF Bookstore | 12,297.21 | MASTEP 97-98 / Add. Computer Equipment |
| | PO47380 | AL-TAR Services | 4,702.50 | Block Grant - Equipment Repair & Maintenance |
| | PO50571 | A & A Technology | 5,206.14 | VATEA lic 97/98 - Add. Computer Equipment |
| | PO50581 | Sighted Electronic, Inc. | 14,138.92 | VATEA lic 97/98 - Add. Computer Equipment |
| | PO50587 | Omnipro Systems Inc. | 3,085.74 | DSPS Excess Cost 97/98 - Computer Equipment |
| | PO50733 | Toshiba Am. Info. Systems | 4,013.42 | Eco Dev/REBRAC 97/98 - Computer Equipment |

| DOC TYPE | DOC NO | VENDOR | AMOUNT | DESCRIPTION |
|----------------|---------|-----------------------------------|------------|---|
| | PO51183 | OP Contract | 13,010.10 | Capital Outly - Library Equipment/Furniture |
| | PO51189 | Omega Pacific Electrical Supply | 5,176.09 | Block Grant - Other Supplies |
| | PO52343 | Toca Printing | 3,267.48 | Block Grant - Supplies |
| | PO53482 | K-Log, Inc. | 7,231.08 | VATEA lic 97/98 - Additional Furniture/Fixtures |
| | PO53829 | Well Engaged | 3,797.50 | CEF 97/98 - Computer Supplies |
| | PO53950 | Hicks Brothers Printing Equipment | 48,825.00 | VATEA lic 97/98 - Computer Equipment |
| | PO54024 | Pitney Bowes, Inc | 5,567.14 | Miscellaneous Equipment |
| | PO54032 | Virco Mfg Corporation | 3,071.58 | Miscellaneous Supplies |
| | PO54047 | Virco Mfg Corporation | 4,696.79 | CALWORKS 97/98 - Equipment/Furniture |
| | PO54058 | Sefco, Inc. | 8,354.50 | VATEA lic 97/98 - Compter Equipment |
| | PO54179 | Sehi Computer Products | 12,094.11 | Matriculation NC 97/98 - Computer Equipment |
| | PO54180 | US Machinery | 41,096.07 | Matriculation NC 97/98 - Computer Equipment |
| | PO54933 | Dell Computer Corp. | 4,539.83 | AB1725 - Computer Equipment |
| | PO55101 | Lanier Worldwide Inc | 7,777.28 | VATEA lic 97/98 - Misc. Equipment Replacement |
| | PO55463 | Maltby Electric Supply Co.,Inc | 29,164.80 | Capital Outlay - Phelan Science Building Lighting |
| | PO55467 | Atlas Heating & Ventilating Co. | 3,230.00 | Equipment Repair & Maintenance |
| | PO55476 | E. Mitchell, Inc. | 13,002.26 | Capital Outlay - Phelan Visual Arts HVAC |
| | PO56001 | Armstrong Medical | 9,054.20 | VATEA lic 97/98 - Miscellaneous Equipment |
| | PO56008 | Hill-Rom, a Hillenbrand Industry | 14,682.22 | VATEA lic 97/98 - Miscellaneous Equipment |
| | PS80059 | Tony Festa / | 4,000.00 | SF MUNI - Guest Lecturer |
| | PS80069 | Ackermann R | 20,000.00 | Matriculation NC 97/98 - Consulting |
| | PS80070 | Oliver M | 11,000.00 | CPEC Eisenhower Grant - Consulting |
| | PS80076 | Cheng P | 18,000.00 | SF Airport Commission - Guest Lecturer |
| | TP55489 | Pacific Bell | 5,000.00 | Telephone Equipment & Labor |
| | TP80015 | The Regents, University of CA | 9,883.00 | Student Health Fees - Other Consulting |
| | TP80016 | Diablo Valley College | 31,800.00 | Eco Dev/REBRAC 97/98 - Consulting |
| Sum Of AMOUNT: | | | 985,712.66 | |

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980528-C3
Acceptance of Gifts

SFCCD Policy Manual Section 8.08 Acceptance of Gifts provides that (1) motor vehicles, (2) aircraft, (3) cash, (4) securities, (5) precious stones, (6) precious metals, and (7) goods other than (1) to (6) above, with a market value exceeding \$1,500 be accepted by the SFCCD by a governing board resolution.

From time to time an item is offered as a gift to the SFCCD to be used for educational purposes.

The following resolution is recommended for adoption:

WHEREAS: the SFCCD has been tendered the gifts detailed in Attachment "A":

WHEREAS: Frances Lee, Provost declares that these gifts will enhance the instructional program of the San Francisco Community College District for and in the name of the San Francisco Community College District.

FURTHER BE IT RESOLVED: That upon transfer of legal title of these gifts described above, the Secretary of the Governing Board is directed to notify the donor of the acceptance of the gifts by the governing board.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: James Kendrix

ATTACHMENT A
980528 C-3

| Description | Donor | Beneficiary | Market Value Declared by Donor |
|--|---------------------------|---|--------------------------------|
| Three IBM computers with assorted peripherals, software and manuals. | P.H. Braverman | Engineering Department | \$1,500 |
| Scholarship - \$200 | Thomas Tragardh | ESL Scholarship Fund | \$200 |
| Scholarship - \$500 | Bie H. Tan | Math Opportunity Scholarship | \$500 |
| \$1,360 cash donation | Davies Medical Center | CCSF Radiology Program Davies Medical Center | \$1,360 |
| \$1,360 cash donation | St. Mary's Medical Center | CCSF Radiology Program St. Mary's Medical Center | \$1,360 |

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980528-F1 through F4
Administrative Appointments
(2 or 3 year terms)

President and Members:

On December 16, 1993, the Board of Trustees of the San Francisco Community College District adopted the revised administrative evaluation procedures by adopting Resolution No. 931216-S7.

As a result thereof and in accordance with Sections A, B, or C of the Revised Administrative Evaluation Procedures, administrators who received satisfactory evaluations will receive either two or three year appointments.

Four administrators were evaluated during Fall 1997, as a result of continued administrative appointments. These administrators are:

1. James Cagnacci - Dean, Instruction, Curriculum/
Tenure Review
2. Don Griffin - Dean, Instruction Faculty Support/
Scheduling
3. Jacqueline Shadko - Dean, Liberal Arts/
Castro-Valencia Campus
4. Mira Sinco - Dean, Financial Aid

The following resolutions are recommended for adoption:

Resolution No. **980528-F1** covers an academic appointment for Dean, Instruction, Curriculum/Tenure Review.

RESOLVED: That **James Cagnacci**, be appointed to a three-year term as **Dean, Instruction, Curriculum/Tenure Review**, effective **July 1, 1998 through June 30, 2001**.

FURTHER BE IT RESOLVED: That this appointment shall be void if this position is eliminated through administrative reorganization.

Resolution No. **980528-F2** covers an academic appointment for Dean, Instruction Faculty Support/Scheduling.

RESOLVED: That **Don Griffin**, be appointed to a two-year term as **Dean, Instruction Faculty Support/Scheduling**, effective **July 1, 1998 through June 30, 2000**.

FURTHER BE IT RESOLVED: That this appointment shall be void if this position is eliminated through administrative reorganization.

Resolution No. **980528-F3** covers an academic appointment for Dean, Liberal Arts/Castro-Valencia Campus.

RESOLVED: That **Jacqueline Shadko**, be appointed to a two-year term as **Dean, Liberal Arts/Castro-Valencia Campus**, effective **July 1, 1998 through June 30, 2000**.

FURTHER BE IT RESOLVED: That this appointment shall be void if this position is eliminated through administrative reorganization.

Resolution No. **980528-F4** covers an academic appointment for Dean, Financial Aid.

RESOLVED: That **Mira Sinco**, be appointed to a three-year term as **Dean, Financial Aid**, effective **July 1, 1998 through June 30, 2001**.

FURTHER BE IT RESOLVED: That this appointment shall be void if this position is eliminated through administrative reorganization.

Recommend for adoption:

Del M. Anderson
Chancellor

Originator: Clara Starr

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980528 - F5
Administrative Personnel
Unpaid Leave of Absence

President and Members:

The Board of Trustees adopted Resolution No. 980226-F1 appointing Mamie How as Interim Director, Information Technology Services effective February 27, 1998.

As a result thereof, Mamie How must be placed on unpaid leave of absence under the provisions of the District's Policy Manual 3.17 Leave of Absence, from her position as Associate Director, Information Technology Services, effective February 27, 1998. Board of Trustees' approval is required.

The following resolution is recommended for adoption:

RESOLVED: That Mamie How be granted unpaid leave of absence under the provisions of the District's Policy Manual 3.17 Leave of Absence, from her position as Association Director, Information Technology Services, effective February 27, 1998.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Clara Starr

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolutions 980528-G1-G9
 Academic Employees
 Credit/Non-Credit Program
 District Funded
 City College of San Francisco

President and Members:

These resolutions cover district funded academic employees appointments and/or other related personnel transactions. Unless otherwise indicated in the resolution, appointments are classified as temporary. Board of Trustees approval is required.

The following resolutions are recommended for adoption.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Nicholas T. Hovland

G1-G9
Page 1 of 17
05/28/98

TEMPORARY HOURLY ASSIGNMENTS
- ACADEMIC EMPLOYEES:
General Fund, Unrestricted.

RESOLVED: That the following named persons be appointed to temporary part time academic assignments for the semester and department shown. Employment is contingent upon adequate class enrollment, possession of applicable minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the appropriate instructional/non instructional rates as provided by Article 20 of the AFT contract. Total assignments for temporary part-time academic employees shall not exceed 60% of the hours per week considered a full-time assignment for regular employees having comparable duties. Total overload/extra pay assignments for full-time academic employees shall be in accordance with the relevant provisions of the appropriate bargaining contracts and the City College of San Francisco Faculty Handbook.

SPRING 1998

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

| | <u>Name</u> | <u>Department</u> | <u>Division</u> |
|---|-------------------|--------------------------------|-----------------|
| + | Beaver, William J | Computer & Information Science | Credit |
| | Brown, Geoffrey | DSPS | Credit |
| | Cabahug, Elma P | Learning Assistance | Credit |
| + | Clark, Sunny L | Student Health/Nursing | Credit |
| + | Ho, Karen | Counseling | Credit |
| + | Luana | Music | Credit |
| + | Lucarelli, Adam J | Phys Education & Dance | Credit |
| * | Marks, Shirley M. | English As a Second Language | NonCredit |
| | Rappun, Diane | Phys Education & Dance | Credit |
| + | Walsh, Laura | Office of Research & Planning | Credit |

SUMMER 1998

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

| Name | Department | Division |
|------------------------------|--------------------------------|-----------------|
| Abel, Jennifer M | English As a Second Language | NonCredit |
| + Aguiar, Glenn E | Mathematics | Credit |
| Ahn, Soon Chris | Architecture | Credit |
| + Allen, Mary J | Health Care Technology | Credit |
| + Angeloff, Thomas | Engineering & Technology(Weld) | Credit |
| + Antonio, Gary A. | Engineering & Technology(Weld) | Credit |
| Ashton, Mary E | Biological Sciences | Credit |
| Atkinson, Guy Newton | Mathematics | Credit |
| Atkinson, Lynne A | Phys Education & Dance | Credit |
| Azarmi, Gholam Reza | Child Dev. & Family Studies | Credit |
| Badler, Randolph D | Behavioral Sciences | Credit |
| + Baird, Roger L | Art | Credit |
| + Baptiste, William D | Computer & Information Science | Credit |
| Baraff, Barbara E | Foreign Languages | Credit |
| Bardin, Tsing T. | Physics | Credit |
| Barnhart, Jere L | Computer & Information Science | Credit |
| Barona, Marisa | English As a Second Language | NonCredit |
| Bartholomew, Muriel I | Foreign Languages | Credit |
| + Barton, Gail G | Phys Education & Dance | Credit |
| Barra-Salas, Adriana | English As a Second Language | NonCredit |
| Bayer, Stephen Scott | Behavioral Sciences | Credit |
| + Beasley, Willis M | Engineering & Technology(Weld) | Credit |
| + Bell, Loren | English | Credit |
| Benjamin, Joan C | Bus/Office Tech/Small Bus | NonCredit |
| Bennich, Agathe | Art | Credit |
| Benshoof-Holler, Margaret | English As a Second Language | Credit |
| Berston, Susan | Bus/Office Tech/Small Bus | Credit |
| Bibliowicz, Morris | English As a Second Language | NonCredit |
| Blair, Caroline M | Film Production | Credit |
| Block, Angela Mary | Behavioral Sciences | Credit |
| + Blood, David E | Phys Education & Dance | Credit |
| Bloom, Harriet (Terry) | Older Adults | NonCredit |
| Boegel, Thomas Paul | Computer & Information Science | Credit |
| Boguski, Mark E | Art | Credit |
| Bozina, Robert P | Music | Credit |
| Brady, Joyce | Health Science | Credit |
| + Brent-Armistead, Elizabeth | Child Dev. & Family Studies | Credit |
| Britton, Ruth | English As a Second Language | Credit |
| Brothers, Jo E | Consumer Education | NonCredit |
| + Brown III, Harold C | Phys Education & Dance | Credit |

RESOLUTION 980528-G1
(Continued)

| | Name | Department | Division |
|---|-------------------------|--------------------------------|-----------------|
| + | Buford, Sylvia Y | Child Dev. & Family Studies | Credit |
| | Bunting, Fred B. | Graphic Communication | Credit |
| | Burick, Kathleen L | Phys Education & Dance | Credit |
| | Burns, Annette | Student Health/Nursing | Credit |
| + | Butler, Rebecca Joyce | Bus/Office Tech/Small Bus | Credit |
| | Bykle, Tron J | Art | Credit |
| + | Cabral, Barbara A | AIDS Education | NonCredit |
| | Callahan, Patsy B | Biological Sciences | Credit |
| | Carpenter, Janet Louis | Art | Credit |
| | Carpenter, Willard | Social Science | Credit |
| | Cartan, Pilar | English As a Second Language | Credit |
| | Casper, Harris | English As a Second Language | NonCredit |
| + | Castro-Gonzalez, Gonza | Mathematics | Credit |
| | Cerone, Kay A | Bus/Office Tech/Small Bus | NonCredit |
| | Cerwin, Stacey Ann | English | Credit |
| | Cham, James F | English As a Second Language | NonCredit |
| | Chan, Andrew K | English As a Second Language | NonCredit |
| | Chang, Benjamin P | English As a Second Language | NonCredit |
| | Chen, Cora | English As a Second Language | Credit |
| | Chen, Kwan S | Mathematics | Credit |
| | Chin, Eddie Y | English As a Second Language | NonCredit |
| | Chinn, Garrett | Older Adults | NonCredit |
| | Christie, Leona Elizab | Art | Credit |
| + | Clark, Ophelia | Bus/ Office Tech/Small Bus | NonCredit |
| + | Clark, Sunny L | Student Health/Nursing | Credit |
| | Coles, Lynn M | Older Adults | NonCredit |
| | Collins, Forrest W | English As a Second Language | NonCredit |
| | Colonnese, Victor | Bus/Office Tech/Small Bus | Credit |
| | Conahan, Barbara J | Student Health/Nursing | Credit |
| + | Corbie, Terrence | Bus/Office Tech/Small Bus | NonCredit |
| | Costa, Gregory J. | English As a Second Language | Credit |
| | Costello, Patricia A | English As a Second Language | NonCredit |
| | Cunningham, James B | Phys Education & Dance | Credit |
| | Curl, Diana E | Child Dev. & Family Studies | Credit |
| | Damato, Lawrence R. | Office of Instruction | Credit |
| + | Dang, Lorrain L | Chemistry | Credit |
| | Danjelic, Erica | Disabled Stud Prog & Services | NonCredit |
| | Datz, Alison M | English As a Second Language | NonCredit |
| | Davenport, Danielle Dee | Computer & Information Science | Credit |
| | Davis, Bob | Music | Credit |
| | Dawkins, Muriel J | Disabled Stud Prog & Services | NonCredit |
| | Dea, Lu Marla | English As a Second Language | NonCredit |
| | Dent, Carol J | English As a Second Language | NonCredit |
| | Devereaux, Mary P. | English As a Second Language | NonCredit |
| | Dominguez, Robert D. | English As a Second Language | NonCredit |
| | Duckworth, Matthew D | English | Credit |
| | Duffy, Kathleen Susan | Disabled Stud Prog & Services | NonCredit |
| + | Duggan, Bradley J | Phys Education & Dance | Credit |

RESOLUTION 980528-G1
(Continued)

| | Name | Department | Division |
|---|-------------------------|--------------------------------|-----------------|
| | Edmondson, Wilbur O | English As a Second Language | NonCredit |
| | Edwardson, Lawrence H. | English As a Second Language | NonCredit |
| | Ellman, Nikki | English As a Second Language | Credit |
| | Enciso, Franz J | Music | Credit |
| | Escalante, Martin P | Trade Skills | NonCredit |
| | Evans, Brenda T | Student Health/Nursing | Credit |
| + | Fa, Angelina M | Asian-American Studies | Credit |
| | Fang, Lynn L | Consumer Education | NonCredit |
| | Fazackerley, James M | Health Care Technology | Credit |
| | Fergus, Brian S | Music | Credit |
| | Fernandez, Germania | Foreign Languages | Credit |
| | Ferraz, Steven D | Phys Education & Dance | Credit |
| | Figliulo, Mary Catheri | Computer & Information Science | Credit |
| | Fine, Brandon L. | English As a Second Language | NonCredit |
| | Finkelstein, Joey A. | English As a Second Language | NonCredit |
| | Fleming, Anne M | English As a Second Language | NonCredit |
| + | Fong, Raymond | Chemistry | Credit |
| | Ford, Sylvia A | Child Dev. & Family Studies | Credit |
| | Frahm, Janene | English | Credit |
| | Francisco, Christine | English As a Second Language | Credit |
| + | Fregly, Carol A | English | Credit |
| | Fung, Allen Q | Computer & Information Science | Credit |
| | Gagliardi, Frank | Trade Skills | NonCredit |
| | Garcia De Nixon, Pat D. | English As a Second Language | NonCredit |
| | Gensler, Theresa M | Phys Education & Dance | Credit |
| | Giambattista, Louie M. | Computer & Information Science | Credit |
| | Gill, Carl | Bus /Office Tech/Small Bus | NonCredit |
| | Giusto, Thomas L | Phys Education & Dance | Credit |
| | Glass, Meryl | Child Dev. & Family Studies | Credit |
| | Goldberg, Alan H | English As a Second Language | NonCredit |
| | Goldthorpe, Jeffrey T | English | Credit |
| | Good, Maral | Disabled Stud Prog & Services | NonCredit |
| + | Graber, Mary R | Phys Education & Dance | Credit |
| | Grajeda, Socorro M. | English As a Second Language | NonCredit |
| + | Grant, Fumiko Y | Asian Studies | Credit |
| + | Green, Jacquelyn W | Foreign Languages | Credit |
| | Greene, Philip D | Film Production | Credit |
| + | Greenfield, Terri | English | Credit |
| | Grimes, Paul G. | English As a Second Language | Credit |
| | Guiuan, Antonio S | Asian-American Studies | Credit |
| | Gurney, Robert Peter | Behavioral Sciences | Credit |
| | Gutierrez, William E | Trade Skills | NonCredit |
| + | Hagiwara, Tanako | Phys Education & Dance | Credit |
| + | Hall, Terrance N | Health Science | Credit |
| + | Hall, Terrance N | Health Science | NonCredit |
| | Hanada, Violet S. | Computer & Information Science | Credit |
| + | Harris, Theresa E | Health Science/Nursing | Credit |
| + | Hauss, Robert Thurston | Mathematics | Credit |

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RESOLUTION 980528-G1
(Continued)

| Name | Department | Division |
|--------------------------|-----------------------------------|-----------------|
| Hawthorne, Mark R | Administration of Justice | Credit |
| + Hayes, Daniel | Phys Education & Dance | Credit |
| + Haynes, Lynetta D | Bus/Office Tech/Small Bus | NonCredit |
| Hector, Gina Wood | Bus/Office Tech/Small Bus | NonCredit |
| Hellerstein, Nathani | Mathematics | Credit |
| Helmy, Anna-Lisa | English As a Second Language | NonCredit |
| Hiraguri, Akira | Foreign Languages | Credit |
| + Ho, Charles Y | Biological Sciences | Credit |
| Ho, Lillian Y | English As a Second Language | NonCredit |
| Ho, Margaret S | Foreign Languages | Credit |
| + Hock, Margaret | Bus/Office Tech/Small Bus (Graph) | Credit |
| Hoffman, Camille S | English As a Second Language | NonCredit |
| Holder, Victoria L | English As a Second Language | NonCredit |
| Hom, Melvin L | Mathematics | Credit |
| Hong, Patricia Y | English As a Second Language | NonCredit |
| Hopkins, Aisjah B | Older Adults | NonCredit |
| + Hu, Karin G | Behavioral Sciences | Credit |
| Hu, Thomas | Mathematics | Credit |
| Hudson, Julia | Bus/Office Tech/Small Bus | NonCredit |
| Hudspeth, Charles M | Music | Credit |
| Hughes, Joanne A | English As a Second Language | NonCredit |
| Hughes, Patricia B | English As a Second Language | NonCredit |
| Huizinga, Paul | Instructional Computing Lab | Credit |
| + Hunnicutt, Veronica | English | Credit |
| + Hunnicutt, Veronica | African American Studies | Credit |
| Husari, Nancy | English As a Second Language | NonCredit |
| + Iqbal, Mohammed | English As a Second Language | Credit |
| Ishi, Tomosi | Behavioral Sciences | Credit |
| Jackson, Ida | Bus/Office Tech/Small Bus | NonCredit |
| Jackson, Lawrence J | Bus/Office Tech/Small Bus | NonCredit |
| Jacobsen, Rodger | Art | Credit |
| Jacobson, Sara E | English As a Second Language | NonCredit |
| Johnson, Daniel P | Bus/Office Tech/Small Bus | Credit |
| + Johnson, Dennis | Social Science | Credit |
| Johnson, Michael S | Foreign Languages | Credit |
| Jones, John W | Computer & Information Science | Credit |
| Jones, Robert | Study Abroad | Credit |
| + Kan, Jimmy P | Mathematics | Credit |
| Kaneshiro, Dawn | Art | Credit |
| + Kao, Lancelot Long-Tse | Astronomy | Credit |
| Kastner, Barbara J. | English As a Second Language | NonCredit |
| Keeley, Gloria A | English As a Second Language | NonCredit |
| Kelley, Loretta Anne | Mathematics | Credit |
| Kennedy, Matthew | Behavioral Sciences | Credit |
| + Kleinman, Craig Ira | Learning Assistance | Credit |
| Knapp, Glenn | Bus/Office Tech/Small Bus | Credit |
| + Koffman, Laraine C | Computer & Information Science | Credit |

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RESOLUTION 980528-G1
(Continued)

| | Name | Department | Division |
|---|---------------------------|--------------------------------|-----------------|
| | Kwan, Dan Bingman | Foreign Languages | Credit |
| | Kwok, Hon-Chung | Computer & Information Science | Credit |
| + | Lamha, Carmen | Computer & Information Science | Credit |
| | Landmesser, Anton C. | English As a Second Language | NonCredit |
| | Lau, Shuk-Han | Bus/Office Tech/Small Bus | NonCredit |
| | Laughlin, Neil T | Phys Education & Dance | Credit |
| + | Laughlin, Sean M | Phys Education & Dance | Credit |
| + | Lee, Alfred T | Chemistry | Credit |
| | Lee, Diana N | English As a Second Language | NonCredit |
| | Lee, Susie K | English As a Second Language | NonCredit |
| | Lee, Wayne C | English As a Second Language | NonCredit |
| + | Legaspi, Erlinda Espir | Learning Assistance | Credit |
| + | Leung, Bruce K | Bus/Office Tech/Small Bus | Credit |
| | Levy, Jonathan M. | Mathematics | Credit |
| | Lichtenstein, Walter M | Foreign Languages | Credit |
| | Light, Laura Susan S | Foreign Languages | Credit |
| + | Lin, Doris K | Chemistry | Credit |
| | Lindeboom, Robert T | English As a Second Language | NonCredit |
| + | Ling, Gary R | Mathematics | Credit |
| | Liu, Debra R | English As a Second Language | NonCredit |
| | Liu, Jean C | Bus/Office Tech/Small Bus | NonCredit |
| | Louie, Margaret L | Behavioral Sciences | Credit |
| + | Luana | Phys Education & Dance | Credit |
| + | Lucarelli, Adam J | Phys Education & Dance | Credit |
| | Luckey, Bernadine Cori | Child Dev. & Family Studies | NonCredit |
| | Mack, Beverly K | Consumer Education | NonCredit |
| | Malachowski, Michael | Biological Sciences | Credit |
| | Mallard, Ann | Biological Sciences | Credit |
| + | Mandanis, Christina A | English | Credit |
| | Marinas, Marina | Mathematics | Credit |
| | Marinoff, Joani Ellen | AIDS Education | NonCredit |
| | Martinez, Rose M | Bus/Office Tech/Small Bus | NonCredit |
| + | Matsumura, Mikiko | Foreign Languages | Credit |
| | McCuskey, Sarah C | Student Health/Nursing | Credit |
| | McDonagh, Jeff T | Bus/Office Tech/Small Bus | Credit |
| | McEvoy-Jamil, Patricia A. | English As a Second Language | Credit |
| + | McInerny, William J | Chemistry | Credit |
| | McKinney, Cleveland | Bus/Office Tech/Small Bus | NonCredit |
| | McMahan, Frank J | Health Care Technology | Credit |
| + | McNichol, Thomas | English As a Second Language | Credit |
| | Meis, Vincent T. | English As a Second Language | NonCredit |
| + | Meunier-Fiebelkorn, Mu | Child Dev. & Family Studies | Credit |
| | Miller, David J | Bus/Office Tech/Small Bus | Credit |
| + | Miller, H. Brown | English | Credit |
| | Mitchell, Patricia | English As a Second Language | NonCredit |
| + | Mogar, Mariannina | Child Dev. & Family Studies | Credit |
| | Moghtanei, Abbas | Computer & Information Science | Credit |
| | Monroy, Maria M | Bus/Office Tech/Small Bus | NonCredit |

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RESOLUTION 980528-G1
(Continued)

| | Name | Department | Division |
|---|------------------------|--------------------------------|-----------------|
| | Moran, John | Phys Education & Dance | Credit |
| + | Moreno, Edward | Social Science | Credit |
| | Mueller, Gerald A. | Music | Credit |
| | Muller-Moseley, Claire | Consumer Arts & Sciences | Credit |
| + | Munro, Thomas G | Bus/Office Tech/Small Bus | Credit |
| | Murray, Edward J | English As a Second Language | NonCredit |
| | Murphy, Deborah S. | English As a Second Language | NonCredit |
| + | Nance, Glenn R | Social Science | Credit |
| | Neumann, Robert J | English As a Second Language | NonCredit |
| | Nguyen, Chau B. | English As a Second Language | NonCredit |
| | Nicholson, Joseph W | English As a Second Language | NonCredit |
| + | Nickliss, Alexandra | Social Science | Credit |
| | Nzewi, Esther N. | Behavioral Sciences | Credit |
| | Ogrodnik, Jayne | English As a Second Language | NonCredit |
| | Okamoto, Itsuyo Nancy | Student Health | Credit |
| + | Olivier, Diane | Art | Credit |
| | Orbeck, Tanja | English As a Second Language | Credit |
| | Orille, Shirley B | Bus/Office Tech/Small Bus | NonCredit |
| + | Ortez, Donald J | Social Science | Credit |
| | Ousdahl, Tracy A. | English As a Second Language | NonCredit |
| + | Owens, Rhonella C | Counseling/Learning Assistance | Credit |
| + | Owyang, Douglas | Phys Education & Dance | Credit |
| | Paez, Ricardo | Trade Skills | NonCredit |
| | Papakonstantino, Stacy | English | Credit |
| | Parenteau, Muriel L | Disabled Stud Prog & Services | Credit |
| + | Paz, Leo S | Foreign Languages | Credit |
| | Pang, Francis | Auto/Trade Skills | NonCredit |
| | Papini, Rita | English As a Second Language | NonCredit |
| | Parker, James | English As a Second Language | NonCredit |
| | Payton, Jeannette H. | English As a Second Language | NonCredit |
| | Peck, Donna | English As a Second Language | Credit |
| | Pessagno, Diane | Bus/Office Tech/Small Bus | Credit |
| | Phillips, Claire Louis | English | Credit |
| | Polk, Andrea | Student Health/Counselor | Credit |
| | Pollack, Kimberly Ann | Computer & Information Science | Credit |
| | Preza, Balmore A. | English As a Second Language | NonCredit |
| | Propst, Patrick | Astronomy | Credit |
| | Punsalan, Douglas | Film Production | Credit |
| | Quigley, Robert E | Bus/Office Tech/Small Bus | Credit |
| | Quintana, Alejandro F | English As a Second Language | NonCredit |
| | Raskin, Steven M | Photography | Credit |
| + | Regino, Nestor C | Architecture | Credit |
| | Reichman, Linda K | English As a Second Language | NonCredit |
| | Ren, Ming | Art | Credit |
| | Reppun, Susan M | Phys Education & Dance | Credit |
| + | Rico, Stephen M. | Child Dev. & Family Studies | Credit |
| | Rincon, Dory P | Health Care Technology | Credit |
| | Rittenhouse, Amanda A | Health Science | Credit |

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RESOLUTION 980528-G1
(Continued)

| | Name | Department | Division |
|---|---------------------------|--------------------------------|-----------------|
| | Roberts, David M | Phys Education & Dance | Credit |
| | Roberts, Judith Ann | Behavioral Sciences | Credit |
| | Roberts, Laurie | English As a Second Language | Credit |
| | Rosenbaum, Leanna | Instructional Computing Lab | Credit |
| | Rosenberg, Stephanie C | Bus/Office Tech/Small Bus | NonCredit |
| + | Rosenthal, Nadine | Learning Assistance | Credit |
| | Rothstein, Ira Michael | Film Production | Credit |
| | Rowe, Peter C | Physics | Credit |
| | Ruane, Susan H | Child Dev. & Family Studies | Credit |
| + | Rubin, Ronald S | Bus/Office Tech/Small Bus | Credit |
| + | Rush, George M | Phys Education & Dance | Credit |
| | Rush, Helen | Bus/Office Tech/Small Bus | NonCredit |
| | Ruud, Cornelia P | Foreign Languages | Credit |
| + | Saniee, Fariborz F | Engineering & Technology(Weld) | Credit |
| + | Saunders, Katharine Govea | Mathematics | Credit |
| + | Sauve, James D | English | Credit |
| | Schulz, Henry William | Behavioral Sciences | Credit |
| | Schuricht, Robert N | English As a Second Language | NonCredit |
| | Schwartz, Marvin L | English As a Second Language | NonCredit |
| + | Seid, Patricia L. | English As a Second Language | NonCredit |
| | Selleck, Denise F | English As a Second Language | NonCredit |
| | Shaw, Deborah A | Theater Arts | Credit |
| | Shoaf, Bill | English As a Second Language | Credit |
| | Smith, Frank R. | English As a Second Language | NonCredit |
| | Smith, Lia J. | English As a Second Language | Credit |
| | Sowerby, David F | Behavioral Sciences | Credit |
| + | Srouji, Ghassan | Mathematics | Credit |
| + | Staff, Coni D | Phys Education & Dance | Credit |
| | Stanford, Darryl L | Astronomy | Credit |
| | Stanley, Helen | Art | Credit |
| | Stanley, Tae-Wol O. | Student Health | Credit |
| | Stoner, Marlene L | Bus/Office Tech/Small Bus | Credit |
| | Streckfuss, Jeanne W | Phys Education & Dance | Credit |
| | Stuart, John | Computer & Information Science | Credit |
| | Sung-Chun, Shirley | English As a Second Language | NonCredit |
| | Surrey, Keith M | English As a Second Language | NonCredit |
| | Swartz, Thomas J | Mathematics | Credit |
| + | Taha, Richard R | Computer & Information Science | Credit |
| | Tai, Julia M. | English As a Second Language | NonCredit |
| | Tam, Mo-Shuet | English As a Second Language | Credit |
| + | Tang, Paul S | Mathematics | Credit |
| | Tarquino, Eve | English As a Second Language | NonCredit |
| | Tartak, Marvin H. | Music | Credit |
| + | Taylor, Joyce T | English | Credit |
| + | Teti, Frederick Anthony | Mathematics | Credit |

RESOLUTION 980528-G1
(Continued)

| | Name | Department | Division |
|---|------------------------|--------------------------------|-----------------|
| | Thaggert, Henry Laymel | Mathematics | Credit |
| + | Thiry, Pierre S | Computer & Information Science | Credit |
| | Thompson, Eric Gregory | English | Credit |
| | Thompson, Gene | English As a Second Language | NonCredit |
| | Thormann, David G. | English As a Second Language | NonCredit |
| | Tocchini, Ronald J | Foreign Languages | Credit |
| | Toribio, Helen C | Asian-American Studies | Credit |
| | Townsell, Frank V. | Music | Credit |
| | Tran, Marlene | English As a Second Language | NonCredit |
| | Triplett, Samuel | English As a Second Language | NonCredit |
| + | Tsao, Chi W | Chemistry | Credit |
| + | Tse, Annie | Health Science | Credit |
| + | Turks, Victor L. | English As a Second Language | Credit |
| | Uchida, Hideki R | Bus/Office Tech/Small Bus | Credit |
| | Valiente, Herving | Summer Bridge Counseling-Guid | Credit |
| + | Vayngortin, Lev D | Mathematics | Credit |
| + | Villalta, Hugh A | Behavioral Sciences | Credit |
| + | Walsh, Edward T | Mathematics | Credit |
| | Walsh, Laura | English As a Second Language | Credit |
| | Wang, Jean F | Foreign Languages | Credit |
| + | Webb, Rachel | English | Credit |
| | Weinberg, Gary L. | English As a Second Language | Credit |
| | Weinstock, Gloria M | Theater Arts | Credit |
| | Weston, Jeffrey J | Photography | Credit |
| + | White, Kathleen C | Child Dev. & Family Studies | Credit |
| + | Whitehead, John | Social Science | Credit |
| | Whiteside, Anne | English As a Second Language | Credit |
| | Wilk, John R | Theater Arts | Credit |
| | Wirth, Susan M. | English As a Second Language | Credit |
| | Womack, Christopher | English As a Second Language | Credit |
| | Wong, Annie M | English As a Second Language | NonCredit |
| | Wong, Ernest | English As a Second Language | NonCredit |
| + | Wong, Francisco | Social Science | Credit |
| | Wong, Jane S | Computer & Information Science | Credit |
| | Wong, Jones D | English As a Second Language | NonCredit |
| | Woo, Lily L | English As a Second Language | NonCredit |
| + | Woods, Anthony D | English | Credit |
| + | Wostner, Ulf T | Computer & Information Science | Credit |
| | Wu, Jing | Foreign Languages | Credit |
| | Yamashiro, Lisa | Consumer Education | NonCredit |
| | Yang, Helen Y | English As a Second Language | NonCredit |
| + | Yavorsky, Eugenia A | Bus/Office Tech/Small Bus | NonCredit |
| | Ye, Irene Z | English As a Second Language | NonCredit |
| + | Yee, David | Physics | Credit |
| | Yeung, Ellen L | English As a Second Language | NonCredit |
| | Yuan, Steven | Trade Skills | NonCredit |
| | Zanetto, Lana | English As a Second Language | Credit |
| | Zone, Stephanie Ann | Behavioral Sciences | Credit |

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05/28/98

RESOLUTION 980528-G2

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC EMPLOYEES:
General Fund, Restricted.

RESOLVED: That the following named persons be appointed to temporary part-time academic assignments for the semester, department and restricted program shown. Employment is contingent upon funds available in the applicable restricted program. Employment is contingent upon adequate class enrollment, possession of applicable minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the appropriate instructional/non-instructional rates as provided by Article 20 of the AFT contract. Total assignments for temporary part-time academic employees shall not exceed 60% of the hours per week considered a full-time assignment for regular employees having comparable duties. Total overload/extra pay assignments for full-time academic employees shall be in accordance with the relevant provisions of the appropriate bargaining contracts and the City College of San Francisco Faculty Handbook.

SPRING 1998

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

| Name | Department | Grant | Division |
|---------------------|------------------------------|---|-----------|
| + Brown, Brenda M | Counseling | Matriculation - Credit 97-98 | Credit |
| + Chen, Pearl B | Counseling | Matriculation - Credit 97-98 | Credit |
| + Fain, Sharon F | Counseling | Matriculation - NC 97-98 | NonCredit |
| + McGriff, Lulann S | Counseling | Matriculation - Credit 97-98 | Credit |
| + O'Hare, Melanie | English As a Second Language | Matriculation - Credit 97-98 (Advising) | Credit |
| + Owens, Rhonella | Counseling | Matriculation - Credit 97-98 | Credit |
| + Thompson, Sarah | Counseling | Matriculation - Credit 97-98 | Credit |
| + Wong, Paul | Counseling | Matriculation - Credit 97-98 | Credit |

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SUMMER 1998

(+: Full-time overload/extra pay)
(*: New hourly academic employee)

| Name | Department | Grant | Division |
|-------------------------|-------------------------------|---|----------|
| + Augustine, Henry L | Counseling | Matriculation - NC 97-98 | Credit |
| Cabading, Leon F | Counseling | Matriculation - Credit 97-98 | Credit |
| Callahan, Tamara Ann | Counseling | Matriculation - Credit 97-98 | Credit |
| De Cordova, Andre Monse | Extended Oppo Prog & Services | EOPS 97-98 | Credit |
| Dupre, Timothy E. | Extended Oppo Prog & Services | EOPS 97-98 | Credit |
| Fong, Raymond | Extended Oppo Prog & Services | EOPS 97-98 | Credit |
| Franco, Maria Dolores | Extended Oppo Prog & Services | EOPS 97-98 | Credit |
| + Goodyear, William J | Counseling | Matriculation - Credit 97-98 | Credit |
| Griffin, Bernice Y | Extended Oppo Prog & Services | EOPS 97-98 | Credit |
| Guiuan, Antonio S | Extended Oppo Prog & Services | EOPS 97-98 | Credit |
| Habersham, Ezekiel | Counseling | Matriculation - Credit 97-98 | Credit |
| + Heredia, Maria L | Counseling | Matriculation - Credit 97-98 | Credit |
| + Ho, Karen | Counseling | Matriculation - Credit 97-98 | Credit |
| Jenkins, Alvin | Extended Oppo Prog & Services | EOPS 97-98 | Credit |
| Jew, Carl | Counseling (Transfer Center) | Matriculation - Credit 97-98 (Transfer Ctr) | Credit |
| + Kwan, Marion | Extended Oppo Prog & Services | EOPS 97-98 | Credit |
| + Labrie, Portia S | Extended Oppo Prog & Services | EOPS 97-98 | Credit |
| + Leung, Lorelei | Extended Oppo Prog & Services | EOPS 97-98 | Credit |
| + McGriff, Lulann S | Counseling | Matriculation - Credit 97-98 | Credit |
| Michelucci, Mabel L | Extended Oppo Prog & Services | EOPS 97-98 | Credit |
| + Mireles, Enrique | Counseling | Matriculation - Credit 97-98 | Credit |
| + Obenchain, Cynthia | Counseling | Matriculation - Credit 97-98 | Credit |
| + O'Hare, Melanie | English As a Second Language | Matriculation - Credit 97-98 (Advising) | Credit |
| + Owens, Joyce | Extended Oppo Prog & Services | EOPS 97-98 | Credit |
| + Phillips, Catherine | English As a Second Language | Matriculation - Credit 97-98 (Advising) | Credit |

RESOLUTION 980528-G2
(Continued)

| | Name | Department | Grant | Division |
|---|--------------------------|-------------------------------|------------------------------|----------|
| + | Randolph, Alvin C | Counseling | Matriculation - Credit 97-98 | Credit |
| | Roberts, Laurie | English As a Second Language | Matriculation - Credit 97-98 | Credit |
| | Romano, Lisa Cheng | Counseling | Matriculation - Credit 97-98 | Credit |
| | Stanfield, Paula Kathlee | Extended Oppo Prog & Services | EOPS 97-98 | Credit |
| + | Ta, Minh Hoa | Extended Oppo Prog & Services | EOPS 97-98 | Credit |
| + | Tam, Mo-Shuet | English As a Second Language | Matriculation - Credit 97-98 | Credit |
| + | Tragardh, Tom | English As a Second Language | Matriculation - Credit 97-98 | Credit |
| | Ullman, Wendy L. | Disabled Stud Prog & Services | DSPS Excess Cost 97-98 | Credit |
| | Valiente, Herving | Counseling | Matriculation - NC 97-98 | Credit |
| + | Verdugo, Diana L | Extended Oppo Prog & Services | EOPS 97-98 | Credit |
| | Wells, Wallace E | Counseling | Matriculation - Credit 97-98 | Credit |
| + | Wong, Paul | Counseling | Matriculation - Credit 97-98 | Credit |

980528-G3

Amendment
to Resolution

NAME

RESOLVED: That resolution 971030-G7, Academic Employees Temporary Tenure Review Assignments for the period January 15, to May 27, 1998, be amended in part to show the following:

CHANGE HOURS

| | <u>FROM:</u> | <u>TO:</u> | <u>ADD:</u> |
|-----------------------|--------------|------------|-------------|
| Armstrong, James | 36 | 0 | |
| Bachelor, Karen | 0 | 9 | |
| Briklin, Christina | 0 | 9 | |
| Chinn, Morales, Carol | 0 | 9 | |
| Clark, Sunny | 0 | 9 | |
| Fan, Mark | 26 | 18 | |
| Glanzer, Carole | 18 | 44 | |
| Haight, Eve | 0 | 9 | |
| Hayes, Earl | 0 | 9 | |
| McCurdy, Margaret | 0 | 9 | |
| McInerney, William | 34 | 9 | |
| Nelson, Robert E. | 9 | 18 | |
| Price, Robert | 26 | 17 | |
| Rednick, Mary | 0 | 9 | |
| Schurer, Linda | 0 | 17 | |
| Schoaf, William | 0 | 17 | |
| Seymour, Sharon | 0 | 18 | |
| Tam, Mo-Shuet | 0 | 9 | |
| Walsh, Edward Thomas | 54 | 17 | |

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05/28/98

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980528-G4

RESOLVED: That effective 8/19/98, QUADRA, INDIANA to be reassigned workload from the full-time, Tenure-Track academic position in the Counseling Department to the Career Development & Placement Center as a Career Counselor.

Reassignment

980528-G5

Full-Time

Temporary

RESOLVED: That on the effective dates indicated, the following named academic employees be appointed as full-time temporary (long-term substitute) faculty. Appointment shall be contingent upon verification of satisfactory physical examination, a tuberculosis clearance, and completion of appropriate District documents. Salary shall be in accordance with the current salary schedule.

| <u>NAME</u> | <u>DEPARTMENT/CAMPUS</u> | <u>STATUS</u> | <u>REPLACEMENT FOR</u> | <u>EFFECTIVE DATES</u> |
|----------------|--------------------------|---|--|------------------------|
| BOEGEL, THOMAS | CIS/ Phelan | Full-Time Temporary (Long-Term Substitute) | Mauzey, Karl U-7610-1220-0700-C #FS9999 U-7210-1120-0700-C #FS9999 | 08/17/98-12/22/98 |

980528-G4

Transfer

RESOLVED: That effective 8/19/98, QUADRA, INDIANA to be reassigned workload from the full-time, Tenure-Track academic position in the Counseling Department to the Career Development & Placement Center as a Career Counselor.

980528-G5

Full-Time
Temporary

RESOLVED: That on the effective dates indicated, the following named academic employees be appointed as full-time temporary (long-term substitute) faculty. Appointment shall be contingent upon verification of satisfactory physical examination, a tuberculosis clearance, and completion of appropriate District documents. Salary shall be in accordance with the current salary schedule.

NAME

BOEGEL, THOMAS

DEPARTMENT/CAMPUS

CIS/ Phelan

STATUS

Full-Time Temporary
(Long-Term Substitute)

REPLACEMENT FOR

Mauzey, Karl
U-7610-1220-0700-C #FS9999
U-7210-1120-0700-C #FS9999

EFFECTIVE DATES

08/17/98-05/27/99

980528-G6

Reduced Workload
Pre-Retirement
Reduction

RESOLVED: That for the Academic Year indicated the following academic personnel be granted Reduced Workload - Pre-Retirement Reduction status at City College of San Francisco, subject to receipt of approval from the State Teachers' Retirement System, as follows:

| <u>NAME</u> | <u>DEPARTMENT/CAMPUS</u> | <u>TERMS OF DUTY</u> | <u>EFFECTIVE DATES</u> |
|--------------------|--------------------------|--|-------------------------|
| KURILOFF, EFFIE H. | Child Dev./ JAD | Work 80% every Fall, and work 80% every Spring | Fall 1998 - Spring 2002 |

980528-G7

Amendment
to Resolution

RESOLVED: That resolution 980430-G5, Reduced Load Pre-Retirement Reduction, be amended in part to show the following:

| <u>NAME</u> | <u>DEPARTMENT/CAMPUS</u> | <u>TERMS OF DUTY</u> | <u>EFFECTIVE DATES</u> |
|-------------|--------------------------|----------------------|------------------------|
|-------------|--------------------------|----------------------|------------------------|

CHANGE FROM:

| | | | |
|--------------------|-------------------------|--|-------------------------|
| VON BOZZAY, GEORGE | Behavioral Sci./ Phelan | Work 40% every Fall, and work 60% every Spring | Fall 1998 - Spring 2003 |
|--------------------|-------------------------|--|-------------------------|

CHANGE TO:

Work 40% Fall 1998, and work 60% Spring 1999
Work 0% Fall 1999, and work 100% Spring 2000
Work 0% Fall 2000, and work 100% Spring 2001
Work 0% Fall 2001, and work 100% Spring 2002
Work 0% Fall 2002, and work 100% Spring 2003

G1 to G9

05/28/98

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980528-G6

Reduced Workload

Pre-Retirement

Reduction

RESOLVED: That for the Academic Year indicated the following academic personnel be granted Reduced Workload - Pre-Retirement Reduction status at City College of San Francisco, subject to receipt of approval from the State Teachers' Retirement System, as follows:

| <u>NAME</u> | <u>DEPARTMENT/CAMPUS</u> | <u>TERMS OF DUTY</u> | <u>EFFECTIVE DATES</u> |
|--------------------|--------------------------|--|-------------------------|
| KURILOFF, EFFIE H. | Child Dev./ JAD | Work 80% every Fall, and work 80% every Spring | Fall 1998 - Spring 2002 |

980528-G7

Amendment

to Resolution

RESOLVED: That resolution 980430-G5, Reduced Load Pre-Retirement Reduction, be amended in part to show the following:

| <u>NAME</u> | <u>DEPARTMENT/CAMPUS</u> | <u>TERMS OF DUTY</u> | <u>EFFECTIVE DATES</u> |
|-------------|--------------------------|----------------------|------------------------|
|-------------|--------------------------|----------------------|------------------------|

CHANGE FROM:

| | | | |
|--------------------|-------------------------|--|-------------------------|
| VON BOZZAY, GEORGE | Behavioral Sci./ Phelan | Work 40% every Fall, and work 60% every Spring | Fall 1998 - Spring 2003 |
|--------------------|-------------------------|--|-------------------------|

CHANGE TO:

Work 40% Fall 1998, and work 60% Spring 1999
Work 0% Fall 1999, and work 100% Spring 2000
Work 0% Fall 2000, and work 100% Spring 2001
Work 0% Fall 2001, and work 100% Spring 2002

G1 to G9

05/28/98

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980528-G8

Department

Chairperson

Stipends

1997-1998

RESOLVED: That the following named supervisors be assigned additional responsibilities during the Academic year 1997-98; payment for these responsibilities shall be the stipend amount indicated for the academic year and pro-rated to the days served.

| <u>NAME</u> | <u>DEPARTMENT</u> | <u>STIPEND</u> | <u>STEP</u> | <u>EFFECTIVE DATES</u> |
|----------------|-------------------|----------------|-------------|------------------------|
| Jenkins, Alvin | EOPS | 3,111.00 | 1 | 03/02/98 - 05/28/98 |

980528-G9

Amendment

to Resolution

RESOLVED: That resolution 970731 Department Chairperson Stipends 1997-98, be amended in part to show the following:

| <u>NAME</u> | <u>DEPARTMENT</u> | <u>STIPEND</u> | <u>STEP</u> | <u>EFFECTIVE DATES</u> |
|----------------|-------------------|----------------|-------------|------------------------|
| Leung, Lorelei | EOPS | 3,111.00 | 1 | 08/14/97-05/28/98 ; |
| <u>TO:</u> | EOPS | 3,111.00 | 1 | 08/14/97-02/27/98 |

CHANGE FROM:

G1 to G9

05/28/98

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Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolutions 980528-H1
 Academic Employees
 Credit Program/Non-Credit Program
 Categorically Funded
 City College of San Francisco

President and Members:

Resolution 980528-H1 covers categorically funded temporary academic employees appointments and/or other related personnel transactions pursuant to the provisions of California Education Code #87470. All appointments are classified as temporary, when services are required and funds are provided. Board of Trustees approval is required.

Resolution 980528-H1 is recommended for adoption.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Nicholas T. Hovland

H1
Page 1 of 6
05/28/98

RESOLUTION 980528-H1

**TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC EMPLOYEES:
Categorically Funded.**

RESOLVED: That the following named persons be appointed to temporary part-time academic assignments for the semester, department and grant shown. Employment is pursuant to Education Code section 87470 and contingent upon funds available in the applicable Grant/Contract. Employment is contingent upon adequate class enrollment, possession of applicable required minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the appropriate instructional/non-instructional rates as provided by Article 20 of the AFT contract. Total assignments for temporary part-time faculty shall not exceed 60% of the hours per week considered a full-time assignment for regular employees having comparable duties. Total overload/extra pay assignments shall be in accordance with the relevant provisions of the appropriate bargaining contract and the City College of San Francisco Faculty Handbook.

SPRING 1998

(+: Full-time overload/extra pay)
(*: New hourly academic employee)

| Name | Department | Grant | Division |
|------|----------------------------|------------------------------------|-----------|
| + | Azarmi, Gholam Reza | Yosemite Consortium 97-98 | Credit |
| + | Brent-Armistead, Elizabeth | HEA/SFSU-CC/Viol & Counsel-97-98 | Credit |
| | Cheng, Eva | VATEA-Title IIB-New Horizons 97-98 | NonCredit |
| | Childers, Donna | DPW-Bu. of Architecture-2 | NonCredit |
| + | Grose, Jacqueline Stam | Eco Dev/Workplace L C 97-98 | NonCredit |
| + | Hom, Calvin W | Title IIIIE Tech Prep 97-98 | Credit |
| + | Jardim, Philip M | VATEA-Title IIC Basic 97-98 | Credit |
| + | Johnson, Elaine A | Title IIIIE Tech Prep 97-98 | NonCredit |
| | Katzman, Alan Lee | Title IIIIE Tech Prep 97-98 | Credit |
| + | Kitchin, Deborah A | Eco Dev/Workplace L C 97-98 | NonCredit |

H1

Page 2 of 6
05/28/98

RESOLUTION 980528-H1
(Continued)

| Name | Department | Grant | Division |
|--------------------|-----------------------------|------------------------------------|-----------|
| Lathe, Warren C. | Biological Sciences | Title IIIIE Tech Prep 97-98 | Credit |
| Lyau, Pamela W. | Contract Education | S.F. Police Department | Credit |
| Loo, Josephine S | Vocational Education | Title IIIIE Tech Prep 97-98 | NonCredit |
| McClain, Laurene W | Social Science | Japanese-American Grant Internment | Credit |
| Mogar, Mariannina | Child Dev. & Family Studies | CALWORKS 97-98 | Credit |
| Pinna, Kathryn | Biological Sciences | Title IIIIE Tech Prep 97-98 | Credit |
| Raznick, Leonard | Contract Education | SF Police Dept. | Credit |
| Rico, Stephen M | Child Dev. & Family Studies | CALWORKS 97-98 | Credit |
| Rico, Stephen M | Child Dev. & Family Studies | Violence & Counsel | Credit |
| Rose, Arthur W | Bus/Office Tech/Small Bus | CALWORKS 97-98 | NonCredit |
| Songco, Warlita | Vocational Education/LVN | Eco Dev/VIST 97-98 | NonCredit |
| White, Kathleen C | Child Dev. & Family Studies | CALWORKS 97-98 | Credit |

SUMMER 1998

(+: Full-time overload/extra pay)
(*: New hourly academic employee)

| Name | Department | Grant | Division |
|----------------------|-----------------------------------|--|-----------|
| Abma, Deanna P | Vocational Education | VATEA-Title IIC Career Contract/Contrct Complnce | NonCredit |
| Augustine, Henry L | Counseling | Matriculation - NC 97-98 | Credit |
| Bell, Rosalyn | Child Dev. & Family Studies | Foster Parenting Program 97-98 | NonCredit |
| Berman, Sherry P. | Vocational Education/Career Link | TANF | NonCredit |
| Boufis, Christina M. | Transitional Studies | VATEA-Title IIC Basic 97-98 | Credit |
| Brown, Steven W | Vocational Education/Environ Hort | Eco Dev/VIST 97-98 | NonCredit |
| Buford, Sylvia Y | Child Dev. & Family Studies | SFDHS Foster Parent Preservice Trng | NonCredit |

| Name | Department | Grant | Division |
|---------------------|----------------------------------|--------------------------------------|-----------|
| Canino, Richard M. | Vocational Education | ATT/Econ Dev 97-98 | NonCredit |
| Carpenter, Willard | Professional Development | Flex/AB1725 | NonCredit |
| Chapman, Theresa | Vocational Education | VATEA-Title IIB-Step Up 97-98 | NonCredit |
| Cheng, Eva | Vocational Education | VATEA-Title IIB-New Horizons 97-98 | NonCredit |
| Cheng, Eva | Vocational Education | CALWORKS 97-98 | NonCredit |
| Cheung, Margarita K | Vocational Education | SF CACT 97-98 | NonCredit |
| Cheung, Margarita K | Vocational Education | ECO/IDC Made SF 97-98 | NonCredit |
| Childers, Donna | Contract Education | DPW-Bu. of Architecture-2 | NonCredit |
| Childers, Donna | Contract Education | S.F. Public Library | NonCredit |
| Chun, Doris S | Contract Education | United Airlines - 2 | NonCredit |
| Common, Kurt | Vocational Education/Engn & Tech | Eco Dev/VIST 97-98 | NonCredit |
| Dewar, Cynthia E | Professional Development | Flex/AB 1725 Staff Development 97-98 | NonCredit |
| Elzie, Andrea B | Child Dev & Family Studies | Center Based 97-98 | NonCredit |
| Endres, Rose M | Professional Development | Flex AB 1725 | Credit |
| Evans, Susan | Professional Development | Flex/AB 1725 Staff Development 97-98 | NonCredit |
| Fiore, Linda J | Vocational Ed/Health Care Tech | Eco Dev/VIST 97-98 | NonCredit |
| Floyd, Gary Arth | Engineering & Technology(Weld) | Eco Dev/REBRAC 97-98 | Credit |
| Glass, Meryl | Child Dev. & Family Studies | VATEA-Title IIC Basic 97-98 | Credit |
| Goetz, Richard Elli | Engineering & Technology(Weld) | Eco Dev/REBRAC 97-98 | Credit |
| Griffiths, Robert D | Contract Education | Eco Dev/Workplace LRC 97-98 | NonCredit |
| Griffiths, Robert D | Professional Development | Flex/AB1725 TTIP 97-98 | NonCredit |
| Hansen, Fred | Vocational Education/Auto Tech | Eco Dev/VIST 97-98 | NonCredit |
| Hillan, John M | Vocational Education/ EH | Eco Dev/VIST 97-98 | NonCredit |
| Hyde, Kathryn | Engineering & Technology(Weld) | Eco Dev/REBRAC 97-98 | NonCredit |
| Jackson, Lawrence J | Professional Development | Flex/AB1725 TTIP 97-98 | Credit |
| Johnson, Gregory A | Career Link - SF Assessment Cntr | JTPA-PIC T3 Assessment 97-98 | NonCredit |
| Kennedy, Matthew | Anthropology | VATEA-Title IIC Basic 97-98 | Credit |
| Landau, Gregory P | Latin-American Studies | VATEA-Title IIC Basic 97-98 | Credit |
| Leung, Bruce K | Bus/Office Tech/Small Bus | CTCA-Small Business Dev Center 1997 | NonCredit |
| Leung, Lorelei | Service Learning | Service Learning with the OMI | Credit |
| Levy, Deborah Lynn | English As a Second Language | VATEA-Title IIC Basic 97-98 | Credit |
| Libby, Jean | African-American Studies | Japanese-American Internment | Credit |
| Lopez, Lana Rhea | Vocational Education | ECO/IDC Made SF 97-98 | NonCredit |
| Lynch, James B | Vocational Education/ Auto Tech | Eco Dev/VIST 97-98 | NonCredit |

RESOLUTION 980528-H1
(Continued)

| Name | Department | Grant | Division |
|----------------------|-----------------------------------|--|-----------------|
| Marinoff, Joani Elle | Health Science/IDST | VATEA-Title IIC Basic 97-98 | Credit |
| Marinoff, Joani Elle | Health Science | Japanese-American Grant Project Internment | Credit |
| Miller, David A | Vocational Education | Eco Dev/ATT 97-98 | NonCredit |
| Mitchell, Tanya E | Vocational Education/Links | VATEA-Title IIB-Links 97-98 | NonCredit |
| Nelson, Karin Chri | Career Dev & Placement Ctr | VATEA-Title IIC Basic 97-98 | Credit |
| Norris, Jennifer Ann | Bus/Office Tech/Small Bus | JTPA-PIC/TITLE IIA 77% Bas Ad 97-98 | NonCredit |
| Ogden, Aaron John | Vocational Education/Hospitality | Eco Dev/VIST 97-98 | NonCredit |
| Ousdahl, Tracy A | Teachers Resource Center | 321 Adult Basic Education/ESL 97-98 | NonCredit |
| Owens, Rhonella C | Professional Development | Flex/AB 1725 Staff Development 97-98 | NonCredit |
| Owens, Rhonella C | Vocational Education/Re-Entry Prg | Eco Dev/VIST 97-98 | NonCredit |
| Parcell, Celeste J | Vocational Education/Career Link | TANF | NonCredit |
| Perryman, John | Interdisciplinary Studies | VATEA-Title IIC Basic 97-98 | Credit |
| Romero, Manuel G | Vocational Education | VATEA-Title IIB-Step Up 97-98 | NonCredit |
| Rose, Arthur W | Bus/Office Tech/Small Bus | CALWORKS 97-98 | NonCredit |
| Sardalla, Gaspar L | Social Science | Japanese-American Internment | Credit |
| Scarlan, Sonia S | Consumer Education | CADPH/WICS Training Program 97-98 | NonCredit |
| Seckman, John Davi | Vocational Education/Graph Comm | Eco Dev/VIST 97-98 | NonCredit |
| Selleck, Denise F | Teachers Resource Center | 321 Adult Basic Education/ESL 97-98 | NonCredit |
| Songco, Warlita | Vocational Education/LVN | Eco Dev/VIST 97-98 | NonCredit |
| Speraw, Andrea Ruth | Vocational Education | VATEA-Title IIC Basic 97-98 | NonCredit |
| Stark, L. Susan | Vocational Education | ECO/SF CACT 97-98 | NonCredit |
| Stark, L. Susan | Vocational Education | ECO/IDC Made in SF 97-98 | NonCredit |
| Stewart, Janhavi | Professional Development | Flex/AB 1725 Staff Development 97-98 | NonCredit |
| Thiry, Pierre S | Engineering & Technology(Weld) | Eco Dev/REBRAC 97-98 | Credit |
| Thiry, Pierre S | Professional Development | Flex/AB1725 TTIP 97-98 | NonCredit |
| Thomas, Barbara E | Vocational Education/Career Coun | Eco Dev/VIST 97-98 | NonCredit |
| Ubungen, Josephine M | Vocational Education/Career Coun | Eco Dev/VIST 97-98 | NonCredit |
| Valiente, Herveng | Counseling | Matriculation - NC 97-98 | Credit |

RESOLUTION 980528-H1
(Continued)

| | Name | Department | Grant | Division |
|---|----------------------|-----------------------------------|-------------------------------------|-----------|
| + | Watkins, Judith Sass | Vocational Education | ECO/SF CACT 97-98 | NonCredit |
| + | Wille, Patrick | Vocational Education/Hotel & Rest | Eco Dev/VIST 97-98 | NonCredit |
| + | Winn, Sally A | Teachers Resource Center | 321 Adult Basic Education/ESL 97-98 | NonCredit |
| | Yagle-Sneed, Lynn | Child Dev. & Family Studies | Foster Parent | Credit |
| + | Young, Alfred R | Vocational Education | ECO/SF CACT 97-98 | NonCredit |

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolutions 980528-J1
 Academic Employees
 Non-Credit Program
 Categorically Funded
 City College of San Francisco

President and Members:

Resolution No. 980528-J1 covers appointments of academic employees to categorically funded positions and/or other related personnel transactions pursuant to the provisions of California Education Code Section 87470. All appointments are classified as temporary. Board of Trustees approval is required.

Resolution No. 980528-J1 is recommended for adoption.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Nicholas T. Hovland

J1
Page 1 of 2
05/28/98

NON-CREDIT

980528-J1
Categorically
Funded
Temp.
Appoints.

RESOLVED: That effective 05/18/98 thru 05/28/98 unless otherwise indicated the following employees be appointed to Categorically funded Temporary Full/Time (non-Tenured Track) positions, assigned to campus and subject/activity as indicated below. Salary shall be the current salary schedule.

| <u>NAME</u> | <u>GRANT</u> | <u>SUB./ACT.</u> | <u>BUDGET</u> | <u>BD. RES</u> |
|-----------------|---------------------|---------------------|------------------|----------------|
| Azevedo, Americ | Cntr for Excellence | Performance Conslt. | 123501-9210-1322 | 980129-B22 |
| Lee, Camilla | Cntr for Excellence | Econ Devlp Liason | 123501-9210-1322 | 980129-B21 |

Honorable Board of Trustees of the
City College of San Francisco District

Subject: Resolution No. 980528-L1
Amending employment contract for the purpose of (a) purchasing tax sheltered annuities, (b) contributing to tax sheltered custodial accounts, for those employees requesting such purchases or contributions, and (c) termination of the amendment to employment contract.

President and Members:

The Board of Trustees by Resolution No. 791120-B1 has made available to its employees the provisions of Section 403(b) of the United States Internal Revenue Code and Section 17501 of the California Revenue and Taxation Code.

Employees of the San Francisco Community College District may enter into an amendment of their employment contracts for the purpose of effecting a reduction in the salaries paid to such employees, and that for each employee who voluntarily elects to accept such reduction in his or her salary, the San Francisco Community College District shall, as directed by such employee, a) purchase, with an amount equal to the reduction in salary, a nontransferable annuity contract issued by an insurance company selected by the employee concerned, or (b) contribute an amount equal to such reduction in salary to a custodial account of a custodian selected by the employee, in which all rights under said custodial account shall be exercisable by the employee concerned.

The following rectifying resolution is recommended for adoption:

RESOLVED: That the Board of Trustees of the San Francisco Community college amend employment contract for the purpose of (a) purchasing tax sheltered annuities, (b) contributing to tax sheltered custodial accounts, for those employees requesting such purchases or contributions, and (c) termination of the amendment to employment contract, complying with the provisions of Section 403(b) of the United States Internal Revenue Code, and Section 17501 of the California Revenue and Taxation Code.

| | | BI-WEEKLY |
|-------------------------------|-----------------|---------------|
| <u>a) INSURANCE COMPANIES</u> | <u>I.D. NO.</u> | <u>AMOUNT</u> |
| Equitable Life Assurance | 23058 | 397.00 |
| Great West Life | 55060 | 505.00 |
| Merrill Lynch | 56862 | 507.00 |
| Northwestern Mutual Life | 56784 | 300.00 |
| Security Benefit Life | 54976 | 440.00 |
| Security First Life | 56231 | 150.00 |
| Security First Life | 26579 | 500.00 |
| Security First Life | 56294 | 150.00 |
| Security First Life | 54737 | 160.00 |
| Security First Life | 57163 | 50.00 |
| Security First Life | 54877 | 67.00 |
| Security First Life | 55535 | 80.00 |
| Security First Life | 57278 | 25.00 |
| Security First Life | 56394 | 384.00 |
| Security First Life | 56511 | 75.00 |
| Security First Life | 55984 | 339.00 |
| Security First Life | 56086 | 300.00 |
| Security First Life | 55551 | 200.00 |
| Security First Life | 57306 | 265.00 |
| Security First Life | 32744 | 150.00 |
| Security First Life | 55357 | 150.00 |
| Security First Life | 54896 | 150.00 |
| Security First Life | 55391 | 50.00 |
| Security first Life | 56495 | 50.00 |
| Security First Life | 22506 | 50.00 |
| Security First Life | 56091 | 293.00 |
| Security First Life | 229.37 | 77.00 |
| Security First ife | 56157 | 150.00 |
| Security First Life | 55275 | 130.00 |
| Security First Life | 54880 | 500.00 |
| State Street Bank, STRS | 52266 | 200.00 |
| TIAA Creff | 18428 | 500.00 |
| TIAA Creff | 04340 | 70.00 |
| Variable Annuity Life Ins. | 41776 | 50.00 |
| Variable Annuity Life Ins. | 56564 | 293.33 |
| Variable Annuity Life Ins. | 56415 | 50.00 |
| Variable Annuity Life Ins. | 56323 | 50.00 |
| Variable Annuity Life Ins. | 55359 | 150.00 |
| Variable Annuity Life Ins. | 57159 | 300.00 |
| Variable Annuity Life Ins. | 60446 | 100.00 |
| Variable Annuity Life Ins. | 55751 | 230.00 |
| USAA Life Insurance | 57352 | 107.00 |

| | | BI-WEEKLY |
|---|-----------------|---------------|
| <u>b) CUSTODIAL ACCOUNTS</u> | <u>I.D. NO.</u> | <u>AMOUNT</u> |
| Fidelity Management Trust | 32838 | 160.00 |
| Fidelity Management Trust | 54962 | 200.00 |
| Fidelity Management Trust | 05942 | 750.00 |
| Fidelity Management Trust | 56776 | 1000.00 |
| Fidelity Management Trust | 54933 | 200.00 |
| Fidelity Management Trust | 60328 | 100.00 |
| 1 st Interstate Bank of Denver | 54755 | 494.75 |
| 1 st Interstate Bank of Denver | 15330 | 250.00 |
| Franklin Templeton Trust | 36540 | 384.00 |
| Franklin Templeton Trust | 50178 | 75.00 |

| | | |
|--------------------------|-------|--------|
| Franklin Templeton Trust | 55078 | 400.00 |
| T. Rowe Price | 55555 | 150.00 |
| T. Rowe Price | 56465 | 254.00 |
| Vanguard Trust Company | 55753 | 50.00 |
| Vanguard Trust Company | 55390 | 469.00 |
| Vanguard Trust Company | 57364 | 40.00 |
| Vanguard Trust Company | 47566 | 100.00 |
| Vanguard Trust company | 40776 | 100.00 |
| Vanguard Trust Company | 56138 | 350.00 |
| Vanguard Trust Company | 54148 | 548.39 |
| Vanguard Trust Company | 54570 | 322.00 |

| <u>c) TERMINATION/CANCELLATIONS</u> | <u>I.D. NO.</u> | <u>BI-WEEKLY AMOUNT</u> |
|-------------------------------------|-----------------|-----------------------------|
| Equitable Life Insurance | 22340 | 150.00 |
| Franklin Templeton Trust | 56758 | 150.00 |
| Life of the SouthWest | 15330 | 250.00 |
| National Health Ins. | 24976 | 526.00 |
| Paul Revere Life | 56388 | 125.00 |

FURTHER IT BE RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to purchase such annuity contracts or contribute to such custodial accounts, subject to ratification by the Board of Trustees.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: James Kendrix

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980528-L2
Reemployment of Service Retirants
Under Education Code Section 24214

President and Members:

Under California Education Code Section 24214, a retirant may be employed by a school district subject to a fiscal year earnings limitation established by State Teachers' Retirement System (STRS). The rate of pay for such employment shall not be less than the minimum, nor exceed that paid by the employer to other employees performing comparable duties. The 1998-99 STRS earnings limit is \$ 18,300

The following resolution is recommended for adoption:

RESOLVED: That effective for the dates shown, the following retirant be employed to perform duties as agreed at a compensation not to exceed the State Teachers' Retirement System limit on retirant compensation in any fiscal year as provided for in Education Code Section 24214 and appropriate STRS directions.

ALEXANDER, REGINALD

July 1, 1998 - June 30, 1999

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Clara Starr

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolutions 980528-N1
 Academic Employees
 Community Services Classes
 City College of San Francisco

President and Members:

Resolution No. 980528-N1 covers appointments of academic employees to Community Service Classes and/or other related transactions pursuant to the provisions of California Education Code Section 78300. All appointments are classified as temporary hourly unless otherwise stated in the resolution. Board of Trustees approval is required.

Resolution No. 980528-N1 is recommended for adoption.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Nicholas T. Hovland

N1
Page 1 of 2
05/28/98

**TEMPORARY HOURLY ASSIGNMENTS -
ACADEMIC EMPLOYEES:-
Community Services Programs.**

RESOLVED: That the following named persons be appointed to temporary part-time academic assignments in Community Services and related Programs pursuant to Education Code Section 78300. Employment is contingent upon adequate class enrollment, possession of applicable required minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the appropriate instructional/non-instructional rates as provided by Article 20 of the AFT contract. Total assignments for temporary part-time faculty shall not exceed 60% of the hours per week considered as full-time assignments for regular employees having comparable duties. Total overload/extra pay assignments for full-time faculty shall be in accordance with the relevant provisions of the appropriate bargaining contract and the City College of San Francisco Faculty Handbook.

SUMMER 1998

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

| <u>Name</u> | <u>Department</u> | <u>Division</u> |
|------------------------|------------------------------|-----------------|
| Barhoumi, Phuong | Institute for Int'l Students | NonCredit |
| Custer, Luise Melanie | Institute for Int'l Students | NonCredit |
| Fontanella, Ann M. | Institute for Int'l Students | NonCredit |
| Frasca, David | Institute for Int'l Students | NonCredit |
| Hartman, Catherine Eli | Institute for Int'l Students | NonCredit |
| Ikeda, Vivian | English As a Second Language | NonCredit |
| + Larson, Penelope A | Institute for Int'l Students | NonCredit |
| Reichert, Leslie L | Institute for Int'l Students | NonCredit |
| Riley, Sheila Marion | Institute for Int'l Students | NonCredit |

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980528-P1
Amending the San Francisco Community
College District Policy Manual Section
PM 2.02 - Administrative and
Organizational Structure of the San
Francisco Community College District

President and Members:

San Francisco Community College District Policy Manual
Section 1.05 D reads in part as follows: "Adoption of
Policies. Any policy may be adopted by the Board, be
amended or repealed by an affirmative vote of four members
at any meeting, providing notice of said intended action has
been given at a previous meeting.

WHEREAS: Notice was given at a prior meeting
April 30, 1998 of the Board of Trustees
of the San Francisco Community
District that proposed amendments to the San Francisco
Community College District Policy Manual Section PM
2.02 would be acted upon at a subsequent meeting of the
Board of Trustees;

RESOLVED: That the San Francisco Community College
District Policy Manual Section PM 2.02 -
Administrative and Organizational Structure of the San
Francisco Community College District, be amended to
read as follows: (NOTE: The current structure is
labeled Exhibit A; the new proposed structure is
labeled Exhibit B.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Ronald Lee

OFFICE OF THE PROVOST

Proposed change to Organizational Chart
(only the portions recommended to be changed are shown)

FROM:

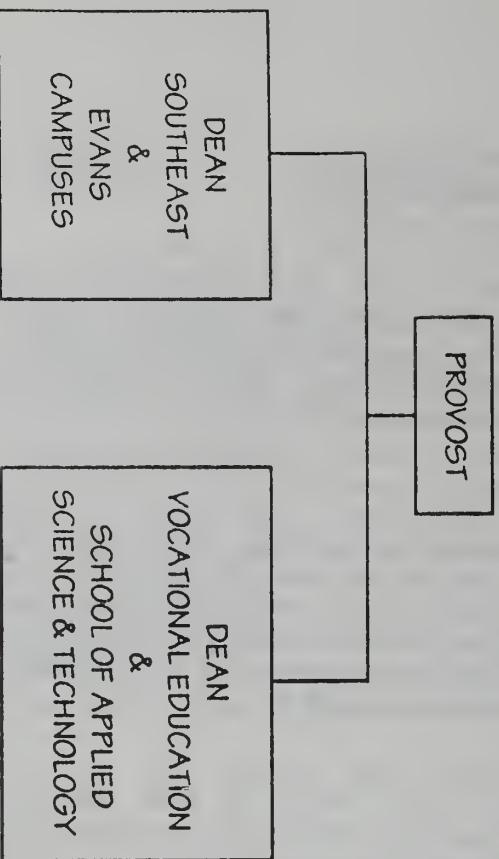


EXHIBIT "A"

TO:

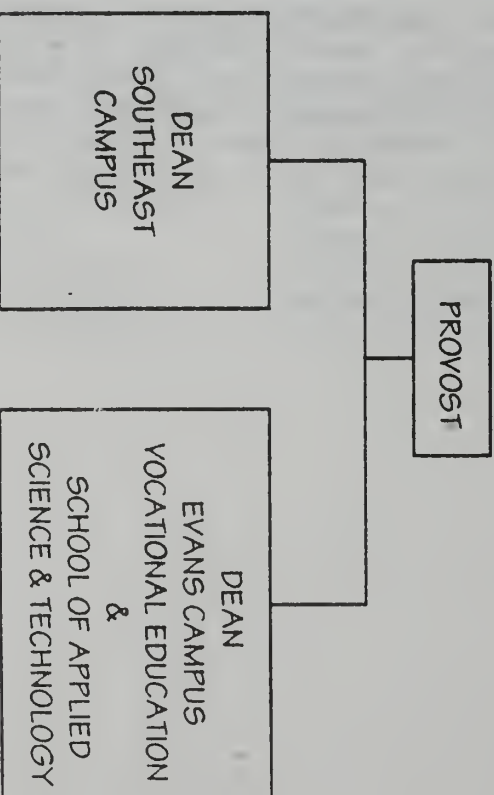


EXHIBIT "B"

MAY 26 1998

SAN FRANCISCO
PUBLIC LIBRARYADDED 5/22/98Honorable Board of Trustees of the
San Francisco Community College District

Resolution No. 980528-S1

Subject: Authorization to name the family
resource center in the Student Union at
Phelan Campus to be the Dr. Betty Shabazz
Family Resource Center.

President and members:

The Board of Trustees authorized its support in concept and purpose the Family Resource Center in the S3 resolution at the March 26 Board meeting.

The Family Resource Center Steering Committee now recommends the naming of this Center to be the Dr. Betty Shabazz Family Resource Center based on the following:

- 1) A survey of students was circulated in April and May 1998 at student forums, club events, child development classes, the CCSF Child Development Center at Phelan Campus and all students surveyed indicated their support for the naming of the center to be The Dr. Betty Shabazz Family Resource Center.
- 2) Upon the assassination of her husband, Malcolm X, Dr. Betty Shabazz raised six daughters as a single parent and earned her Ph.D. in Health Administration from the University of Massachusetts Amherst, providing a model of courage and vision to mothers and fathers struggling to improve their families' futures. She is an inspiration to the CCSF student parents who conceived, organized, and built the current Family Resource Center in the Student Union at Phelan Campus. Dr. Shabazz's personal accomplishments and professional commitment to education is a legacy to the power of perseverance, determination, and faith.
- 3) In the words of her daughter, Iiyasah Shabazz, the Shabazz family would be "humbled and completely honored" to have the center in her mother's name. It was her father's belief that education is the passport to the future, and that tomorrow belongs to those who prepare for today.

The following resolution is recommended for adoption:

Resolved: That the Board authorize the naming of
the family resource center in the Student
Union at Phelan Campus to be the Dr. Betty Shabazz
Family Resource Center.

Recommended for adoption:

James Haskell Mayo
Andrea Shorter
Lawrence Wong

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980528-S1
Authorization to name the Family
Resource Center in the Student Union at
Phelan campus to be the Dr. Betty
Shabazz Family Resource Center.

Honorable Board of Trustees of the
San Francisco Community College District

SUBJECT: Resolution No. 980528 - S2
Authorizing that the Student Trustee, starting June 1, 1998, be 1) asked for their advisory vote before the SFCCD Board of Trustees votes on each resolution with that vote being recorded in the minutes, and 2) compensated at \$450 per month, along with a \$1,000 travel allowance

President and Members:

Ed. Code 72023.5 subdivision (a) states, in part that "The nonvoting student member shall not be included in determining the vote required to carry any measure before the board." However, in half of the community college districts in California, the student trustee is asked for his/her advisory vote on all resolutions that come before the governing board of the college. This formal inclusion of a student perspective on matters facing the college will enhance not only the student trustee's participation in board meetings, but also keep the board and the public informed of student positions.

Ed. Code 72023.5 subdivision (b) states, in part, that the student trustee may "receive compensation up to the same extent as regular members." The duties of the student trustee are varied and extensive. They include attending all regularly scheduled meetings of the SFCCD Board of Trustees and agenda review meetings as well as attending Associated Students Council meeting at all campuses and meetings of the Associated Students Executive Board. Both the time commitment and the commitment to serving a student constituency are equivalent to those of regular board members, and the student trustee should be compensated at a comparable level.

The following resolution is recommended for adoption:

RESOLVED: That beginning June 1, 1998, the student trustee shall be asked for his/her advisory vote before the SFCCD Board of Trustees votes on each resolution, and that this advisory vote will be recorded in the minutes.

AND FURTHER BE IT RESOLVED: That beginning June 1, 1998, the student trustee shall be compensated at \$450 per month and receive travel reimbursement and conference expenses up to \$1,000 a year, subject to established District procedures regarding verification.

Recommended for adoption:

Andrea Shorter

Natalie Berg

Ordeal Roods

Honorable Board of Trustees
San Francisco Community College District

Subject: Resolution No. 980528-S3
Establishing policies and approving the total
educational program of the City College of
San Francisco, San Francisco Community College
District as described in the 1998-99 College
Catalog

President and Members:

The Education Code Section 72283 provides that the Board of Trustees shall establish policies for, and approve, the total educational program of the community college district.

Modifications to the educational program made during the 1997-98 academic year will be reflected in the 1998-99 college catalog. Actions of the College Curriculum Committee have been provided the members of the Board of Trustees at the end of each academic semester. These include additions, revisions, deletions and deactivations of courses and programs.

All of the additions, revisions, deletions and deactivations reported to the Board appear in the 1998-99 college catalog.

The following resolution is recommended for adoption:

RESOLVED: The 1998-99 City College of San Francisco Catalog which sets forth the General Regulations and the Educational Program of the City College of San Francisco, shall be approved by the Board of Trustees of the San Francisco Community College District.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: James E. Cagnacci

ADDED 5/22/98

DOCUMENTS DEPT.

MAY 26 1998

SAN FRANCISCO
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Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980528-W1
Authorization to enter into a sublease
between San Francisco Community College
District and the West Coast Beauty Supply,
for warehouse space, on the premises of 2200
Palou Avenue, San Francisco, starting June 8,
1998, for a period of five years, for the sum
of \$41,760 per year, with an annual increase
of 3%.

President and Members:

The District must immediately move furniture and
equipment out from Cloud Hall in preparation for construction
which is scheduled to begin June 22, 1998, for the Remodel Cloud
Hall for Allied Health Project (the District has already executed
the construction contract with A.R. Construction Company, (MBE),
Resolution No. 980430-B28). As the District is completely out of
storage space, furniture and equipment needs to be moved from
Cloud Hall to the warehouse on 2200 Palou Avenue, San Francisco.

The Remodel Cloud Hall for Allied Health Project
consists of remodeling the 44,500 gross square foot portion of
Cloud Hall for six Allied Health and two College Administrative
Departments.

This sublease will be paid for by a combination of
funds. This contract is funded by State Capital Outlay Funds for
Construction and with proceeds generated by the sale of the
General Obligation Bonds and will be charged to appropriation
fund number 412015-0130-6201-7100-S.

The following resolution is recommended for adoption:

RESOLVED: That authorization be given to enter into a
sublease between San Francisco Community
College District and the West Coast Beauty Supply,
for warehouse space, on the premises of 2200 Palou
Avenue, San Francisco, starting June 8, 1998, for a
period of five years, for the sum of \$41,760 per year,
with an annual increase of 3%.

FURTHER BE IT RESOLVED: That the Chancellor, Chief
Operating Officer, and/or their designees are
hereby authorized to execute any and all documents on
behalf of the District to effectuate this resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Peter A. Goldstein
Charles E. Jackson

FOR INFORMATION ONLY

Honorable Board of Trustees of the
San Francisco Community City College District

Subject: Report on contracts under \$30,000, Office of
Contract Education, City College of San Francisco,
May 1998.

This report is for information only on contracts that the
Office of Contract Education negotiated or amended under \$30,000
for the month of May 1998.

- San Francisco Housing Authority - contract total \$12,600.00 - term April 14, 1998 to December 31, 1998 for a class in Labor Studies, facility usage and project management.
- AMECO Beijing - contract total \$7,800.00 - term April 1, 1998 to December 31, 1998 for FAA Licensing and Testing Preparation training.
- Federal Express - contract total \$7,000.00 - term April 1, 1998 to December 31, 1998 for FAA Licensing and Testing Preparation training.
- United Airlines - contract total \$1,600.00 - term April 1, 1998 to December 31, 1998 for FAA Licensing and Testing Preparation training.

INFORMATION REPORT
NO ACTION NECESSARY

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Chancellor's Report - 980528-RPT
Academic Employees
Acceptance of Resignation and/or
Resignation with the Intent to Retire

President and Members:

The following academic employees have submitted, and the Chancellor has accepted, their resignations pursuant to Governing Board Resolution No. 910228-S7.

Resignation from the District Service

| <u>NAME</u> | <u>STATUS</u> | <u>DEPARTMENT</u> | <u>CAMPUS</u> | <u>EFFECTIVE COB DATE</u> |
|-------------|---------------|-------------------|---------------|-------------------------------|
| Rizzo, John | Part-Time | ESL | Alemany | 05/15/98 |

Recommended by:

Del M. Anderson
Chancellor

Originator: Nick Hovland



OFFICE OF FACILITIES PLANNING & CONSTRUCTION

50 PHELAN AVENUE • BOX S193 • SAN FRANCISCO, CA 94112 • 415. 239.3047 • FAX 415. 239.3947

OUTREACH EFFORTS

FACILITIES PLANNING AND CONSTRUCTION PROJECTS

The Office of Facilities Planning and construction is committed to a rigorous outreach effort to increase participation by MBE and WBE entities who desire to contract with City College to provide professional design and construction services. The following pages contain the information made available to consultants and contractor regarding requests for the qualifications and proposals as well as a listing of the resources the college was to advertise its projects.

CITY COLLEGE OF SAN FRANCISCO

BOARD OF TRUSTEES

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Office of Facilities Planning & Construction (OFPC) Project Advertisement Information

Thank you for your recent interest and inquiry regarding City College of San Francisco design and construction projects. The information below identifies the publications where we advertise professional service opportunities and construction bid advertisements. Also attached are plan room locations where you may examine construction documents. Please send your request for information or comments to Chuck Jackson via phone at (415) 239-3047 or via fax to (415) 239-3947 or via email to cjackson@fog.ccsf.cc.ca.us.

Minority Business Enterprises (MBE), Women Business Enterprises (WBE) and Disabled Veteran Business Enterprises (DVBE) are strongly encouraged to participate. All Proposals and Bid Documents must clearly state MBE, WBE, and DVBE participation as requested.

All bid and contract opportunities are published in the following ways:

1. City & County of San Francisco Bid and Contracts Opportunities Newsletter

This is a listing of requested submittals/bids for equipment, general services, construction, architectural & engineering services, consultants, concessions, and leases. All requests for submittals/bids are advertised for two consecutive weeks. This Newsletter is maintained by the City & County of San Francisco, Purchasing Department and you may obtain copies of this Newsletter in person at 633 Folsom Street, Room 210, San Francisco, CA 94107-3607. The Newsletter is sent to over 675 subscribers via fax and mail and is updated daily on the internet at www.ci.sf.ca.us/purchase/. You may contact the Purchasing Department via phone: (415) 554-6743 or via email: Purchasing@ci.sf.ca.us for subscription related information.

2. Daily Pacific Builder

Construction Bids are also advertised in the Daily Pacific Builder for two consecutive weeks. This is a Newspaper of general circulation and is a Division of the McGraw Hill Construction Information Group. Daily Pacific Builder, 221 Main Street, San Francisco, CA 94105. For circulation and subscription information, please call (800) 343-3634.

3. Fax Advertisements

The OFPC will fax construction bid and Requests for Qualifications (RFQ) advertisements upon request. Copies of construction bid advertisements and professional services RFQ's are available at OFPC and may be mailed upon request.

Construction documents may be purchased from the OFPC:

Office of Facilities Planning & Construction, City College of San Francisco, 50 Phelan Avenue, Science Hall, First Floor, Room 193, San Francisco, CA 94112.

Construction documents may also be examined at the following locations (see attached):

05/15/98

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OFFICE OF FACILITIES PLANNING & CONSTRUCTION

50 PHELAN AVENUE • BOX S193 • SAN FRANCISCO, CA 94112 • 415. 239.3047 • FAX 415. 239.3947

PROJECT ADVERTISING

CONSULTANT SERVICES

Advertisement announcing RFQ is sent to:

Bid and Contract Opportunities, City and County of San Francisco
Daily Pacific Builder
AAAE (Asian American Architects and Engineers)
Asian Inc.
AACA (Asian American Contractors Association)
CAABA (Council of Asian American Business Associations)
San Francisco Black Chamber of Commerce
Filipino Architects Contractors Engineers

CONSTRUCTION CONTRACTS

Advertisement announcing Project Out To Bid is sent to:

Bid and Contract Opportunities, City and County of San Francisco
Daily Pacific Builder
AAAE (Asian American Architects and Engineers)
Asian Inc.
AACA (Asian American Contractors Association)
CAABA (Council of Asian American Business Associations)
San Francisco Black Chamber of Commerce
Filipino Architects Contractors Engineers
Plan Rooms
San Francisco Builder's Exchange
Peninsula Builder's Exchange
Builder's Exchange of Alameda County
Valley Builder's Exchange
Solano-Napa Builder's Exchange
Bayview Hunters Point Builder's Exchange
African American Builder's Exchange
McGraw-Hill/Dodge Reports
Marin Builder's Exchange
Santa Clara Builder's Exchange
Shasta Builder's Exchange
Sacramento Builder's Exchange
Daily Construction Service
Builder's Exchange of Stockton

05/15/98

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OFFICE OF THE BOARD OF TRUSTEES

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**NOTICE OF
REGULAR MEETING - PUBLIC HEARING
BY THE
BOARD OF TRUSTEES
OF THE**

SAN FRANCISCO COMMUNITY COLLEGE DISTRICT

DOCUMENTS DEPT.

MAY 18 1998

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**ON A DRAFT ENVIRONMENTAL IMPACT REPORT, CITY COLLEGE OF
SAN FRANCISCO, MISSION CAMPUS.**

**The Board of Trustees of The San Francisco Community College District Will Meet
On:**

WEDNESDAY, MAY 27, 1998

beginning at 7:30 P.M.

**At 33 GOUGH STREET,
AUDITORIUM,
SAN FRANCISCO, CA.**

The San Francisco Community College District Board of Trustees will hold a public hearing to receive comments on the Draft Environmental Impact Report on the City College of San Francisco, Mission Campus Project. The purpose of the hearing is to receive comments from members of the public and any interested organizations on the proposed college project and its potential environmental effects. After the close of the hearing and the end of the public review period on the Draft EIR, the District will prepare a Final EIR which will include the public comments and the District's written responses to comments related to environmental concerns.

The Draft EIR analyzes the potentially significant environmental effects of the District's proposed acquisition of Lot 7 of Assessor's Block 3616, at 2550 and 2558 Mission Street, and the proposed development on that site of a college classroom building. The Draft EIR is available for review at the District administrative offices, 33 Gough Street, San Francisco, CA 94103, as well as at the Main Public Library and Mission Branches of the public library. The District will accept written comments on the Draft EIR through June 11, 1998.

**Members of the public shall have an opportunity to speak in accordance with Government
Code 54954. 3 and Education Code 72121.5**

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OFFICE OF THE BOARD OF TRUSTEES

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NOTICE *Agenda*

REGULAR MEETINGS

OF THE

BOARD OF TRUSTEES

DOCUMENTS DEPT.

JUN 22 1998

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SAN FRANCISCO COMMUNITY COLLEGE DISTRICT

LOCATION: DISTRICT OFFICE
OFFICE OF THE CHIEF OPERATING OFFICER
33 GOUGH STREET, SAN FRANCISCO

DATE: WEDNESDAY, JUNE 24, 1998

TIME: 5:30 PM

This meeting is normally devoted to Closed Session Topics.

LOCATION: SOUTH EAST CAMPUS
1800 OAKDALE AVENUE, SAN FRANCISCO
COMMUNITY ROOM

DATE: THURSDAY, JUNE 25, 1998

TIME: 6:00 PM

This meeting is normally devoted to Open Session Topics.

SPECIFIC TIMES SUBJECT TO CHANGE.

Call 241-2372 for information.

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.5

Signers for the deaf are available upon request

BOARD OF TRUSTEES

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TO MEMBERS OF THE PUBLIC

The Agenda page and accompanying resolutions have been prepared well in advance of the regularly scheduled meeting of the Board of Trustees of the San Francisco Community College District. Please note that Resolutions are subject to amendment and replacement.

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.5.

You should be aware of the following (Government Code § 54954.2):

1. Additional agenda items to be acted upon by the Board may be posted at 33 Gough Street and in the lobby of Conlan Hall at the Phelan Campus at least 72 hours in advance of the regularly scheduled Board Meeting. Resolutions may also be available at the time of posting, but if not, such resolutions will be available at the Board Meeting.
2. Additional agenda items and resolutions, although not posted as in paragraph 1 above, may still be acted upon by the board at the regular meeting:
 - a) Upon a determination by a majority vote of the Board that an emergency situation exists, as defined in Government Code § 54956.5. Emergency is defined as work stoppage or other activity which severely impairs public health, safety, or both, as determined by a majority of the members of the Board, OR crippling disaster which severely impairs public health, safety or both, as determined by a majority vote of the members of the Board, OR
 - b) Upon a determination by a two-thirds vote of the members of the Board present at the meeting or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the agenda being posted 72 hours in advance of the Board Meeting, OR
 - c) The item was posted 72 hours in advance of a prior meeting of the Board occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken.

For Members of the Public:

To facilitate the conduct of business at Board meetings, the following information has been taken from the District's Policy Manual concerning the conduct of Board Meetings.

From PM 1.05 A:

The order of business may be revised at any meeting when, in the discretion of the President, such revision will benefit the public and/or order of the meeting.

From PM 1.05 L:

L. Granting the Privilege of the Floor. A person desiring to speak shall be recognized by the Chair only after complying with the following procedures:

For matters appearing on the agenda, an individual desiring to address the Board must complete a "Request to Address Board" card, completing the information thereon including the subject to be addressed. If there is to be a written report presented, a copy(ies) shall be submitted in advance to the Chancellor.

Any person desiring to address the Board on non-agenda items must also complete the "Request to Address Board" card and will be recognized at the end of the agenda. Only items directly related to District business may be presented.

Cards for these purposes are available in the Office of the Chancellor and also at the Board meeting. Completed cards should be presented to the Board President prior to the beginning of the meeting. As a matter of courtesy, the Board encourages people to notify the Chancellor's Office in advance of the Board meeting of their intention to address the Board. Prior to calling for a vote on an item before the Board, the Presiding Officer shall determine if speaker cards have been submitted for that item. Persons who have submitted cards prior to the consideration of the item shall be called upon by the Presiding Officer. Persons who address the Board may address only the agenda item being considered and shall have up to three minutes for comments. Should another person who has submitted a request to speak card in advance of consideration of the item wish to forego speaking on that item, he or she may grant his or her speaking time to another speaker who has also submitted a request to speak card, but in no event shall any speaker have more than two allotments (totaling up to six minutes) of speaker time on any item. However, in order to facilitate the completion of District business, the Presiding Officer may also limit the total length of time allotted to the speakers on a given topic or agenda item which may reduce the individual speaker's time on that topic or item. Speaking too long, being unduly repetitious, or discussing irrelevancies disrupt the meeting, and may result in the forfeiture of speaking opportunities during that meeting.

The President of the Board reserves the right of determining the order of the speakers and changing the order of the agenda if it will be of benefit to the public and/or the order of the meeting.

Undue interruptions or other interferences with the orderly conduct of Board business cannot be allowed. Defamatory or abusive personal remarks which disturb or impede the meeting or exceed the bounds of civility necessary to the conduct of District business are always out of order. However, the Board shall not prohibit public criticism of the policies, procedures, programs, or services of the District, or of the acts or omissions of the Board.

The President may terminate the speaker's privilege of address if after being called to order, he or she persists in improper conduct or remarks, or if the speaker fails to speak on the subject matter for which the privilege of the floor was granted.

No oral presentation shall include charges or complaints against any employee of the Board, or otherwise present information, which does not relate directly to the topic at hand or which disrupts or impedes the meeting. All formal charges or complaints against an employee, for which a specific grievance or complaint process is not otherwise available, shall be in writing and signed by the person making the charge and shall be filed with the Chancellor who shall, after investigation, take or recommend appropriate action. There shall be no oral presentation or discussion of confidential formal charges or complaints in open public meetings of the Board on non-agenda items or unless otherwise required by law.

Comments or presentations made by members of the public to the Board do not necessarily reflect the opinion of the Board or of its individual members, nor does the Board necessarily endorse or sanction such comments or presentations. Persons who address the Board on matters of their choosing are solely responsible for the content of such comments or presentations.



OFFICE OF THE BOARD OF TRUSTEES

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AGENDA
CLOSED SESSION
BOARD OF TRUSTEES
OF
THE SAN FRANCISCO COMMUNITY COLLEGE DISTRICT

33 Gough Street
San Francisco
WEDNESDAY June 24, 1998
5:30 P.M.

DOCUMENTS DEPT.

JUN 22 1998

SAN FRANCISCO
PUBLIC LIBRARY

I. OPEN SESSION

II. CLOSED SESSION

A. CONFERENCE WITH REAL PROPERTY NEGOTIATOR (G.C. 54956.8)

- I: Property: New Chinatown/Northbeach Campus
1 Columbus Avenue, San Francisco
Negotiating Parties: Pan Magna Group and Peter Goldstein
Under negotiation: Price, and Terms of payment
- II: Property: New Chinatown/Northbeach Campus
55 Columbus Avenue, San Francisco
Negotiating Parties: Fong Family and Peter Goldstein
Under negotiation: Price, and Terms of payment
- III. Property: California Book Company, LTD
11 Phelan Avenue, San Francisco
Negotiating Parties: James Ruben and
Peter Goldstein and Stephen Herman
Under negotiation: Price, and Terms of payment
- IV. Property: New Mission Campus
2550-2560 Mission Street, San Francisco
Negotiating Parties: Keil Co. and Peter Goldstein
Under negotiation: Price, and Terms of payment
- V. Property: Property adjacent to the S. Balboa Reservoir
Phelan Avenue/Ocean Avenue, San Francisco
Negotiating Parties: PUC and Peter Goldstein
Under negotiation: Price and Terms of payment

GOVERNING BOARD

ROBERT E. BURTON • LESLIE R. KATZ • JAMES HASKELL MAYO, II.
MARIA P. MONET • RODEL E. RODIS • ROBERT P. VARNI • LAWRENCE WONG
DEL M. ANDERSON, CHANCELLOR

**B. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
(G.C. 54956.9(a))**

- I. Friends of the Columbo Building Vs. SFCCD et al
Northern District of California
U.S. District Court Case No. C97-4679JL
- II. San Francisco City College District Vs. Kintz
San Francisco Superior Court Case #980794

**C. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED
LITIGATION (G.C. 54956.9)**

- I. Significant exposure to litigation pursuant to Gov. Code 54956.9 (b) three cases

**D. PUBLIC EMPLOYEE APPOINTMENT (G.C. 54957)
Chancellor**

E. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE (G.C. 54957)

F. CONFERENCE WITH LABOR NEGOTIATOR (G.C. 54957.6)

- i. Agency Negotiators: Lawrence Klein and Jeffrey Sloan
Employee Organizations: Service Employees International Union (SEIU) 790 & American Federation of Teachers (AFT) 2121 & Department Chairperson Council (DCC)
- ii. Agency Negotiators: Lawrence Klein and Jeffrey Sloan
Unrepresented Employees: Gardener, Nursery Specialist, Electrician Supervisor I, Electrician, Painter, Painter Supervisor I, Plumber, Steamfitter, Stationary Engineer, Truck Driver, Locksmith, Carpenter, Carpenter Supervisor I, District Designated Managers, Supervisors, and Confidential Classifications
- iii. Agency Negotiators: Virginia Riegel
Unrepresented Employee: Chancellor

G. STUDENT DISCIPLINE (EDUCATION CODE 72122)

III. OPEN SESSION

- A. Disclosure of Board decisions from Closed Session, if appropriate

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.5

REVISED AGENDA 06/19/98
Meeting of the

Board of Trustees of the
San Francisco Community College District

City College of San Francisco
South East Campus
1800 Oakdale Avenue
Thursday, June 25, 1998

Open Session - 6:00 p.m.

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JUN 22 1998

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- I. Roll Call
- II. Pledge of Allegiance
- III. Special Presentation
 - a) ESL Transitional Plan: Robert Gabriner- Director of Research and Planning, Chris Shaeffer, and Sally Winn- Faculty members
- IV. Report from Academic Senate
- V. Report from Associated Students Council
- VI. Report from Classified Senate
- VII. Board of Trustees' Reports
- VIII. Introductions of New Staff Members
- IX. Chancellor's Report
- X. Adoption of Resolutions Agenda
- XI. Action on Resolutions Agenda Items

Finance (1-52 Pages)

General Fund

- B1 - Please refer to B25
- B2 - Authorization to contract with Aura Clendenen, WBE/MBE, for reporting and transcribing services for the San Francisco Community College District Board of Trustees Meetings, at a cost not to exceed \$10,000 for the period July 1, 1998 to June 30, 1999. Payment is based on \$5.00 per verbatim page received. Funded
- B3 - Authorization 1) to modify, effective July 1, 1998, the financial arrangement by which the Associated ~~Students~~

Students' budget receives part of its support; 2) to request a modification of Master Agreement Amendment 2, by and between the San Francisco Community College District and the San Francisco Community College District Bookstore Auxiliary, effective July 1, 1998 to transfer \$77,000 to District General Fund departmental funds restricted account; and 3) to designate other revenues, effective July 1, 1998, earned from mobile vending services, athletic ticket sales and pay-for-use copiers to District General Fund, departmental funds restricted accounts, to be used solely for student programs and services in the approximate total amount of \$158,000

- B4 - Authorization to conduct an excursion to Florence, Italy, for Spring 1999 in connection with an instructional program, and authorizing contract with Accent International Consortium for Academic Programs Abroad, Ltd, ("Accent") to obtain travel and educational program arrangements, with costs to be born by students, for the excursion, March 1 - May 28, 1999.
- B5 - Authorization to conduct an excursion to Paris, France, for Spring 1999 in connection with an instructional program, and authorizing contract with Accent International Consortium for Academic Programs Abroad, Ltd, ("Accent") to obtain travel and educational program arrangements, with costs to be born by students, for the excursion, January 27 - May 22, 1999.
- B6 - Authorization to contract with the PBN Company, for special services and advice in the area of communications and public relations for the District's Project: Chinatown/North Beach Campus Site Acquisition, at a total cost not to exceed \$10,000, for the period June 25, 1997 through December 31, 1998. Not Funded
- B7 - Authorization to amend Resolutions 971218-B16 and 980326-B7B to authorize a contract extension with Pacific Bell for the provision of central office-based voice, and tandem network switching services (Centrex) from July 1, 1998 to June 30, 2001, and to authorize a finance agreement with Pacific Bell Financial Services to provide financing for such services at a total cost not to exceed \$974,277 or \$27,064 monthly cost extended over the 36-month duration of the contract. Funded
- B8 - Adoption of Tentative 1998-99 Budget
- B9 - Authorization to Amend the following Resolutions as indicated in the table

CAPTIAL OUTLAY/BOND PROJECT

- B10 - Authorization to accept and appropriate all receivable funds from the California Energy Commission to City College of San Francisco to implement the Energy Conservation, Energy Efficient Project funded by the Petroleum Violation Escrow Account (PVEA), for a total of \$425,000.
- B11 - Authorization to contract with Russell Hultgren, to provide the District with complete construction inspection services for the Project: Remodel Cloud Hall for Allied Health, located at the Phelan Campus, for a fee of \$40/hour, full time for 18 months, for a total fee not to exceed \$124,800, to be completed on or before December 31, 1999.
- B12 - Authorization for Contract Modification #1 with Admond Construction Inc., a certified Minortiy Business Enterprise(MBE), to cover the cost of Change Order 1, for a credit of \$34,932, for the Project: ~~Temporary~~ **Modular** Facilities, located at the Phelan Campus, for a reduced contract cost not to exceed \$401,368.
- B13 - Amendment to resolution No. 971120-B17, authorization to contract with EIP Associates from November 1, 1997 through June 30, 1998 for consulting services related to the completion of environmental impact reports needed for CEQA compliance increasing the total cost from an amount not to exceed \$100,000, to an amount not to exceed \$215,000, with all such costs to be paid for with proceeds from the issuance of general obligation bonds
- B14 - Amendment to resolution No. 971218-B10, authorization to contract with Gordon Chong Associates, a certified Minority Business Enterprise (MBE), for special services and advice to provide the District with architectural services, for the Project: Chinatown/North Beach Campus Schematic Design, increasing total cost from an amount no to exceed \$25,000 to an amount not to exceed \$100,000, for the period December 1, 1997 through June 30, 1998

GRANTS

- B15 - Authorization to (1) renew our contract with and (2) appropriate funds from the Mathematics and Science Teacher Education Program (MASTEP) administered jointly by San Jose State University (SJSU) and San Francisco State University (SFSU) to provide summer stipends and release time for three CCSF faculty members to work on course and curriculum development for the period of July 1, 1998 to June 30, 1999, in the amount not to exceed \$24,198
- B16 - Authorization for the District to 1) submit an application for funds, and 2) to appropriate all funds receivable upon approval of the California

Postsecondary Education Commission Eisenhower State Grant Program for an extension of the current Eisenhower Math Grant for the period October 1, 1998 through March 31, 1999, \$40,000

- B17 - Authorization to (1) submit an application for funds and (2) appropriate funds receivable upon approval by the Private Industry Council of San Francisco (PIC) to conduct an Occupational Classroom Training Program under the provisions of the Job Training and Partnership Act for the period July 1, 1998 through June 30, 1999, City College of San Francisco, \$102,250.
- B18 - Authorization to (1) submit an application for funds and (2) appropriate funds receivable upon approval by the Private Industry Council of San Francisco (PIC) to conduct an Occupational Classroom Training Program under the provisions of the Job Training and Partnership Act for the period July 1, 1998 through June 30, 1999, City College of San Francisco, \$42,188.
- B19 - Authorization for the District to (1) submit an application for funds and (2) appropriate all funds receivable upon approval by the California State Department of Education/Child Development Division, under the Child Care and Development Block Grant for fiscal year 1998-99, in the amount not to exceed \$22,491. Funds provide child care for eligible families.
- B20 - Authorization to (1) appropriate all funds receivable upon approval of City College of San Francisco's 4-year extended plan through 1998-99 for Carl D. Perkins Vocational and Applied Technology Education (VATEA Title II, Part C) Act of 1990, by the State Chancellor's Office, California Community Colleges, for Fiscal Year 1998-99, up to \$1,146,177
- B21 - Authorization to enter special service contracts with 1) Terence Savory, \$5,000; 2) Eric Ng, \$9,000; 3) Jim Knapton, \$8,500; 4) Yim Yi Lee, \$4,500 to provide technical assistance and related services for San Francisco Center of Applied Competitive Technologies, Office of Contract Education. All contracts end on June 30, 1998. Total not to exceed \$27,000.
- B22 - Authorization to (1) submit an application for funds and (2) appropriate all funds receivable upon approval by Chancellor's Office California Community Colleges, CalWORKs Funding, July 1, 1998 to June 30, 1999, not to exceed \$2,695,850.
- B23 - Authorization to (1) submit an application for funds and (2) appropriate all funds receivable upon approval by Chancellor's Office California Community Colleges, Office of Student Services, Transitional Assistance to

Needy Families (TANF) Funding, July 1, 1998 to June 30, 1999, not to exceed \$466,765.

- B24 - Authorization to A) accept \$16,800 from the Port of San Francisco and \$10,000 from the REBRAC grant to finance the Center For Habitat Restoration; and B) authorization to contract with Kenneth C. Entlinger to serve as CHR Coordinator for the period July 1, 1998, to June 30, 1999, in the amount not to exceed \$13,000 and C) to contract with Damien Raffa to serve as Pier 98 Coordinator for the period July 1, 1998, to June 30, 1999, in the amount not to exceed \$10,800
- B25 - Authorization to accept and appropriate all receivable funds from the Foundation of City College of San Francisco for the purpose of operating the educational access Channel 52 funded by television access funds from the City of San Francisco, a total of \$12,943.14.

Equipment, Supplies & Services (53-65 Pages)

- C1 - Procurement of equipment, supplies, services, etc., less than \$3,000
- C2 - Procurement of equipment, supplies, services, etc., \$3,000 or more
- C3 - Acceptance of Gifts
- C10 - Disposal of Personal Property With Insufficient Sales Value

Human Resources (66-92 Pages)

- F1 - Extending Appointment, Exempt Grant-Funded Temporary Academic Administrative Appointment City College of San Francisco
- F2 - Resignation from an Academic Administrative Position
- F3-4 - Administrative Appointments (2 or 3 year terms)
- F5 - Appointment Educational Academic Administrator City College of San Francisco
- L1 - Amending employment contract for the purpose of (a) purchasing tax sheltered annuities, (b) contributing to tax sheltered custodial accounts, for those employees requesting such purchases or contributions, and (c) termination of the amendment to employment contract.
- G1-5 - Academic Employees, Credit Program, District Funded
- H1-3 - Academic Employees, Credit Program, Categorically Funded

J1 - Academic Employees, Non-Credit Programs, Categorically Funded

N1 - Academic Employees Community Services Classes

Special (93-100 Pages)

S1 - Adoption of CCSF ESL/Transitional Studies Plan

S2 - Authorizing the District to (1) require new academic employees to provide documents with fingerprints and other information; (2) charge a fee of \$42.00 for the processing of such documents; (3) charge an additional fee of \$2.00, where appropriate; (4) provide that fees be adjusted when costs are revised.

S3 - Establishing policies and approving the total educational program of the City College of San Francisco, San Francisco Community College District as described in the 1998-99 College Catalog

S4 - Adopting an Amended Benefit Level for Fiscal Year 1998-99 for Unrepresented Employees of the District Occupying Positions Within the Classifications of Chief Stationary Engineer (7205), Apprentice Stationary Engineer (7333), Stationary Engineer (7334), and Senior Stationary Engineer (7335)

S5 - Adoption of Findings of Fact and Conclusions of the hearing Officer and the Recommendation of the Chancellor for the Expulsion of Student Case No.:979800002

Informational Reports (101-103 pages) No Action Necessary

XII. Requests to Speak

XIII. Adjournment

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.5.

Next Board Meeting Date: July 30, 1998
Gough Street Campus

Meeting of the
Board of Trustees of the
San Francisco Community College District

City College of San Francisco
South East Campus
1800 Oakdale Avenue
Thursday, June 25, 1998

Open Session - 6:00 p.m.

DOCUMENTS DEPT.

JUN 22 1998

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- I. Roll Call
- II. Pledge of Allegiance
- III. Report from Academic Senate
- IV. Report from Associated Students Council
- V. Report from Classified Senate
- VI. Board of Trustees' Reports
- VII. Introductions of New Staff Members
- VIII. Chancellor's Report
- IX. Adoption of Resolutions Agenda
- X. Action on Resolutions Agenda Items

Finance (1-52 Pages)

General Fund

- B1 - Authorization to accept and appropriate all receivable funds from the Foundation of City College of San Francisco for the purpose of operating the educational access Channel 52 funded by television access funds from the City of San Francisco, a total of \$12,943.14.
- B2 - Authorization to contract with Aura Clendenen, WBE/MBE, for reporting and transcribing services for the San Francisco Community College District Board of Trustees Meetings, at a cost not to exceed \$10,000 for the period July 1, 1998 to June 30, 1999. Payment is based on \$5.00 per verbatim page received. Funded
- B3 - Authorization 1) to modify, effective July 1, 1998, the financial arrangement by which the Associated Student's budget receives part of its support; 2) to request a

modification of Master Agreement Amendment 2, by and between the San Francisco Community College District the San Francisco Community College District Bookstore Auxiliary, effective July 1, 1998 to transfer \$77,000 to District General Fund departmental funds restricted account; and 3) to designate other revenues, effective July 1, 1998, earned from mobile vending services, athletic ticket sales and pay-for-use copiers to District General Fund, departmental funds restricted accounts, to be used solely for student programs and services in the approximate total amount of \$158,000

- B4 - Authorization to conduct an excursion to Florence, Italy, for Spring 1999 in connection with an instructional program, and authorizing contract with Accent International Consortium for Academic Programs Abroad, Ltd, ("Accent") to obtain travel and educational program arrangements, with costs to be born by students, for the excursion, March 1 - May 28, 1999.
- B5 - Authorization to conduct an excursion to Paris, France, for Spring 1999 in connection with an instructional program, and authorizing contract with Accent International Consortium for Academic Programs Abroad, Ltd, ("Accent") to obtain travel and educational program arrangements, with costs to be born by students, for the excursion, January 27 - May 22, 1999.
- B6 - Authorization to contract with the PBN Company, for special services and advice in the area of communications and public relations for the District's Project: Chinatown/North Beach Campus Site Acquisition, at a total cost not to exceed \$10,000, for the period June 25, 1997 through December 31, 1998. Not Funded
- B7 - Authorization to amend Resolutions 971218-B16 and 980326-B7B to authorize a contract extension with Pacific Bell for the provision of central office-based voice, and tandem network switching services (Centrex) from July 1, 1998 to June 30, 2001, and to authorize a finance agreement with Pacific Bell Financial Services to provide financing for such services at a total cost not to exceed \$974,277 or \$27,064 monthly cost extended over the 36-month duration of the contract. Funded
- B8 - Adoption of Tentative 1998-99 Budget
- B9 - Authorization to Amend the following Resolutions as indicated in the table

CAPTIAL OUTLAY/BOND PROJECT

- B10 - Authorization to accept and appropriate all receivable funds from the California Energy Commission to City College of San Francisco to implement the Energy

Conservation, Energy Efficient Project funded by the Petroleum Violation Escrow Account (PVEA), for a total of \$425,000.

- B11 - Authorization to contract with Russell Hultgren, to provide the District with complete construction inspection services for the Project: Remodel Cloud Hall for Allied Health, located at the Phelan Campus, for a fee of \$40/hour, full time for 18 months, for a total fee not to exceed \$124,800, to be completed on or before December 31, 1999.
- B12 - Authorization for Contract Modification #1 with Admond Construction Inc., a certified Minority Business Enterprise(MBE), to cover the cost of Change Order 1, for a credit of \$34,932, for the Project: Temporary Facilities, located at the Phelan Campus, for a reduced contract cost not to exceed \$401,368.
- B13 - Amendment to resolution No. 971120-B17, authorization to contract with EIP Associates from November 1, 1997 through June 30, 1998 for consulting services related to the completion of environmental impact reports needed for CEQA compliance increasing the total cost from an amount not to exceed \$100,000, to an amount not to exceed \$215,000, with all such costs to be paid for with proceeds from the issuance of general obligation bonds
- B14 - Amendment to resolution No. 971218-B10, authorization to contract with Gordon Chong Associates, a certified Minority Business Enterprise (MBE), for special services and advice to provide the District with architectural services, for the Project: Chinatown/North Beach Campus Schematic Design, increasing total cost from an amount no to exceed \$25,000 to an amount not to exceed \$100,000, for the period December 1, 1997 through June 30, 1998

GRANTS

- B15 - Authorization to (1) renew our contract with and (2) appropriate funds from the Mathematics and Science Teacher Education Program (MASTEP) administered jointly by San Jose State University (SJSU) and San Francisco State University (SFSU) to provide summer stipends and release time for three CCSF faculty members to work on course and curriculum development for the period of July 1, 1998 to June 30, 1999, in the amount not to exceed \$24,198
- B16 - Authorization for the District to 1) submit an application for funds, and 2) to appropriate all funds receivable upon approval of the California Postsecondary Education Commission Eisenhower State Grant Program for an extension of the current

Eisenhower Math Grant for the period October 1, 1998 through March 31, 1999, \$40,000

- B17 - Authorization to (1) submit an application for funds and (2) appropriate funds receivable upon approval by the Private Industry Council of San Francisco (PIC) to conduct an Occupational Classroom Training Program under the provisions of the Job Training and Partnership Act for the period July 1, 1998 through June 30, 1999, City College of San Francisco, \$102,250.
- B18 - Authorization to (1) submit an application for funds and (2) appropriate funds receivable upon approval by the Private Industry Council of San Francisco (PIC) to conduct an Occupational Classroom Training Program under the provisions of the Job Training and Partnership Act for the period July 1, 1998 through June 30, 1999, City College of San Francisco, \$42,188.
- B19 - Authorization for the District to (1) submit an application for funds and (2) appropriate all funds receivable upon approval by the California State Department of Education/Child Development Division, under the Child Care and Development Block Grant for fiscal year 1998-99, in the amount not to exceed \$22,491. Funds provide child care for eligible families.
- B20 - Authorization to (1) appropriate all funds receivable upon approval of City College of San Francisco's 4-year extended plan through 1998-99 for Carl D. Perkins Vocational and Applied Technology Education (VATEA Title II, Part C) Act of 1990, by the State Chancellor's Office, California Community Colleges, for Fiscal Year 1998-99, up to \$1,146,177
- B21 - Authorization to enter special service contracts with 1) Terence Savory, \$5,000; 2) Eric Ng, \$9,000; 3) Jim Knapton, \$8,500; 4) Yim Yi Lee, \$4,500 to provide technical assistance and related services for San Francisco Center of Applied Competitive Technologies, Office of Contract Education. All contracts end on June 30, 1998. Total not to exceed \$27,000.
- B22 - Authorization to (1) submit an application for funds and (2) appropriate all funds receivable upon approval by Chancellor's Office California Community Colleges, CalWORKs Funding, July 1, 1998 to June 30, 1999, not to exceed \$2,695,850.
- B23 - Authorization to (1) submit an application for funds and (2) appropriate all funds receivable upon approval by Chancellor's Office California Community Colleges, Office of Student Services, Transitional Assistance to Needy Families (TANF) Funding, July 1, 1998 to June 30, 1999, not to exceed \$466,765.

- B24 - Authorization to A) accept \$16,800 from the Port of San Francisco and \$10,000 from the REBRAC grant to finance the Center For Habitat Restoration; and B) authorization to contract with Kenneth C. Entlinger to serve as CHR Coordinator for the period July 1, 1998, to June 30, 1999, in the amount not to exceed \$13,000 and C) to contract with Damien Raffa to serve as Pier 98 Coordinator for the period July 1, 1998, to June 30, 1999, in the amount not to exceed \$10,800

Equipment, Supplies & Services (53-65 Pages)

- C1 - Procurement of equipment, supplies, services, etc., less than \$3,000
- C2 - Procurement of equipment, supplies, services, etc., \$3,000 or more
- C3 - Acceptance of Gifts
- C10 - Disposal of Personal Property With Insufficient Sales Value

Human Resources (66-92 Pages)

- F1 - Extending Appointment, Exempt Grant-Funded Temporary Academic Administrative Appointment City College of San Francisco
- F2 - Resignation from an Academic Administrative Position
- F3-4 - Administrative Appointments (2 or 3 year terms)
- F5 - Appointment Educational Academic Administrator City College of San Francisco
- L1 - Amending employment contract for the purpose of (a) purchasing tax sheltered annuities, (b) contributing to tax sheltered custodial accounts, for those employees requesting such purchases or contributions, and (c) termination of the amendment to employment contract.
- G1-5 - Academic Employees, Credit Program, District Funded
- H1-3 - Academic Employees, Credit Program, Categorically Funded
- J1 - Academic Employees, Non-Credit Programs, Categorically Funded
- N1 - Academic Employees Community Services Classes

Special (93-100 Pages)

- S1 - Adoption of CCSF ESL/Transitional Studies Plan
- S2 - Authorizing the District to (1) require new academic employees to provide documents with fingerprints and other information; (2) charge a fee of \$42.00 for the processing of such documents; (3) charge an additional fee of \$2.00, where appropriate; (4) provide that fees be adjusted when costs are revised.
- S3 - Establishing policies and approving the total educational program of the City College of San Francisco, San Francisco Community College District as described in the 1998-99 College Catalog
- S4 - Adopting an Amended Benefit Level for Fiscal Year 1998-99 for Unrepresented Employees of the District Occupying Positions Within the Classifications of Chief Stationary Engineer (7205), Apprentice Stationary Engineer (7333), Stationary Engineer (7334), and Senior Stationary Engineer (7335)
- S5 - Adoption of Findings of Fact and Conclusions of the hearing Officer and the Recommendation of the Chancellor for the Expulsion of Student Case No.:979800002

Informational Reports (101-103 pages) No Action Necessary

XII. Requests to Speak

XIII. Adjournment

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.5.

Next Board Meeting Date: **July 30, 1998**
Gough Street Campus

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980625-B1
Authorization to accept and appropriate all
receivable funds from the Foundation of City
College of San Francisco for the purpose of
operating the educational access Channel 52
funded by television access funds from the
City of San Francisco, a total of \$12,943.14.

President and Members:

The City and County of San Francisco gives a portion of the
TCI Cablevision franchise fee to support operations of the
educational access Channel 52, currently operated by City College
of San Francisco. These funds are given by the City College of
San Francisco to the Channel 52 account of the Foundation of City
College of San Francisco. The funds are restricted to pay any
operating expenses of Channel 52.

The Foundation of City College of San Francisco will donate
a total of \$12,943.14 to pay operating expenses for Channel 52.

The following resolution is recommended for adoption:

WHEREAS: The educational access channel offers students
important distance-education opportunities, as
well as a range of valuable educational services to the
College and the San Francisco Community, and

WHEREAS: The City and County of San Francisco has given
\$12,943.14 to the Foundation of City College of
San Francisco for the purpose of operating educational
access channel to assist students and provide educational
programming for the City of San Francisco.

RESOLVED: That authorization be given to accept and
appropriate all receivable funds from the
Foundation of City College of San Francisco for the purpose
of operating the educational access Channel 52 funded by
television access funds from the City of San Francisco,
\$12,943.14.

THEREFORE BE IT RESOLVED: That the Chancellor, Chief
Operating Officer, and/or
their designee are hereby authorized to execute all
documents necessary to record this budget revision on the

accounts of the San Francisco Controller and the SFCCD and to submit any and all reports required by the Foundation of City College of San Francisco in the administration of said program.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Jacqueline A. Shadko

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution 980625-B2
Authorization to contract with Aura
Clendenen, WBE/MBE, for reporting and
transcribing services for the San Francisco
Community College District Board of Trustees
Meetings, at a cost not to exceed \$10,000 for
the period July 1, 1998 to June 30, 1999.
Payment is based on \$5.00 per verbatim page
received.

President and Members:

The Office of the Chief Operating Officer wishes to
contract with Ms. Aura Clendenen, an MBE/WBE proprietor, to
provide reporting and transcribing services for the Board of
Trustees meetings for the period listed above.

Execution of this contract is necessary for accurate
documentation of the proceedings of the Board of Trustees
meetings. Contractor agrees and declares that she is qualified
to perform such special services and that she is willing to
render them.

The following resolution is recommended for adoption:

RESOLVED: That the San Francisco Community College
District Board of Trustees will contract with
Aura Clendenen an MBE/WBE for her to provide reporting
and transcribing services at the San Francisco
Community College District Board of Trustees Meetings,
at a cost not to exceed \$10,000 for the period July 1,
1998 to June 30, 1999. Payment is based on \$5.00 per
verbatim page received.

FURTHER BE IT RESOLVED: That the Chancellor, Chief
Operating Officer, and/or their
designees, are hereby authorized to execute this
contract of behalf of San Francisco Community College
District.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Peter Goldstein
06/25/98 - B2 page 1

This resolution would restore or maintain funding to the referenced programs and services to their pre 1997-98 levels effective July 1, 1998 in a General Fund restricted account to be established for these purposes with the funding to come from the following sources: 1) \$77,000 from the Bookstore currently given to Associated Students; 2) mobile vending revenues (estimated revenue \$68,000), 3) athletic ticket sales (estimated revenue \$8,000) and 4) pay for use copier revenues (estimated at \$5,000). The Dean of Student Affairs or his/her designee will be responsible for overseeing the management of the restricted account.

The following resolution is recommended for adoption:

RESOLVED: Authorization 1) to modify, effective July 1, 1998, the financial arrangement by which the Associated ~~Student's~~ Students' budget receives part of its support; 2) to request a modification of Master Agreement Amendment 2, by and between the San Francisco Community College District and the San Francisco Community College District Bookstore Auxiliary, effective July 1, 1998 to transfer \$77,000 to District General Fund departmental funds restricted account; and 3) to designate other revenues, effective July 1, 1998, earned from mobile vending services, athletic ticket sales and pay-for-use copiers to District General Fund, departmental funds restricted accounts, to be used solely for the student programs and services listed on Attachment A in the approximate total amount of \$158,000, and

FURTHER BE IT RESOLVED: That if in any fiscal year a surplus shall accrue to these District ~~general~~ General Fund departmental funds, restricted accounts, the surplus will be carried forward to the next fiscal year for the support of the student programs listed on Attachment A, and

FURTHER BE IT RESOLVED: That the Chancellor and Chief Operating Officer are hereby authorized to execute such contract on behalf of the San Francisco Community College District.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Jennifer Biehn
Frank Chong
Peter Goldstein
Stephen Herman

ATTACHMENT A

[illegible]

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 980625-B3
Authorization 1) to modify, effective July 1, 1998, the financial arrangement by which the Associated Student's budget receives part of its support; 2) to request a modification of Master Agreement Amendment 2, by and between the San Francisco Community College District the San Francisco Community College District Bookstore Auxiliary, effective July 1, 1998 to transfer \$77,000 to District General Fund departmental funds restricted account; and 3) to designate other revenues, effective July 1, 1998, earned from mobile vending services, athletic ticket sales and pay-for-use copiers to District General Fund, departmental funds restricted accounts, to be used solely for student programs and services in the approximate total amount of \$158,000

President and Members:

The Associated Students currently receives two separate allocations from the Bookstore; one allocation is \$38,500 per semester. The other is approximately \$65,000 per semester and is based on sales of student ID cards. In December of 1995 these allocations were continued in the Second Amendment to the Master Agreement by and between the San Francisco Community College District and the San Francisco Community College District Bookstore Auxiliary. Additionally, the following revenues have been allocated by the District to the Associated Students: mobile vending, athletic ticket sales, and pay-for-use copiers.

This resolution would shift the revenues and responsibility for funding certain student programs and services from the Associated Students to the District General Fund in order to provide an adequate level of support. Attachment A lists those programs and services with their Associated Students budgeted amounts and actual expenditures for fiscal years 1995/96, 1996/97 and 1997/98. As a result of the Associated Students reduction in support for some of these programs in fiscal year 1997-98, the District General Fund was called upon to provide financial support.

This resolution would restore or maintain funding to the referenced programs and services to their pre 1997-98 levels effective July 1, 1998 in a General Fund restricted account to be established for these purposes with the funding to come from the following sources: 1) \$77,000 from the Bookstore currently given to Associated Students; 2) mobile vending revenues (estimated revenue \$68,000), 3) athletic ticket sales (estimated revenue \$8,000) and 4) pay for use copier revenues (estimated at \$5,000). The Dean of Student Affairs or his/her designee will be responsible for overseeing the management of the restricted account.

The following resolution is recommended for adoption:

RESOLVED: Authorization 1) to modify, effective July 1, 1998, the financial arrangement by which the Associated Student's budget receives part of its support; 2) to request a modification of Master Agreement Amendment 2, by and between the San Francisco Community College District the San Francisco Community College District Bookstore Auxiliary, effective July 1, 1998 to transfer \$77,000 to District General Fund departmental funds restricted account; and 3) to designate other revenues, effective July 1, 1998, earned from mobile vending services, athletic ticket sales and pay-for-use copiers to District General Fund, departmental funds restricted accounts, to be used solely for the student programs and services listed on Attachment A in the approximate total amount of \$158,000, and

FURTHER BE IT RESOLVED: That if in any fiscal year a surplus shall accrue to these District general Fund departmental funds, restricted accounts, the surplus will be carried forward to the next fiscal year for the support of the student programs listed on Attachment A, and

FURTHER BE IT RESOLVED: That the Chancellor and Chief Operating Officer are hereby authorized to execute such contract on behalf of the San Francisco Community College District.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Jennifer Biehn
Frank Chong
Peter Goldstein
Stephen Herman

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980625 - B4
Authorization to conduct an excursion to
Florence, Italy, for Spring 1999 in
connection with an instructional program, and
authorizing contract with Accent
International Consortium for Academic
Programs Abroad, Ltd, ("Accent") to obtain
travel and educational program arrangements,
with costs to be born by students, for the
excursion, March 1 - May 28, 1999.

President and Members:

On July 8, 1991, a Request for Proposals, City College of San Francisco International Education Program, "Italy" was mailed to 9 agencies which provide travel services. The closing date for receipt of proposals was Monday, July 29, 1991. One proposal was received, a bid by Opportunities In Learning (O.I.L.). O.I.L. was awarded a contract based upon the criteria of our requirements and their price, policies, and past performance. In 1991, European Studies Abroad and their subcontractor O.I.L. changed their name to Accent International Consortium for Academic programs.

O.I.L./ACCENT very successfully provided us with services for twelve (12) consecutive semesters since Fall 1991. In fact, O.I.L./ACCENT has consistently received excellent evaluations from City College students.

Accent is now requesting to renew their contract for the Florence program for Spring 1999. Their proposed cost which includes instruction, activities, and lodging in a family or student apartment is \$4,100.00 per student (land only).

Since Accent has been evaluated extremely positively over the semesters, has consistently received excellent evaluations by the students, and has continually met the criteria of our requirements in price, policies, and past performance, a contract with the firm of Accent is recommended to provide the necessary travel and educational program arrangements for the Spring 1999 Semester in Florence program.

The following resolution is recommended for adoption:

RESOLVED: That the San Francisco Community College District conducts excursions to Florence, Italy, Spring 1999 in connection with an instructional program in Italian language, art history and humanities, provided that the excursion be conducted in conformance with applicable laws. The District shall expend no funds for transportation, housing, meals, or incidentals.

FURTHER BE IT RESOLVED: That the San Francisco
Community College District
contract with Accent to obtain travel and educational
program arrangements with costs to be borne by students
for an excursion to Florence, Italy, March 1, 1999 -
May 28, 1999, and that the Chancellor and/or Chief
Operating Officer are hereby authorized to execute such
contract on behalf of the San Francisco Community
College District.

Recommended for adoption:

Del Anderson
Chancellor

Originator: Joanne Low

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980625 - B5
Authorization to conduct an excursion to
Paris, France, for Spring 1999 in connection
with an instructional program, and
authorizing contract with Accent
International Consortium for Academic
Programs Abroad, Ltd, ("Accent") to obtain
travel and educational program arrangements,
with costs to be born by students, for the
excursion, January 27 - May 22, 1999.

President and Members:

On July 8, 1991, a Request for Proposals, City College of San Francisco International Education Program, "Paris" was mailed to 9 agencies which provide travel services. The closing date for receipt of proposals was Monday, July 29, 1991. Two proposals were received, a bid by Opportunities In Learning (O.I.L.) and one by the Consortium for International Education (CIE). O.I.L. was awarded a contract based upon the criteria of our requirements and their price, policies, and past performance.

In 1992 O.I.L. changed its name to Accent International Consortium for Academic Programs Abroad Ltd., (Accent). Accent, who had previously been the subcontractor for E.S.A. (European Studies Association), has now completed 27 semesters of Paris study abroad programs in France for CCSF. Over 700 students have benefitted from this academic and cross-cultural experience.

Accent is now requesting to renew their contract for Spring 1999. Their proposed cost is: \$5,500.00 per student (land only).

Since Accent has been evaluated extremely positively over the semesters, has consistently received excellent evaluations by the students, and has continually met and exceeded the criteria of our requirements in price, policies, and performance, a contract with the firm of Accent is recommended to provide the necessary travel and educational program arrangements for the Spring 1999 Semester in Paris program.

The following resolution is recommended for adoption:

RESOLVED: That the San Francisco Community College District conduct an excursion to Paris, France, Spring 1999 in connection with an instructional program in French language and culture, art history and humanities, provided that the excursion be conducted in conformance with applicable laws. The District shall expend no funds for transportation, housing, meals, or incidentals.

FURTHER BE IT RESOLVED: That the San Francisco
Community College District
contract with Accent to obtain travel and educational
program arrangements with costs to be borne by students
for an excursion to Paris, France, January 27, 1999
through May 22, 1999, and that the Chancellor and/or
Chief Operating Officer are hereby authorized to
execute such contract on behalf of the San Francisco
Community College District.

Recommended for adoption:

Del Anderson
Chancellor

Originator: Joanne Low

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980625-B6
Authorization to contract with the PBN
Company, for special services and advice in
the area of communications and public
relations for the District's Project:
Chinatown/North Beach Campus Site
Acquisition, at a total cost not to exceed
\$10,000, for the period June 25, 1998 through
December 31, 1998

President and Members:

The District wishes to contract with the PBN Company,
for special services and advice in the area of communications and
public relations for the District's Project: Chinatown/North
Beach Campus Site Acquisition. These services are necessary to
assist the College in its efforts communicate with the many
different community groups and government agencies that may be
affected by the College's acquisition of the parcels that have
been proposed as a site for permanent Chinatown/North Beach
Campus.

The total cost of this contract will not exceed \$10,000
and must be funded with unrestricted general fund moneys and was
not budgeted in the 1997-98 budget.

The following resolution is recommended for adoption:

RESOLVED: That authorization be and is hereby
given to contract with the PBN Company,
for special services and advice in the area of
communications and public relations for the District's
Project: Chinatown/North Beach Campus, at a cost not to
exceed \$10,000, for the period June 25, 1997 through
December 31, 1998

FURTHER BE IT RESOLVED: That the Chancellor, Chief
Operating Officer, and/or
their designees are hereby authorized to execute any
and all documents on behalf of the District to
effectuate this resolution.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Peter A. Goldstein

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980625-B7
Authorization to amend Resolutions
971218-B16 and 980326-B7B to
authorize a contract extension
with Pacific Bell for the provision
of central office-based voice, and
tandem network switching services
(Centrex) from July 1, 1998 to June
30, 2001, and to authorize a finance
agreement with Pacific Bell
Financial Services to provide
financing for such services at a
total cost not to exceed \$974,277
or \$27,064 monthly cost extended
over the 36-month duration of the
contract.

President and Members:

By Resolution No. 971218 - B16 the Board of Trustees approved a renewal of the contract with Pacific Bell to provide central office-based voice and tandem network switching (Centrex) services through January 12, 2,000 at a monthly cost not to exceed \$28,086. Resolution 980326 - B7B authorized contracting with Pacific Bell Financial Services to provide the upfront payment to Pacific Bell of the total two-year contract amount of \$674,083. The College would be making monthly payments to Pacific Bell Financial Services of \$28,087, as was approved in Resolution 971218-B16. This current resolution would authorize an additional 12-months of service at a lower monthly rate of \$27,063 for the 36-months of the contract. This contract would be financed through Pacific Bell Financial Services for a total contract amount of \$974,277, the monthly rate extended over the 36-month contract duration.

RESOLVED: That authorization be and is hereby given to amend Resolutions 971218-B16 and 980326 - B7B to authorize a contract extension with Pacific Bell for the provision of central office-based voice and tandem network switching services (Centrex) from July 1, 1998 to June 30, 2001, and to authorize a finance agreement with Pacific Bell Financial Services to provide financing for such services at a total cost not to exceed \$974,277 or \$27,064 monthly cost extended over the 36-month duration of the contract.

FURTHER BE IT RESOLVED: That the Chancellor, Chief
Operating Officer, and/or
their designees are hereby authorized to execute any
and all documents on behalf of the San Francisco
Community College District to effectuate this
resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Mamie How

Honorable Board of Trustees of the
San Francisco Community College Districts

Subject: Resolution No. 980625-B8
Adoption of Tentative 1998-99 Budget

President and Members:

The California Code of Regulations requires the governing board of each community college district adopt a tentative budget for the ensuing fiscal year on or before June 30 and on or before the 15th day of September to adopt a final budget. In addition, a public hearing must be conducted on the final budget which must be made available to the public for inspection at least three days before the hearing. Furthermore, the final budget cannot be adopted by the governing board of the district until after the public hearing has been held.

The Tentative 1998-99 Budget for the General Fund Unrestricted is based on projected revenue and resources totaling \$120,315,875 of which \$2,187,989 represents the state's COLA adjustment and \$1,203,943 represents the prior year's ending balance. The District is also planning for an ending balance at June 30, 1999 totaling \$1,054,875 of which \$100,000 will be added to the Board Designated Reserve and the remaining \$954,875 will become the beginning balance for the 1999-2000 fiscal year budget. The excess of projected revenues over estimated expenditures \$1,054,875 represents the planned 6-30-99 ending balance. The Restricted Funds (grants) budgets for 1998-99 have been funded at 90% of the prior year's allocation, with the exception of the Block Grant which is being funded at approximately 42% of the prior year's allocation. The reduction in the Block Grant allocation reflects the state's anticipated funding reduction for 1998-99.

The General Fund Unrestricted Expenditure Budget for 1998-99 is currently projected at \$119,261,000 of which includes \$2,187,989 in COLA funding for wage increases. The COLA allocation will be placed in an account titled "Unappropriated" until such time as wage negotiations have been completed and then allocated as required.

Upon completion of the state budget, recommended adjustments to the District's revenue and expenditure budgets will be formulated and reviewed through the shared governance process and submitted to the Board of Trustees at the September 24, 1998 meeting.

The recommended Tentative 1998-99, as recommended by the Chancellor and submitted to the Board of Trustees for approval, is as follows:

| | |
|-----------------------------------|------------------|
| General Fund - Unrestricted Total | |
| Estimated Revenues | \$119,111,932 |
| Add Beginning Balance | <u>1,203,943</u> |
| Total Estimated Revenue | |
| and Beginning Balance | \$120,315,875 |

| | |
|--|------------------|
| General Fund-Unrestricted expenditure Appropriations | |
| Estimated Expenditures | \$117,073,011 |
| Add: COLA for wage increases | <u>2,187,989</u> |
| Total Estimated Expenitures | \$119,261,000 |

| | |
|---|-------------------|
| Projected 6/30/98 unrestricted ending balance\$ | 1,054,875 |
| Less: Transfer to Board Designated | |
| Reserve | <u>\$ 100,000</u> |
| Planned Ending Balance 6/30/99 | \$ 954,875 |

| | |
|--|-------------------|
| Board Designated Reserve | \$ 3,650,000 |
| Add: Transfer from 6/30/99 ending | |
| balance | <u>\$ 100,000</u> |
| Planned Board Designated Reserve 6/30/99 | \$ 3,750,000 |

Restricted Funds:(Revenue and Expenditures)

| | |
|--|---------------|
| Federal | \$ 4,194,274 |
| State | \$ 10,756,394 |
| Local,Fee + Service Based | \$ 3,013,339 |
| Contract Education | \$ 515,644 |
| Capital Outlay | <u>--0--</u> |
| Total Restricted,Cafeteria, Capital Outlay | \$ 18,479,651 |
| Cafeteria | \$ 700,000 |

The following resolution is recommended for adoption:

PART 1 - ADOPTION OF BUDGET

Section 1 -In accordance with Title 5, California Code of Regulations, Section 58196 the Board of Trustees of the San Francisco Community College district hereby adopts the Tentative 1998-99 Budget of the San Francisco Community College District, as detailed on Community College District forms and summarized by fund, purpose, and amount as follows:

| | |
|-----------------------------------|------------------|
| General Fund - Unrestricted Total | |
| Estimated Revenues | \$119,111,932 |
| Add Beginning Balance | <u>1,203,943</u> |
| Total Estimated Revenue | |
| and Beginning Balance | \$120,315,875 |

| | |
|--|------------------|
| General Fund-Unrestricted expenditure Appropriations | |
| Estimated Expenditures | \$117,073,011 |
| Add: COLA for wage increases | <u>2,187,989</u> |
| Total Estimated Expenitures | \$119,261,000 |

| | |
|---|--------------|
| Projected 6/30/98 unrestricted ending balance | \$ 1,054,875 |
| Less: Transfer to Board Designated Reserve | \$ 100,000 |
| Planned Ending Balance 6/30/99 | \$ 954,875 |

| | |
|---|--------------|
| Board Designated Reserve | \$ 3,650,000 |
| Add: Transfer from 6/30/99 ending balance | \$ 100,000 |
| Planned Board Designated Reserve 6/30/99 | \$ 3,750,000 |

Restricted Funds: (Revenue and Expenditures)

| | |
|---|---------------|
| Federal | \$ 4,194,274 |
| State | \$ 10,756,394 |
| Local, Fee + Service Based | \$ 3,013,339 |
| Contract Education | \$ 515,644 |
| Capital Outlay | ---0--- |
| Total Restricted, Cafeteria, Capital Outlay | \$ 18,479,651 |
| Cafeteria | \$ 700,000 |

Section 2 Any action taken by the Board of Trustees at its meeting of June 24, 1998 shall be incorporated in the Tentative 1998-99 Budget and a copy of the Tentative 1998-99 Budget with modifications shall be placed in the official files of the Board of Trustees.

Section 3 The estimated receipts, income and revenue enumerated in the Tentative are hereby appropriated to the several funds and departments indicated in the Tentative Budget for the purpose of meeting expenditure appropriations provided in the Tentative Budget. These proposed expenditure are hereby appropriated to the funds and departments enumerated in the Tentative Budget. Each department for which an expenditure appropriation is made is hereby authorized to use, in the manner provided by law, the amounts so appropriated for the purpose specified in the Tentative Budget.

Section 4 The Chancellor and Chief Operating Officer are hereby authorized to convert the budget as adopted by the Board of Trustees on Community College District forms to the official State forms prescribed by the Chancellor, California Community College; to execute, process, and file all necessary documents required by the Education Code or the California Code of Regulations; to place a copy of all budget documents in the official files of the Board of Trustees; and due to the fact that certain entries on the State forms are abased on estimates, to use the latest available information when

preparing all entries concerning the 1998-99 Expenditures, and 1998-99 Income sections of the budget. All entries concerning the 1998-99 Expenditures section shall be in accordance with the total proposed expenditures included in the Tentative 1998-99 Budget as listed above.

Section 5 The Chancellor and Chief Operating Officer are also authorized to convert the budget adopted by the Board of Trustee on Community College District forms to the forms and accounts required by the San Francisco Controller; to execute all necessary budgetary documents, including current and subsequent budget transfers as required by the San Francisco Controller, provided they are within the purposes and amounts of the budgets adopted on Community College District forms.

Section 6 The Chancellor and Chief Operating Officer are hereby authorized to withhold filing the documents described in Sections 4 and 5 above until such time as they are legally required to be filed with the local and state agencies. If after this resolution is adopted revenues in excess of the amounts anticipated in the Tentative Budget become available, such excess revenues will be budgeted in unallocated appropriation.

PART 2 - ADMINISTRATIVE PROVISIONS

Section 1 Because total appropriations contained in the Tentative Budget are based on estimated revenues which may not be fully realized, it shall be incumbent upon the Chancellor and Chief Operating Officer to review revenue estimates each month. If such revenue estimates indicate a shortage, the Chancellor and Chief Operating Officer shall freeze an equivalent amount of expenditure appropriations. These frozen appropriations may only be released if subsequent estimates indicate that the collection of the amount originally estimated is assured.

Section 2 The Chancellor and Chief Operating Officer are hereby authorized to make any transfer necessary to correct erroneous account classifications or to effect any changes in accounts made necessary by changes in the method of expenditures within the purpose of the appropriation; such as when the Board of Trustees has authorized a lump sum appropriation for a program or a project and transfers to subsidiary appropriations are

required by City and County or State budgetary practices. In contrast, transfers from the unallocated appropriations to any expenditure classification shall be made only by formal resolution approved by a two-thirds vote of the members of the Governing Board as provided for in Title 5, California Code of Regulations, Section 58199; in addition transfers between major budget classifications shall be made only by a formal resolution approved by a majority of the members of the Board of Trustees as provided for in Title 5, California Code of Regulations, Section 58199. Any other transfers between subordinate accounts within a single major classification may be made by the Chancellor and Chief Operating Officer.

Section 3 The Chancellor and Chief Operating Officer are hereby authorized; first, to expend from the available funds budgeted for any approved position; second, to transfer subject to the provisions of Title 5, California Code of Regulations, Section 58199 and expend from the available funds budgeted for personal services; and third, to transfer subject to the provisions of Title 5, California Code of Education, Section 58199 and expend from any other available budgeted funds for lump sum payments to classified employees upon death or retirement for service or separation caused by industrial accident for accumulated sick leave benefits in accordance with Civil Service Commission Rules 22, Section 22.02.B9. Provided, however, that the position held by an employee who is entitled to such lump sum payment will not be filled with either a permanent or temporary replacement until such lump sum payment has been recovered from funds budgeted for personal services, and further provided that in the event that said position must be filled immediately it may be so filled on the recommendation of the Chancellor and approval by the Board of Trustees of a resolution providing funds for the purpose.

Section 4 That the San Francisco Community College District and the San Francisco Controller are hereby authorized and directed to continue the existing special and trust funds, reserves; and the receipts in each such fund are hereby appropriated in accordance with law and the conditions under which such fund was established. The San Francisco Community College District and the San Francisco Controller are hereby authorized and directed to set up additional special and trust funds and reserves as may be created by either

additional requests or under other conditions and the receipts in each fund are hereby appropriated in accordance with law for the purposes and subject to the conditions under which each fund was established.

Section 5 That whenever the San Francisco Community College District shall receive for a special purpose from the United States of America, the State of California, or from any public or semi-public agency, or from any private person, firm or corporation any money or property to be converted into money, there shall be set up in the accounting records of the San Francisco Community College District, a special fund or account evidencing the amount received and specifying the special purposes for which it has been received and for which it is held. Such an account or fund shall be maintained as long as any portion of said money or property remains. Such receipts are hereby appropriated in accordance with law for the purpose and subject to the conditions under which each receipt was received.

Section 6 Permanent certificated and classified positions continued or created by the Board of Trustees in the Tentative Budget, may be increased, decreased, or reclassified only by approval of the Chancellor and Chief Operating Officer. Funds provided in approval of the Chancellor and Chief Operating Officer may be used to provide temporary employment when it becomes necessary to replace a permanent occupant of a position while on extended leave without pay, or for the temporary filling of a vacancy for a permanent classified position. Funds provided in the Tentative Budget for permanent certificated positions may be with the approval of the Chancellor and Chief Operating Officer transferred to other certificated positions.

Section 7 Surpluses existing in appropriations made for permanent positions in the Tentative Budget, may be transferred by the Chancellor and the Chief Operating Officer to the maximum extent feasible, into the Reserve for Contingencies or Unallocated Appropriations prior to June 1999.

Section 8 Money received as payment for damage to SFCCD automobiles or trucks, or other property, are hereby appropriated to pay the cost of repairing such equipment or property. Any excess funds, and any amount received for damaged equipment which is not be repaired

shall be credited to Miscellaneous Revenues of the General Fund; provided that where the property is damaged during construction and such construction is funded from the Capital Outlay Projects Fund, the excess funds shall be credited to the specific construction project in the Capital Outlay Projects Fund.

PART 3 - GENERAL FUND - RESTRICTED

Section 1 The General Fund - Restricted portion of the SFCCD Budget contains appropriation of categorical funds from Disabled Students Programs and Services (DSPS), Matriculation, Adult Basic Education, Contract Education, Community Services, ESL - Processing Fees, International Institute, Parking Fee Fund, Grants Fiscal Services, Student Health Services, BFAP Program, and Extended Opportunity Program and Services (EOPS), Parts A & B. EOPS Part C is appropriated and expended in the Student Financial Aid Fund. Such appropriation shall be increased or decreased in accordance with the amount made available during the year 1998-99 by cash receipts or allocations from the State of California or by amounts carried over from the prior fiscal year. Within each categorical program, transfers from unallocated amounts, transfers between accounts, and transfers between major classes are authorized to be made by the Chancellor and Chief Operating Officer to the extent permitted by the laws and regulations of the State of California.

PART 4 - CHILD DEVELOPMENT FUND

Section 1 The Child Development Fund portion of the SFCCD Budget contains appropriations of categorical funds from the Child care Food Program, the State Preschool Program, the Center-Public Child Development Program, Title IV-A "At Risk" Child Care and the Campus Child Care Bailout and Tracking. Such appropriations shall be increased or decreased in accordance with the amount made available during fiscal year 1998-99 by cash receipts or allocations from the State of California. Within each categorical program, transfers from unallocated amounts, transfers between accounts, and transfers between major classes are authorized to be made by the Chancellor and Chief Operating Office to the extent permitted by the laws and regulations of the State of California.

Recommended for adoption:

Del A. Anderson
Chancellor

Originated By: James Kendrix

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980625-B9

Authorization to Amend the following Resolutions as indicated in the table

President and Members:

| <u>ORIGINAL RESOLUTION NUMBER</u> | <u>GRANTOR/ CONTRACTOR</u> | <u>CONTRACT DATE</u> | <u>ORIGINAL TOTAL AMOUNT</u> | <u>CHANGE</u> | <u>NEW TOTAL NOT TO EXCEED</u> | <u>COMMENTS; ORIGINATOR</u> |
|---|--------------------------------|---|--------------------------------------|---------------|--|----------------------------------|
| A 980129-B1 | Bart Gledhill | January 1, 1998-June 30, 1998 | \$4,200 | \$2,500 | \$6,700 | Robert Manlove |
| B 970918-B2 | Stevens & Associates | To be completed on or before July 31, 1998 | \$35,095 | \$600 | \$35,695 | Peter Goldstein Chuck Jackson |

RESOLVED : That the Board authorizes the specified amendments to the Resolutions
as indicated in the table, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their
designee are hereby authorized to execute any and all
documents on behalf of the District to effectuate this resolution.

Recommended for Adoption

Del M. Anderson
Chancellor

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980625-B10
Authorization to accept and appropriate all
receivable funds from the California Energy
Commission to City College of San Francisco
to implement the Energy Conservation, Energy
Efficient Project funded by the Petroleum
Violation Escrow Account (PVEA), for a total
of \$425,000.

President and Members:

The Energy Conservation Project includes installation of lighting efficiency measures at multiple City College of San Francisco campuses including the main Phelan, John Adams, Alemany and Downtown campuses. The project will provide extensive lighting equipment upgrades, energy cost savings, maintenance savings and will greatly improve the lighting quality within the targeted facilities.

WHEREAS, Senator Quentin Kopp was instrumental in ensuring that Chapter 659, Statutes of 1997 (SB 368, Peace), included appropriations from the Petroleum Violation Escrow Account to the California Energy Commission for legislatively mandated projects; and

WHEREAS, Chapter 659, Statutes of 1997, requires that such legislatively mandated projects be allocated by the California Energy Commission to the City College of San Francisco; and

WHEREAS, City College of San Francisco is desirous to implement the Energy Conservation Project, which includes retrofits, modifications and additions to electrical lighting, heating, ventilating, and air conditioning systems at the Phelan, Alemany, John Adams and Downtown Campuses.

The following resolution is recommended for adoption:

RESOLVED: That authorization be given to accept
and appropriate all receivable funds
from the California Energy Commission to City College
of San Francisco to implement the Energy Conservation,
Energy Efficient Project funded by the Petroleum
Violation Escrow Account (PVEA), for a total of
\$425,000.

FURTHER BE IT RESOLVED: That the Chancellor, Chief
Operating Officer, and/or
their designees are hereby authorized to execute any
and all documents on behalf of the District to
effectuate this resolution.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Peter A. Goldstein
Charles E. Jackson

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980625-B11
Authorization to contract with Russell Hultgren, to provide the District with complete construction inspection services for the Project: Remodel Cloud Hall for Allied Health, located at the Phelan Campus, for a fee of \$40/hour, full time for 18 months, for a total fee not to exceed \$124,800, to be completed on or before December 31, 1999.

President and Members:

The District received several responses to the advertised request for qualifications for as needed inspection services for construction projects. The selection process was determined to be a two step process including committee review of qualification statements and panel interview of top ranked individuals (representing their firms). The qualification statements for individuals were reviewed by a committee and ranked. The top eight ranked individuals were interviewed by an eminently qualified and ethnically diverse selection panel (comprised of 43% minority and 14% women) consisting of members from the following groups: Faculty/Architecture Department, Administrator/Buildings & Grounds, S.F. City & County Bureau of Architecture, Architect of Record for the remodel Cloud Hall for Allied Health Project and Classified Staff/Office of Facilities Planning & Construction. The selection panel rated Russell Hultgren as the top ranked individual of the eight interviewed. Russell Hultgren is an inspector with extensive experience in the construction field and has a long track record of working on school building projects.

The State Building Code requires School Building construction and remodeling to be under the jurisdiction of the Office of Regulation Services (ORS) under the Division of the State Architect. In compliance, the District must hire an Inspector of Record (IOR) who will report to the Architect and follow ORS mandated procedures and requirements.

An Inspector of Record for construction inspection services is necessary for the Remodel Cloud Hall for Allied Health Project. This project consists of interior remodeling of Cloud Hall: replacing and upgrading mechanical, electrical, communications, and plumbing systems; and building allied health class laboratories, classrooms and department offices.

This Contract is 100% funded by State Capital Outlay Funds for Inspection Services for the Remodel Cloud Hall for Allied Health Project and will be charged to appropriation fund number 412015-0130-6201-7100-S. The District must immediately hire an Inspector of Record for this project which will begin June 22, 1998 (the District has already executed the construction contract with A.R. Construction Company, (MBE), Resolution No. 980430-B28). The IOR is responsible for a complete and comprehensive
06/25/98 - B11 page 1

review of the construction documents prior to the commencement of construction.

The following resolution is recommended for adoption:

RESOLVED: That authorization be given to contract with Russell Hultgren, to provide the District with complete construction inspection services for the Project: Remodel Cloud Hall for Allied Health, located at the Phelan Campus, of \$40/hour, full time for 18 months, for a total fee not to exceed \$124,800, to be completed on or before December 31, 1999.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Peter A. Goldstein
Charles E. Jackson

Revised 06/19/98

Honorable Board of Trustees of the
San Francisco Community College District

DOCUMENTS DEPT.

JUN 22 1998

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Subject: Resolution No. 980625-B12
Authorization for Contract Modification #1
with Admond Construction Inc., a certified
Minority Business Enterprise (MBE), to cover
the cost of Change Order 1, for a credit of
\$34,932, for the Project: ~~Temporary~~ Modular
Facilities, located at the Phelan Campus, for
a reduced contract cost not to exceed
\$401,368.

President and Members:

Resolution 980326-B10 authorized the District to contract
with Admond Construction Inc., a certified MBE firm, for
construction services, for \$436,300, for the project: Site
Preparation and Utilities for ~~Temporary~~ Modular Facilities,
located at the Phelan Campus. The scope of work includes: utility
hook-up and site preparation like such as ramps, walkways,
sidewalks, parking, decks and deck piers, site lighting, site
drainage, stairs to deck, partial demo of low concrete wall and
new transformer for installation of temporary facilities. The
utility hook-up also includes installation of voice, data and TV
cabling. These ~~temporary~~ modular facilities provide classrooms
and offices for students, faculty and staff being displaced
during the various Health & Safety and Renovation Bond Projects.

Change Order #1 for Contract Modification #1, a credit
amount of \$34,932, is for:

- (a) Replace 3" gas line at a depth below grade that complies with
code, \$11,198,
- (b) Replace a portion of the sidewalk and gutter, \$80
- (c) Add structural piers for deck, \$1,040,
- (d) Provide concrete footings for light poles, \$1,525
- (e) Credit for deletion of canopies, \$45,000
- (f) Credit for deletion of millwork, \$4,500

This Contract Modification will be charged to the
Project Appropriation Fund Nos. 420180-8050-6202-7100-S and
421400-8050-6202-7100-S. This project will be paid for with the
proceeds generated by the sale of the General Obligation Bonds.

The following resolution is recommended for adoption:

RESOLVED: That authorization be given for Contract
Modification #1 with Admond Construction
Inc., a certified Minority Business Enterprise (MBE),
to cover the cost of Change Order 1, for a credit of
\$34,932, for the Project: Temporary Facilities, located
at the Phelan Campus, for a reduced contract cost not
to exceed \$401,368.

FURTHER BE IT RESOLVED: That the Chancellor,
Chief Operating Officer,
and/or their designees are hereby authorized to execute
any and all documents on behalf of the District to
effectuate this resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Peter A. Goldstein
Charles E. Jackson

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980625-B12
Authorization for Contract Modification #1
with Admond Construction Inc., a certified
Minority Business Enterprise (MBE), to cover
the cost of Change Order 1, for a credit of
\$34,932, for the Project: Temporary
Facilities, located at the Phelan Campus, for
a reduced contract cost not to exceed
\$401,368.

President and Members:

Resolution 980326-B10 authorized the District to contract
with Admond Construction Inc., a certified MBE firm, for
construction services, for \$436,300, for the project: Site
Preparation and Utilities for Temporary Facilities, located at
the Phelan Campus. The scope of work includes: utility hook-up
and site preparation like ramps, walkways, sidewalks, parking,
decks and deck piers, site lighting, site drainage, stairs to
deck, partial demo of low concrete wall and new transformer for
installation of temporary facilities. The utility hook-up also
includes installation of voice, data and TV cabling. These
temporary facilities provide classrooms and offices for students,
faculty and staff being displaced during the various Health &
Safety and Renovation Bond Projects.

Change Order #1 for Contract Modification #1, a credit
amount of \$34,932, is for:

- (a) Replace 3" gas line at a depth below grade that complies with
code, \$11,198,
- (b) Replace a portion of the sidewalk and gutter, \$80
- (c) Add structural piers for deck, \$1,040,
- (d) Provide concrete footings for light poles, \$1,525
- (e) Credit for deletion of canopies, \$45,000
- (f) Credit for deletion of millwork, \$4,500

This Contract Modification will be charged to the
Project Appropriation Fund Nos. 420180-8050-6202-7100-S and
421400-8050-6202-7100-S. This project will be paid for with the
proceeds generated by the sale of the General Obligation Bonds.

The following resolution is recommended for adoption:

RESOLVED: That authorization be given for Contract
Modification #1 with Admond Construction
Inc., a certified Minority Business Enterprise (MBE),
to cover the cost of Change Order 1, for a credit of
\$34,932, for the Project: Temporary Facilities, located
at the Phelan Campus, for a reduced contract cost not
to exceed \$401,368.

FURTHER BE IT RESOLVED: That the Chancellor,
Chief Operating Officer,
and/or their designees are hereby authorized to execute
any and all documents on behalf of the District to
effectuate this resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Peter A. Goldstein
Charles E. Jackson

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980625-B13
Amendment to resolution No. 971120-B17,
authorization to contract with EIP Associates
from November 1, 1997 through June 30, 1998
for consulting services related to the
completion of environmental impact reports
needed for CEQA compliance increasing the
total cost from an amount not to exceed
\$100,000, to an amount not to exceed \$215,000,
with all such costs to be paid for with
proceeds from the issuance of general
obligation bonds

President and Members:

On November 20, 1997, the Board of Trustees adopted resolution No. 971120-B17, authorizing a contract with EIP Associates to assist the District in its efforts to comply with the California Environmental Quality Assurance Act (CEQA) for each of the districts proposed bond projects. EIP has directly assisted the College in its efforts to complete the environmental impact reports that are needed for CEQA compliance. This has been particularly critical for the College in its efforts to acquire permanent sites for campuses for the Mission and Chinatown/North Beach neighborhoods. The amount provided in the original resolution was a very preliminary estimate of the cost of these services.

The following resolution is recommended for adoption:

RESOLVED: That resolution No. 971120-B17 is hereby
amended, authorizing the District to contract
with EIP Associates, for consulting services related to
the completion of environmental impact reports needed
for CEQA compliance increasing the total cost from an
amount not to exceed \$100,000, to an amount not to
exceed \$215,000, with all such costs to be paid for with
the proceeds generated by the sale of general obligation
bonds

FURTHER BE IT RESOLVED: That the Chancellor
and/or Chief Operating are
hereby authorized to execute any and all documents on
behalf of the District to effectuate this resolution.

Recommended for adoption:
Del M. Anderson
Chancellor

Originator: Peter Goldstein

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980625-B14
Amendment to resolution No. 971218-B10,
authorization to contract with Gordon Chong
Associates, formerly a certified Minority
Business Enterprise (MBE), for special
services and advice to provide the District
with architectural services, for the Project:
Chinatown/North Beach Campus Schematic Design,
increasing total cost from an amount not to
exceed \$25,000 to an amount not to exceed
\$100,000, for the period December 1, 1997
through June 30, 1998

President and Members:

In December 1997, the Board of Trustees adopted resolution No. 9712128-B10, authorizing a contract Gordon Chong Associates, formerly a certified MBE and WBE firm, to provide schematic design services, for the Project: Chinatown/North Beach Campus Schematic Design. The scope of work included: schematic design services, floor plans and exterior elevations, for a new Chinatown/North Beach Campus to be located at 1 Columbus Avenue and 53-55 Columbus Avenue, San Francisco. Plans depicting building volumes are necessary to comply with the requirements of the California Environmental Quality Act (CEQA). The District must complete this compliance process before it can acquire these parcels. The total cost of this contract in the original resolution was a very preliminary estimate set at \$25,000. This resolution would amend that amount to \$100,000 and will be funded with the proceeds generated by the sale of General Obligation Bonds.

The following resolution is recommended for adoption:

RESOLVED: That resolution No. 9712128-B10 is hereby
amended, authorizing to contract with Gordon
Chong Associates, a certified Minority Business
Enterprise (MBE), for special services and advice to
provide the District with architectural services, for
the Project: Chinatown/North Beach Campus Schematic
Design, increasing the total cost from an amount not to
exceed \$25,000 to an amount not to exceed \$100,000, for
the period December 1, 1997 through June 30, 1998

FURTHER BE IT RESOLVED: That the Chancellor, Chief
Operating Officer, and/or their
designees are hereby authorized to execute any and all
documents on behalf of the District to effectuate this
resolution.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Peter A. Goldstein

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No: 980625-B15
Authorization to (1) renew our contract with
and (2) appropriate funds from the
Mathematics and Science Teacher Education
Program (MASTEP) administered jointly by San
Jose State University (SJSU) and San
Francisco State University (SFSU) to provide
summer stipends and release time for three
CCSF faculty members to work on course and
curriculum development for the period of July
1, 1998 to June 30, 1999, in the amount not
to exceed \$24,198

President and Members:

This resolution requests an authorization to (1) renew our contract with and (2) appropriate federal funds from the Mathematics and Science Teacher Education Program (MASTEP) jointly administered by San Jose State University (SJSU) and San Francisco State University (SFSU) to provide summer stipends and release time for three faculty members to work on course and curriculum development. Annette Rappleyea, Peter Rowe and David Yee will be the three faculty working on the project.

A large proportion of the K-12 teachers in the State of California receive their degrees from the CSU system and this grant seeks to improve the science and math components of those degree programs. CCSF is a partner in this program to support the development of science and math courses at the lower division level as well as to recruit students from under-represented groups to science and math teaching.

An in-kind match of \$1,000 is required and can be provided from State Block Grant funds. No additional physical space is required. San Jose State University together with San Francisco State University are the fiscal agents.

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor, Chief Operating Officer,
and/or their designees, are hereby authorized to
(1) renew our contract with, and (2) appropriate funds from
the Mathematics and Science Teacher Education Program
(MASTEP) jointly administered by San Jose State University
(SJSU) and San Francisco State University (SFSU) to provide
summer stipends and release time for three faculty members
to work on Course and Curriculum for the period of July 1,
1998 to June 30, 1999, in the amount not to exceed \$24,198.

Income

MASTEP Grant

\$24,198

Expenditure

Academic salaries

\$20,851

Employee benefits

1,147

CCSF administrative cost (8%)

2,200

Total not to exceed

\$24,198

FURTHER BE IT RESOLVED: That the Chancellor, Chief
Operating Officer and/or their
designees are hereby authorized to execute any and all
documents on behalf of the District to effectuate this
resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Robert Manlove

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No: 980625-B16
Authorization for the District to 1)
submit an application for funds, and 2)
to appropriate all funds receivable upon
approval of the California Postsecondary
Education Commission Eisenhower State
Grant Program for an extension of the
current Eisenhower Math Grant for the
period October 1, 1998 through March 31,
1999, \$40,000.

President and Members:

In Board Resolution No. 950622-B2, the Board of Trustees authorized City College of San Francisco to submit an application for funds and to appropriate all funds receivable upon approval by the California Postsecondary Education Commission Eisenhower State Grant Program to provide a professional development program in mathematics, jointly with SFUSD, for all SFUSD K-5 teachers during the period July 1, 1995 to June 30, 1998. In Board Resolution 980430-B6, the ending date was amended to September 30, 1998 to match the ending date for the third year of funding received from the California Postsecondary Education Commission.

The grant Co-Directors would like to request of the California Postsecondary Education Commission an extension for the period October 1, 1998 through March 31, 1999 and funds in the amount of \$40,000 to provide a pilot new-teacher professional development program in mathematics for San Francisco Unified School District K-5 teachers.

The details are as follows:

| | California Postsecondary Education Commission | SFUSD | SFCCD |
|----------------------|--|----------|-------|
| <u>Funding:</u> | | | |
| Grant Funds | \$40,000 | | |
| Matching Funds | | \$30,400 | \$500 |
| Totals | \$40,000 | \$30,400 | \$500 |
| <u>Expenditures:</u> | | | |
| Salaries | \$2,000 | \$28,000 | \$0 |
| Teacher Stipends | \$35,056 | \$0 | \$0 |
| Supplies | \$0 | \$2,400 | \$500 |
| Indirect (for CCSF) | \$2,944 | | |
| Totals | \$40,000 | \$30,400 | \$500 |

The following resolution is recommended for adoption:

RESOLVED: The Board of Trustees hereby authorizes the District to 1) submit an application for funds, and 2) to appropriate all funds receivable upon approval of the California Postsecondary Education Commission Eisenhower State Grant Program for an extension of the current Eisenhower Math Grant for the period October 1, 1998 through March 31, 1999, \$40,000.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Bob Manlove

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No.980625-B17

Authorization to (1) submit an application for funds and (2) appropriate funds receivable upon approval by the Private Industry Council of San Francisco (PIC) to conduct an Occupational Classroom Training Program under the provisions of the Job Training and Partnership Act for the period July 1, 1998 through June 30, 1999, City College of San Francisco, \$102,250.

President and Members:

Since FY 1983-84, the Private Industry Council of San Francisco (PIC) has funded job preparation programs at the John Adams Campus, which include participant recruitment and selection, testing, employment counseling, classroom training, support services, and job placement. For the period of July 1, 1998, through June 30, 1999, the District has submitted a proposal to fund an occupational classroom training program for English-speaking laid-off workers in the areas of Office Information Processing and Microcomputer Accounting, under JTPA subpart funds as follows: Title III Economic Dislocation Workers Adjustment Assistance (EDWAA) \$102,250.

The PIC subcontract will be from July 1, 1998, through June 30, 1999, totaling \$102,250.

No District matching funds are required.

Federal Income from Local Sources:

Private Industry Council of San Francisco
Job Training and Partnership Act
Title III (EDWAA)
Allocation

\$102,250

Expenditures:

| | |
|----------------------------------|--------------|
| Classified Salaries | 39,154 |
| Academic Salaries | 21,209 |
| Employee Benefits | 13,257 |
| Supplies and Materials | 12,848 |
| Reimbursement of enrollment fees | 8,208 |
| Indirect Cost (for CCSF) | <u>7,574</u> |
| Total | |

\$102,250

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees, are hereby authorized to (1) submit an application for funds, and (2) appropriate funds receivable upon approval by the Private Industry Council of San Francisco (PIC) to conduct an Occupational Classroom Training Program under the provisions of the Job Training and Partnership Act for the period of July 1, 1998 through June 30, 1999, City College of San Francisco, \$102,250.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their Designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Phyllis McGuire

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No.980625-B18

Authorization to (1) submit an application for funds and (2) appropriate funds receivable upon approval by the Private Industry Council of San Francisco (PIC) to conduct an Occupational Classroom Training Program under the provisions of the Job Training and Partnership Act for the period July 1, 1998 through June 30, 1999, City College of San Francisco, \$42,188.

President and Members:

Since FY 1983-84, the Private Industry Council of San Francisco (PIC) has funded job preparation programs at the John Adams Campus, which include participant recruitment and selection, testing, employment counseling, classroom training, support services, and job placement. For the period of July 1, 1998, through June 30, 1999, the District has submitted a proposal to fund an occupational classroom training program for English-speaking San Francisco residents in the areas of Office Information Processing and Microcomputer Accounting, under JTPA subpart funds as follows: Title IIA (77%) Adult Year-Round Programs \$42,188.

The PIC subcontract will be from July 1, 1998, through June 30, 1999, totaling \$42,188.

No District matching funds are required.

Federal Income from Local Sources:

Private Industry Council of San Francisco
Job Training and Partnership Act
Title IIA (77%)
Allocation

\$42,188

Expenditures:

| | |
|--------------------------|--------------|
| Classified Salaries | 26,025 |
| Academic Salaries | 3,691 |
| Employee Benefits | 5,617 |
| Supplies and Materials | 3,730 |
| Indirect Cost (for CCSF) | <u>3,125</u> |
| Total | |

\$42,188

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees, are hereby authorized to (1) submit an application for funds, and (2) appropriate funds receivable upon approval by the Private Industry Council of San Francisco (PIC) to conduct an Occupational Classroom Training Program under the provisions of the Job Training and Partnership Act for the period of July 1, 1998 through June 30, 1999, City College of San Francisco, \$42,188

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their Designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Phyllis McGuire

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No.980625-B19

Authorization for the District to (1) submit an application for funds and (2) appropriate all funds receivable upon approval by the California State Department of Education/Child Development Division, under the Child Care and Development Block Grant for fiscal year 1998-99, in the amount not to exceed \$22,491. Funds provide child care for eligible families.

President and Members:

The California Department of Education/Child Development Division, Child Development Programs, has requested that City College of San Francisco apply for funds to continue the expansion of child care and development services at Grace Child Development Center for the fiscal year 1998-99. Funding for 1997-98 totaled \$22,491 and the request for 1998-99 totals \$22,491. Families must meet the eligibility criteria under the Child Care and Development Block Grant.

State Income Source

California Department of Education
Child Development Division
State Preschool Education program

\$22,491

Expenditures

| | |
|--|--------|
| Certificated salaries | 2,021 |
| Classified salaries | 15,994 |
| Employee Benefits | 2,897 |
| Supplies | 800 |
| Contract services/other operating expenses | 779 |

Total: \$ 22,491

No District matching funds are required.

The following resolution is recommended for adoption:

RESOLVED: That the Board authorizes the District to submit an application for funds and appropriate all funds receivable upon approval by the California Department of Education/Child Development Division, under the Child Care and Development Block Grant for fiscal year 1998-99, in the amount not to exceed \$22,491. Funds provide child care for eligible families.

FURTHER BE IT RESOLVED: That the Chancellor, Chief
Operating Officer, and/or their
designees are hereby authorized to execute any and all
documents on behalf of the District to effectuate this
resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Sandra Handler

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980625-B20
Authorization to (1) appropriate all funds receivable upon approval of City College of San Francisco's 4-year extended plan through 1998-99 for Carl D. Perkins Vocational and Applied Technology Education (VATEA Title II, Part C) Act of 1990, by the State Chancellor's Office, California Community Colleges, for Fiscal Year 1998-99, up to \$1,146,177

President and Members:

City College of San Francisco (CCSF) receives Federal funds, authorized by the Carl D. Perkins VATEA Act of 1990, for Vocational Education. The VATEA Funds are designed to provide vocational program activities for "special populations", including people with disabilities, the economically and educationally disadvantaged, single parents, foster children, those not properly served educationally because of sex bias, and those with limited English proficiency.

CCSF has been allocated a \$1,146,177 VATEA basic grant for 1998-99. A college-wide vocational education committee was formed and has made funding recommendations to appropriate the VATEA funds. The funding is consistent with the State guidelines and meet the College's program priorities.

The following resolution is recommended for adoption:

RESOLVED: That upon approval by the State Chancellor's Office, California Community Colleges, the following appropriation is made in the General Fund, Part B - Restricted to cover the following project for the period July 1, 1998 to June 30, 1999.

The total project costs and the sources of funding are as follows:

Income from State Chancellor's Office:

| | |
|--|-------------|
| Carl D. Perkins Vocational and Applied Technology Education Act of 1990 (VATEA Title II-C Funds) | \$1,146,177 |
|--|-------------|

Expenditures:

City College of San Francisco
(VATEA Title II-C Funds)

| | |
|-------------------------------------|----------------|
| Certificated Salaries | \$ 276,158 |
| Classified Salaries | 201,376 |
| Lab-aides Salaries | 29,124 |
| Employee Benefits | 78,436 |
| Materials and Supplies | 40,435 |
| Other Operating Expenses & Services | 82,793 |
| Equipment | <u>437,855</u> |

| | |
|--------|-------------|
| Total: | \$1,146,177 |
|--------|-------------|

No District matching funds are required.

FURTHER BE IT RESOLVED: That the Chancellor, Chief
Operating Officer, and/or
their designees, are hereby authorized to execute
any and all documents on behalf of the District to
effectuate this resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Phyllis McGuire

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980625-B21

Authorization to enter special service contracts with 1) Terence Savory, \$5,000; 2) Eric Ng, \$9,000; 3) Jim Knapton, \$8,500; 4) Yim Yi Lee, \$4,500 to provide technical assistance and related services for San Francisco Center of Applied Competitive Technologies, Office of Contract Education. All contracts end on June 30, 1998. Total not to exceed \$27,000.

President and Members:

The Board of Trustees approved Board Resolution (980129-B21) appropriating funds to support the design, development, piloting and implementation of Garment 2000 as a Center for Applied Competitive Technologies (CACT) under the Office of Contract Education. To execute this program City College needs to draw upon the expertise of specialists from within the apparel industry. Therefore, the CACT would like to hire the following consultants to provide technical assistance and related services in support of its goals. Consultants are to be compensated at rates not to exceed the prevailing standards within the apparel industry; Consultants are not City College Employees. The name, scope of work, period of service, and maximum amount of each contract are as follows:

1. Terence Savory. To work a total of 100 hours to develop a model for factories to install modular manufacturing; present seminars and demonstrations on modular manufacturing and quick response. For the period May 1, 1998 through June 30, 1998. The rate of compensation is \$50 per hour; total not to exceed \$5,000.

2. Eric Ng. To work a total of 360 hours to organize and create a model for a costing library to consist of garment styles, sewing operations of the styles, time studies and videos of the process, time values and piece rates; assist in development of Gerber technologies For the period May 1, 1998 through June 30, 1998. The rate of compensation is \$25 per hour; total not to exceed \$9,000.

3. Jim Knapton. To work a total of 85 hours to develop overall "Top Quality Management" strategies; introduce his proven system of "Management by Knowing"; train trainers to develop the above systems. For the period May 1, 1998 through June 30, 1998. The rate of compensation is \$100 per hour; total not to exceed \$8,500.

4. Yim Yi Lee. To work a total of 300 hours to gather information and organize it into a data base of contacts and clients by name, title, company, address, phone and fax; create
06/25/98 - B21 page 1

the different categories to sort and search data; test and print lists; develop the use a scanner along with a search program for the data base; organize and scan in documents, business cards, etc.; develop a CACT model that will economize on the use of paper.

For the period May 1, 1998 through June 30, 1998. The rate of compensation is \$15 per hour; total not to exceed \$4,500.

Funding for these contracts are from the San Francisco Center for Applied Competitive Technologies grant awarded by California Community Colleges, Office of Economic Development. No general monies from the District are required.

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designee are hereby authorized to enter special service contracts with 1) Terence Savory, \$5,000; 2) Eric Ng, \$9,000; 3) Jim Knapton, \$8,500; 4) Yim Yi Lee, \$4,500 to provide technical assistance and related services for San Francisco Center of Applied Competitive Technologies, Office of Contract Education. All contracts end on June 30, 1998. Total not to exceed \$27,000.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Del Anderson
Chancellor

Originator: Judy Teng

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980625-B22
Authorization to (1) submit an application
for funds and (2) appropriate all funds
receivable upon approval by Chancellor's
Office California Community Colleges,
CalWORKs Funding, July 1, 1998 to June 30,
1999, not to exceed \$2,695,850.

President and Members:

In response to federal welfare reform, California redesigned its welfare system, naming the new program California Work Opportunities and Responsibility to Kids program - CalWORKs. Based on the unduplicated number of AFDC welfare recipients who were enrolled at CCSF in 1996-97, the District is eligible to receive \$1,896,322. In addition, California Community Colleges has allowed a 35% standard carry-over of Fiscal Year 1997/98 funds totaling \$663,713. City College has also requested and been granted an additional 7.2% carry-over of last year's funds for Child Care and Work Study Programs. The amount of this additional carry-over is \$135,815. The purpose of the CalWORKs funding is to redesign and expand existing services and instruction for CalWORKs recipients at CCSF. These funds cannot be used to supplant existing programs and services. CalWORKs funding will provide services to current students who meet the requirements of the CalWORKs program and new students who will be referred by the San Francisco Department of Human Services.

Per State recommendations, CCSF will expend 8% of its FY 98/99 allocation and standard 35% carry-over on curriculum development and redesign, 8% on coordination and 8% on job development/job placement based on local needs. Twenty-eight percent of its allocation will be expended on Work Study and 48% on child care.

No matching or other use of unrestricted funds of the District are required to apply for these funds.

Income From State Sources:

Chancellor's Office California Community
Colleges, CalWORKs Funding

| | |
|-----------------------|--------------------|
| FY 1997/98 Carry Over | \$ 799,528 |
| FY 1998/99 Allocation | <u>\$1,896,322</u> |
| Total | \$2,695,850 |

Expenditures:

| | FY 1997/98 | |
|-------------------------------------|-------------------|-------------------|
| | <u>Carry-Over</u> | <u>FY 1998/99</u> |
| Academic Salaries | \$ 143,046 | 359,518 |
| Classified Salaries | 367,128 | 854,966 |
| Employee Benefits | 98,330 | 246,715 |
| Supplies | 21,709 | 49,500 |
| Other Operating Expenses | 25,370 | 57,741 |
| Equipment | 26,025 | 62,397 |
| Other Outgo (Off Campus Work Study) | <u>117,920</u> | <u>265,485</u> |
| Total | \$799,528 | \$1,896,322 |

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designee are hereby authorized to (1) submit an application for funds and (2) appropriate all funds receivable upon approval by Chancellor's Office California Community Colleges, CalWORKs Funding, July 1, 1998 to June 30, 1999, not to exceed \$2,695,850.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Bernice Brown

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980625-B23
Authorization to (1) submit an application
for funds and (2) appropriate all funds
receivable upon approval by Chancellor's
Office California Community Colleges, Office
of Student Services, Transitional Assistance
to Needy Families (TANF) Funding, July 1,
1998 to June 30, 1999, not to exceed
\$466,765.

President and Members:

Chancellor's Office's California Community
Colleges has informed the Office of Workforce Education that
TANF funding will be available for FY 98/99. The purpose of
TANF is to fund fixed, variable, and one time costs for
providing support services or instruction which are not
funded from other sources to TANF/CalWORKs recipients. At
CCSF these funds will be allocated to and managed by the
Office of Workforce Education and in part will fund the
Career Link Center. In addition, the plan for TANF Funding
includes: develop services to meet the educational and
training needs of TANF recipients, identify the needs of
recipients, provide direct career assessment and job
placement services to recipients, develop curriculum and
offer classes which meet the current and future employment
needs of CalWORKs recipients.

Income From State Sources:

| | |
|--|-----------|
| Chancellor's Office California Community Colleges, TANF Funding | \$466,765 |
|--|-----------|

Expenditures:

| | |
|--------------------------|------------|
| Academic Salaries | \$219,492 |
| Classified Salaries | \$139,139 |
| Employee Benefits | 57,684 |
| Supplies | 14,000 |
| Other Operating Expenses | 27,150 |
| Equipment | 9,300 |
| Total | \$ 466,765 |

No matching or other use of unrestricted funds of the
District are required to apply for these funds.

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor, Chief Operating
Officer, and/or their designee are hereby
06/25/98 - B23 page 1

authorized to (1) submit an application for funds and (2) appropriate all funds receivable upon approval by Chancellor's Office California Community Colleges, Office of Student Services, Transitional Assistance to Needy Families (TANF) Funding, July 1, 1998 to June 30, 1999, not to exceed \$466,765.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Bernice Brown

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No: 980625-B24
Authorization to A) accept \$16,800 from the Port of San Francisco and \$10,000 from the REBRAC grant to finance the Center For Habitat Restoration; and B) authorization to contract with Kenneth C. Entlinger to serve as CHR Coordinator for the period July 1, 1998, to June 30, 1999, in the amount not to exceed \$13,000 and C) to contract with Damien Raffa to serve as Pier 98 Coordinator for the period July 1, 1998, to June 30, 1999, in the amount not to exceed \$10,800

President and Members:

This resolution seeks Board approval to continue the work of the Center For Habitat Restoration (CHR) at City College (Board Resolution No. 971218-B6). This Center will (1) unify the college's efforts to rejuvenate the environment of a portion of the Bay Area, coordinating the activities of the Biology, Engineering and Horticulture departments as well as those of other departments and (2) provide transfer education in applied ecological sciences and (3) provide a mechanism for students to be paid for addressing environmental problems and (4) coordinate course work, internships and volunteer activities at City College with the environmental projects of the Golden Gate National Recreation Area (GGNRA), San Francisco Park and Recreation, Port of San Francisco, San Francisco League of Urban Gardeners (SLUG) and other public agencies.

The Center will continue to be entirely grant-funded as far as personnel are concerned. City College would provide office space and logistic support in the form of existing computer equipment, phone service and utilities. This resolution authorizes the acceptance of \$16,800 from the Port of San Francisco and \$10,000 from the Regional Environmental Business Resource and Assistance Center (REBRAC) grant to finance the Center:

Income

| | |
|---|-----------------|
| Port of City and County of San Francisco | \$16,800 |
| REBRAC | <u>\$10,000</u> |
| Total | \$26,800 |

Expenditures

| | |
|-------------------------------|--------------|
| Supplies | \$ 1,015 |
| CHR Coordinator | 13,000 |
| Pier 98 Coordinator | 10,800 |
| CCSF Administrative Cost (8%) | <u>1,985</u> |
| | \$26,800 |

This resolution also seeks Board authorization to contract with Kenneth C. Entlinger to serve as CHR Coordinator for the period July 1, 1998, to June 30, 1999, in the amount not to exceed \$13,000 and to contract with Damien Raffa to serve as Pier 98 Coordinator overseeing student volunteers and community outreach in the restoration of Pier 98 to wetlands for the period July 1, 1998, to June 30, 1999, in the amount not to exceed \$10,800.

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees are hereby authorized to A) accept \$13,000 from the Port of San Francisco and \$10,000 for the REBRAC grant to finance the Center For Habitat Restoration; and B) authorization to contract with Kenneth C. Entlinger to serve as CHR Coordinator for the period of July 1, 1998, to June 30, 1999, in the amount not to exceed \$16,200 and C) to contract with Damien Raffa to serve as Pier 98 Coordinator for the period July 1, 1998, to June 30, 1999, in the amount not to exceed \$10,800.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Robert Manlove

JUN 22 1998

SAN FRANCISCO
PUBLIC LIBRARYRevised 06/19/98Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980625-B1 B25

Authorization to accept and appropriate all receivable funds from the Foundation of City College of San Francisco for the purpose of operating the educational access Channel 52 funded by television access funds from the City of San Francisco, a total of \$12,943.14.

President and Members:

The City and County of San Francisco gives a portion of the TCI Cablevision franchise fee to support operations of the educational access Channel 52, currently operated by City College of San Francisco. These funds are given by the City College and County of San Francisco to the Channel 52 account of the Foundation of City College of San Francisco. The funds are restricted to pay any operating expenses of Channel 52.

The Foundation of City College of San Francisco will donate a total of \$12,943.14 to pay operating expenses for Channel 52.

The following resolution is recommended for adoption:

WHEREAS: The educational access channel offers students important distance-education opportunities, as well as a range of valuable educational services to the College and the San Francisco Community, and

WHEREAS: The City and County of San Francisco has given \$12,943.14 to the Foundation of City College of San Francisco for the purpose of operating educational access channel to assist students and provide educational programming for the City of San Francisco.

RESOLVED: That authorization be given to accept and appropriate all receivable funds from the Foundation of City College of San Francisco for the purpose of operating the educational access Channel 52 funded by television access funds from the City of San Francisco, \$12,943.14.

THEREFORE BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designee are hereby authorized to execute all documents necessary to record this budget revision on the

accounts of the San Francisco Controller and the SFCCD and to submit any and all reports required by the Foundation of City College of San Francisco in the administration of said program.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Jacqueline A. Shadko

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980625-C1
Procurement of Equipment, Supplies,
Services, Etc., Less than \$3,000

President and Members:

Listed below is a summary of purchases for equipment, supplies, and services in individual amounts of less than \$3,000. Investigation indicates that they are necessary for the conduct of the schools, and therefore are recommended for approval of the Board of Trustees. It is certified that the items listed below are in accord with the Board of Trustees policy and that funds are available to cover payment.

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, etc., totaling \$381,016.35 individual amounts of less than \$3,000 not heretofore approved as summarized and detailed below:

| | |
|-----------------|----------------------|
| Direct Payments | \$ 124,264.00 |
| Purchase Orders | 199,047.12 |
| Travel/Mileage | 57,705.23 |
| GRAND TOTAL: | <u>\$ 381,016.35</u> |

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: James Kendrix

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980625-C2
Procurement of equipment, supplies,
services, etc., more than \$3,000

President and Members:

The following departmental requests for the purchase of supplies, equipment, and services have been received. Investigation indicates that they are necessary for the conduct of the schools, and therefore are recommended for approval of the Board of Trustees. It is certified that the items listed below are in accord with the Board of Trustees policy and that funds are available to cover payment.

RESOLVED: That approval be and is hereby given for
the procurement of the equipment,
supplies, services, as detailed in Attachment "A".

GRAND TOTAL: \$2,136,351.71

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: James Kendrix

ATTACHMENT A
06/25/98 C-2

| PAYMENT TYPE | DOC NO | VENDOR | AMOUNT | DESCRIPTION |
|--------------|---------|----------------------------------|------------|---|
| DIRECT | CT41709 | Department of Public Works | 20,000.00 | Bond Project - Phelan Science Hall Haz. Mat. Inspection |
| PAYMENT | CT70015 | Golden Bay Fence & Iron Works | 44,587.00 | Capital Outlay - Phelan Track |
| | CT70017 | Admond Construction | 218,150.00 | Bond Project - Modular Bungalow - 600s |
| | CT70017 | Admond Construction | 218,150.00 | Bond Project - Modular Bungalow - 600s |
| | DP01777 | Invest Learning Corp. | 72,795.00 | FAO - CalWorks 97/98 |
| | DP01777 | Invest Learning Corp. | 225,205.00 | Capital Outlay - Library-Books |
| | DP32489 | OP Contract | 38,496.00 | Equipment Replacement |
| | DP32489 | OP Contract | 28,341.15 | Equipment Replacement |
| | DP34893 | Breslauer A | 3,750.00 | Grant ESL 96/97 |
| | DP40775 | Barri Electric Co. Inc. | 9,382.00 | Improvements - Parking Lot |
| | DP44036 | Advance Performance Systems | 3,145.00 | Consulting - Workshop CQI Training Project |
| | DP53965 | Alten Construction, Inc | 24,131.08 | Capital Outlay - Constr. Retainage Release |
| | DP55196 | Shute, Mihaly & Weinberger | 6,338.00 | Bond-Chinatown/NB Land Purchase |
| | DP55200 | EIP Associates | 25,132.35 | Bond-Mission Land Purchase |
| | DP55257 | Vavrinek, Trine, Day & Co. LLP | 18,160.00 | Consulting - 97/98 Audit Services |
| | DP55259 | Employment Development Dept. | 21,359.70 | State Unemployment |
| | DP55266 | Chicago Title Company | 20,000.00 | Bond Project - Mission Land Purchase Escrow |
| | DP55363 | YBP | 3,560.72 | Capital Outlay - Library Books |
| | DP55904 | San Francisco Water Department | 23,093.50 | Utilities |
| | DP56052 | Chicago Title Company | 20,000.00 | Bond Project - Mission Land Purchase Escrow |
| | DP56057 | EIP Associates | 56,070.99 | Bond-Chinatown/NB Land Purchase |
| | DP56058 | Ralph Andersen & Associates | 9,862.28 | Consulting - Central Services |
| | DP56128 | CCSF Bookstore | 4,086.20 | Supplies - Contract Ed. |
| | OD00191 | Office Depot Inc. | 3,090.89 | Supplies - EOPS 97-98 |
| | OD03527 | Office Depot Inc. | 3,146.43 | Supplies |
| | OD10711 | Office Depot Inc. | 3,839.62 | Supplies - CalWorks 97-98 |
| PURCHASE | PO01340 | Hill-Rom, a Hillenbrand Industry | 5,184.13 | Equipment - VATEA Title IIC Basic 97-98 |
| ORDERS | PO14804 | US Machinery | 10,177.30 | Computer - 97/98 Matriculation Credit |
| | PO14807 | Office Depot | 6,510.00 | Equipment - 97/98 Matriculation Credit |
| | PO14807 | Office Depot | 6,510.00 | Equipment - 97/98 Matriculation NC |
| | PO18712 | Dell Computer Corp. | 3,423.18 | Computer Equipment - TANF |
| | PO21883 | Global Computer Supplies | 3,458.93 | Equipment - VATEA Title IIC Basic 97-98 |
| | PO21999 | Fong Brothers Printing, Inc. | 5,288.29 | Supplies - Block Grant Tax Shortfall |
| | PO33079 | Island Advertising Specialties | 5,603.45 | Supplies - - EOPS Grant 97/98 |
| | PO33092 | Island Advertising Specialties | 5,997.50 | Supplies - - EOPS Grant 97/98 |
| | PO33093 | Island Advertising Specialties | 7,496.88 | Supplies - - EOPS Grant 97/98 |
| | PO33094 | Island Advertising Specialties | 3,389.73 | Supplies - - EOPS Grant 97/98 |

| | | | |
|---------|--------------------------------|-----------|---|
| PO33095 | Island Advertising Specialties | 6,161.38 | Supplies - - EOPS Grant 97/98 |
| PO37857 | CCSF Bookstore | 5,098.42 | Equipment - Higher Ed. Title III 97/98 |
| PO38426 | Spectrum Industries | 4,652.24 | Supplies - VATEA-Title IIC Basic 97-98 |
| PO38426 | Spectrum Industries | 10,855.22 | Equipment - Inst. Grant 96/97 |
| PO40798 | Comp USA | 3,296.50 | Equipment - Bond Administration |
| PO45654 | Kaplan School Supply | 17,933.89 | Supplies - CalWorks 97-98 |
| PO45655 | Rifton/Community Playthings | 3,743.25 | Supplies - CalWorks 97-98 |
| PO45659 | Kaplan School Supply Corp. | 6,966.82 | Supplies - CalWorks 97-98 |
| PO45827 | Viking/White Cap | 21,128.33 | Supplies - CalWorks 97-98 |
| PO45827 | Viking/White Cap | 4,906.04 | Equipment - CalWorks 97-98 |
| PO45836 | Grainger | 8,152.18 | Supplies - CalWorks 97-98 |
| PO45937 | J&J Associates | 4,700.00 | Software License Fee - Matriculation Credit 97/98 |
| PO45937 | J&J Associates | 4,700.00 | Software License Fee - Matriculation NC 97/98 |
| PO46810 | Snap-On Incorporated | 8,271.30 | Equipment - Economic Dev./Adv. Trans. Tech. |
| PO46906 | Virco Mfg Corporation | 5,125.05 | Equipment - CalWorks 97-98 |
| PO46919 | US Machinery | 8,560.65 | Equipment - CalWorks 97-98 |
| PO46922 | US Machinery | 8,560.65 | Equipment - CalWorks 97-98 |
| PO46923 | US Machinery | 8,560.65 | Equipment - CalWorks 97-98 |
| PO47169 | Software House International | 10,668.93 | Computer Equipment - VATEA Title IIC Basic 97/98 |
| PO47170 | Software House International | 10,668.93 | Computer Equipment - VATEA Title IIC Basic 97/98 |
| PO47402 | Pitney Bowes, Inc. | 8,870.96 | Computer Equipment - VATEA Title IIC Basic 97/98 |
| PO47460 | Virco Mfg. Corporation | 6,208.95 | Equipment - CalWorks 97-98 |
| PO50598 | HIQ Computer Systems | 3,154.10 | Computer Equipment |
| PO51412 | Kaplan School Supply Corp. | 3,474.34 | Supplies - CalWorks 97-98 |
| PO51413 | Lakeshore Learning Materials | 5,023.06 | Supplies - 97/98 State Preschool |
| PO51415 | Economy Restaurant Fixtures | 8,417.50 | Supplies - CalWorks 97-98 |
| PO51416 | Lakeshore Learning Materials | 8,855.44 | Supplies - 97/98 Center Based/One Time |
| PO51421 | Creative Educational Surplus | 3,816.67 | Supplies - CalWorks 97-98 |
| PO51444 | Kaplan School Supply Corp. | 3,282.01 | Supplies - CalWorks 97-98 |
| PO51449 | M.G. West | 6,465.77 | Equipment - CalWorks 97-98 |
| PO51499 | The Bookvine for Children | 4,519.39 | Supplies - CalWorks 97-98 |
| PO51727 | US Machinery | 23,347.03 | Equipment - Block Grant |
| PO53554 | Anixter Inc. | 14,563.03 | Bond Project - Construction |
| PO53744 | Applied Scientific | 4,989.92 | Equipment - 97/98 Title III E |
| PO53778 | GE Capital IT Solutions | 20,488.69 | Computer Equipment - ITS |
| PO53780 | Star Microsystems, Inc. | 14,528.15 | Computer Equipment - ITS |
| PO54329 | Audio Graphic Systems | 5,722.30 | Equipment - 97/98 VATEA Title IIC |
| PO54330 | US Machinery | 46,405.45 | Computers - 97/98 VATEA Title IIC |
| PO54345 | CCSF Bookstore | 4,420.30 | Computer - 97/98 Eco. Dev./Biotech Center |
| PO55131 | Sefco, Inc. | 4,096.96 | Computer Equipment - 97/98 VATEA Title IIC |
| PO55135 | Sehi Computer Products | 3,496.40 | Computer Equipment - 97/98 CalWorks |
| PO55149 | Sehi Computer Products | 4,937.28 | Computer Equipment - 97/98 CalWorks |
| PO55150 | Sehi Computer Products | 4,937.28 | Computer Equipment - 97/98 CalWorks |
| PO55492 | City & County of San Francisco | 14,000.00 | Bond Project |
| PO55680 | Sefco, Inc | 10,817.46 | Computer Equipment - 97/98 CalWorks |
| PO55682 | US Machinery | 44,530.57 | Computer Equipment - 97/98 CalWorks |

| | | | |
|----------|--|------------|---|
| PO55683 | Sehi Computer Products | 4,937.28 | Computer Equipment - 97/98 CalWorks |
| PO55686 | Virco Mfg Corporation | 6,126.66 | Furniture/Fixtures - 97/98 CalWorks |
| PO55807 | US Machinery | 35,969.92 | Computer Equipment - 97/98 CalWorks |
| PO55808 | US Machinery | 35,969.92 | Computer Equipment - 97/98 CalWorks |
| PO55809 | US Machinery | 35,969.92 | Computer Equipment - 97/98 CalWorks |
| PO55810 | Sefco, Inc. | 10,817.46 | Computer Equipment - 97/98 CalWorks |
| PO55811 | Sefco, Inc. | 10,817.46 | Computer Equipment - 97/98 CalWorks |
| PO55812 | Sefco, Inc. | 10,817.46 | Computer Equipment - 97/98 CalWorks |
| PO55814 | Sefco, Inc. | 34,177.50 | Computer Equipment - 97/98 VATEA Title IIC Basic |
| PO55861 | Virco Mfg Corporation | 6,338.81 | Supplies - 97/98 CalWorks |
| PO55862 | Sehi Computer Products | 4,937.28 | Computer Equipment - 97/98 CalWorks |
| PO55864 | Sefco, Inc. | 10,817.46 | Computer Equipment - 97/98 CalWorks |
| PO55866 | US Machinery | 44,517.55 | Computer Equipment - 97/98 CalWorks |
| PO56552B | Sehi Computer Products | 3,496.40 | Computer Equipment - 97/98 Eco. Dev./Workplace L.C. |
| PO56555 | Sefco, Inc. | 10,817.46 | Computer Equipment - 97/98 Eco. Dev./Workplace L.C. |
| PO56556 | US Machinery | 23,009.60 | Computer Equipment - 97/98 Eco. Dev./Workplace L.C. |
| PO56557 | CCSF Bookstore | 19,578.83 | Equipment - 97/98 CalWorks |
| PS58005 | Groningen T. | 15,000.00 | Consultant - Board of Trustees |
| PS80077 | Sandler M. | 5,000.00 | Consultant - 97/98 Eco./CACT |
| PS80078 | Baquero L. | 7,500.00 | Consultant - 97/98 Eco./CACT |
| PS80085 | Mak S. | 7,500.00 | Consultant - 97/98 Eco./CACT |
| PS80089 | Roman L. | 8,000.00 | Consultant - 97/98 Eco./CACT |
| TP21177 | St. Francis Hotel | 8,000.00 | Local Travel - Board of Trustee |
| TP40747 | Bureau of Architecture, Dept. of Public Works | 126,802.00 | Consultant - Bond Administration |
| TP80017 | North American Crane Bureau West, Inc. | 5,390.00 | Consultant - SF Airport |
| TP80018 | Advance Performance Systems | 3,051.00 | Guest Lecturer - 97/98 AB 1725 |
| TP80019 | Garmento Speak | 8,000.00 | Consultant - 97/98 Eco./CACT |

Grand Total: 2,136,351.71

June 1998 - C2

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980625-C3
Acceptance of Gifts

SFCCD Policy Manual Section 8.08 Acceptance of Gifts provides that (1) motor vehicles, (2) aircraft, (3) cash, (4) securities, (5) precious stones, (6) precious metals, and (7) goods other than (1) to (6) above, with a market value exceeding \$1,500 be accepted by the SFCCD by a governing board resolution.

From time to time an item is offered as a gift to the SFCCD to be used for educational purposes.

The following resolution is recommended for adoption:

WHEREAS: the SFCCD has been tendered the gifts detailed in Attachment "A":

WHEREAS: Frances Lee, Provost declares that these gifts will enhance the instructional program of the San Francisco Community College District for and in the name of the San Francisco Community College District.

FURTHER BE IT RESOLVED: That upon transfer of legal title of these gifts described above, the Secretary of the Governing Board is directed to notify the donor of the acceptance of the gifts by the governing board.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: James Kendrix

ATTACHMENT A
980625 C-3

| Description | Donor | Beneficiary | Market Value Declared by Donor |
|------------------------|--|---|--------------------------------|
| Scholarship - \$200 | National League of America Pen Women, Inc. | Pen Women Scholarship | \$200 |
| Scholarship - \$300 | Procerpina R. Gee | M-3 Scholarship Fund | \$300 |
| \$1,360 cash donation | St. Mary's Medical Center | CCSF Radiology Program St. Mary's Medical Center | \$1,360 |
| Scholarship - \$200 | Timothy C. Wu | BIGALA Scholarship Fund | \$200 |
| \$500 cash donation | Kiwanis Club of South Pasadena | CCSF Student Jean Y. Cheng | \$500 |
| \$1,500 cash donation | Corporation for National Service - National Trust Office | CCSF Student Thomas Aitken | \$1,500 |
| \$13,300 cash donation | Paul G. Hewitt | Albert Einstein Scholarship | \$13,300 |
| \$680 cash donation | Davies Medical Center | CCSF Radiology Program Davies Medical Center | \$680 |
| \$200 | Leslie Simon | Rosenberg Library | |

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980625-C10
Disposal of Personal Property With
Insufficient Sales Value

President and Members:

It has been determined that the property listed in Attachment "A" is in unsatisfactory and unserviceable condition, and is of insufficient value to defray cost of arranging a sale. It is recommended that the property be disposed of in the local public dump.

California Education Code Section 81452 reads in part as follows: "(c) If the board, by a unanimous vote of those members present, finds that the property is of insufficient value to defray the cost of arranging a sale, . . . it may be disposed of in the local public dump".

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor, Vice Chancellor, and Administration are hereby authorize that the properties listed in Attachment "A" be disposed of in the local public dump.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: James Kendrix

ATTACHMENT A
980625 C-10

| <u>Asset No.</u> | <u>Description</u> | <u>Mfr./Model</u> | <u>Acq. Date</u> | <u>Orig. Cost</u> |
|------------------|---------------------------|-------------------------|------------------|-------------------|
| N/A | Cassette Recorder | Radioshack TRS-80 | Unknown | Unknown |
| N/A | Measurement Module | Educational Electronics | Unknown | Unknown |
| N/A | Tape Recorder/Printer | Radioshack | Unknown | Unknown |
| N/A | Television | RCA | Unknown | Unknown |
| N/A | Television | RCA | Unknown | Unknown |
| 4841 | Precision Weighing Scales | Mettler | Unknown | \$1,582 |
| 4845 | Precision Weighing Scales | Mettler | 01/76 | \$1,582 |
| 4843 | Precision Weighing Scales | Mettler | 01/76 | \$1,582 |
| 39141 | VCR | JVC | 01/70 | \$1,340 |
| 7001 | Calculator | Casio | Unknown | \$100 |
| 4283 | Calculator | Casio | Unknown | \$100 |
| 4326 | Ditto Machine | Bell & Howell | 01/75 | \$584 |
| 6001 | Still Picture Projector | Bell & Howell | Unknown | \$100 |
| 6002 | Auto Sound Projector | Hitachi | 01/70 | \$247 |
| N/A | Tape Recorder | Realistic | Unknown | Unknown |
| 1929 | Protocol Converter | Ohaus | Unknown | \$300 |
| 7098 | Multimeter | Triplett | Unknown | \$100 |
| 7097 | Multimeter | Heath Co. | Unknown | \$100 |
| 6005 | Still Picture Projector | Technicolor | Unknown | \$100 |
| 4893 | Adding Machine | Remington | Unknown | \$300 |
| 5400 | Projector & Reel | Bell & Howell | 01/71 | \$668 |
| 19774 | Typewriter | Xymec | 05/81 | \$2756 |
| 7333 | Spectrophotometer | Turner | 01/70 | \$404 |
| 7319 | Spectrophotometer | Turner | 01/70 | \$404 |
| 7331 | Spectrophotometer | Turner | 01/70 | \$404 |
| 7332 | Spectrophotometer | Turner | 01/70 | \$404 |
| 7140 | Spectrophotometer | Turner | 01/70 | \$404 |
| 7320 | Spectrophotometer | Turner | 01/70 | \$404 |

ATTACHMENT A
980625 C-10

| <u>Asset No.</u> | <u>Description</u> | <u>Mfr./Model</u> | <u>Acq. Date</u> | <u>Orig. Cost</u> |
|------------------|----------------------------|---------------------|------------------|-------------------|
| 1880 | Infrared Spectrophotometer | Perkin-Elmer | 01/70 | \$3,854 |
| 4336 | Infrared Spectrophotometer | Perkin-Elmer | 01/70 | \$3,980 |
| 6316 | Typewriter | IBM | Unknown | Unknown |
| 7300 | Projector & Reel | Bell & Howell | 01/55 | \$456 |
| 4981 | pH Meter | Beckman | Unknown | \$2,300 |
| 4983 | pH Meter | Beckman | Unknown | \$2,300 |
| 4987 | pH Meter | Beckman | Unknown | \$2,300 |
| 4988 | pH Meter | Beckman | Unknown | \$2,300 |
| 4986 | pH Meter | Beckman | Unknown | \$2,300 |
| 4985 | pH Meter | Beckman | Unknown | \$2,300 |
| 4982 | pH Meter | Beckman | Unknown | \$2,300 |
| 4984 | pH Meter | Beckman | Unknown | \$2,300 |
| 4990 | Spectrophotometer | Bausch & Lomb | 01/75 | \$3,411 |
| 4991 | Spectrophotometer | Bausch & Lomb | 01/75 | \$3,411 |
| 4989 | Spectrophotometer | Bausch & Lomb | 01/75 | \$3,411 |
| 16499 | Overhead Projector | Charles Beseler Co. | Unknown | \$200 |
| 1850 | Overhead Projector | 3M | Unknown | \$200 |
| 4066 | Overhead Projector | 3M | Unknown | \$200 |
| 7302 | Specific Gravity Scale | Troemner | Unknown | \$500 |
| 7303 | Specific Gravity Scale | Troemner | Unknown | \$500 |
| 7304 | Specific Gravity Scale | Troemner | Unknown | \$500 |
| 7305 | Specific Gravity Scale | Troemner | Unknown | \$500 |
| 7306 | Specific Gravity Scale | Troemner | Unknown | \$500 |
| 7307 | Specific Gravity Scale | Troemner | 07/97 | \$500 |
| 7308 | Specific Gravity Scale | Troemner | Unknown | \$500 |
| 7309 | Stirring Machine | Bodine Electric | Unknown | \$100 |

ATTACHMENT A
980625 C-10

| <u>Asset No.</u> | <u>Description</u> | <u>Mfr./Model</u> | <u>Acq. Date</u> | <u>Orig. Cost</u> |
|------------------|----------------------------|--------------------|------------------|-------------------|
| 18750 | Projector & Reel | Bell & Howell | 11/80 | \$913 |
| 4990 | Gas Chromatograph | Carle | 01/75 | \$3,411 |
| 5000 | Gas Chromatograph | Carle | 01/72 | \$303 |
| 38913 | Spectroscope | Wabash Instruments | 10/86 | \$374 |
| 38915 | Spectroscope | Wabash Instruments | 10/86 | \$374 |
| 38916 | Spectroscope | Wabash Instruments | 10/86 | \$374 |
| N/A | Spectroscope | Wabash Instruments | Unknown | Unknown |
| 38914 | Spectroscope | Wabash Instruments | 10/86 | \$374 |
| 19737 | Infrared Spectrophotometer | Perkin-Elmer | 06/82 | \$7,157 |
| 19736 | Infrared Spectrophotometer | Perkin-Elmer | 06/82 | \$7,157 |
| 1881 | Infrared Spectrophotometer | Perkin-Elmer | 01/73 | \$3,854 |
| 4884 | Infrared Spectrophotometer | Bausch & Lomb | 01/70 | \$3,674 |
| N/A | Infrared Spectrophotometer | Perkin-Elmer | Unknown | Unknown |
| 1864 | NMR Spectrometer | Hitachi | 01/73 | \$13,315 |
| N/A | Gas Chromatograph | HP | Unknown | Unknown |
| N/A | Gas Chromatograph | HP | Unknown | Unknown |
| N/A | Spectrophotometer | Hitachi | Unknown | Unknown |
| 1877 | Melting Point Apparatus | Buchi Mel Temp | 01/73 | \$280 |
| 1876 | Melting Point Apparatus | Buchi Mel Temp | 01/73 | \$280 |
| 1875 | Melting Point Apparatus | Buchi Mel Temp | 01/73 | \$280 |
| 18745 | Temperature Bath | VWR | 03/81 | \$863 |
| 033869 | Microfiche Reader | Kodak | 03/93 | Unknown |
| 013470 | Typewriter | Royal | Unknown | \$217 |
| 005986 | Typewriter | IBM | Unknown | \$522 |
| 042284 | 19" Television | Sharp | Unknown | \$211 |
| 015185 | Typewriter | IBM | 1972 | \$527 |
| 015151 | Typewriter | IBM | 1972 | \$464 |

ATTACHMENT A**980625 C-10**

| <u>Asset No.</u> | <u>Description</u> | <u>Mfr./Model</u> | <u>Acq. Date</u> | <u>Orig. Cost</u> |
|------------------|--------------------|-------------------|------------------|-------------------|
| 015157 | Typewriter | IBM | 1972 | \$464 |
| 010026 | Typewriter | IBM | 1970 | \$464 |
| 019923 | Typewriter | IBM | Unknown | Unknown |
| 000816 | Typewriter | IBM | 01/74 | \$615 |
| 003555 | Typewriter | IBM | 01/72 | \$464 |
| 001230 | Steam Autoclave | Aetna | 01/70 | \$459 |
| 19791 | Disk Drive | Apple | 05/81 | \$2,661 |
| N/A | Disk Drive | Apple | Unknown | Unknown |
| N/A | Disk Drive | Apple | Unknown | Unknown |
| 38283 | Disk Drive | Apple | 04/84 | \$406 |
| 19571 | Disk Drive | Apple | 09/81 | \$473 |
| N/A | Disk Drive | Apple | Unknown | Unknown |
| 38270 | Disk Drive | Apple | 04/84 | \$295 |
| 19562 | Disk Drive | Apple | 10/81 | \$2,444 |
| 19563 | Disk Drive | Apple | 10/81 | \$2,444 |
| 19565 | Disk Drive | Apple | 10/81 | \$2,444 |
| 19566 | Disk Drive | Apple | 10/81 | \$2,444 |
| 19773 | Graphics Tablet | Apple | 05/81 | \$779 |
| N/A | Monitor | Kaga KG-12NV | N/A | N/A |
| 19574 | Monitor | Panasonic | 09/81 | \$413 |
| N/A | Monitor | WYSE | Unknown | Unknown |
| 38782 | Monitor | Quadram | 06/86 | \$458 |
| 40711 | Monitor | Samsung | 07/88 | \$1,341 |
| 40709 | Monitor | Samsung | 07/88 | \$1,341 |
| 40710 | Monitor | Samsung | 07/88 | \$1,341 |
| 40707 | Monitor | Samsung | 07/88 | \$1,341 |
| N/A | Monitor | Mini-Micro | Unknown | Unknown |
| 36400 | Monitor | Kaga | 12/82 | \$309 |
| N/A | Monitor | Kaga | Unknown | Unknown |
| 12301 | Monitor | Goldstar | Unknown | \$300 |
| N/A | Monitor | Wyse | Unknown | Unknown |
| 37687 | Monitor | Sanyo | Unknown | \$300 |
| 40708 | Monitor | Samsung | 07/88 | \$1,341 |

ATTACHMENT A
980625 C-10

| <u>Asset No.</u> | <u>Description</u> | <u>Mfr./Model</u> | <u>Acq. Date</u> | <u>Orig. Cost</u> |
|------------------|--------------------|-------------------|------------------|-------------------|
| 19573 | Monitor | Panasonic | 09/81 | \$413 |
| N/A | Monitor | Panasonic | Unknown | Unknown |
| N/A | Monitor | Panasonic | Unknown | Unknown |

Honorable Board of Trustees
San Francisco Community College District

Subject: Resolution No. 980625 - F1
Extending Appointment
Exempt Grant-Funded
Temporary Academic Administrative
Appointment
City College of San Francisco

President and Members of the Board of Trustees:

Resolution No. 980625 - F1 extends an exempt-funded, temporary academic administrative appointment for the Dean of Workforce Education (Office of the Chancellor). Board of Trustees' approval is required.

RESOLVED: That effective July 1, 1998 through March 26, 1999, Bernice Brown's appointment as Dean of Workforce Education (Office of the Chancellor) City College of San Francisco be extended. Salary shall be in accordance with the 1998/99 Management Salary Schedule, Classification C, Dean II/Director.
(Posn: AD9946, FOAPAL: 123803-7176-1210-6799-N)

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Clara Starr

Honorable Board of Trustees
San Francisco Community College District

Subject: Resolution No. 980625 - F2
Resignation from an
Academic Administrative Position

President and Members:

Resolution No. 980625 - F2 covers the resignation of
an academic administrator.

RESOLVED: That the resignation of **JACQUELINE SHADKO**
from her academic administrative position as
Dean, School of Liberal Arts/Castro-Valencia Campus
with the San Francisco Community College District be
accepted effective June 30, 1998.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Clara Starr

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980625 - F3 through F4
Administrative Appointments
(2 or 3 year terms)

President and Members:

On December 16, 1993, the Board of Trustees of the San Francisco Community College District adopted the revised administrative evaluation procedures by adopting Resolution No. 931216-S7.

As a result thereof and in accordance with Sections A, B, or C of the Revised Administrative Evaluation Procedures, administrators who received satisfactory evaluations will receive either two or three year appointments.

Two administrators were evaluated during the Spring 1998, as a result of continued administrative appointments. These administrators are:

1. Dorothy (Dottie) Krzyzanoski - Director of College Development
2. Rodney Santos - Associate Dean of Students

The following resolutions are recommended for adoption:

Resolution No. 980625 - F3 covers an academic appointment for Director of College Development.

RESOLVED: That Dorothy (Dottie) Krzyzanoski, be appointed to a two-year term as Director of College Development, effective July 1, 1998 through June 30, 2000.

FURTHER BE IT RESOLVED: That this appointment shall be void if this position is eliminated through administrative reorganization.

Resolution No. 980625 - F4 covers an academic appointment for Associate Dean of Students.

RESOLVED: That Rodney Santos, be appointed a three-year term as Associate Dean of Students, effective July 1, 1998 through June 30, 2001.

FURTHER BE IT RESOLVED: That this appointment shall be void if this position is eliminated through administrative reorganization.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Clara Starr

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980625 - F5
Appointment
Educational Academic Administrator
City College of San Francisco

President and Members:

Resolution No. 980625 - F5 covers an educational academic administrative appointment for the Dean of Matriculation/Assessment (Office of the Provost). Board of Trustees' approval is required.

RESOLVED: That effective July 1, 1998, NICHOLAR CHANG be appointed as Dean Matriculation/Assessment (Office of the Provost), City College of San Francisco. Salary shall be in accordance with the 1998/99 Management Salary Schedule, Classification C, Dean II/Director.
(POSN: AD9999; FOAPAL: U-123862-6110-1210-6490-C)

Recommended for Adoption

Del M. Anderson
Chancellor

Originator: Clara Starr

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolutions 980625-G1-G10
 Academic Employees
 Credit/Non-Credit Program
 District Funded
 City College of San Francisco

President and Members:

These resolutions cover district funded academic employees appointments and/or other related personnel transactions. Unless otherwise indicated in the resolution, appointments are classified as temporary. Board of Trustees approval is required.

The following resolutions are recommended for adoption.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Nicholas T. Hovland

G1-G10
Page 1 of 10
06/25/98

**TEMPORARY HOURLY ASSIGNMENTS -
ACADEMIC EMPLOYEES:
General Fund, Unrestricted.**

RESOLVED: That the following named persons be appointed to temporary part-time academic assignments for the semester and department shown. Employment is contingent upon adequate class enrollment, possession of applicable minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the appropriate instructional/non-instructional rates as provided by Article 20 of the AFT contract. Total assignments for temporary part-time academic employees shall not exceed 60% of the hours per week considered a full-time assignment for regular employees having comparable duties. Total overload/extra pay assignments for full-time academic employees shall be in accordance with the relevant provisions of the appropriate bargaining contracts and the City College of San Francisco Faculty Handbook.

SPRING 1998

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

| | <u>Name</u> | <u>Department</u> | <u>Division</u> |
|---|---------------------|----------------------------|-----------------|
| | Alexander, Horace V | Student Services | Credit |
| | Bauer, Ralph D | Graphic Communication | Credit |
| | Bell, Katie | Vocational Nursing | Credit |
| | Hart, Rodney W | Labor Studies | NonCredit |
| + | Jabbar, Abdul | Interdisciplinary Studies | Credit |
| | Nelson, Karin | Career Dev & Placement Ctr | Credit |
| + | Peck, Daniel | Transitional Studies | NonCredit |
| + | Podenski, Francine | Broadcast Communications | Credit |
| | Ryan, Thomas | Labor Studies | NonCredit |
| | Talwani, Indira | Labor Studies | NonCredit |
| | Wynne, Patricia | Labor Studies | Credit |
| | Zahedi, Shaye Z | Biological Sciences | Credit |

RESOLUTION 980625-G1
(Continued)

SUMMER 1998

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

| | Name | Department | Division |
|---|----------------------|----------------------------------|-----------|
| | Ayala, Rene | Transitional Studies | NonCredit |
| | Azevedo, Neyde | Music | Credit |
| + | Barretto, Joao Conde | Library Services | Credit |
| + | Batty-Sylvan, John | English | Credit |
| + | Bedecarrax, Edmund | Study Abroad | Credit |
| + | Bell, Jorge M | Financial Aid | Credit |
| + | Bergman, Julia E | Library Services | Credit |
| | Boufis, Christina M. | Transitional Studies | NonCredit |
| + | Brickner, Margaret | Library Services | Credit |
| + | Brown, Brenda | Summer Bridge - Counseling | Credit |
| + | Brown, Steven W | Environmental Hort & Floristry | Credit |
| | Caldwell, David P | English | Credit |
| | Clark, Eva H | Transitional Studies | NonCredit |
| + | Clark, Robert M | Behavioral Sciences | Credit |
| + | Cohen, Inez | Library Services | Credit |
| + | Edwards, Sharon | Biological Sciences | Credit |
| + | Fan, Mark M | Library Services | Credit |
| + | Fan, Mark M | Summer Bridge | Credit |
| | Gathegi, John N | Library Services | Credit |
| | Guthrie, Terry W. | English As a Second Language | Credit |
| | Habegger, Valerie | Transitional Studies | NonCredit |
| + | Hardiman, David | Music | Credit |
| | Hasib, Shama T | English As a Second Language | NonCredit |
| | Heffron, Jill Andrea | Institute of Int'l Students | Credit |
| + | Hillan, John M | Environmental Hort & Floristry | Credit |
| | Florowitz, Manly | Library Services | Credit |
| | Hurley, Kathleen M | Radiologic & Imaging Technology | Credit |
| | Ingersoll, Francis | Health Science | Credit |
| + | Jan, Elmer | Library Information Technology | Credit |
| | Kox, Christopher J | Library Services | Credit |
| + | Kuusisto, Sharon | Study Abroad | Credit |
| + | Larin, Renato A | Mission Campus Site Supvr (EOPS) | NonCredit |
| | Lau, Pennie S | English As a Second Language | NonCredit |
| | Leech, Marla | Broadcast Electronic Media Art | NonCredit |
| | Lenetaki, Sophia | Foreign Languages | Credit |
| + | Lim, James Horn | Library Services | Credit |
| | Liou, Joyce L. | Foreign Languages | Credit |
| | Mannon, Elaine I | Financial Aid | Credit |
| | Mattea, Betty J. | Radiation Oncology Technology | Credit |
| | Middleton, Dennis D | Business -Summer Bridge | Credit |
| | Mulholland, Patrice | Institute of Int'l Students | Credit |
| | Mulholland, Patrice | Institute of Int'l Students | NonCredit |
| | Nagle, Deborah J | Broadcast Communications | Credit |
| + | Nagura, Diane | Phys Education & Dance | Credit |

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| | Name | Department | Division |
|---|------------------------|--------------------------------------|-----------|
| | Parr, David J | Theatre Arts | Credit |
| + | Paulsen, Philip W | Library Services | Credit |
| + | Peck, Daniel | English As a Second Language | NonCredit |
| + | Phillips, Catherine | English | Credit |
| | Potter, Elizabeth A | Transitional Studies | NonCredit |
| | Queen, Miriam | Institute for International Students | Credit |
| | Reichert, Leslie L | English As a Second Language | NonCredit |
| | Reitan, Carol H | Foreign Languages | Credit |
| | Reynolds, Linda | Study Abroad | Credit |
| + | Roberti, Ann R | Library Services | Credit |
| + | Saginer, Karen | Library Services | Credit |
| | Sakai, Yayoi A | Environmental Hort & Floristry | Credit |
| | Spears, David H | English | Credit |
| + | Spears, Deanne K | English | Credit |
| + | Su, Timothy M | Chemistry | Credit |
| + | Szombathy, Agnes L | Library Services | Credit |
| + | Valentine, Alexander M | Library Services | Credit |
| | Wiley, Helen L | Library Services | Credit |
| | Williamson, Kovak C | Transitional Studies | NonCredit |
| + | Yee, Christina | Foreign Languages | Credit |
| + | Yim, Leslie K | Radiologic & Imaging Technology | Credit |
| + | Yiu, Winnie L | Financial Aid | NonCredit |
| | Young, Annie M | Library Services | Credit |

ACADEMIC EMPLOYEES:

General Fund, Restricted.

RESOLVED: That the following named persons be appointed to temporary part-time academic assignments for the semester, department and restricted program shown. Employment is contingent upon funds available in the applicable restricted program. Employment is contingent upon adequate class enrollment, possession of applicable minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the appropriate instructional/non-instructional rates as provided by Article 20 of the AFT contract. Total assignments for temporary part-time academic employees shall not exceed 60% of the hours per week considered a full-time assignment for regular employees having comparable duties. Total overload/extra pay assignments for full-time academic employees shall be in accordance with the relevant provisions of the appropriate bargaining contracts and the City College of San Francisco Faculty Handbook.

SPRING 1998

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

| <u>Name</u> | <u>Department</u> | <u>Grant</u> | <u>Division</u> |
|---------------------|------------------------------|------------------------------|-----------------|
| + Gonzalez, Jacob E | Counseling | Matriculation - NC 97-98 | NonCredit |
| + Hom, Grace | Counseling | Matriculation - NC 97-98 | NonCredit |
| + Johnson, Dennis R | English As a Second Language | Matriculation - NC 97-98 | NonCredit |
| + Johnson, Rosemary | Counseling | Matriculation - NC 97-98 | NonCredit |
| + Moody, Cindy L | Counseling | Matriculation - Credit 97-98 | Credit |
| + Owens, Juanita L | Counseling | Matriculation - NC 97-98 | NonCredit |
| + Tang, Paul S | Counseling | Matriculation - Credit 97-98 | Credit |
| + Yu, Raymond K | Counseling | Matriculation - NC 97-98 | NonCredit |

RESOLUTION 980625-G2
(Continued)

SUMMER 1998

(+: Full-time overload/extra pay)
(*: New hourly academic employee)

| Name | Department | Grant | Division |
|-----------------------------|-------------------------------|------------------------------|-----------|
| + Borrzas, James | English As a Second Language | Matriculation - NC 97-98 | NonCredit |
| + Castro-Gonzalez, Gonzalo | Counseling | Matriculation - Credit 97-98 | Credit |
| + Chen, Pearl B | Counseling | Matriculation - Credit 97-98 | Credit |
| + Clark, Ann T | Counseling | Matriculation - Credit 97-98 | Credit |
| + Damato, Lawrence R. | Counseling | Matriculation - Credit 97-98 | Credit |
| + Duffy, Kathleen Susan | Disabled Stud Prog & Services | DSPS Excess Cost 97-98 | NonCredit |
| + Kastner, Barbara J | English As a Second Language | Matriculation - NC 97-98 | NonCredit |
| + Lawson, Alliene M | Career Dev & Placement Ctr | Matriculation - Credit 97-98 | Credit |
| + Moody, Cindy L | Counseling | Matriculation - Credit 97-98 | Credit |
| + Moriwaki, Kathleen M | Counseling | Matriculation - Credit 97-98 | Credit |
| + Obenchain, Cynthia | Counseling | Matriculation - Credit 97-98 | NonCredit |
| + Peck, Daniel | English As a Second Language | Matriculation - Credit 97-98 | NonCredit |
| + Quadra, Indiana G | Career Dev & Placement Ctr | Matriculation - NC 97-98 | Credit |
| + Saunders, Katharine Covea | Counseling | Matriculation - Credit 97-98 | Credit |
| + Spears, Deanne K | Counseling | Matriculation - Credit 97-98 | Credit |
| + Tang, Paul S | Counseling | Matriculation - Credit 97-98 | Credit |
| + Ubungen, Josephine M | Career Dev & Placement Ctr | Matriculation - Credit 97-98 | Credit |
| + Vasquez, Maria C | Counseling | Matriculation - Credit 97-98 | Credit |
| + Vayngortin, Lev D | Counseling | Matriculation - Credit 97-98 | Credit |
| + Wilson, Joan | Counseling | Matriculation - Credit 97-98 | Credit |
| + Yu, Howard | Counseling | Matriculation - Credit 97-98 | Credit |

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980625-G3
Amendment
to Resolution
NAME

Roth, Robin

CHANGE HOURS

FROM:
9

TO:
26

ADD:

RESOLVED: That resolution 971030-G7, Academic Employees Temporary Tenure Review Assignments for the period January 15, to May 27, 1998 be amended in part to show the following:

980625-G4
Amendment
to Resolution

RESOLVED: That Resolution 980528-G5, Full-Time, Temporary (Long-Term Substitute) faculty, be amended in part to show the following:

| <u>NAME</u> | <u>DEPARTMENT/CAMPUS</u> | <u>STATUS</u> | <u>REPLACEMENT FOR</u> | <u>EFFECTIVE DATES</u> |
|---|--------------------------|---|--|--|
| <u>CHANGE</u> <u>FROM:</u> BOEGEL, THOMAS | CIS / Phelan | Full-Time Temporary (Long-Term Substitute) | Mauzey, Karl U-7610-1120-1500-C #FS9999 | 08/17/98-05/27/99 |
| <u>CHANGE</u> <u>TO:</u> BOEGEL, THOMAS | CIS / Phelan | Full-Time Temporary (Long-Term Substitute) | Mauzey, Karl (F '98) Kelly, Michael (S '99) U-7610-1120-1500-C #FS9999 | 08/17/98-12/22/98 01/19/99-05/28/99 |

980625-G5
Leave of Absence
1998-99

RESOLVED: That for the effective dates shown the following named academic personnel be granted leave of absence:

| <u>NAME</u> | <u>DEPARTMENT/CAMPUS</u> | <u>CONTRACT SECTION</u> | <u>EFFECTIVE DATES</u> |
|------------------|--------------------------|-------------------------|------------------------|
| LIGHTHILL, CELIA | Film / Phelan | 17.P | 08/17/98-05/28/99 |

980625-G6
Name
Change

RESOLVED: That the name of the following academic employee be changed for record purposes:

FROM: BRINKLEY, DIANE C.

TO: MARTINI, DIANE C.

78

980625-G7
Demise

RESOLVED: That effective the date shown, the demise of the following named academic personnel be noted for the purpose of record clearance:

| <u>NAME</u> | <u>DEPARTMENT/CAMPUS</u> | <u>EFFECTIVE DATE</u> |
|-----------------|--------------------------|-----------------------|
| ASHLEY, BEVERLY | General Counseling | 05/30/98 |

980625-G8

Amendment
to Resolution

RESOLVED: That Resolution 980528-G4, Transfer, be amended in part to show the following:
That effective 8/17/98, QUADRA, INDIANA to be transferred from the full-time, Tenure-Track academic position in the Counseling Department to the Career Center Development & Placement Center as a Career Counselor.

980625-G9

Amendment
to Resolution

RESOLVED: That Resolution 980528-G6, Reduced Load Pre-Retirement Reduction, be amended in part to show the following:

| <u>NAME</u> | <u>DEPARTMENT/CAMPUS</u> | <u>TERMS OF DUTY</u> | <u>EFFECTIVE DATES</u> |
|---|--------------------------|--|-------------------------|
| <u>CHANGE FROM:</u> | | | |
| KURILOFF, EFFIE H. <u>CHANGE TO:</u> | Child Development / JAD | Work 80% every Fall, and work 80% every Spring | Fall 1998 - Spring 2002 |
| KURILOFF, EFFIE H. | Child Development / JAD | Work 80% every Fall, and work 80% every Spring | Fall 1998 - Spring 2003 |

980625-G10
Amendment
to Resolution

RESOLVED: That Resolution 980528-G7, Reduced Load Pre-Retirement Reduction, be amended in part to show the following:

CHANGE
FROM:

VON BOZZAY, GEORGE

Behavioral Science / Phelan

Work 40% Fall 1998, and work 60% Spring 1999
Work 0% Fall 1999, and work 100% Spring 2000
Work 0% Fall 2000, and work 100% Spring 2001
Work 0% Fall 2001, and work 100% Spring 2002

CHANGE
TO:

VON BOZZAY, GEORGE

Behavioral Science / Phelan

Work 40% Fall 1998, and work 60% Spring 1999
Work 0% Fall 1999, and work 100% Spring 2000
Work 0% Fall 2000, and work 100% Spring 2001
Work 0% Fall 2001, and work 100% Spring 2002
Work 0% Fall 2002, and work 100% Spring 2003

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolutions 980625-H1
 Academic Employees
 Credit Program/Non-Credit Program
 Categorically Funded
 City College of San Francisco

President and Members:

Resolution 980625-H1 covers categorically funded temporary academic employees appointments and/or other related personnel transactions pursuant to the provisions of California Education Code #87470. All appointments are classified as temporary, when services are required and funds are provided. Board of Trustees approval is required.

Resolution 980625-H1 is recommended for adoption.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Nicholas T. Hovland

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06/26/98

RESOLUTION 980625-H1

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC EMPLOYEES: Categorically Funded.

RESOLVED: That the following named persons be appointed to temporary part-time academic assignments for the semester, department and grant shown. Employment is pursuant to Education Code section 87470 and contingent upon funds available in the applicable Grant/Contract. Employment is contingent upon adequate class enrollment, possession of applicable required minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the appropriate instructional/non-instructional rates as provided by Article 20 of the AFT contract. Total assignments for temporary part-time faculty shall not exceed 60% of the hours per week considered a full-time assignment for regular employees having comparable duties. Total overload/extra pay assignments shall be in accordance with the relevant provisions of the appropriate bargaining contract and the City College of San Francisco Faculty Handbook.

SPRING 1998 (+: Full-time overload/extra pay)
(*: New hourly academic employee)

| Name | Department | Grant | Division |
|------------------------|------------------------------|------------------------------|-----------|
| + Bebee, Lorraine | Graphic Communication | VATEA-Title IIC Basic 97-98 | Credit |
| Boone, Anthony G | Contract Education | S. F. Airport Comm.-30 | NonCredit |
| Canino, Richard M. | Trade Skills | Eco Dev/ATT 97-98 | NonCredit |
| Childers, Donna | Contract Education | Women's Foundation 97-98 | NonCredit |
| + Corbie, Terrence | Contract Education | DPW-Bu. of Architecture-2 | NonCredit |
| + Corbie, Terrence | Contract Education | S.F. Public Library | NonCredit |
| + Corbie, Terrence | Contract Education | Women's Foundation 97-98 | NonCredit |
| + Devine, Joanne D | Child Dev. & Family Studies | Independent Living 97-98 (2) | NonCredit |
| + Fain, Sharon F | Counseling | Matriculation - NC 97-98 | NonCredit |
| + Gonzalez, Jacob E | Counseling | Matriculation - NC 97-98 | NonCredit |
| + Griffiths, Stanley J | English As a Second Language | Adult Basic Education 97-98 | NonCredit |
| Grose, Jacqueline Stam | Contract Education | ECO DEV/CFE 97-98 | NonCredit |

| <u>Name</u> | <u>Department</u> | <u>Grant</u> | <u>Division</u> |
|--------------------------|------------------------------|-----------------------------|-----------------|
| Habeegger, Valerie | English As a Second Language | Adult Basic Education 97-98 | NonCredit |
| Hamilton, Edward F | Hospitality Training | CALWORKS 97-98 | NonCredit |
| Hansen, Frederick | Trade Skills | Eco Dev/ ATT 97-98 | NonCredit |
| Hohenstein, Charles Loui | Contract Education | S.F. Public Library | NonCredit |
| Hom, Grace | Counseling | Matriculation - NC 97-98 | NonCredit |
| Hudson, Julia | Contract Education | DPW-Bu. of Architecture-2 | NonCredit |
| Johnson, Dennis R | English As a Second Language | Matriculation - NC 97-98 | NonCredit |
| Johnson, Elaine A | Trade Skills | Title III E Tech Prep 97-98 | NonCredit |
| Johnson, Rosemary | Counseling | Matriculation - NC 97-98 | NonCredit |
| Loo, Josephine S | Trade Skills | Title III E Tech Prep 97-98 | NonCredit |
| Lyu, Pamela W | Contract Education | Women's Foundation 97-98 | NonCredit |
| Mar, Warren | Contract Education | SF Housing Auth - 6 | NonCredit |
| Morales, Leslie | Bus/Office Tech/Small Bus | TANF | NonCredit |
| Nakahata, Alice | Child Dev. & Family Studies | CALWORKS 97-98 | NonCredit |
| Owens, Juanita L | Counseling | Matriculation - NC 97-98 | NonCredit |
| Peck, Daniel | English As a Second Language | Adult Basic Education 97-98 | NonCredit |
| Phillips, Terri Lee | Contract Education | Women's Foundation 97-98 | NonCredit |
| Potter, Elizabeth A | English As a Second Language | Adult Basic Education 97-98 | NonCredit |
| Savory, Joan H | English As a Second Language | Adult Basic Education 97-98 | NonCredit |
| Shields, William F | Contract Education | SF Housing Auth - 6 | NonCredit |
| Webb, Marc | Contract Education | S.F. Public Library | NonCredit |
| Wong, Regan L | Contract Education | Women's Foundation 97-98 | NonCredit |
| Wostner, Ulf T | Trade Skills | VATEA-Title IIC Basic 97-98 | NonCredit |
| Yu, Raymond K | Counseling | Matriculation - NC 97-98 | NonCredit |

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RESOLUTION 980625-H1
(Continued)

SUMMER 1998

(+: Full-time overload/extra pay)
(*: New hourly academic employee)

| Name | Department | Grant | Division |
|------------------------------|-------------------------------|----------------------------------|-----------|
| + Abma, Deanna P | Vocational Education | Vatea T2b New Horizons | NonCredit |
| + Abma, Deanna P | Trade Skills | Eco Dev/ATT 97-98 | NonCredit |
| + Abma, Deanna P | Vocational Education | ECO/ATTC 98-99 | NonCredit |
| Alexander, Horace V | Affirmative Action | Diversity Grant | Credit |
| + Allen, Mary J | Community Services | Pregnancy Prevention Program | NonCredit |
| Azevedo, Americ | Contract Education | ECO DEV/CHE 97-98 | NonCredit |
| + Bebee, Lorraine | Voc Ed/Graphic Communications | Eco Dev/VIST 97-98 | Credit |
| Bell, Rosalyn | Child Dev. & Family Studies | CALWORKS 97-98 | NonCredit |
| Bell, Rosalyn | Child Dev. & Family Studies | State Preschool - FD 97-98 | NonCredit |
| Berman, Sherry P. | Trade Skills | TANF | NonCredit |
| + Borrazas, James | English As a Second Language | Matriculation - NC 97-98 | NonCredit |
| + Brent-Armistead, Elizabeth | Child Dev. & Family Studies | HEA/SFSU-CC/Viol & Counsel-97-98 | Credit |
| + Brent-Armistead, Elizabeth | Diversity Relations | AB 1725 Staff Development 97-98 | Credit |
| + Brown, Steven W | Trade Skills | Eco Dev/VIST 97-98 | NonCredit |
| Butler, Terry A | English As a Second Language | FII-Voc ESL Lab Tutorial 97-98 | NonCredit |
| + Canino, Richard M. | Trade Skills | Eco Dev/ATT 97-98 | NonCredit |
| + Cerone, Jack W | Work Force Education | CALWORKS 97-98 | NonCredit |
| + Cerone, Phillip E | Work Force Education | CALWORKS 97-98 | NonCredit |
| + Chapman, Theresa | Vocational Education | CALWORKS 97-98 | NonCredit |
| + Corbie, Terrence | Contract Education | DPW-Bu. of Architecture-2 | NonCredit |
| Curl, Diana E | Child Dev. & Family Studies | CA Early Childhood Mentor | Credit |
| + Du, Oim H | Contract Education | United Airlines - 2 | NonCredit |
| + Estupinian, Joseph | Automotive/Trade Skills | CALWORKS 97-98 | NonCredit |
| + Fowler, Janet E | English As a Second Language | Adult Basic Education 97-98 | NonCredit |
| + Frias, Manuel | Work Force Education | CALWORKS 97-98 | NonCredit |

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| Name | Department | Grant | Division |
|----------------------------|--------------------------------------|---------------------------------------|-----------|
| + Gee, Coleen L | Career Link | JTPA-PIC T3 S.F. Assessment Ctr 97-98 | NonCredit |
| Gill, Carl | Bus/Office Tech/Small Bus | JTPA-PIC/T3 OCT 98-99 | Credit |
| Griffis, Stanley J | Work Force Education | CALWORKS 97-98 | NonCredit |
| Grose, Jacqueline Stam | Contract Education | Women's Foundation 97-98 | NonCredit |
| + Hamilton, Edward F | Community Services | Pregnancy Prevention Program | NonCredit |
| + Hamilton, Edward F | Hospitality Training | CALWORKS 97-98 | NonCredit |
| + Hammer, Jennifer C | English As a Second Language | FII-Voc ESL Lab Tutorial 97-98 | NonCredit |
| + Haynes-Oliver, Lynetta D | Bus/Office Tech/Small Bus | JTPA-PIC/T3 OCT 98-99 | Credit |
| Ikedda, Vivian | English As a Second Language | FII-Voc ESL Lab Tutorial 97-98 | NonCredit |
| James, Arlene | Work Force Education | CALWORKS 97-98 | NonCredit |
| + Johnson, Elaine A | Vocational Education | Title III Tech Prep 97-98 | Credit |
| Jue, Melvin Grah | Contract Education | VATEA-Title IIA-Leadrshp Wkpl 97-98 | NonCredit |
| Jue, Melvin Grah | Contract Education | Eco Dev/Workplace L C 97-98 | NonCredit |
| Kastner, Barbara J | English As a Second Language | Matriculation - NC 97-98 | NonCredit |
| Kennedy, Matthew | Behavioral Sciences | VATEA-Title IIC Basic 97-98 | Credit |
| Kornblau, Jack | Work Force Education | CALWORKS 97-98 | NonCredit |
| Larin, Renato | Extended Opportunity Prog & Services | EOPS | Credit |
| Laroche, Randall E | English As a Second Language | CALWORKS 97-98 | NonCredit |
| Lau, Pennie S | English As a Second Language | TANF | NonCredit |
| Loo, Josephine S | Vocational Education | Title III Tech Prep 97-98 | NonCredit |
| Martin, Melody D | Work Force Education | CALWORKS 97-98 | NonCredit |
| Martinez, Rose M | Bus/Office Tech/Small Bus | TANF | NonCredit |
| Martini, Diane Chri | Child Dev. & Family Studies | CALWORKS 97-98 | NonCredit |
| Mickelson, Linda Ann | Child Dev. & Family Studies | Slate Preschool - FD 97-98 | NonCredit |
| Mickelson, Linda Ann | Child Dev. & Family Studies | CALWORKS 97-98 | NonCredit |
| + Mogar, Mariannina | Child Dev. & Family Studies | Slate Preschool - FD 97-98 | NonCredit |
| + Morales, Leslie | Bus/Office Tech/Small Bus | Yosemite Consortium 97-98 -FastTrack | Credit |
| + Morales, Leslie | Contract Education | TANF | NonCredit |
| | | Women's Foundation 97-98 | NonCredit |

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RESOLUTION 980625-H1
(Continued)

| Name | Department | Grant | Division |
|---------------------------|------------------------------|---------------------------------------|-----------|
| Nakahata, Alice | Child Dev. & Family Studies | Center Based 98-99 | NonCredit |
| Nakahata, Alice | Child Dev. & Family Studies | State Preschool 97-98 | NonCredit |
| Nakahata, Alice | Child Dev. & Family Studies | State Preschool - FD 97-98 | NonCredit |
| Owens, Joyce | Work Force Education | TANF | Credit |
| Peck, Daniel | English As a Second Language | Matriculation - NC 97-98 | NonCredit |
| Pon, Teresa | English As a Second Language | ABE/ESL/Citizenship 97-98 | NonCredit |
| Potter, Elizabeth A | Work Force Education | CALWORKS 97-98 | NonCredit |
| Quadra, Indiana G | Career Link | JTPA-PIC T3 S.F. Assessment Ctr 97-98 | NonCredit |
| Rico, Stephen M | Child Dev. & Family Studies | CALWORKS 97-98 | NonCredit |
| Romero, Manuel G | Trade Skills | VATEA-Title IIB-Step Up 97-98 | NonCredit |
| Romero, Manuel G | Vocational Education | Vatea T2b Step Up 98-99 | NonCredit |
| Rose, Arthur W | Work Force Education | TANF | Credit |
| Rosenberg, Stephanie Cren | Bus/Office Tech/Small Bus | JTPA-PIC/T3 OCT 98-99 | Credit |
| Savage, Lynn K. | English As a Second Language | Adult Basic Education 97-98 | NonCredit |
| Schohnick, Nadia F | English As a Second Language | ABE/ESL/Citizenship 97-98 | NonCredit |
| Schultz, Gabriella T | Work Force Education | CALWORKS 97-98 | NonCredit |
| Selleck, Denise F | English As a Second Language | Adult Basic Education 97-98 | NonCredit |
| Senzaki, Randall K. | Behavioral Sciences | Japanese-American Internment | Credit |
| Silverman, Herb M | Work Force Education | CALWORKS 97-98 | NonCredit |
| Smith, Lia J | English As a Second Language | TANF | Credit |
| Songco, Warlita | Trade Skills | Eco Dev/VIST 97-98 | NonCredit |
| Spears, Patricia F | Contract Education | VATEA-Title IIA-Leadshp Wkpl 97-98 | NonCredit |
| Spears, Patricia F | Contract Education | Eco Dev/Workplace L C 97-98 | NonCredit |
| Sprinkles, Timothy K | Bus/Office Tech/Small Bus | CTCA-Small Business Dev Center 1997 | NonCredit |
| Tang-Quan, Ethel I | Professional Development | FLEX AB 1725 Staff Development 97-98 | NonCredit |
| Villazana-Price, Norma A | Child Dev. & Family Studies | CALWORKS 97-98 | NonCredit |
| Villazana-Price, Norma A | Child Dev. & Family Studies | State Preschool - FD 97-98 | NonCredit |
| Watkins, Judith Sass | Vocational Education | DOL - Garment 2000 97-98 | NonCredit |
| Webb, Marc | Contract Education | S.I. Public Library | NonCredit |

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| Name | Department | Grant | Division |
|---------------------|------------------------------|-------------------------------------|-----------|
| White, Eva G | Child Dev. & Family Studies | CALWORKS 97-98 | NonCredit |
| White, Eva G | Child Dev. & Family Studies | State Preschool - FYD 97-98 | NonCredit |
| White, Kathleen C | Child Dev. & Family Studies | CA Early Childhood Mentor | Credit |
| White, Kathleen C | Child Dev. & Family Studies | CALWORKS 97-98 | Credit |
| Willett, Janet S | English As a Second Language | Title III | Credit |
| Williamson, Kovak C | Bus/Office Tech/Small Bus | TANF | NonCredit |
| Wong, Regan L | Contract Education | Women's Foundation 97-98 | NonCredit |
| Wostner, Ulf T | Vocational Education | VATEA-Title IIC -Career Connections | NonCredit |
| Wostner, Ulf T | Trade Skills | VATEA-Title IIC Basic 97-98 | Credit |
| Yagle-Snead, Lynn | Child Dev. & Family Studies | Foster Parenting Program 97-98 | NonCredit |
| Yeung, Ellen L | English As a Second Language | Adult Basic Education 97-98 | NonCredit |
| Young, Alfred R | Vocational Education | ECO/SIF CACT 97-98 | NonCredit |

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06/25/98

Honorable Board of Trustees of the
City College of San Francisco District

Subject: Resolution No. 980625-L1
Amending employment contract for the purpose of (a) purchasing tax sheltered annuities, (b) contributing to tax sheltered custodial accounts, for those employees requesting such purchases or contributions, and (c) termination of the amendment to employment contract.

President and Members:

The Board of Trustees by Resolution No. 791120-B1 has made available to its employees the provisions of Section 403(b) of the United States Internal Revenue Code and Section 17501 of the California Revenue and Taxation Code.

Employees of the San Francisco Community College District may enter into an amendment of their employment contracts for the purpose of effecting a reduction in the salaries paid to such employees, and that for each employee who voluntarily elects to accept such reduction in his or her salary, the San Francisco Community College District shall, as directed by such employee, a) purchase, with an amount equal to the reduction in salary, a nontransferable annuity contract issued by an insurance company selected by the employee concerned, or (b) contribute an amount equal to such reduction in salary to a custodial account of a custodian selected by the employee, in which all rights under said custodial account shall be exercisable by the employee concerned.

The following rectifying resolution is recommended for adoption:

RESOLVED: That the Board of Trustees of the San Francisco Community college amend employment contract for the purpose of (a) purchasing tax sheltered annuities, (b) contributing to tax sheltered custodial accounts, for those employees requesting such purchases or contributions, and (c) termination of the amendment to employment contract, complying with the provisions of Section 403(b) of the United States Internal Revenue Code, and Section 17501 of the California Revenue and Taxation Code.

| <u>a) INSURANCE COMPANIES</u> | <u>I.D. NO.</u> | <u>BI-WEEKLY AMOUNT</u> |
|-------------------------------|-----------------|-----------------------------|
| Life Ins. Co. of the SW | 56277 | 500.00 |
| Metropolitan Life Ins. | 53058 | 395.00 |
| Nationwide Life Ins. | 07134 | 365.00 |
| Security Benefit Life | 54976 | 440.00 |
| Security First Life | 56388 | 150.00 |
| Security First Life | 55104 | 150.00 |
| Security First Life | 56325 | 80.00 |
| Security First Life | 56069 | 250.00 |
| Security First Life | 54815 | 135.00 |
| Security First Life | 55357 | 25.00 |
| Security First Life | 62156 | 150.00 |
| Security first Life | 56196 | 517.00 |
| Security First Life | 56029 | 150.00 |
| Security First Life | 36464 | 80.00 |
| Variable Annuity Life Ins. | 57280 | 285.00 |
| Variable Annuity Life Ins. | 56399 | 384.00 |
| Variable Annuity Life Ins. | 54659 | 100.00 |
| Variable Annuity Life Ins. | 52878 | 500.00 |
| Variable Annuity Life Ins. | 55368 | 340.00 |
| Variable Annuity Life Ins. | 48640 | 500.00 |
| Variable Annuity Life Ins. | 08334 | 250.00 |
| Variable Annuity Life Ins. | 23084 | 200.00 |

| <u>b) CUSTODIAL ACCOUNTS</u> | <u>I.D. NO.</u> | <u>BI-WEEKLY AMOUNT</u> |
|------------------------------|-----------------|-----------------------------|
| Fidelity Management Trust | 54976 | 40.00 |
| Fidelity Management Trust | 10054 | 384.62 |
| Fidelity Management Trust | 61870 | 100.00 |
| Vanguard Trust Company | 15126 | 420.00 |

| <u>c) TERMINATION/CANCELLATIONS</u> | <u>I.D. NO.</u> | <u>BI-WEEKLY AMOUNT</u> |
|-------------------------------------|-----------------|-----------------------------|
| Security First Life | 55984 | 150.00 |

FURTHER IT BE RESOLVED: That the Chancellor,
 Chief Operating Officer,
 and/or their designees are hereby authorized to
 purchase such annuity contracts or contribute to
 such custodial accounts, subject to ratification by
 the Board of Trustees.

Recommended for adoption:

Del M. Anderson
 Chancellor

Originator: James Kendrix

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolutions 980625-N1
 Academic Employees
 Community Services Classes
 City College of San Francisco

President and Members:

Resolution No. 980625-N1 covers appointments of academic employees to Community Service Classes and/or other related transactions pursuant to the provisions of California Education Code Section 78300. All appointments are classified as temporary hourly unless otherwise stated in the resolution. Board of Trustees approval is required.

Resolution No. 980625-N1 is recommended for adoption.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Nicholas T. Hovland

N1
Page 1 of 3
06/25/98

TEMPORARY HOURLY ASSIGNMENTS
ACADEMIC EMPLOYEES:
Community Services Programs.

RESOLVED: That the following named persons be appointed to temporary part-time academic assignments in Community Services and related Programs pursuant to Education Code Section 78300. Employment is contingent upon adequate class enrollment, possession of applicable required minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the appropriate instructional/non-instructional rates as provided by Article 20 of the AFT contract. Total assignments for temporary part-time faculty shall not exceed 60% of the hours per week considered as full-time assignments for regular employees having comparable duties. Total overload/extra pay assignments for full-time faculty shall be in accordance with the relevant provisions of the appropriate bargaining contract and the City College of San Francisco Faculty Handbook.

SPRING 1998

(+: Full-time overload/extra pay)
(*: New hourly academic employee)

| | <u>Name</u> | <u>Department</u> | <u>Division</u> |
|---|-----------------|--------------------|-----------------|
| + | Cassady, Lea | Community Services | NonCredit |
| + | Pandolfi, Carol | Community Services | NonCredit |

SUMMER 1998

(+: Full-time overload/extra pay)
(*: New hourly academic employee)

| | <u>Name</u> | <u>Department</u> | <u>Division</u> |
|---|----------------------|------------------------------|-----------------|
| + | Allen, Mary | Continuing Education | NonCredit |
| | Axt, Anita | Continuing Education | NonCredit |
| | Baldassarre, Heidi | Continuing Education | NonCredit |
| | Cabansag, Lori Olvez | Institute for Int'l Students | NonCredit |
| | Chang, Alexander | Institute for Int'l Students | NonCredit |
| | Coniglio, Josephine | Continuing Education | NonCredit |
| | Flewellen, Olivia | Continuing Education | NonCredit |
| | Gill, Carl | Continuing Education | NonCredit |
| | Goldwach, Richard | Continuing Education | NonCredit |
| | Grauberger, Mary | Continuing Education | NonCredit |
| | Guthrie, Terry | Institute for Int'l Students | NonCredit |

| | <u>Name</u> | <u>Department</u> | <u>Division</u> |
|---|------------------------------|------------------------------|-----------------|
| + | Hamilton, Ed | Continuing Education | NonCredit |
| | Hartman, Catherine Elizabeth | Institute for Int'l Students | NonCredit |
| | Hohenstein, Louis | Continuing Education | NonCredit |
| | Jackson, Larry | Continuing Education | NonCredit |
| | Jacobsen, Leah | Continuing Education | NonCredit |
| | Kling, Fred | Continuing Education | NonCredit |
| | Long, Electra | Continuing Education | NonCredit |
| | Shustoff, Mark | Continuing Education | NonCredit |
| | Wilk, John | Continuing Education | NonCredit |
| | Wu, Lisa | Continuing Education | NonCredit |
| | Yamashiro, Lisa | Continuing Education | NonCredit |

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980625-S1
Adoption of CCSF ESL/Transitional Studies
Plan

President and Members:

The following resolution is recommended for adoption:

WHEREAS: During the past two years, faculty administrators, classified staff and students have joined together to develop a plan entitled "Findings and Planning Recommendations For Linkage Between Non-Credit English as a Second Language, Transitional Studies, City College Programs and Outside Agencies

THEREFORE BE IT RESOLVED: That the Board of Trustees commends the work of the many faculty, administrators, classified staff and students who have produced the plan; and,

FURTHER BE IT RESOLVED: That the Board of Trustees Hereby adopts the City College of San Francisco ESL/Transitional Studies Plan document to guide CCSF's planning and resource allocation; and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, Provost, and Executive Vice Chancellor and/or their designees are authorized to take appropriate actions to implement this plan, and that an annual report shall be forwarded to the Board of Trustees regarding the progress made toward implementing the goals and objectives contained in the plan and any proposed revisions in the plan that have resulted from changing needs of the San Francisco Community College District.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Robert Gabriner

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980625 - S2
Authorizing the District to (1) require new academic employees to provide documents with fingerprints and other information; (2) charge a fee of \$42.00 for the processing of such documents; (3) charge an additional fee of \$2.00, where appropriate; (4) provide that fees be adjusted when costs are revised.

President and Members:

Community College Districts are prohibited from employing persons who have been convicted of specified sex or narcotic offenses or who have been determined to be sexual psychopaths. Information regarding such convictions can be obtained through fingerprints. Education Code Section § 70902 provides general authority and Education Code Section § 87013 provides community college districts with specific authority to require certain individuals to have prepared personal identification cards which contain legible fingerprints. These fingerprint cards are sent to the State's Department of Justice (DOJ) which ultimately provides information for districts.

The following resolution is recommended for adoption:

RESOLVED: That effective June 26, 1998, and pursuant to Education Code Sections § 70902 and § 87013, the Board of Trustees of the San Francisco Community College District hereby authorizes the District to require that new academic employees provide duplicate personal identification cards containing legible fingerprints and a personal description of the person; and

FURTHER IT BE RESOLVED: That the Board of Trustees authorizes the charging of a fee of \$42.00 to each new academic employee which fee has been determined by the Department of Justice to be sufficient to reimburse the Department of Justice for costs incurred in processing the documents; and

FURTHER BE IT RESOLVED: That the Board authorizes the charging of an additional \$2.00 fee made payable to any local public law enforcement agency taking the fingerprints and completing the data on the fingerprint cards.

FURTHER IT BE RESOLVED: That such fees be adjusted
whenever the State Department
of Justice revises its cost charges to the SFCCD; and

FURTHER IT BE RESOLVED: That the Chancellor, Chief
Operating Officer, and/or
their designees are hereby authorized to execute any
and all documents to effectuate this resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Clara Starr

Tabled from May 28, 1998 Board Meeting

Honorable Board of Trustees
San Francisco Community College District

Subject: Resolution No. 980625-S3
Establishing policies and approving the total
educational program of the City College of
San Francisco, San Francisco Community College
District as described in the 1998-99 College
Catalog

President and Members:

The Education Code Section 72283 provides that the Board of Trustees shall establish policies for, and approve, the total educational program of the community college district.

Modifications to the educational program made during the 1997-98 academic year will be reflected in the 1998-99 college catalog. Actions of the College Curriculum Committee have been provided the members of the Board of Trustees at the end of each academic semester. These include additions, revisions, deletions and deactivations of courses and programs.

All of the additions, revisions, deletions and deactivations reported to the Board appear in the 1998-99 college catalog.

The following resolution is recommended for adoption:

RESOLVED: The 1998-99 City College of San Francisco Catalog which sets forth the General Regulations and the Educational Program of the City College of San Francisco, shall be approved by the Board of Trustees of the San Francisco Community College District.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: James E. Cagnacci

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980625-S4
Adopting an Amended Benefit Level for Fiscal
Year 1998-99 for Unrepresented Employees of
the District Occupying Positions Within the
Classifications of Chief Stationary Engineer
(7205), Apprentice Stationary Engineer (7333),
Stationary Engineer (7334), and Senior
Stationary Engineer (7335)

President and Members:

WHEREAS: On February 18, 1986, pursuant to the
Educational Employment Relations Act ("EERA," Government
Code Section 3540 et seq.), the Board by Resolution No.
860218-S3 designated the Classifications of Chief
Stationary Engineer (7205), Apprentice Stationary
Engineer (7333), Stationary Engineer (7334), and Senior
Stationary Engineer (7335) (hereinafter
"Classifications") as either "Building Trades
Supervisory" or "Building Trades Classifications";

WHEREAS: Under present District practice for employees
in the Classifications, the District pays a portion (up
to six percent) of each employee's elected rate of
contribution ("employee contribution") to the
Employees' Retirement System, not to exceed an
employee's elected rate of contribution, while
employees in such classifications are responsible for
the remaining amount of employee contribution (1.5
percent or 2 percent, depending on the retirement plan
in which the employee participates);

WHEREAS: For all other classified employees of the
District who participate in the Employees' Retirement
System, the District pays the full amount of employee
contribution (seven and one-half to eight percent,
depending on the plan in which the employee
participates and not exceeding the employee's elected
rate of contribution);

WHEREAS: The Administration has provided the non-
exclusive representative employee organization
representing the Classifications with an opportunity to
"meet and discuss" the benefit issue under
contemplation, consistent with the Board of Trustee's
obligation as a public school employer under the
Educational Employment Relations Act ("EERA,"
Government Code section 3540 et seq.);

THEREFORE BE IT RESOLVED THAT: Effective July 1, 1998,
subject to Employees'
Retirement System requirements, the District shall pay
the full amount of employee contribution (seven and
one-half to eight percent, depending on the Plan in
which the employee participates and not exceeding the
employee's elected rate of contribution) for employees
in the Classifications;

FURTHER BE IT RESOLVED THAT: The modified employee
contribution conferred by
this Resolution shall apply at the time of hire to any
future employees in the Classifications;

FURTHER BE IT RESOLVED THAT: The Chancellor, Chief
Operating Officer, and
or/their designee(s) are hereby authorized and directed
to implement this Resolution and to submit any
necessary finance resolutions to fund implementation of
this Resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Lawrence C. Klein

Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No.980625-S5
Adoption of Findings of Fact and
Conclusions of the hearing Officer and
the Recommendation of the Chancellor for
the Expulsion of Student Case
No.:979800002

President and Members:

On February 24, 1998, a hearing was held before a District hearing officer in the question of the suspension/expulsion of a student, case no.:979800002. The hearing officer prepared a report with Findings of Fact and Conclusions. The College administration reviewed the report and recommended expulsion to Del M. Anderson, Chancellor of City College of San Francisco. Chancellor Anderson confirmed the interim suspension and has recommended expulsion of the student.

The Board of Trustees at its closed session on June 24, 1998, confirmed the Chancellor's recommendation.

The following resolution is recommended for adoption:

RESOLVED: That the Board of Trustees of the
San Francisco Community College District
hereby adopts the Findings of Fact and Conclusions of
the Hearing Officer, dated February 26, 1998 and
Recommendation of the Chancellor dated March 31, 1998;
and

FURTHER BE IT RESOLVED: That pursuant to
Education Code Sections 72122
and 76030 the student, Case #979800002 be and is hereby
expelled as a student of the San Francisco Community
College District effective June 25, 1998, for cause,
including (1)Continued disruptive behavior, continued
willful disobedience, habitual profanity or vulgarity
or the open and/or persistent defiance of the authority
of, or persistent abuse of, District personnel or
officials acting in the performance of their duties;
(2) Assault or battery, abuse, extortion, or any threat
of force or violence directed toward any member of the
District community or District visitor engaged in
authorized activities; (3) Unauthorized entry to or
use of District facilities, supplies, or
equipment; (4) obstruction or disruption of classes,
administration, disciplinary procedures, governance
processes, or authorized activities; (5) Violation of
District rules and regulations including those
concerning student organizations, the use of college
facilities, or the time, place and manner of public

expression or distribution of materials; (6) Disorderly, lewd, indecent, obscene, or offensive conduct or expression which interferes with the District's primary educational responsibility; (7) Failure to comply with directions of District officials, faculty, staff or campus police officers who are acting in the performance of their duties; (8) Persistent, serious misconduct where other means of correction have failed to bring about proper conduct; and that as a condition of this expulsion, the student be denied access to any and all facilities of the District.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Frank Chong

FOR INFORMATION ONLY

Honorable Board of Trustees of the
San Francisco Community City College District

Subject: Report on contracts under \$50,000, Office of
Contract Education, City College of San Francisco,
June 1998.

This report is for information only on contracts that the
Office of Contract Education negotiated or amended under \$50,000
for the month of June 1998.

- Painting & Decorating Contractor of California - contract
total \$2,570.00 - term November 17, 1997 to December 31, 1998
for a Lead Abatement Refresher course.

Honorable Board of Trustees of the
San Francisco Community College District

INFORMATIONAL REPORT
NO ACTION NECESSARY

Subject: Chancellor's Report -June 25, 1998
Sabbatical Leaves - Fall `98
Academic Employees

President and Members:

The following academic employees have been granted
sabbatical leaves for Fall 1998 under the
SFCCD/AFT Local 2121 Contract as indicated:

1 SEMESTER F`98

| <u>APPLICANT</u> | <u>DEPT.</u> | <u>PURPOSE</u> |
|----------------------------|----------------------|----------------|
| Devine, Joanne | Child Dev./Fam.Stud. | Research |
| Gonzalez, Jacob | Counseling | Study |
| Grilikhes-Maxwell, Phyllis | Behavioral Sci. | Research |
| Illick, Shirley | English | Research |
| Macri, Ben | Auto./Trade Skills | Research |
| Mauzey, Karl | CIS | Research |
| Moody, Cindy | Math | Research |
| Moss, George | Social Sci. | Research |
| Tang-Quan, Ethel | English/Prof. Dev. | Research |

SPLIT 1ST HALF F`98

| | | |
|---------------------------|----------------|----------|
| Fa, Angelina | Asian-American | Research |
| McCurdy, Margaret (Peggy) | ESL | Research |
| Phillips, Catherine | ESL | Study |
| Tsao, Chi-Wing | Chemistry | Research |

1 YEAR COMMENCING F`98

| | | |
|------------------------|---------------------|------------------|
| Badger (Sultan), Jenny | Art | Research |
| Calderon, Vivian | Research & Planning | Study |
| O'Hare, Melanie | ESL | Study/Travel |
| Weichert, Karen | ESL | Study/Research |
| Yee, Sue Lim | Counseling | Study/Res./Trav. |

SPLIT 2ND HALF F`98

| | | |
|---------------------------|----------|----------|
| Bixler, Camilla | ESL | Research |
| Bixler, Ronald | ESL | Research |
| Ergun, Marylou | ESL | Study |
| Haas, Ursula | ESL | Research |
| Massey-Henderson, Marylou | DSPPS | Study |
| Roberts, Laurie | ESL | Study |
| Wostner, Ulf | Math/CIS | Research |

TOTAL FALL '98 SABBATICALS: 25

